

STATE LIBRARY BOARD
REGULAR MEETING
Fourth Quarter 2023-2024
May 10, 2024

AGENDA

10:00 a.m.

Call to Order: Deborah Knox, Chairperson

A. Approval of Minutes [February 9, 2024]

Unfinished Business

B. Administration Report and SFY2024/FFY2023 Agency Funding

C. State Aid and Scholarship Rules

D. Grants and Special Projects Report

Other Unfinished Business

New Business

E. State Aid 2023/Scholarships

a. MOU - MLS of Record for Lonoke County Libraries

b. Public Library Systems Qualifying for State Aid

c. Fourth Quarter State Aid Disbursement

d. New Scholarship Applications

e. Recommendation for Scholarship Assistance

F. Staff Reports, Travel, and Correspondence

G. Public Library Systems and Library Development Districts

Other New Business

H. Board Directory, By-Laws, and Meetings

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STATE LIBRARY BOARD
REGULAR MEETING
Third Quarter 2023-2024
February 9, 2024

The State Library Board convened on February 9, 2024, in the Bessie Moore Conference Room at the Arkansas State Library. Board members present were Deborah Knox (Chair), JoAnn Campbell (Vice-Chair), Lupe Peña de Martínez, Jason Rapert, and Shari Bales, with Pamela Meridith and Donnette Smith attending via Zoom. Staff members present were State Librarian Jennifer Chilcoat, Deputy Director Kristen Cooke, Brooke Crawford, Jenn Wann, Sarah Lipsey, and Jaynie Browne. Michael Bynum from the Office of the Attorney General and Daniel Shults from the ADE Legal Department were also present.

Knox called the meeting to order at 10:00 a.m. The first item of business was the approval of the minutes from November 3, 2023 [A1]. A motion for approval was made by Campbell, seconded by Rapert. The motion passed.

Brooke Crawford, Administrative Services Manager, covered items in Tab B, beginning with an update on the current vacant positions. The number of authorized staff is 49, and the agency's budgeted staff number is currently 45. The current staff is 34 full-time positions and 1 extra help position with 2 shared services positions and 11 vacant positions. A Fiscal Support Specialist position was approved by OPM on January 18. The Information Services Manager position was approved by OPM on February 2. All classes for the AASIS upgrade are completed, with appropriate ASL staff attending. The AASIS Service Center will be using the feedback received from the classes for their upcoming Request for Proposal. IT is currently working on the server migration to the DIS West facility.

Crawford then completed her report with a brief overview of the State General Revenue [B2] and the Federal LSTA Revenue [B3] spreadsheets.

Chilcoat reviewed Tab C, which contained the Standards for State Aid to Public Libraries [C1], the Rules Governing Distribution of Scholarship Assistance [C2], and the Scholarship Assistance Application form [C3].

Debbie Hall, Manager of Grants and Special Projects, gave her report [D1]. At the beginning of December, the FY22 State Program Report was submitted to IMLS. It is currently in the review process by our program officer. The federal grant award beginning October 1, 2023, is \$2,163,113. By April, we should know the amount of our FFY24 Grants to States award, which will be spent beginning October 1, 2024.

Chilcoat reviewed Public Library Systems Qualifying for State Aid [E1], noting any changes during the past quarter. A motion was made by Campbell, seconded by Peña de Martínez, to approve the list. The motion passed.

Rapert raised a concern about dispersing funds to libraries actively suing the state in the litigation against Act 372 of 2023. Meridith stated that ASL does not have in its standards or rules an exclusion process for receiving funds, and that withholding funds would not just hurt the building or library, but the community as well. Meridith further stated that the Board would be taking a political stand when its objective is to distribute funds according to the Standards. Bales would like to take a closer look into the matter and explore whether there have been any similar cases such as this before a decision is made. Rapert responded that his request is not a political statement, but an effort to make sure that the guidelines of the law of the state of Arkansas are being followed by the public libraries. Peña de Martínez concurred with Meridith that cutting funding could impact the affected libraries' communities by reducing resources or programs. Rapert indicated that he had concerns that the libraries involved in the Act 372 litigation are using taxpayer money they receive through state aid to fund their legal representation.

Chilcoat addressed Michael Bynum regarding how the board should continue. Bynum clarified that the board members can take any direction regarding this matter that they see fit so long as there is a clear vote on the matter at hand. Bales commented that she would prefer to have confirmation that the libraries were using state funds for litigation before bringing the suspension of State Aid to a vote. Rapert moved to “suspend all distribution of funds or payments to any library actively suing the State of Arkansas or Arkansas taxpayers pending the final outcome of litigation in state or federal courts. The State Library Board will ultimately decide how to handle the disbursement of any withheld funds at the conclusion of any pending litigation.” The motion did not receive a second.

A motion was made by Peña de Martínez, seconded by Campbell, to approve the list of recommended FY2024 State Aid Third Quarter Payments [E2]. The motion passed.

There were no new scholarship applications to present this quarter.

The Recommendation for Scholarship Assistance [E3] was presented, requesting reimbursement for 13 recipients’ coursework. A total of 76 hours were completed for a total cost of \$34,200. A motion to approve the list was made by Peña de Martínez, seconded by Campbell. The motion passed.

State Librarian Jennifer Chilcoat began her report [F1] announcing ongoing improvement efforts to the employee onboarding process by the Executive Team. IMLS Director Crosby Kemper III is nearing the end of his term, and ASL staff is eager to learn who will fill this role. Changes to the Standards for State Aid to Public Libraries were complete in September 2023 and are being reviewed. Any revisions will be shared after they are approved by the Governor.

Deputy Director Kristen Cooke began her report [F2] by mentioning her attendance at the IMLS State Data Coordinators Annual Meeting January 23-26. Cooke hosted an introduction to the new collection and analytics tool for the annual Public Library Survey on November 28, with 50 participants. The Public Library Survey will open on February 15 and will close on April 15. Cooke attached a graphic summary document of the 2022 data to her report.

Cooke next updated the Board on Information Services. The US Patent and Trademarks Resource Office is exploring changes to make their records more accessible to members of the public. Reference staff are familiarizing themselves with the changes to the system and are preparing to respond to inquiries from Arkansas patent holders and seekers.

Jenn Wann, Manager of Library Development, began her report [F3], with an update on the Solar Science Program. Solar Science kits continue to circulate ahead of the April eclipse. During the reporting period, kits were borrowed by seven libraries across the state. Last quarter, 429 total participants were reported in solar science programs throughout the state of Arkansas. The number has now risen to 1,300 participants.

Wann covered [F4] on behalf of Karen O’Connell, Coordinator of the Arkansas Center for the Book. The annual Center for the Book Affiliates Network Idea Exchange took place virtually on November 14 and 15, with ten topical sessions and two long range planning sessions. The National Book Festival will take place on Saturday, August 24, 2024, in Washington, D.C. From October through January, 200 book club kits went out, with 2,400 books provided. Titles have been compiled for 2024 Arkansas Gems consideration and final titles will be selected the week of February 19. The committee has selected *The Secret Book of Flora Lea* by Patti Callahan Henry for our 2024 If All Arkansas Read the Same Book program. In July, an in-person author tour will take place with events hosted by the Gravette Public Library, the Clark County Library, and the Faulkner County Library. In August, the Independence County Library will host a Gathering of the Book Clubs event.

Wann covered [F5] on behalf of Amber Gregory, Manager of E-Rate Services. The E-Rate application filing window opened January 17, 2024, and will close on March 27, 2024. Between October 24, 2023, and January 17, 2024, 20 virtual E-Rate consultations were held with 15 libraries. ASL collaborated with the Arkansas State Broadband Office (ARSBO) during the BEAD Volume I comment period to identify all Arkansas library locations on the list of Arkansas Community Anchor Institutions. Gregory participated in the digital skills working group with other state and community stakeholders and the ARSBO in preparing the state Digital Equity Act (DEA) draft plan.

Wann covered [F6] on behalf of Ruth Hyatt, Coordinator of Youth Services. The fall workshop was held over zoom and attended by over 100 youth services programmers and library staff. These sessions covered their interpretation, programming ideas, theme related books, performers, and promotions related to the 2024 Summer Reading theme, "Adventure Begins at Your Library." The U.S. Forest Service is celebrating the 80th birthday of Smokey the Bear in 2024. Every public library in the state will receive stickers, Smokey the Bear Trading Cards, and a stamp to help them with programming on fire safety and prevention. A total of 3,500 kits of toothbrushes, paste, and dental floss will be distributed in February to participating public libraries for National Children's Dental Health Month. Through the Puppet Share Program, public libraries continue to borrow kits for a one-month period. Kits for ocean- and dinosaur-themed kits are currently in development.

Wann covered [F7] on behalf of Janine Jamison-Miller, Coordinator of Training and Development. There were 40 Library Juice Academy Courses requested and 12 evaluations received between October 2023 and January 2024. PCI webinars offered 10 live weekly webinars between November 2023 and December 2023. During this time, there were 72 registrations for those sessions, and 598 views of recorded archived webinar content. Jamison-Miller conducted a training session for the Faulkner County Library Friends Group. Statewide Friends of the Library training sessions for friends, directors, library staff, and liaisons will take place in early spring in each of the five Library Development Districts.

Kristina Hancock, Manager of Arkansas Library for the Blind, gave her report [F8]. The Library for the Blind finished its "Xess" cycle in December and is currently continuing the recycling process for approximately 10,000 braille volumes. Anna Elliot was hired in November as the Library Support Assistant for the Library for the Blind. With her position filled, BPD is able to focus on cataloging and descriptive information, as well as shifting the children's braille collections they plan to keep for programming. This quarter, BPD circulated a total of 35,730 books. Of this figure, 24,414 were by direct mail circulation, 23 were direct mail circulation of Braille books, and 11,316 were patron downloads from the Braille and Audio Reading Download program (BARD). Of the total circulated, around 31 percent were patron downloads.

Cooke delivered the report [F9] for the Statewide Sharing and Engagement Coordinator position, which is currently vacant. During this quarter, contract renewal and ongoing user support have been the primary activities. O'Connell, Arkansas Center for the Book Coordinator, is stepping up to temporarily assume the role of Mockingbird oversight until the Statewide Sharing and Engagement Coordinator position is filled. Mediated requests via the State Library for material outside of Mockingbird have been suspended for the moment, with pre-existing ILL workflows in place. Outreach and Engagement activities are currently limited, as well.

Sarah Lipsey, Division Manager of Collection Management, began her report [F10]. The Librarian position in Acquisitions has been advertised and the hiring process is underway. As all new staff complete their training, special projects like weeding, shifting, and digitization can be resumed. The 856 project is ongoing. The Symphony ILS and related components are scheduled for upgrades this month.

Jennifer Razer, Manager of Digital Services, began her report [F11] with an update that the migration to our new digital repository, Preservica, is in the final stretch. Two new shipping lists were sent out to depository libraries. The Federal Documents staff are busy processing documents and continuing their effort to more accurately inventory the microfiche collection. The Biennial Survey of Depository Libraries was completed and returned to the Government Printing Office (GPO). The movement of the FDLP toward digital only will affect workflow for staff. Razer and Etchison are currently reviewing procedures and determining new workflows once more information is gathered about the upcoming changes to the program.

Katie Walton, Manager of Acquisitions, began her report [F12]. Toshona Carter returned to the Arkansas State Library as the new Acquisitions Senior Librarian in November. The Acquisitions Librarian position has been posted and staff are currently reviewing applications. The Arkansas State Library will collaborate with Overdrive to create a template press release announcing ASL's membership in OverDrive's Million Checkout Club for the third year in a row. Walton reviewed the recommended list of Traveler Databases for renewal from the Advisory Committee to the Board Members.

Peña de Martínez made a motion to approve the recommended list of Traveler Databases for the next three-year cycle. Meridith seconded. The motion passed.

Chilcoat briefly covered the current news clippings and correspondence relating to the library community [F13], the map of the Arkansas Public Library Systems [F15], and the list of Public Libraries of Arkansas by Library Development Districts [F15].

Chilcoat then reviewed the contact info for the State Library Board [G1] and other contacts in ADE, the Governor's Office, and the Attorney General's Office [G2].

The Arkansas State Library Board Bylaws were presented [G3], along with the ASL Board Standing Committee Assignments [G4]. New committee assignments were announced by Knox. In accordance with by-laws, Chilcoat, the board chair, and the board vice-chair will serve on the Executive Committee, Peña de Martínez and Meridith were assigned to the Nominating Committee, Bales and Smith were assigned to the Policies and Bylaws Committee, Campbell and Meridith were assigned to the Government Liaison Committee, and Rapert and Campbell were assigned to the Personnel Committee.

Rapert introduced a concern over security during the board meeting and requested that there be a security presence in the room for future meetings. Chilcoat responded that she would consult with the Department of Building Authority to address the concern. Rapert additionally read a list of book titles from a publication and requested that public libraries receiving state funding be queried about whether their current or past holdings included certain titles that are aimed at audiences under the age of 18. Chilcoat asked Rapert to email the list to her so she could respond to his request.

The Expense Reimbursement and Travel Policy [G5] was presented. Peña de Martínez made a motion to approve the policy, and Campbell seconded. The motion passed.

The section was completed with the staff directory [G6] and the calendar of meetings for 2024 [G7].

A motion to adjourn the meeting was made by Campbell, seconded by Bales. The motion passed. The meeting was adjourned at 12:18 p.m.

Approval Date

Jennifer Chilcoat, State Librarian

DRAFT

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Administrative Services Manager - Brooke Crawford

Human Resources:

Authorized staff: 49 (+2 Shared Services positions = 51 total staff)

Budgeted staff: 45

Current staff @ 4/15/24: 36 Full-Time, 9 Vacant Positions +2 Shared Services positions, 1 Extra Help.

Hiring Freeze - Awaiting ADE & OPM Approval:

Public Information Specialist; Library Technician - ILL

Fiscal Support Specialist

Advertised and Filled Positions:

Librarian - Acquisitions: started March 4

Fiscal Support Specialist: started April 15

Information Services Manager - candidate accepted position with anticipated start date of May 13

Library Coordinator - Mockingbird Virtual Union Catalog - in process to be advertised.

Fiscal Session:

Fiscal Session started on Wednesday, April 10th at noon. It will last until May 9th (30 days) unless it is extended. Our appropriation bill is HB1028 (see attached).

Physical Inventory:

Our annual inventory of assets has been completed.

Audit:

ADE & ADE Divisions are currently under audit of FY23.

IT:

New microphones have been installed in the Bessie Moore Conference Room. These microphones were installed to enhance the voice capabilities of Zoom. Also, we are on the tentative schedule to move our physical servers into one of the ADE racks over at the DIS-West facility in late April/early May.

STATE GENERAL REVENUE
EPA0100 BUDGET DISTRIBUTION FY2024
BY COMMITMENT ITEM
APR 15, 2024

COMMITMENT ITEM	DESCRIPTION	TOTAL APPRO.	FY Blocks	TOTAL BUDGETED	% OF TOTAL BUDGET	TOTAL EXPENDED	BALANCE	% REMAINING
501:00:00	Reg. Salaries	\$1,749,087	\$71,924	\$1,677,163	46.0%	\$1,092,452	\$584,711	35%
501:00:01	Extra Help	\$10,000	\$0	\$10,000	0.3%	\$4,006	\$5,994	60%
501:00:03	Pers. Svcs. Matching	\$644,998	\$44,419	\$600,579	16.5%	\$433,705	\$166,874	28%
	Total Salaries & Matching	\$2,404,085	\$116,343	\$2,287,742	62.8%	\$1,530,162	\$757,580	33%
502:00:02	Operating Expenses	\$1,125,091	\$655	\$1,124,436	30.9%	\$918,923	\$205,513	18%
505:00:09	Conf. & Travel	\$10,000	\$0	\$10,000	0.3%	\$7,516	\$2,484	25%
506:00:10	Prof. Fees & Services	\$0	\$0	\$0	0.0%	\$0	\$0	0%
512:00:11	Capital Outlay	\$0	\$0	\$0	0.0%	\$0	\$0	0%
	Total M & O	\$1,135,091	\$655	\$1,134,436	31.1%	\$926,439	\$207,997	18%
509:00:46	Books/Subscriptions	\$230,000	\$9,757	\$220,243	6.0%	\$150,774	\$69,469	32%
	TOTALS	\$3,769,176	\$126,755	\$3,642,421	100.0%	\$2,607,375	\$1,035,046	28%
	M&R paid to ASL account						\$0	100%

FEDERAL LSTA REVENUE
 FEL0100 FEL0200 BUDGET DISTRIBUTION FY2024
 BY COMMITMENT ITEM
 APR 15, 2024

COMMITMENT ITEM	DESCRIPTION	TOTAL APPRO.	TOTAL BUDGETED	% OF TOTAL BUDGET	TOTAL EXPENDED	BALANCE	% REMAINING
501:00:00	Reg. Salaries	\$502,646	\$502,646	15.3%	\$227,626	\$275,020	55%
501:00:01	Extra Help	\$22,000	\$22,000	0.7%	\$12,564	\$9,436	43%
501:00:03	Pers. Svcs. Matching	\$214,290	\$214,290	6.5%	\$130,290	\$84,000	39%
	Total Salaries & Matching	\$738,936	\$738,936	22.5%	\$370,481	\$368,455	50%
502:00:02	Operating Expenses	\$2,357,700	\$2,357,700	71.8%	\$1,173,858	\$1,183,842	50%
505:00:09	Conf. & Travel	\$145,000	\$145,000	4.4%	\$7,730	\$137,270	95%
512:00:11	Capital Outlay	\$40,000	\$40,000	1.2%	\$0	\$40,000	100%
	Total M & O	\$2,542,700	\$2,542,700	77.5%	\$1,181,588	\$1,361,112	54%
	TOTALS	\$3,281,636	\$3,281,636	100.0%	\$1,552,069	\$1,729,567	53%

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**ARKANSAS STATE LIBRARY
900 WEST CAPITOL, STE 100
LITTLE ROCK, ARKANSAS 72201-3108**

STANDARDS FOR STATE AID TO PUBLIC LIBRARIES

Authorized by Act 489, Acts of Arkansas, 1979

1.0 ORGANIZATION

- 1.1 All county libraries, including those in county or regional systems, shall be organized in accordance with Act 244 of 1927. All city libraries, including those in county or regional systems, shall be organized in accordance with Act 177 of 1931.**
- 1.2 County and city libraries shall provide evidence to the State Library Board of organization and operation as a department of county or municipal government.**
- 1.3 Public library systems composed of county and/or city libraries shall provide evidence to the State Library Board of organization and operation under the provisions of a formal interlocal agreement, as provided in Section 90, Act 742 of 1977.**

2.0 GOVERNANCE

- 2.1 Policies for city, county, and regional library systems shall be established by legally constituted administrative boards, comprised of trustees serving designated terms, conducting regularly scheduled meetings, preferably not less than quarterly, and functioning with recorded bylaws and policies which are on file with the State Library.**
- 2.2 The library shall comply with the Civil Rights Act of 1964 and shall provide library service for all residents.**
- 2.3 The library director shall submit quarterly, annual, and special reports as required to the State Library and to local boards.**
- 2.4 City, county, and regional library systems shall provide the State Library with a copy of a current long range plan developed for the purpose of guiding the public library administration in the attainment of goals and future planning.**

3.0 FINANCE

- 3.1 The State Library Board supports the concept that libraries or library systems serving populations greater than 50,000, with budgets in excess of \$250,000, can render more efficient, effective library service, and preference of support shall be given to the development of such systems.**
- 3.2 All libraries shall maintain the one mill county or city library tax on real and personal property as authorized in Amendments 30 and 38 of the Arkansas Constitution.**
- 3.3 All cities and counties should restore the library tax to the maximum permitted by law by not later than July 1, 1991.**
- 3.4 Libraries should receive additional local support.**
- 3.5 The annual budget for city, county, and regional libraries shall be filed with the State Library. The budget should reflect an amount equal to the previous annual budget, plus growth, with the allocation for materials reflecting comparable growth.**

4.0 PERSONNEL

- 4.1 City, county, and regional library systems participating in the State Aid to Public Libraries program shall be administered by a qualified librarian. A Master's degree in Library Science awarded through a program accredited by the American Library Association is recognized as the minimum qualifying degree.**
- 4.2 Systems employing a new head librarian or director after September 1, 1988, must provide the State Library Board with evidence of a qualifying library degree in order to continue participation in the State Aid to Public Libraries program.**
- 4.3 Public library staff members should be well trained and qualified for their position. They should be encouraged to participate in continuing education and training programs to improve library skills.**
- 4.4 All libraries should have adequate support staff, with no employee receiving less than the current minimum wage.**

5.0 FACILITIES

- 5.1 The county or city government shall provide a suitable building for headquarters operation and adequate quarters for necessary branches.**

6.0 RESOURCES AND RESOURCE SHARING

- 6.1 The library shall maintain a current collection of materials to serve all citizens.**
- 6.2 The library shall agree to provide interlibrary loan service to other libraries in Arkansas.**
- 6.3 The library shall coordinate services for the blind and physically handicapped with the sections of the Arkansas State Library which administer these services.**

7.0 NOTIFICATION

- 7.1 If the State Library Board determines that a city, county, or regional library or system fails to qualify for participation in the State Aid to Public Libraries program, the State Librarian shall notify the board chairman and the library director via certified mail not later than fifteen working days following that determination.**

8.0 RIGHT OF APPEAL

- 8.1 Upon determination by the State Library Board that a city, county, or regional library or system fails to qualify for participation in the State Aid to Public Libraries program, the library or system shall have the right to appeal that decision at the next scheduled meeting of the State Library Board. Intent to appeal must be filed in writing with the State Librarian not more than thirty days following receipt of a notice of failure to meet the standards.**
- 8.2 All appeals shall be presented to the State Library Board in an open hearing, with the final determination to be made by the State Library Board.**
- 8.3 The State Library Board may provisionally approve a city, county, or regional library or system for a period of time they deem sufficient to rectify deficiencies. The Board may grant additional waivers upon acceptance of satisfactory evidence of progress.**

ARKANSAS STATE LIBRARY
RULES GOVERNING DISTRIBUTION OF
SCHOLARSHIP ASSISTANCE

1.00 REGULATORY AUTHORITY

- 1.01 These rules shall be known as Arkansas State Library Rules Governing the Distribution of Scholarship Assistance.
- 1.02 These rules are enacted pursuant to the Arkansas State Library's authority under Act 489, Acts of Arkansas 1979, Arkansas Code Anno. 13-2-201 et seq.

2.0 PURPOSE

- 2.01 It is the purpose of these rules to formalize a process already in existence and set reasonable guidelines to make scholarship assistance available to every public library in the state of Arkansas to address the education needs of public library staff working toward the ultimate goal of obtaining a master's degree in library and information science as defined in 3.04. These rules are specifically for the purpose of establishing standards for distributing funds available through the state aid to public library fund administered by the Arkansas State Library.

3.00 DEFINITIONS

- 3.01 For the purpose of these rules and regulations the applying institution must be a "public library" located in Arkansas which is duly established and recognized pursuant to Arkansas Code 13-2-401, 13-2-501, 13-2-901 and those libraries which have been determined by the Arkansas State Library to be functioning as a "public library."
- 3.02 ASL refers to the Arkansas State Library.
- 3.03 ALA refers to the American Library Association.
- 3.04 A master's degree refers to the educational award given by a library school whose program is accredited by the ALA.
- 3.05 State Aid refers to State Aid to Public Libraries

4.0 FOCUS AREA

- 4.01 To aid Arkansas public libraries in employing master's degree librarians by providing educational opportunities for public library staff members through traditional, on-campus or distance learning.

5.0 ELIGIBILITY STANDARDS

- 5.01 Scholarship funds will be distributed to a public library that submits scholarship application to the ASL Board. Priority will be given as follows:
1. Public libraries eligible for State Aid whose personnel are employed as library directors.
 2. Public libraries eligible for State Aid whose personnel are employed positions other than library director.
 3. Public libraries not eligible for State Aid but recognized by the ASL as public libraries.

- 5.02 The applying institution (or its governing body) must be able to accept and administer the scholarship on behalf of the employee.
- 5.03 Individuals upon whose behalf the library is applying must meet the following standards:
1. Show evidence of completion of 12 semester hours toward the master's degree.
 2. Provide a copy of the agreement with the public library concerning employment in a public library for at least one year after completion of the master's degree.
 3. Furnish official transcript which shows the individual received a minimum course grade (based upon an "A-F" grading scale), of "B", or if applicable, a "Credit" for a credit/no credit course. "Incompletes" do not qualify for reimbursement.
 4. Agree to remain employed by a public library in the state of Arkansas for a duration of one year upon completion of degree.

6.0 ADMINISTRATION

- 6.01 The scholarship will be administered by the ASL Board.

7.0 SCHOLARSHIP PROPOSALS

- 7.01 The proposals shall include an application from the applicant library. The ASL Board shall review the proposals for approval. Proposals shall be consistent with Arkansas Code and existing ASL rules regarding an ALA accredited library program.
- 7.02 Funding may include but is not limited to tuition, materials, travel, lodging, and other items associated with educational costs.

8.0 DISTRIBUTION OF FUNDS

- 8.01 The ASL Board will budget and distribute funds appropriated for each biennium from the Arkansas State Legislature according to the following:
1. The total amount of funds to be distributed will be determined by the ASL Board each year at a minimum of 1% of the appropriated State Aid to Public Libraries.
 2. Funds may provide as many scholarships as are requested each year. All monies not disbursed shall be returned to the State Aid fund for distribution.
 3. Funds may be disbursed to the applicant library at the completion of each semester.
 4. Funds will be distributed via scholarship for each individual as identified by the ASL Board in accordance with eligibility. Each scholarship will include a set of assurances and provisions required in the eligibility standards.
- 8.02 The ASL Board reserves the right to approve and/or deny any scholarship applications.

-- Approved by the State Library Board, August 12, 2005

Arkansas State Library Scholarship Assistance Application

Instructions: Complete this form to apply for State Aid funds to underwrite a scholarship award from your library to an employee who has been admitted to the graduate program in an ALA-accredited library school. Attach to this form all appropriate documentation, such as a letter of admission from the library school, a letter of agreement from the employee who will benefit from the local scholarship award, and a copy of the minutes of the meeting of the local library board at which the application was approved.

APPLICANT

State Aid grant funds are requested to underwrite a scholarship award from this public library to an employee who has been admitted to a graduate program in an accredited library school. The applicant library agrees to award the full amount of the scholarship award to the employee. The employee has agreed to provide transcripts as evidence of credits earned each semester and to remain on the job for a period of one (1) year following grant of aid. If these conditions are not met, the applicant library agrees to refund to the State Library all grant funds paid under this award.

Applicant Library Name

Mailing Address

City/State/Zip Code + 4 digit extension

Email Address

Phone Number

Fax Number

Name of Library Board Chair (PLEASE PRINT)

Signature of Library Board Chair or Official Designee

Date

AGREEMENT

I have applied to my employer for a scholarship grant. I am enrolled in a graduate program in an accredited library school and have completed the first twelve (12) hours credit. Supporting documents are attached. I have agreed to furnish transcripts at the end of each semester as evidence of credits earned, to remain employed in an Arkansas public library for at least one year following grant of aid and to fulfill any local requirements. If I do not fulfill these agreed conditions, I understand that I must repay to the applicant library all funds paid to me from this award.

Participant Name (PLEASE PRINT)

Participant's Signature

Date

RECOMMENDATION

I have reviewed this application and the supporting documents. I recommend that the State Library Board () approve () deny this application.

Signature of State Librarian

Date

ACTION TAKEN

In a regular meeting of the State Library Board held on _____ the Board voted to () approve () deny this application.

Signature of State Library Board Chairman

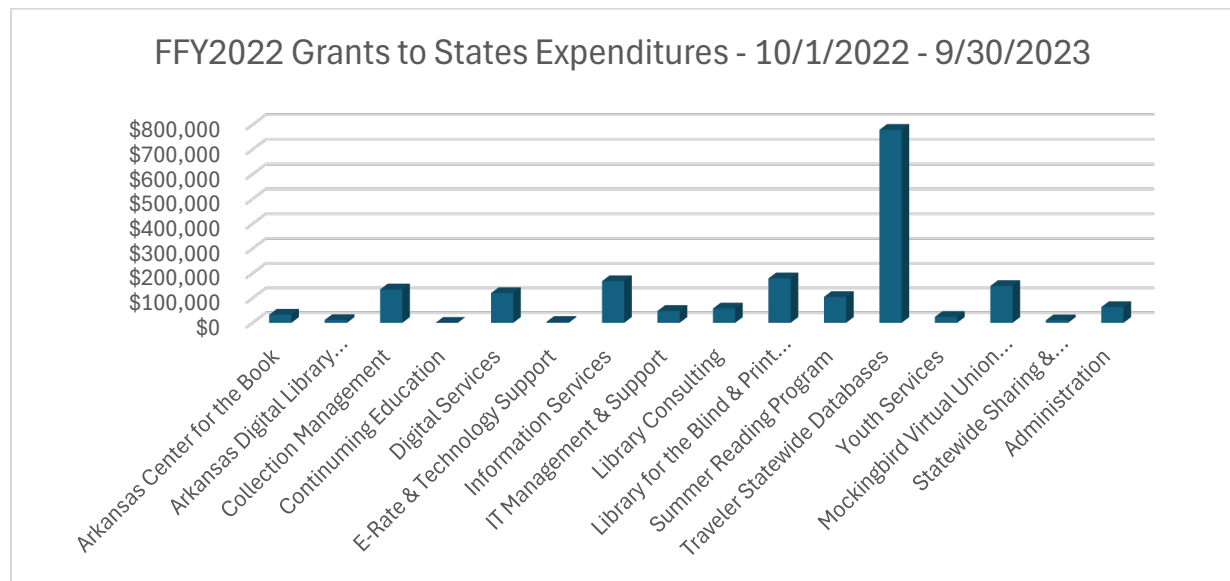
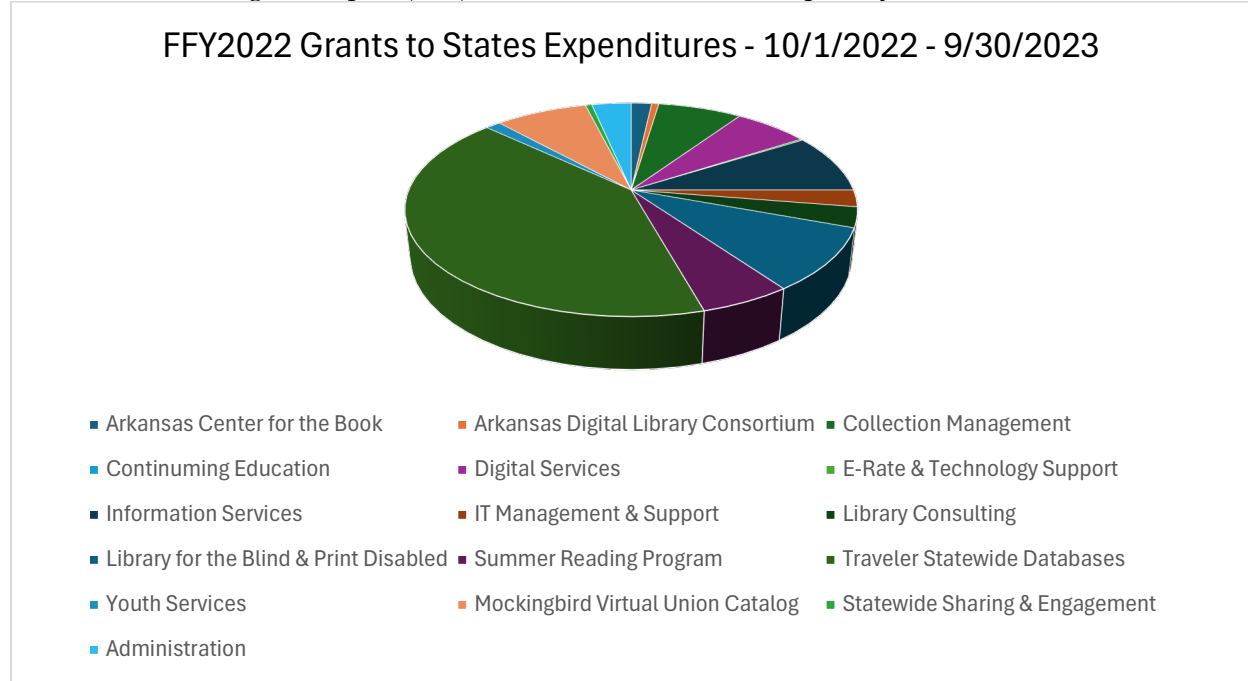
Date

Manager of Grants & Special Projects - Debbie Hall

Federal Grants to States Program (LSTA)

FFY22 State Program Report

The FFY22 State Program Report (SPR) has been reviewed and accepted by IMLS.



LSTA Grants to States Award

The federal grant award beginning October 1, 2024, will be \$2,57,781. This is \$5,000 less than the current award. The official notification has not been posted on the federal grants management website. Attached is the Grants to States Allotment table with the award amount and required match.

IMLS Site Visit

Senior Program Officer Dennis Nangle visited the State Library March 26-29. He spoke with Jennifer, Debbie, and Brooke. We also had presentations on some of our LSTA Projects, which he really appreciated. Jennifer, Kristen, Jenn, and I traveled with Dennis to the Fayetteville Public Library on March 28. A tour of the library and the innovation lab, including simulators for driving, flying, and operating heavy machinery. This tour highlighted the workforce development and community involvement that is an IMLS priority. On the 29th we attended a pre-school story-time that used components from an ASL circulating Solar Science Kit that was purchased with our federal funds. We were also able to use some of the other items in the kit such as the Sunoculars. A letter from Dennis is included in this report.

Acronyms

ADE - Arkansas Department of Education

ASL - Arkansas State Library

FFY - Federal Fiscal Year

G2S - Grants to States

IMLS - Institute of Museum and Library Services

LSTA - Library Services and Technology Act

SPR - State Program Report (annual LSTA G2S report to IMLS)

INSTITUTE OF MUSEUM AND LIBRARY SERVICES
LIBRARY SERVICES AND TECHNOLOGY ACT
STATE ALLOTMENT TABLE
FY 2024 IMLS Appropriations (Public Law 118-47)

Total Distributed to States: \$180,000,000

State	Federal Funds from IMLS (66%) (1), (2)	State Matching Funds (34%)	Federal & State Funds
ALABAMA	\$2,927,967.00	\$1,508,346.64	\$4,436,313.64
ALASKA	\$1,276,792.00	\$657,741.33	\$1,934,533.33
ARIZONA	\$3,804,635.00	\$1,959,963.48	\$5,764,598.48
ARKANSAS	\$2,157,781.00	\$1,111,584.15	\$3,269,365.15
CALIFORNIA	\$15,705,702.00	\$8,090,816.18	\$23,796,518.18
COLORADO	\$3,218,246.00	\$1,657,884.30	\$4,876,130.30
CONNECTICUT	\$2,164,184.00	\$1,114,882.67	\$3,279,066.67
DELAWARE	\$1,389,442.00	\$715,773.15	\$2,105,215.15
FLORIDA	\$9,533,426.00	\$4,911,158.85	\$14,444,584.85
GEORGIA	\$5,162,498.00	\$2,659,468.67	\$7,821,966.67
HAWAII	\$1,541,630.00	\$794,173.03	\$2,335,803.03
IDAHO	\$1,741,500.00	\$897,136.36	\$2,638,636.36
ILLINOIS	\$5,736,330.00	\$2,955,079.09	\$8,691,409.09
INDIANA	\$3,589,836.00	\$1,849,309.45	\$5,439,145.45
IOWA	\$2,210,343.00	\$1,138,661.55	\$3,349,004.55
KANSAS	\$2,109,780.00	\$1,086,856.36	\$3,196,636.36
KENTUCKY	\$2,708,198.00	\$1,395,132.30	\$4,103,330.30
LOUISIANA	\$2,726,161.00	\$1,404,385.97	\$4,130,546.97
MAINE	\$1,526,754.00	\$786,509.64	\$2,313,263.64
MARYLAND	\$3,332,465.00	\$1,716,724.39	\$5,049,189.39
MASSACHUSETTS	\$3,642,371.00	\$1,876,372.94	\$5,518,743.94
MICHIGAN	\$4,788,124.00	\$2,466,609.33	\$7,254,733.33
MINNESOTA	\$3,165,524.00	\$1,630,724.48	\$4,796,248.48
MISSISSIPPI	\$2,109,457.00	\$1,086,689.97	\$3,196,146.97
MISSOURI	\$3,338,467.00	\$1,719,816.33	\$5,058,283.33
MONTANA	\$1,427,530.00	\$735,394.24	\$2,162,924.24
NEBRASKA	\$1,746,652.00	\$899,790.42	\$2,646,442.42
NEVADA	\$2,205,502.00	\$1,136,167.70	\$3,341,669.70
NEW HAMPSHIRE	\$1,529,144.00	\$787,740.85	\$2,316,884.85
NEW JERSEY	\$4,506,420.00	\$2,321,489.09	\$6,827,909.09
NEW MEXICO	\$1,797,977.00	\$926,230.58	\$2,724,207.58
NEW YORK	\$8,125,215.00	\$4,185,716.82	\$12,310,931.82
NORTH CAROLINA	\$5,089,381.00	\$2,621,802.33	\$7,711,183.33
NORTH DAKOTA	\$1,295,858.00	\$667,563.21	\$1,963,421.21
OHIO	\$5,448,084.00	\$2,806,588.73	\$8,254,672.73
OKLAHOMA	\$2,529,938.00	\$1,303,301.39	\$3,833,239.39
OREGON	\$2,597,695.00	\$1,338,206.52	\$3,935,901.52
PENNSYLVANIA	\$5,891,819.00	\$3,035,179.48	\$8,926,998.48
RHODE ISLAND	\$1,413,623.00	\$728,230.03	\$2,141,853.03
SOUTH CAROLINA	\$3,028,013.00	\$1,559,885.48	\$4,587,898.48
SOUTH DAKOTA	\$1,346,956.00	\$693,886.42	\$2,040,842.42
TENNESSEE	\$3,689,581.00	\$1,900,693.24	\$5,590,274.24

TEXAS	\$12,512,132.00	\$6,445,643.76	\$18,957,775.76
UTAH	\$2,289,874.00	\$1,179,632.06	\$3,469,506.06
VERMONT	\$1,244,357.00	\$641,032.39	\$1,885,389.39
VIRGINIA	\$4,289,358.00	\$2,209,669.27	\$6,499,027.27
WASHINGTON	\$3,948,629.00	\$2,034,142.21	\$5,982,771.21
WEST VIRGINIA	\$1,668,036.00	\$859,291.27	\$2,527,327.27
WISCONSIN	\$3,230,831.00	\$1,664,367.48	\$4,895,198.48
WYOMING	\$1,220,427.00	\$628,704.82	\$1,849,131.82
DISTRICT OF COLUMBIA	\$1,256,248.00	\$647,158.06	\$1,903,406.06
PUERTO RICO	\$2,147,080.00	\$1,106,071.52	\$3,253,151.52
AMERICAN SAMOA (3)	\$116,566.00	\$0.00	\$116,566.00
NORTHERN MARIANAS (3)	\$119,292.00	\$0.00	\$119,292.00
GUAM (3)	\$163,982.00	\$0.00	\$163,982.00
VIRGIN ISLANDS (3)	\$139,393.00	\$0.00	\$139,393.00
MARSHALL ISLANDS	\$130,951.00	\$67,459.61	\$198,410.61
MICRONESIA	\$137,591.00	\$70,880.21	\$208,471.21
PALAU	\$108,252.00	\$55,766.18	\$164,018.18
Total	\$180,000,000.00	\$92,449,486.03	\$272,449,486.03

(1) The IMLS Federal funds (allotments) are calculated using the current base provisions set into law (20 U.S.C. § 9101 et seq., see in particular §§ 9123-9133) and population figures from the Bureau of the Census (BOC) as of December 2023. For FY2024, the base amount for states, DC, and PR was \$1,000,000, and for all others the base was \$100,000.

Population data is pulled from the BOC. Data used in the state allotment table are calculated based on the most recent Census data available at the time of the grant award notification. Therefore, the population data used in the FY2024 table is what was available on the BOC website <https://www2.census.gov/programs-surveys/popest/tables/2020-2023/state/totals/NST-EST2023-POP.xlsx> as of March 2024.

Population data for American Samoa, Northern Marianas, Guam, Virgin Islands, Marshall Islands, Federated States of Micronesia, and Palau is from the Census International Data Base: https://www.census.gov/data-tools/demo/idb/#/table?COUNTRY_YR_ANIM=2024. This table reflects what was available as of March 2024.

(2) The agency is required to reduce the FY2024 allotment of any State that did not meet their FY2021 Maintenance of Effort (MOE) requirement and did not apply for, or receive, a waiver of the requirement. Those funds deducted from states not meeting the MOE requirement have been distributed across the remaining states in accordance with (1).

(3) Waived pursuant to 48 U.S.C. § 1469a(d).

April 05, 2024

Jennifer Chilcoat
900 West Capitol Ave.
Suite 100
Little Rock, AR 72201-8000

Dear Jennifer:

I would like to thank you and your staff once again for coordinating my site visit. I enjoyed meeting with all of you and learning more about Arkansas overall, as well as your state library's approach to its LSTA-funded programs and services. I appreciate the time you and your staff dedicated to meeting with me, as well as for the efforts Debbie made in expertly gathering the site visit checklist information together, coordinating the showcase, and organizing the field visit to Fayetteville. It was a comprehensive checklist overview that provided helpful context.

Overall, the LSTA program is extremely organized and well-run. You remain a model Grants to States award recipient, one that I consistently refer to when asked for examples of quality administration and processes. I commend you and your staff for the attention to federal funding requirements and best practices. One item that we discussed during the site visit that could strengthen the program even further was related to Maintenance of Effort. The legislation that directs IMLS' Maintenance of Effort (MOE) requires the reporting of "all State dollars expended by the State library administrative agency for library programs that are consistent with the purposes of [LSTA]" (emphasis mine). Therefore, I recommend re-evaluating your current MOE calculation methods, being sure to capture all applicable State expenditures.

Once again, I would like to express my appreciation for the time and effort you and your staff made prior to and during our site visit. Please let me know if you have any questions concerning the site visit or these recommendations.

Sincerely,

Dennis Nangle
Senior Program Officer

cc: Debbie Hall

SHOWCASE OF LSTA PROJECTS

Presentations

Preservica's Universal Page

Jennifer Razer,
Digital Services Manager

Arkansas Library Leadership Institute (ALL-In)

Jenn Wann,
Library Development Manager

PCI Webinar and Information on Friends Groups

Janine Miller,
Continuing Education Coordinator

Arkansas Digital Library Consortium and Traveler Statewide Databases

Katie Walton,
Acquisitions Manager

Arkansas Center For The Book Collaborative Program with the Louisiana Center For The Book at the Louisiana Book Festival

Karen O'Connell,
Arkansas Center For The Book Coordinator

Hands-on

Library for the Blind and Print Disabled Tactile Kits

Thomas Sepe,
LBPD Library Technician

Puppet Circulating Kits

Ruth Hyatt,
Youth Services Coordinator

Memorandum of Understanding
John McGraw
And
Lonoke County Libraries
Affective January 1st, 2024

1. Purpose

Stacy Barker was hired as the Director of LCL on January 1, 2024 and is working towards her Master's Degree in Library Science (MLS), but has not yet completed the coursework. The Arkansas State Library requires a public library to employ or contract a staff member holding an MLS in order to receive state aid. The Arkansas State Library will allow a system without a librarian holding an MLS to continue to receive state aid as long as there is a consultant with an MLS on staff to offer services to the system while the Director works towards receiving a MLS.

The following is an outline of the collaboration and expectations by which the Lonoke County Libraries (LCL) will hire John McGraw as a Part time library consultant in order for LCL to retain eligibility for State Aid to public libraries.

2. Description of Services

- John McGraw will provide consulting services to the Director of the Lonoke County Libraries until the Director receives a MLS.
- John McGraw will advise the LCL Director in the managing and executing of library duties. Duties include, but are not limited to:
 - Collection management, Budget management, personnel, problem and complaint resolutions, library policy, technology, grants, library services, library principles and ethics.
- John McGraw may attend LCL board meetings as needed in person or via Zoom.
- The responsibilities as a consultant with LCL will be secondary to the duties John has as the Director of the Faulkner County Library System.
- John will be available for phone and email communication as needed.

3. Payment

- LCL agrees to pay a fee of \$300 per month to John McGraw for consulting services. This fee shall be payable monthly, no later than the last day of each month.
- It is understood that John McGraw will act as an independent contractor, and not an employee of LCL. LCL will not provide any employee benefits.

4. Duration of Agreement

This agreement will be effective upon signatures of the appropriate representatives of all parties to the agreement. The consultant's duties with LCL will be effective January 1, 2024 and will remain effective until the LCL Director completes a master's degree program in library science.

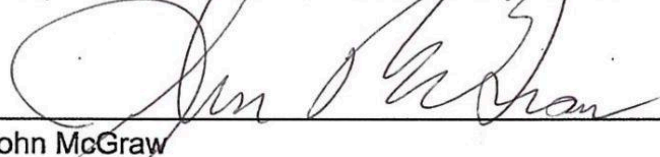
5. Termination

This agreement may be terminated by either party upon the submission of written notice to the other party.



Stacy Barker, Director of Lonoke County Libraries

2-10-24
Date



John McGraw

3/1/2024
Date

Public Library Systems Qualifying for State Aid

ADMINISTRATIVE UNIT, DIRECTOR, AND AREA SERVICED:	2022 Population Served	LIB. TAX UNITS *	QTRLY MLS AWARD
LIBRARY SYSTEMS WITH TAX, SERVING 150,001 OR MORE :			
Central Arkansas Library System Nate Coulter, MLS - U of Wisconsin-Madison (Perry and Pulaski Counties, excluding North Little Rock)	344,581	4	YES
Mid-Arkansas Regional Library Clare Graham, MLS - UNT (Saline, Hot Spring, Grant, Dallas, and Cleveland Counties)	192,378	5	YES
Washington County Library System Glenda B. Audrain, MLS - U of AL (Washington County)	156,769	2	YES
SUBTOTAL SERVED	693,728		
LIBRARY SYSTEMS WITH TAX, SERVING 75,001 TO 150,000:			
Faulkner-Van Buren Regional Library John McGraw, MLIS - U of AL (Faulkner and Van Buren Counties)	143,767	2	YES
Crowley Ridge Regional Library Vanessa Adams, MLS - U of Missouri (Craighead and Poinsett Counties)	134,512	4	YES
Garland County Library Adam Webb, MLS - UNT (Garland County)	100,089	1	YES
Fort Smith Public Library Jennifer Goodson, MLIS-U of OK (Fort Smith District of Sebastian County)	89,992	1	YES
Fayetteville Public Library David Johnson, MLS - U of TN - Knoxville (Fayetteville)	99,285	1	YES
Arkansas River Valley Regional Library Misty Hawkins, MLS - U of OK (Franklin, Johnson, Logan, and Yell Counties)	84,654	4	YES
White River Regional Library Debra Sutterfield, MLS - U. of AL (Cleburne, Fulton, Izard, Sharp, and Stone Counties)	82,099	5	YES
White County Library Darla Ino, MLS - U of TN - Knoxville (White County)	77,755	1	YES
Northeast Arkansas Regional Library Mike Rogers, MLS - UNT (Clay, Greene, and Randolph Counties)	79,550	3	YES
SUBTOTAL SERVED	891,703		
LIBRARY SYSTEMS WITH TAX, SERVING 50,001 TO 75,000:			
Lonoke County Library John McGraw, MLIS - U of AL (MLS of Record) (Lonoke County)	75,225	1	YES
Rogers Public Library Hannah Pearce, MLS - U of So. Florida (Rogers)	72,999	1	YES
Union County Library Michael O'Connell, MLIS - Catholic Univ of America (Union County and contracted with Ouachita County)	64,496	4	YES
Pine Bluff and Jefferson County Library Adam Webb, MLS - UNT (MLS of record) (Jefferson County)	64,246	2	YES
Texarkana Public Library (Total Population 65,974) Olivia Poulton (Arkansas only 29,657) (Texarkana, AR and TX)	29,306	1	YES
North Little Rock Public Library Crystal Gates, MLIS - LSU (North Little Rock)	64,627	1	YES
Mississippi-Crittenden Co. Regional Library Lowell Walters, MSLS - Clarion (Mississippi and Crittenden Counties)	62,162	2	YES
Pope County Library Judy Mays, MLS - UNC/Chapel Hill (MLS of record) (Pope County)	64,065	1	YES
Southeast Arkansas Regional Library Judy Calhoun, MLS - Florida State U (Bradley, Chicot, Desha, Drew and Lincoln Counties)	60,606	5	YES
Crawford County Library System Charlene McDonnough, MLS - U of So. Carolina (Crawford County)	61,075	1	YES

Public Library Systems Qualifying for State Aid

Scott-Sebastian Regional Library Rene Myers, MLIS - U of WI/Milwaukee (Scott County and Sebastian County, South District)	48,874	2	YES
SUBTOTAL SERVED	667,681		
LIBRARY SYSTEMS WITH TAX, SERVING 25,001 to 50,000:			
Carroll and Madison Library System April Griffith, MLS - Clarion U (Carroll and Madison Counties)	46,228	2	YES
Tri-County Library System Marilyn Archer, MLS - Emporia State U. (Howard, Little River and Sevier Counties)	40,064	3	YES
Baxter County Library Kim Crow-Sheaner, MLS - UNT (Baxter County)	42,435	1	YES
Independence County Library Laura Rumans, MLS - U of Texas (MLS of record) (Independence County)	37,945	1	YES
Boone County Library Ginger Schoenenberger - MLS - Clarion Univ (Boone County)	38,284	1	YES
Phillips-Lee-Monroe Regional Library VACANT 6/2002 (Phillips, Lee, and Monroe Counties)	30,232	3	NO
Columbia County Library Hollie Howard - UNT (Columbia County and contract with Lafayette County)	28,317	2	YES
Ouachita Mountains Regional Library Brenda Miner (MLS - U of OK) (Montgomery and Polk Counties)	27,893	2	YES
SUBTOTAL SERVED	291,398		
LIBRARY SYSTEMS WITH TAX SERVING LESS THAN 25,000:			
West Memphis Public Library Rebecca Bledsoe (West Memphis)	23,795	1	NO
East Central Arkansas Regional Library John Paul Myrick, MLS - U of Alabama (Cross and Woodruff Counties)	22,650	2	YES
Clark County Library Betsy Fisher, MLIS - Wayne State Univeristy (Clark County)	21,250	1	YES
Hempstead County Library Courtney McNeil, MLS - Florida State U. (Hempstead County)	19,453	1	YES
Conway County Library Jay Carter, MLIS - USF (Conway County)	21,046	1	YES
Ashley County Library David Anderson, MLS - TWU (Ashley County)	18,354	2	YES
Southwest Arkansas Regional Library Courtney McNeil, MLS - Florida State U. (Nevada and Pike Counties)	18,360	2	YES
Arkansas County Library Allie Stevens, MLIS - LSU (Interim) (Arkansas County)	16,512	2	YES
Jackson County Library Jennifer Ballard, MLIS - U of AL (Jackson County)	16,624	1	YES
Marion County Library Dana Scott, MLS - TWU (Marion County)	17,254	1	YES
Lawrence County Library Ashley Burris, MLIS - U of AL (Lawrence County)	16,205	1	YES
Forrest City Public Library Arlisa Price, MSLS - UNT (Forrest City)	12,676	1	YES
Newton County Library Kenya Windel, MLS - UNT (Newton County)	7,078	1	YES
SUBTOTAL SERVED	231,257		
TOTAL POPULATION SERVED	2,775,767		

FY2024 State Aid

Headquarters Lib.	Tax Unit	2022 Est Population	Per Capita @ 1.50297990	\$12,000/co. in multi-co. region	MLS	Total FY2024	First Qtr. Payment	Second Qtr. Payment	Third Qtr. Payment	Fourth Qtr. Payment
Arkansas Co. Lib.	Arkansas Co.	16,512	24,817		18,000	42,817	10,704	10,704	10,704	10,705
Ashley Co. Lib.	Ashley Co. less Crosssett	13,741	20,652							
Ashley Co. Lib.	Crosssett (city) (Ashley Co.)	4,613	6,933							
Ashley Co. Lib. Total		18,354	27,586		18,000	45,586	11,396	11,396	11,396	11,398
Baxter Co. Lib.	Baxter Co.	42,435	63,779		18,000	81,779	20,445	20,445	20,445	20,444
Boone Co. Lib.	Boone Co.	38,284	57,540		18,000	75,540	18,885	18,885	18,885	18,885
Clark Co. Lib.	Clark Co.	21,250	31,938		18,000	49,938	12,485	12,485	12,485	12,483
Columbia Co. Lib.	Columbia Co.	22,216	33,390							
Columbia Co. Lib.	Lafayette Co. (contract)	6,101	9,170							
Columbia Co. Lib. Total		28,317	42,560		18,000	60,560	15,140	15,140	15,140	15,140
Conway Co. Lib.	Conway Co.	21,046	31,632		18,000	49,632	12,408	12,408	12,408	12,408
Crawford Co. Lib. System	Crawford Co.	61,075	91,794		18,000	109,794	27,449	27,449	27,449	27,447
Garland Co. Lib.	Garland Co.	100,089	150,432		18,000	168,432	42,108	42,108	42,108	42,108
Hempstead Co. Lib.	Hempstead Co.	19,453	29,237		18,000	47,237	11,809	11,809	11,809	11,810
Independence Co. Lib	Independence Co.	37,945	57,031		18,000	75,031	18,758	18,758	18,758	18,757
Jackson Co. Lib.	Jackson Co.	16,624	24,986		18,000	42,986	10,746	10,746	10,746	10,748
Jefferson Co. Lib.	Jefferson Co. Total less Pine Bluff	24,751	37,200							
Jefferson Co. Lib.	Pine Bluff (city) (Jefferson Co.)	39,495	59,360							
Jefferson Co. Lib. Total		64,246	96,560		18,000	114,560	28,640	28,640	28,640	28,640
Lawrence Co. Lib.	Lawrence Co.	16,205	24,356		18,000	42,356	10,589	10,589	10,589	10,589
Lonoke Co. Lib.	Lonoke Co.	75,225	113,062		18,000	131,062	32,765	32,765	32,765	32,767
Marion Co. Lib.	Marion Co.	17,254	25,932		18,000	43,932	10,983	10,983	10,983	10,983
Newton Co. Lib.	Newton Co.	7,078	10,638		18,000	28,638	7,160	7,160	7,160	7,158
Pope Co. Lib.	Pope Co.	64,065	96,288		18,000	114,288	28,572	28,572	28,572	28,572
Union Co. Lib.	El Dorado (city)	17,063	25,645							
Union Co. Lib.	Union Co. Total less El Dorado	20,689	31,095							
Union Co. Lib.	Calhoun County (contract)	4,695	7,056							
Union Co. Lib.	Camden (city) (Ouachita Co.)	10,298	15,478							
Union Co. Lib.	Ouachita Co. Total less Camden (contract)	11,751	17,662							
Union Co. Lib. Total		64,496	96,936		18,000	114,936	28,734	28,734	28,734	28,734
Washington Co. Lib.	Washington Co. (less Fayetteville)	156,769	235,621		18,000	253,621	63,405	63,405	63,405	63,406
White Co. Reg. Lib. System	White Co.	77,755	116,864		18,000	134,864	33,716	33,716	33,716	33,716
Total Single County Libraries		964,477	1,449,590	-	378,000	1,827,590	456,897	456,897	456,897	456,898
Arkansas River Valley Reg. Lib.	Franklin Co.	17,271	25,958	12,000						
Arkansas River Valley Reg. Lib.	Johnson Co.	26,001	39,079	12,000						
Arkansas River Valley Reg. Lib.	Logan Co.	21,253	31,943	12,000						
Arkansas River Valley Reg. Lib.	Yell Co.	20,129	30,253	12,000						
Arkansas River Valley Reg. Lib. Total		84,654	127,233	48,000	18,000	193,233	48,308	48,308	48,308	48,309
Carroll & Madison Co. Lib. System	Carroll Co.	28,742	43,199	12,000						
Carroll & Madison Co. Lib. System	Madison Co.	17,486	26,281	12,000						
Carroll & Madison Co. Lib. System Total		46,228	69,480	24,000	18,000	111,480	27,870	27,870	27,870	27,870
Central Arkansas Lib. System	Little Rock (city) (Pulaski Co.)	202,864	304,901							
Central Arkansas Lib. System	Perry Co.	10,063	15,124	12,000						

FY2024 State Aid

Headquarters Lib.	Tax Unit	2022 Est Population	Per Capita @ 1.50297990	\$12,000/co. in multi-co. region	MLS	Total FY2024	First Qtr. Payment	Second Qtr. Payment	Third Qtr. Payment	Fourth Qtr. Payment
Central Arkansas Lib. System	Pulaski Co. Total less LR & NLR	131,654	197,873	12,000						
Central Arkansas Lib. System Total		344,581	517,898	24,000	18,000	559,898	139,975	139,975	139,975	139,973
Crowley Ridge Reg. Lib.	Craighead Co. Total less Jonesboro	33,141	49,810	12,000						
Crowley Ridge Reg. Lib.	Jonesboro (city) (Craighead Co.)	78,876	118,549							
Crowley Ridge Reg. Lib.	Poinsett Co. Total less Trumann	15,190	22,830	12,000						
Crowley Ridge Reg. Lib.	Trumann (city) (Poinsett Co.)	7,305	10,979							
Crowley Ridge Reg. Lib. Total		134,512	202,169	24,000	18,000	244,169	61,042	61,042	61,042	61,043
East Central Arkansas Reg. Lib.	Cross Co.	16,601	24,951	12,000						
East Central Arkansas Reg. Lib.	Woodruff Co.	6,049	9,092	12,000						
East Central Arkansas Reg. Lib. Total		22,650	34,042	24,000	18,000	76,042	19,011	19,011	19,011	19,009
Faulkner-Van Buren Reg. Lib.	Faulkner Co.	127,665	191,878	12,000						
Faulkner-Van Buren Reg. Lib.	Van Buren Co.	16,102	24,201	12,000						
Faulkner-Van Buren Reg. Lib. Total		143,767	216,079	24,000	18,000	258,079	64,520	64,520	64,520	64,519
Malvern-Hot Spring County Library	Cleveland Co.	7,467	11,223	12,000						
Malvern-Hot Spring County Library	Dallas Co.	6,191	9,305	12,000						
Malvern-Hot Spring County Library	Grant Co.	18,160	27,294	12,000						
Malvern-Hot Spring County Library	Hot Spring Co.	33,203	49,903	12,000						
Malvern-Hot Spring County Library	Saline Co.	127,357	191,415	12,000						
Malvern-Hot Spring County Library		192,378	289,140	60,000	18,000	367,140	91,785	91,785	91,785	91,785
Mississippi/Crittenden Co. Lib.	Blytheville (city) (Mississippi Co.)	12,706	19,097							
Mississippi/Crittenden Co. Lib.	Crittenden Co. Total less West Memphis	23,266	34,968	12,000						
Mississippi/Crittenden Co. Lib.	Mississippi Co. Total less Blytheville	26,190	39,363	12,000						
Mississippi/Crittenden Co. Lib. Total		62,162	93,428	24,000	18,000	135,428	33,857	33,857	33,857	33,857
Northeast Arkansas Reg. Lib.	Clay Co.	14,265	21,440	12,000						
Northeast Arkansas Reg. Lib.	Greene Co.	46,448	69,810	12,000						
Northeast Arkansas Reg. Lib.	Randolph Co.	18,837	28,312	12,000						
Northeast Arkansas Reg. Lib. Total		79,550	119,562	36,000	18,000	173,562	43,391	43,391	43,391	43,389
Ouachita Mountains Reg Lib	Montgomery Co.	8,556	12,859	12,000						
Ouachita Mountains Reg Lib	Polk Co.	19,337	29,063	12,000						
Ouachita Mountains Reg Lib Total		27,893	41,923	24,000	18,000	83,923	20,981	20,981	20,981	20,980
Phillips-Lee-Monroe Reg. Lib.	Lee Co.	8,364	12,571	12,000						
Phillips-Lee-Monroe Reg. Lib.	Monroe Co.	6,564	9,866	12,000						
Phillips-Lee-Monroe Reg. Lib.	Phillips Co.	15,304	23,002	12,000						
Phillips-Lee-Monroe Reg. Lib. Total		30,232	45,438	36,000		81,438	20,360	20,360	20,360	20,358
Scott-Sebastian Reg. Lib.	Scott Co.	9,805	14,737	12,000						
Scott-Sebastian Reg. Lib.	Sebastian Co. Total less Fort Smith	39,067	58,717	12,000						
Scott-Sebastian Reg. Lib. Total		48,872	73,454	24,000	18,000	115,454	28,863	28,863	28,863	28,865
Southeast Arkansas Reg. Lib.	Bradley Co.	10,135	15,233	12,000						
Southeast Arkansas Reg. Lib.	Chicot Co.	9,873	14,839	12,000						
Southeast Arkansas Reg. Lib.	Desha Co.	10,771	16,189	12,000						
Southeast Arkansas Reg. Lib.	Drew Co.	16,911	25,417	12,000						
Southeast Arkansas Reg. Lib.	Lincoln Co.	12,916	19,412	12,000						
Southeast Arkansas Reg. Lib. Total		60,606	91,090	60,000	18,000	169,090	42,272	42,272	42,272	42,274
Southwest Arkansas Reg. Lib.	Nevada Co.	8,181	12,296	12,000						
Southwest Arkansas Reg. Lib.	Pike Co.	10,179	15,299	12,000						

FY2024 State Aid

Headquarters Lib.	Tax Unit	2022 Est Population	Per Capita @ 1.50297990	\$12,000/co. in multi-co. region	MLS	Total FY2024	First Qtr. Payment	Second Qtr. Payment	Third Qtr. Payment	Fourth Qtr. Payment
Southwest Arkansas Reg. Lib. Total		18,360	27,595	24,000	18,000	69,595	17,399	17,399	17,399	17,398
Tri-County Reg. Lib.	Howard Co.	12,557	18,873	12,000						
Tri-County Reg. Lib.	Little River Co.	11,821	17,767	12,000						
Tri-County Reg. Lib.	Sevier Co.	15,686	23,576	12,000						
Tri-County Reg. Lib.		40,064	60,215	36,000	18,000	114,215	28,554	28,554	28,554	28,553
White River Reg. Lib.	Cleburne Co.	25,284	38,001	12,000						
White River Reg. Lib.	Fulton Co.	12,382	18,610	12,000						
White River Reg. Lib.	Izard Co.	14,048	21,114	12,000						
White River Reg. Lib.	Sharp Co.	17,810	26,768	12,000						
White River Reg. Lib.	Stone Co.	12,575	18,900	12,000						
White River Reg. Lib. Total		82,099	123,393	60,000	18,000	201,393	50,348	50,348	50,348	50,349
Total Regional Libraries		1,418,608	2,132,139	552,000	270,000	2,954,139	738,535	738,535	738,535	738,531
Fayetteville Public Library	Fayetteville (city)	99,285	149,223		18,000	167,223	41,806	41,806	41,806	41,805
Forrest City Public Lib.	Forrest City (city)	12,676	19,052		18,000	37,052	9,263	9,263	9,263	9,263
Fort Smith Public Lib.	Fort Smith (city)	89,992	135,256		18,000	153,256	38,314	38,314	38,314	38,314
North Little Rock Public Lib.	North Little Rock (city)	64,627	97,133		18,000	115,133	28,783	28,783	28,783	28,784
Rogers Public Lib.	Rogers (city)	72,999	109,716		18,000	127,716	31,929	31,929	31,929	31,929
Texarkana Public Lib.	Texarkana (city)	29,306	44,046	12,000	18,000	74,046	18,512	18,512	18,512	18,510
West Memphis Public Lib.	West Memphis (city)	23,795	35,763			35,763	8,941	8,941	8,941	8,940
Total City Libraries		392,680	590,190	12,000	108,000	710,190	177,548	177,548	177,548	177,545
Grand Total		2,775,765	4,171,919	564,000	756,000	5,491,919	1,372,980	1,372,980	1,372,980	1,372,974

Counties Not Qualifying	Total Released for FY2024 State Aid		5,641,919	<i>Fifth Payment (optional) is the distribution of the remainder of the reserves held for scholarships, multi-county regionals and MLS awards. (Director discretion).</i>
Prairie	Reserved for Scholarships	(150,000)		
Searcy	Multi-County Regionals	(564,000)		
Benton	MLS Awards, 42 headquarters libraries	(756,000)		
Miller	Total Designated	(1,470,000)		
St. Francis	Balance for Per Capita Distribution		4,171,919	
Source:	4,171,919/2,775,765=		1.50297990	
https://arstatedatacenter.youraedi.com/scripts/subcountyestimates.php				
AR Data Center - 2021 estimates				
Multi-County Regionals & MLS Awards are based on July 1st status.				
Only positive changes to the payout amounts are permitted during the year due to recipient budget expectations.				

	As of:	4/15/2024
ACTUAL:	State Aid:	4,118,943
	Scholarships:	99,450
	Amt Paid Out	4,218,393
	Adjustments	-
	Balance	1,423,526

Arkansas State Library Scholarship Assistance Application

Instructions: Complete this form to apply for State Aid funds to underwrite a scholarship award from your library to an employee who has been admitted to the graduate program in an ALA-accredited library school. Attach to this form all appropriate documentation, such as a letter of admission from the library school, a letter of agreement from the employee who will benefit from the local scholarship award, and a copy of the minutes of the meeting of the local library board at which the application was approved.

APPLICANT

State Aid grant funds are requested to underwrite a scholarship award from this public library to an employee who has been admitted to a graduate program in an accredited library school. The applicant library agrees to award the full amount of the scholarship award to the employee. The employee has agreed to provide transcripts as evidence of credits earned each semester and to remain on the job for a period of one (1) year following grant of aid. If these conditions are not met, the applicant library agrees to refund to the State Library all grant funds paid under this award.

Faulkner County Library
 Applicant Library Name
1900 Tyler St
 Mailing Address
Conway, AR 72032
 City/State/Zip Code + 4 digit extension
 [Redacted]
 Email Address
501-327-7482
 Phone Number
 Fax Number
Jeff Whittingham
 Name of Library Board Chair (PLEASE PRINT)
[Signature]
 Signature of Library Board Chair or Official Designee
2-19-24
 Date

AGREEMENT

I have applied to my employer for a scholarship grant. I am enrolled in a graduate program in an accredited library school and have completed the first twelve (12) hours credit. Supporting documents are attached. I have agreed to furnish transcripts at the end of each semester as evidence of credits earned, to remain employed in an Arkansas public library for at least one year following grant of aid and to fulfill any local requirements. If I do not fulfill these agreed conditions, I understand that I must repay to the applicant library all funds paid to me from this award.

Haley Beclieu
 Participant Name (PLEASE PRINT)
[Signature]
 Participant's Signature
1-23-24
 Date

RECOMMENDATION

I have reviewed this application and the supporting documents. I recommend that the State Library Board () approve () deny this application.

Signature of State Librarian _____ Date _____

ACTION TAKEN

In a regular meeting of the State Library Board held on _____ the Board voted to () approve () deny this application.

Signature of State Library Board Chairman _____ Date _____

Hailey Beliew

Statement of Purpose

To whom it may concern,

I've worked in libraries for almost six years at this point in my life, and after almost six years of working in different public libraries; I can confidently say that this is a career path that I intend to continue pursuing. In order to do that, I've begun working on my MILS degree through LSU's online program. Through the first 12 hours of working on my degree, I've already learned how to better help the public that comes into our location. By continuing this degree, I'll be able to assist an even broader scope of people and one day earn a director's position in whichever library will have me. I agree to work in an Arkansas library for a year after I graduate as well.

Thank you for considering me,

A handwritten signature in cursive script, appearing to read "Hailey Beliew". The signature is written in dark ink and is positioned below the typed text.



Faulkner County Library

1900 Tyler • Conway, AR 72032 • (501) 327-7482

John McGraw
Director, Faulkner County Libraries
1900 Tyler Street
Conway AR 72032

March 14, 2024

Most esteemed Arkansas State Library Board Members:

It is my privilege to submit to you this letter recommending Hailey Beliew to receive scholarship assistance from the Arkansas State Library. Hailey blew into Conway in the fall of 2019, a green girl from Greene County with nothing to her job history but six months at the library there which seemed to have agreed with her. Hailey quickly became a central member of our circulation team. She exemplifies all the public service traits you want in the people who greet your patrons and send them on their way with a positive experience of libraries. Like many systems, we were hemorrhaging staff in 2020 and 2021, so Hailey was constantly having to pick up new duties and new skills. She even made the bold choice to go full-time before her last year as an undergraduate, so she is quite capable of balancing work and her studies.

Last year, with a vacancy in my Mayflower branch, Hailey eagerly volunteered to fill what might be a difficult position to place. As she was moving into graduate-school mode, she wanted to lean in to all the gaps in her experience. She wanted to jump into programming for various age groups, as well as doing outreach. Mayflower is like most American towns, but its library has not connected with its population the way other libraries in the county have. That is a problem that invites a lot of creativity, a lot of persistence, a lot of intelligence, but mostly a commitment to meet people where they are, as they are, and that is where Hailey thrives.

Please match my support with your own. Arkansas needs more librarians like Hailey. If you have any questions, please do not hesitate to contact me.

Sincerely yours,

John McGraw
501-327-7482
John.mcgraw@fcl.org

Arkansas State Library Scholarship Assistance Application

Instructions: Complete this form to apply for State Aid funds to underwrite a scholarship award from your library to an employee who has been admitted to the graduate program in an ALA-accredited library school. Attach to this form all appropriate documentation, such as a letter of admission from the library school, a letter of agreement from the employee who will benefit from the local scholarship award, and a copy of the minutes of the meeting of the local library board at which the application was approved.

APPLICANT

State Aid grant funds are requested to underwrite a scholarship award from this public library to an employee who has been admitted to a graduate program in an accredited library school. The applicant library agrees to award the full amount of the scholarship award to the employee. The employee has agreed to provide transcripts as evidence of credits earned each semester and to remain on the job for a period of one (1) year following grant of aid. If these conditions are not met, the applicant library agrees to refund to the State Library all grant funds paid under this award.

Fayetteville Public Library

Applicant Library Name

401 W Mountain ST

Mailing Address

Fayetteville, AR 72703

City/State/Zip Code + 4 digit extension

Email Address

Phone Number

Fax Number

Name of Library Board Chair (PLEASE PRINT)

Signature of Library Board Chair or Official Designee

Date

AGREEMENT

I have applied to my employer for a scholarship grant. I am enrolled in a graduate program in an accredited library school and have completed the first twelve (12) hours credit. Supporting documents are attached. I have agreed to furnish transcripts at the end of each semester as evidence of credits earned, to remain employed in an Arkansas public library for at least one year following grant of aid and to fulfill any local requirements. If I do not fulfill these agreed conditions, I understand that I must repay to the applicant library all funds paid to me from this award.

Emma Ellis

Participant Name (PLEASE PRINT)

Emma Ellis

Participant's Signature

Date

1-10-2024

RECOMMENDATION

I have reviewed this application and the supporting documents. I recommend that the State Library Board () approve () deny this application.

Signature of State Librarian

Date

ACTION TAKEN

In a regular meeting of the State Library Board held on _____ the Board voted to () approve () deny this application.

Signature of State Library Board Chairman

Date

Emma Ellis

Arkansas State Library MLS Assistance – Statement of Purpose

For as long as I can remember, I have cherished the sense of community that is fostered by a public library. I believe that in today's world, where there is such a stark contrast between the resources available for public good versus private gain, it is subversive to work to allow equal access to current, unlimited, quality information no matter your background, circumstances, or economic status. Librarians are essential to the flow of information, through their knowledge, expert assistance, and implementing programming for the public. I am eager to be a part of this process because I feel that my goals align with the mission of libraries everywhere.

My academic journey started at the University of Arkansas, where I pursued a degree in Political Science and Journalism, strategically chosen to complement my professional and academic skill set. My minor, however, was in Gender Studies, which I chose not especially to advance my career, but because of my personal interest and enthusiasm for learning and inclusivity. Joining the staff at the Fayetteville Public Library in 2021 was a turning point for me professionally. I had the opportunity to speak with coworkers and learn about the diverse roles and specialties within library studies, and the information I gained turned what seemed like a small and unrealistic dream of being a librarian into an achievable professional goal.

Professionally, I most look forward to planning and executing programming that guides library patrons toward information, whether for personal growth or pure joy. As an Assistant Librarian, I've gained practical experience, but I am eager to learn more as I continue on my academic journey. Receiving this scholarship would help me achieve my career goals by allowing me to pursue the formal training and institutional knowledge to become successful in this field.



Fayetteville Public Library

February 19, 2024

Jennifer Chilcoat
Arkansas State Library
900 W Capitol
Suite 100
Little Rock, AR 72201

Dear Ms. Chilcoat:

The Fayetteville Public Library enthusiastically supports the scholarship application from Emma Ellis. Emma displays an outstanding work ethic and commitment to customer service. Emma strives for excellence and is eager to learn skills to aid her MLS coursework and professional development. She is attentive to customer needs and is skilled at guiding patrons through technical instructions.

The library understands that the applicant must furnish transcripts to you and must remain employed with an Arkansas public library for at least one year after receiving the scholarship. We further understand that the money will come to the library which will then disburse the money to the applicant. Our action in support of Emma is recorded in the minutes of the Board's meeting on February 19, 2024.

Sincerely,

David Johnson
Executive Director

Arkansas State Library Scholarship Assistance Application

Instructions: Complete this form to apply for State Aid funds to underwrite a scholarship award from your library to an employee who has been admitted to the graduate program in an ALA-accredited library school. Attach to this form all appropriate documentation, such as a letter of admission from the library school, a letter of agreement from the employee who will benefit from the local scholarship award, and a copy of the minutes of the meeting of the local library board at which the application was approved.

APPLICANT

State Aid grant funds are requested to underwrite a scholarship award from this public library to an employee who has been admitted to a graduate program in an accredited library school. The applicant library agrees to award the full amount of the scholarship award to the employee. The employee has agreed to provide transcripts as evidence of credits earned each semester and to remain on the job for a period of one (1) year following grant of aid. If these conditions are not met, the applicant library agrees to refund to the State Library all grant funds paid under this award.

Independence County Library

Applicant Library Name

267 E. Main Street

Mailing Address

Batesville AR 72501-5512

City/State/Zip Code + 4 digit extension

Email Address

870-793-8814

870-793-8896

Phone Number

Fax Number

Bill Walmsley

Name of Library Board Chair (PLEASE PRINT)

Bill Walmsley

Signature of Library Board Chair or Official Designee

4/15/24
Date

AGREEMENT

I have applied to my employer for a scholarship grant. I am enrolled in a graduate program in an accredited library school and have completed the first twelve (12) hours credit. Supporting documents are attached. I have agreed to furnish transcripts at the end of each semester as evidence of credits earned, to remain employed in an Arkansas public library for at least one year following grant of aid and to fulfill any local requirements. If I do not fulfill these agreed conditions, I understand that I must repay to the applicant library all funds paid to me from this award.

Kylie Sloane Lott

Participant Name (PLEASE PRINT)

Kylie Sloane Lott

Participant's Signature

April 1, 2024
Date

RECOMMENDATION

I have reviewed this application and the supporting documents. I recommend that the State Library Board () approve () deny this application.

Signature of State Librarian

Date

ACTION TAKEN

In a regular meeting of the State Library Board held on _____ the Board voted to () approve () deny this application.

Signature of State Library Board Chairman

Date

Carlene Morrison, Director
Independence County Library
267 E Main St
Batesville, AR 72501

April 14, 2024

Jennifer Chilcoat, Librarian
Arkansas State Library
900 West Daisy L Gatson Bates Drive
Little Rock, AR 72202

Dear Jennifer:

Independence County Library employed Sloane Simmons Lott as a full-time Teen Programs Coordinator/Social Media Coordinator. Since 2021, she has expanded the programming for the teens and supervised the activities in the teen lounge. She has greatly increased the social media interactions with her engaging and informative posts. Sloane has also taken over the responsibility of preparing press releases for the library.

Sloane gets along well with the entire staff, as well as the community in general. She assists at the circulation desk when she is needed and assists with some of the adult programming. She has been a great help to me in the day-to-day process of managing a library. She is always willing to step in where needed.

Sloane's dedication and positive attitude have endeared her to staff and library board alike. She is a great asset.

I hope you will approve the scholarship she has applied for, she will make a great Director. If you need more information, please phone me at 870-793-8814 ext. 4.

Sincerely,

A handwritten signature in cursive script that reads "Carlene Morrison".

Carlene Morrison

I am pursuing my Master of Library and Information Science from an ALA accredited school because it aligns with my passions and professional aspirations. I am deeply committed to both the library and the library profession, and I recognize the importance of obtaining the knowledge and certification needed to sustain this profession and to advance within it. I am projected to graduate with my MLIS in the fall of 2025. Pursuing my MLIS not only provides me with the skills necessary for professional development, but also allows me to address a pressing institutional need by continuing access to state funding.

Currently, I am employed as the Teen Programs Coordinator and Media Specialist at Independence County Library in Batesville, Arkansas. Serving approximately 38,000 constituents, I am motivated to secure our library's financial security and ensure its ability to continue to provide essential services to our community through the acquisition of my MLIS.

I am steadfast in my commitment to continue my current role while pursuing the MLIS, leveraging the support of my director's mentorship and on-the-job training opportunities. Ultimately, I aspire to serve as a public library director, relying on both my formal education and practical experience to contribute meaningfully to the advancement of our library and the communities it serves.

Sloane Lott

Recommendation for Scholarship Assistance

Library Name	Individual Name	Library School	# of Hours -- Summer 2024	Recommended Award Amount
Independence County Library	Sloane Lott	LSU	6	\$2,700
Fayetteville Public Library	Terra Ogle	Emporia	6	\$2,700
Fayetteville Public Library	Emma Ellis	U of OK	6	\$2,700
Garland County Library	James Nowlin	UNT	12	\$5,400
Pine Bluff Jefferson County	Ricky Williams	U of So. MS	3	\$1,350
Rogers Public Library	Keli Wright	U of Illinois	4	\$1,800
Rogers Public Library	Susan Barnhart	LSU	6	\$2,700
Springdale Public Library	Tatiana Morales	LSU	6	\$2,700
Total			49	\$22,050

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State Librarian – Jennifer Chilcoat

Congressional Visits--Voices for Libraries

Board Chair Deborah Knox, Deputy Director Kristen Cooke, and I traveled to Washington D.C. in early March to meet with our U.S. Congressmen. I unfortunately had to return early due to my attendance being required here in Arkansas at a meeting of the Joint Budget Committee, but I was relieved to have capable hands in which to leave the visits. Knox and Cooke were also joined by David Branscum, ADE Director of Intergovernmental Affairs. The visits were well received and allowed us to address the importance of federal funding to the services that we are able to provide, enhancing library services to all Arkansans.

IMLS Directorship

IMLS Deputy Director for Library Services Cyndee Landrum has been appointed as IMLS's Acting Director, following the conclusion of Crosby Kemper III's four-year term.

IMLS Site Visit

To piggyback on Debbie Hall's report, it was a pleasure to show our state and our agency to IMLS Senior Program Officer Dennis Nangle. We only get this opportunity once every five years, and I know that we were able to show him some programs that are uniquely Arkansas and let him see the great work that we are doing.

Standards for State Aid to Public Libraries

As of this writing, Arkansas House Bill 1028, which is ASL's appropriation for FY2025, has passed and been sent to the Senate. It includes an extension to the timeframe for promulgating Rules Governing the Distribution of State Aid. ADE leadership is reviewing the Rules before they are sent to the Governor for approval. I am working with them to get language in the Rules about the formula for State Aid. The Governor's budget includes level funding for State Aid for FY2025, and we anticipate continuing with our current funding formula until such time as new Rules can be promulgated.

Additional Activities *(All meetings are online unless otherwise indicated)*

- Crawford County Library Research Committee, February 12
- IMLS Site Visit Checklist meeting, February 13
- COSLA Access and Engagement Group, February 15, April 18
- ASL Risk Assessment, February 16
- 2024 Gems Selection
- Wingate/Crystal Bridges Convening, February 22-23
- New Performance Evaluation Training, February 26
- ASL Managers Meeting, March 13, April 10, May 1
- Executive Team Meeting re: Onboarding, February 29
- ADE 2024 Summit Planning, March 1, May 3
- COSLA Membership Meeting, Washington, DC, March 5
- Voices for Libraries, Washington, DC, March 6

- GAO Review of Library and Museum Facilities, March 12
- Research Institute for Public Libraries (RIPL) Focus Group, March 13
- Attorney General Liaisons Julie Chavis and Sarah DeBusk, March 15
- MEAC Project Outcome Subcommittee Meeting, March 18, April 17
- IMLS Program Officer Visit, March 26-29
- Meeting with ADE Leadership, April 17
- Digital Skills Awareness and Planning, April 22
- ADE Leadership Team meeting, April 24
- King Foundation Grant, April 24
- LSWG Spring Meeting, May 1

Future meetings/events include:

- COSLA Meeting, Washington DC, March 5
- Voices for Libraries, Washington DC, March 6-7

Acronyms: AAAL - Advocates for All Arkansas Libraries; ADE - Arkansas Department of Education; ALA - American Library Association; ArLA - Arkansas Library Association; ARPA - American Rescue Plan Act; ARSL - Association for Rural and Small Libraries; CCPF - Coronavirus Capital Projects Fund; COSLA - Chief Officers of State Library Agencies; DESE - Division of Elementary and Secondary Education; FDLP - Federal Depository Library Program; GPO - Government Publishing Office; IDHI - Institute for Digital Health and Innovation (UAMS); IMLS - Institute of Museum and Library Services; LDD - Library Development District; LSWG - Library Statistics Working Group; MEAC - Measurement, Evaluation, and Assessment Committee (PLA); PLA - Public Library Association; SDC - State Data Coordinator

Deputy Director - Kristen Cooke

Public Library Data

The annual public library survey closed on April 19, 2024. A list of libraries completing or not completing the survey requirement will be provided at the time of the ASL Board Meeting. Kristen Cooke serves as the State Data Coordinator for IMLS for Arkansas.

The 2024 survey was collected in a new collection platform for the first time. This resulted in increased orientation, troubleshooting, and support needs. As of this board report's writing, the State Data Coordinator has conducted 134 consultations related to the survey.

After the closure of the state collection period, the State Data Coordinator begins the federal verification and submission process. Federally required data of the PLS are not considered finalized until they undergo review and imputation and are published by the Institute of Museum and Library Services.

As for 2023 data, at the January annual meeting of State Data Coordinators I was awarded the Francis Keppel award for accuracy and timeliness in data reporting. This award is contingent upon the hard work Arkansas libraries do each year in reporting the impact of and use of our public libraries.

Congressional and Senate Meetings

On March 7, Kristen Cooke, Deborah Knox, and David Branscum attended meetings with US Congressmen and Senators to discuss and report on the utilization of federal funding in public libraries within Arkansas. Arkansas State Library administers federal funds under the LSTA through the Grants to States program. The following meetings were held:

Madison Erstine OBO Senator Cotton
Senator John Boozman
Representative Bruce Westerman and Legislative Assistant Isabel David
James Hodges OBO Representative Crawford
Ryan Dalbec OBO Representative French Hill

Recruiting

Approval was granted to advertise for the vacant positions of Information Services Manager and Statewide Sharing and Outreach Coordinator. The Information Services department oversees and provides direct research and reference service to state employees and citizens. Recruitment for this position was completed in April with the candidate beginning employment in mid-May. The Statewide Sharing and Engagement Coordinator position is responsible for the system and programmatic administration of Mockingbird, the federated search union catalog that increases access to ILL services for network libraries. The Engagement Coordinator also works to identify and coordinate efforts to increase awareness of Arkansas State Library services to state employees. At the writing of this report, the position is moving through the pre-advertisement processes.

IMLS Grants to States Program Officer Visit

In April, the Program Officer for Arkansas under the IMLS Grants to States visited the Arkansas State Library. State Library staff presented overviews of projects funded through the program. Within the Deputy Director's office, the Library for the Blind and Print Disabled and the Library Development department made presentations. The visit also consisted of a site visit to the Fayetteville Public Library to highlight the services FPL offers to its community which focuses heavily on supporting workforce and economic development.

Other Projects

Arkansas Gems Review Committee

Entrepreneurial Support Organizations Annual Meeting

Crystal Bridges Librarian Summit

Research Institute for Public Libraries Focus Group

Onboarding Procedures Committee

Manager of Library Development – Jennifer Wann

On-Going Projects:

Library Consulting Services

Consulting topics included, but were not limited to: working with volunteers; public access to the Arkansas Code; differences between County, City-County, & Regional governance; evaluating facility options for a library move; financial responsibility of library board; charging taxes; interlocal cooperation agreements; digitizing newspapers; revising bylaws; code of conduct for library board members; qualifying for state aid; director serving as secretary for the board; responding to public comment; complimentary roles of library director and board of trustees; recycling eclipse glasses.

Field Questions:

- January 19: Payroll processing
- February 20: Public libraries on college campuses
- February 5: Genrefying collections
- April 15: Storywalks

Libraries visited: Hempstead County Library; Donald W. Reynolds Library; Marion County Library; Fayetteville Public Library

Solar Science Programming

Circulating Kits – During the reporting period kits were borrowed by: Fayetteville Public Library; Donald W. Reynolds Library; Lonoke County Library; Ouachita Mountains Regional Library; Texarkana Public Library; Van Buren County Public Library; Cleburne County Library; Saline County Library; Carroll & Madison Library System.

Total program numbers reported May 2023 – April 2024

Total Number of Kits Borrowed:	45
Total Number of Programs Held:	169
Total Number of Participants:	3239

Public Library Staff/Board Development

- Board of Trustees Training, Hempstead County Library – January 24
- Myers-Briggs Personality Type Workshop – March 1

ALL-In

“The Library Yarn: Communication for Leaders and the Power of Story” was offered at the Arkansas State Library for all past participants on January 26. One individual shared feedback about how this workshop directly impacted her library’s work with an oral-history project and elaborated in the following way:

As I mentioned last week, at the beginning of 2024, our library system launched an oral history project to capture stories throughout the Arkansas River Valley. While we are working directly with OurStoryBridge, their toolkits do not give the delicate attention to detail that your in-person and one-on-one support has provided.

I have learned a lot through your methods, which truly makes me value the process of storytelling even more. I can't wait to implement the things I learned and look forward to seeing you again when you present to the ALL-In cohort again in the future.

A follow-up virtual session on Storytelling will be held on April 16.

Professional Development:

Certified Group Facilitator Program (CGFP) – Conducted by the Arkansas Public Administration Consortium (APAC), CGFP develops facilitator skills to help groups, teams, and communities make good decisions, resolve conflict, solve problems, and meet goals through the facilitation process. The program requires approximately 60 hours of time. Upon certification, the group facilitation process will be available to public libraries from the Arkansas State Library.

Upcoming Events:

April 19	Board of Trustee Training & Long Range Planning, Farmington Public Library
May 30	Arkansas River Valley Regional Library System site visit

Coordinator of the Arkansas Center for the Book – Karen O’Connell

On-Going Projects:

Library of Congress Center for the Book Updates

Long-range planning efforts continue for the Affiliates Network, with regional groups working on prioritizing objectives as they fit into the overall Library of Congress Strategic Plan. IMLS will again grant funding to Centers to attend the National Book Festival, and COSLA is coordinating Participation Stipends as well as funding toward local Great Reads author events. The local and regional events help to bring the National Book Festival to all of the states and territories.

Book Club Project

Attendance reports indicate 1,085 book club readers from December to April (to date) with April statistics still being submitted to the Center. From December through April, 214 book club kits went out, with 2,568 books provided.

Arkansas Gems

Permissions have been provided for most of the selected titles to date, and there will be a kickoff meeting on poster and bookmark design. The project remains on schedule for 2024.

If All Arkansas Read the Same Book

Physical copies of *The Secret Book of Flora Lea* by Patti Callahan Henry (New York: Atria Books, 2023) have been provided to all Arkansas public library branches as well as eBook and audiobook copies to the statewide OverDrive consortia. Sites visits to venues will take place on May 6, May 14, and May 15. Travel arrangements and the July author tour itinerary are being finalized. In-person events will take place in Gravette (July 14), Arkadelphia (July 15), and Conway (July 15); and a hybrid event will be held in Batesville on August 8, with an in-person audience and a virtual visit from the author.

Upcoming Events:

July 13-16	If All Arkansas Read the Same Book author tour
August 8	Gathering of the Book Clubs event
August 24	National Book Festival, Washington, DC

Manager of E-Rate Services - Amber Gregory

On-Going Projects:

E-Rate Update

- The Funding Year 2024 (July 1, 2024 – June 30, 2025) E-Rate application filing window opened January 17, 2024, and closed on March 27, 2024. During the filing window, libraries filed E-Rate Forms 470 and 471 to open a competitive bidding process to request internet access (Category 1) and/or internal connections equipment (Category 2) and apply for funding to support these services.
- FY 2024 E-Rate AR library data:
 - Amount requested: \$1,045,513
 - Category 1: \$771,687
 - Category 2: \$273,826
 - Participation: 124 of 224 (55%) of Arkansas public library locations

Virtual E-Rate Consultations with Arkansas Public Libraries

Between January 18 and April 16, 2024, 85 virtual E-Rate consultations were held with 38 Arkansas public libraries. Assistance was given with E-Rate Forms 470, 471 & 472, bid evaluation, Program Integrity Assurance (PIA) review questions, appeals, and out-of-window waiver requests with the Federal Communication Commission (FCC).

Arkansas County Library
 Arkansas River Valley Regional Library
 Ashley County Library
 Boone County Library
 Baxter County Library
 Bradley County Library
 Chicot County Library
 Clark County Library
 Columbia County Library
 Craighead County/Jonesboro Public Library
 Crittenden County Library
 Dallas County Library
 Elkins Public Library
 Farmington Public Library
 Forrest City Public Library
 Fort Smith Public Library
 Gentry Public Library
 Grant County Library
 Gravette Public Library

Iva Jane Peek Public Library (Decatur)
 Lafayette County Library
 Lonoke County Library
 Malvern/Hot Spring County Library
 Marion County Library
 Mississippi County Library
 Newton County Library
 Pine Bluff/Jefferson County Library
 Pope County Library
 Prairie County Library
 Prescott/Nevada County Library
 Public Library of Camden and Ouachita County
 Saline County Library
 Sevier County Library
 Southeast Arkansas Regional Library
 Star City Branch Library
 Trumann Public Library
 Van Buren County Public Library
 White County Regional Library

Broadband and Digital Skills

The Arkansas State Library collaborated with the Arkansas State Broadband Office (ARSBO) regarding the BEAD map challenge process and encouraged all Arkansas libraries to verify their dot and location

on the state broadband map. The Manager of E-Rate services collaborated with Arkansas digital skills stakeholders and the ARSBO regarding the Arkansas Digital Skills and Opportunity Plan.

Upcoming Events:

April 29 & 30

USAC Board of Directors Quarterly Meeting, Washington, DC

Coordinator of Youth Services – Ruth Hyatt

On-Going Projects:

Puppet Share Program

A soft release continues with three kits currently out to libraries. An Adobe Connect meeting room will be set up for the program to allow participating libraries to review all the contents of the kits by theme. Content is being developed to include theme related rhymes, songs, crafts and STEM activities related to the theme of the puppet plays. The current check out period of one month is being extended to two months. Libraries using the kits are taking programs out to schools and local day cares as well as using them in their libraries.

Arkansas Choice Book Awards

The committees for the Charlie May Simon Award and the Arkansas Diamond Primary Award have completed their consideration cycle and have created their list of nominees for 2024-2025. This information is available on the Arkansas State Library website.

- Charlie May Simon Award -- <https://www.library.arkansas.gov/programs/book-awards/charlie-may-simon-book-award/2024-2025-charlie-may-simon-award/>
- Arkansas Diamond Primary Award -- <https://www.library.arkansas.gov/programs/book-awards/arkansas-diamond-primary-book-award/2024-2025-arkansas-diamond-primary-award/>

Consulting Services & Training for Youth Services Staff

Training to support the summer reading 2024 theme, *Adventure Begins at Your Library*, were held throughout the state earlier this year. Five sessions were held with a total of 52 individuals participating.

Based on the success of these sessions, training will be planned to be held in each of the Library Development Districts twice per calendar year. Planning and preparation for workshops this fall, and next spring will complement and continue the training received at the cornerstone Youth Services Workshop event.

Libraries visited: Saline County Library; Fort Smith Public Library; Craighead County Jonesboro Public Library; Garland County Library

Youth Services Workshop

An in-person workshop is being planned for the fall. November 15th is the target date. Participants will be exploring children's and young adult library services and begin preparing for the 2025 Summer Reading Program.

Upcoming events:

August 27-30 Collaborative Summer Library Program Annual Members Meeting, Denver, CO

Coordinator of Training and Development – Janine Jamison-Miller

On Going Projects

Library Consulting Services

Consulting topics included, but were not limited to: Memorandum of Understanding, Arkansas Secretary of State compliance, surveys, bylaws, support projects, and procedures.

Libraries Visited: Southeast Arkansas Regional Library, West Fork Public Library, West Fork Public Library Hall, Saline County Library, Hempstead County Library, Sue Cowan Williams Library, Faulkner County Library

Continuing Education

Library Juice Academy – Since the last board meeting, 41 Library Juice Academy courses were requested, and 37 evaluations were received. There have been 20 Library Leadership and Management course requests, 27 Library Support Staff course requests, 7 Early Childhood course requests, and 14 Library Director/Administration course requests.

People Connect Institute (PCI) Webinars – Since the last board meeting, PCI Webinars has offered 14 live weekly webinars. There were 322 registrations received, 176 live weekly participants, 1565 views of recorded archived webinar content, and 61 evaluations were received.

Friends of the Library

The Coordinator of Training & Development conducted a half day Statewide Friends of the Library training session for Friends, Directors, Library Staff, Foundation Members, Trustees, and Liaisons. There were 4 in person training sessions held strategically across the state. There were 40 participants from 15 different libraries. One participant shared the following feedback:

“The Coordinator of Training & Development is an excellent, engaging presenter who kept us interested and enthusiastic for four hours. Demonstrating methods and materials really helped us understand how to implement the in our libraries and Friends of the Library groups.”

A portion of the Statewide Friends of the Library training was shared with the IMLS Program Officer during his site visit to Arkansas in the LSTA Showcase. The Coordinator of Training & Development continues to host monthly virtual office hours for libraries and Friends groups.

Professional Development

The Coordinator of Training & Development has been involved with the Association of Rural & Small Libraries (ARSL) as a South Regional Focus Group Member and as a Leadership Institute Advisory Member. The Coordinator recently took an IMLS sponsored webinar, continues to work with Continuing Education colleagues from other State Libraries and collaborate on the upcoming Continuing Education Forum. The Coordinator also recently participated in the Southeast Collaborative Online Conference, a collaboration of 5 State Libraries within the Southern Council.

Upcoming Events

May 17 Arkansas Library Paraprofessionals Presentation

Manager of Arkansas Library for the Blind - Kristina Hancock

The Library for the Blind has gone digital. All patron records and workflows have been digitized. We purchased a form and workflows software that allows us to communicate among staff if a patron needs to be contacted regarding their library record status and other library-related matters.

The BARD (Braille and Audio Reading Download) app will be upgraded to BARD 2.0. The National Library Service (NLS) held a Many Faces of BARD program on April 11 via Zoom to discuss upcoming changes to the app.

Marybeth Wise, our NLS regional consultant, came to visit to our library March 28-29. She visited with staff to review any questions they might have regarding reader's advisory, machine lending, Gutenberg, or upcoming changes NLS will be implementing in network libraries, such as magazines on DOD (Duplication on Demand) as well as a revision of Network Standards and Guidelines.

The Library for the Blind has now acquired Bookshare. Interested patrons can receive a code from us to download textbooks and other nonfiction titles in accessible formats that are not offered through NLS. We have started with 50 subscriptions but hope to increase that number in the future.

Circulation

In the Federal fiscal year from October 1, 2023, through March 31, 2024, the Arkansas State Library's Library for the Blind program circulated a total of 88,217 books. Of this figure, 66,966 were by direct mail circulation, 92 were direct mail circulation of braille books, and 21,251 were patron downloads from the Braille and Audio Reading program (BARD). Patron downloads accounted for around 31 percent of total circulation. Circulation of books through Duplication on Demand accounted for 99 percent of all direct mail circulation.

Reader Interaction Statistics

For the Federal fiscal year, October 1, 2023, through March 31, 2024, our Reader Advisors had a total of 12,739 patron interactions. Of those, 3,952 were phone calls received, 482 were emails received and responded to, 377 were voicemails received and responded to, 319 were new patron outreach calls, and 5,289 were work follow up interactions. Work follow up includes curating a book order for a patron and searching for and providing reference information.

BARD (Braille and Audio Reading Download) Readership

There are 1,032 Library for the Blind readers registered with the National Library Service for the Blind (NLS) BARD program. Of those patrons, 391 actively download digital audio and braille books and magazines. In the first 6 months of the FY 24, those patrons downloaded 21,251 BARD books and read them on 1,954 registered Apple and Android mobile devices. The free Apple App enables BARD books to be downloaded easily to an Apple iPhone, iPad, or other mobile Apple device. The free Android App enables users to download books directly to any Android device with an OS of 4.1 or higher.

Outsourcing Braille

On July 1 of 2018 the Library entered into a contract with the Utah State Library for the Blind in Salt Lake City Utah to provide circulation of Braille books to Arkansas patrons. ASL continues to provide limited Braille service directly from its holdings as available, but with declining circulation, only 92 Braille books circulated since FY 24 began.

Upcoming Travel

May 28, 2024 – May 30, 2024

Kristina Hancock and Natalie Marlin will be traveling to the MOKA Conference for the Blind in Springfield, MO, to exhibit library services as well as give a presentation on BARD 2.0.

Information Services

Vacant, Prepared and Presented by Kristen Cooke

Departmental Leadership

Britni McGuire will begin with the Arkansas State Library on May 13, 2024, in the role of Information Services Manager. Ms. McGuire is coming to the Arkansas State Library from the University of Oklahoma, where she works in Special Research Collections. Ms. McGuire earned her BA in Public and Nonprofit Administration from the University of Oklahoma and her Master of Library Science degree from Louisiana State University.

Statistics and Usage

January-March usage showed predictable and steady patterns that reflect historical use. Interlibrary Loan stands out as our most utilized resource provided to state employees. In-person attendance reflects citizen and state employee physical visits to the library.

2024			
CIRCULATION	Jan	Feb	Mar
In-Person Attendance	158	153	152
Public Computer Use	22	36	36
Circulation Phone Calls	85	95	93
Reference Referrals Phone Calls	3	2	1
Walk-In Reference	4	4	1
REFERENCE / RESEARCH			
Reference Research Requests	0	4	4
INTERLIBRARY LENDING FOR STATE EMP			
	101	85	28

US Patents and Trademarks Resource Center

The US Patents and Trademarks Resource Center held the 45th Annual PTRC (Patents and Trademarks Resource Center) Program Training Seminar April 8-11. The conference was offered in hybrid format for the first time. The US Patents and Trademarks Office requires one person from each PTRC attend the annual training program. This year, Joanna Delavan, Senior Librarian, attended the meeting as the Arkansas State Library representative.

For Reference Librarians, recent changes to USPTO Patent Center's search platform have resulted in an increased need to not only perform efficient, accurate searching within the databases, but also to provide end-user instruction on the intricacies of the search functions.

Statewide Sharing and Engagement Coordinator – vacant

On-Going Projects:

Mockingbird Virtual Union Catalog (Statewide Resource Sharing)

Minor troubleshooting and fielding a light load of questions were the primary activities this quarter. In addition, a software release occurred that corrected the default that had prevented downloading bibliographic records from a user’s cart. This default had affected participating libraries using Mockingbird for descriptive metadata purposes. The Center for the Book Coordinator met with the vendor in early April to discuss preliminary plans for annual in-person training for Mockingbird users, as well as when to schedule configuration training for the four libraries implemented this past fall.

	February 2024	March 2024	April 2024*	Quarter Total*
Vendor Tickets	2	3	1	6
Questions	12	8	2	22
Consults	1	2	1	2
Unique ILL Requests	471	290	165	926
Loans Made	362	251	101	714

* as of 4/15/2024

Outreach & Engagement

Information Services staff are collaborating on a resource guide to enhance the reading experience of *The Secret Book of Flora Lea* by Patti Callahan Henry (Simon & Schuster, 2023), which is the 2024 selection for If All Arkansas Read the Same Book.

Site Visits/Meetings/Training:

- February 1 Mockingbird monthly Vendor meeting with Auto-Graphics
- April 4 Mockingbird monthly Vendor meeting with Auto-Graphics

Division Manager of Collection Management – Sarah Lipsey

On-Going Projects:

Division Personnel

The Librarian position in Acquisitions has been filled by Flannery Hirrel. Flannery began her employ with us on March 4, 2024. The position conducts copy cataloging for depository and non-depository collections, and participates in special projects related to collection maintenance.

All vacancies across Collection Management are now filled for the first time in several years. Training for our new staff, particularly in skill-intensive areas like State Documents, is ongoing.

856 Project

The 856 project is in its final phase. As Manager of Digital Services Jennifer Razer and I complete the remaining bibliographic corrections, we are also preparing for the transition of Preservica to our public-facing digital repository. We anticipate completing the project by our target deadline in June.

Documents Webpage Review

While preparing for the launch of Preservica, we are taking the opportunity to review all State Library webpages related to both the State Documents Depository and the Federal Depository Library Program for accuracy, concision and to identify any deficits in the visibility of the services we offer or gaps in the information we provide.

We are also generating ideas for additional resource guides for the website that will highlight our collections and facilitate use. Web traffic was promising for the two guides we produced this year, so we plan to create more as a unit activity and in conjunction with Information Services.

SirsiDynix Symphony Administration

The Symphony ILS upgrades were completed March 1, and all system components are now at the latest versions.

Site Visits/Meetings/Training:

January 30, February 29 Executive Team Meeting, Arkansas State Library.

Meeting to discuss training needs shared by all new employees, and ways to standardize onboarding across the agency. Participants: State Librarian Jennifer Chilcoat, Deputy Director Kristen Cooke, Division Manager of Collection Management Sarah Lipsey, Administrative Services Manager Brooke Crawford and Manager of Grants and Special Projects Debbie Hall.

February 7, 14, 21 & 28 State Documents Meeting, Arkansas State Library.

Standing meeting to discuss various section projects, issues, and priorities. Participants: Division Manager of Collection Management Sarah Lipsey and Manager of Digital Services Jennifer Razer.

February 26 Performance Evaluation Training, Virtual.

Mandatory training provided by ADE regarding the new PE system. Participants: Division Manager of Collection Management Sarah Lipsey.

March 6, 13, 20 & 27 State Documents Meeting, Arkansas State Library.
Standing meeting to discuss various section projects, issues, and priorities. Participants: Division
Manager of Collection Management Sarah Lipsey and Manager of Digital Services Jennifer Razer.

Manager of Digital Services – Jennifer Razer

Ongoing Projects

Digital Services

The migration to our new digital repository, Preservica, is in the final stretch. Razer is currently working with the Division Manager of Collection Management, Sarah Lipsey, to update the URL link in both OCLC and our library catalog to replace the CONTENTdm URL with the Preservica URL. The Arkansas Rules collection URL replacement of links is complete. This started out as a cost savings project but has turned into an opportunity to clean up catalog records that have been altered by other institutions using OCLC and update copy-cataloging procedures for state documents staff moving forward so that records in our catalog are concise and accurate. Once we have made the modifications to the catalog records, we will replace CONTENTdm with Preservica as our public-facing digital repository on the website.

State Documents Depository and Clearinghouse

The State Documents staff continues to work to keep digital submissions up to date while new staff are going through onboarding and training sessions to assist with the workload. The processing of physical documents has begun now that new staff have been fully trained in processing digital publications. Senior Librarian, Lanette Meyer continues the training for Digital Services Librarian, Evelyn Uptigrove-Sartin while Razer serves to guide and advise as necessary. Razer and Meyer continue to train in Meyer’s Senior Librarian duties which should wrap up in June 2024.

State Documents statistics for this reporting period are as follows:

Arkansas Documents Publications				Arkansas Rules Digital Publications	
New digital titles	Total digital titles	New print titles	Total print titles	New titles processed	Total titles processed
63	2,653	32	88	66	455

Digital Services staff continue to be available to external state agency staff who have questions regarding their document submissions, and we provide liaison training upon request. Staff also reach out to agencies to request that our gov-docs email account be subscribed to distribution lists for news releases and other applicable documents for inclusion into the State Documents collection.

[Shipping list 414](#) was sent out to depository libraries. Staff chose to highlight the Arkansas Department of Parks, Heritage and Tourism and their documents that were collected during this period. While many trail guides and maps were added to the collection this time, a selection of documents that were added to the digital collection are included below:

OCLC#: 1012117655 [Arkansas wildlife waterfowl report](#)

OCLC#: 993006483 [Arkansas wildlife fishing report](#)

OCLC#: 990347433 [Arkansas wildlife weekly newsletter](#)

OCLC#: 1293882237 [Arkansas outdoor adventure guide / Arkansas. Dept. of Parks, Heritage and Tourism.](#)

Federal Depository Library Program (FDLP)

Federal Documents staff remain busy processing documents and are continuing their effort to inventory the microfiche collection. The FLDP is moving towards digital only and that will affect the workflow for staff. Razer and Etchison are working to review current procedures and determine new workflows once we have more information about the upcoming changes to the program.

Federal Documents statistics for this reporting period are as follows:

Federal Documents	
New print titles	New digital titles
127	2,076

Site Visits/Meetings/Training:

Feb 7, 21, 28; Digital Services Meeting, Arkansas State Library.
Standing meeting to discuss various section projects, issues, and priorities. Participants: Division Manager of Collection Management Sarah Lipsey and Manager of Digital Services Jennifer Razer.

Feb 20 Federal Documents Library Program Regional Meeting, Virtual.
Discussed what the future of a regional library might look like and the new role they will fill now that the FDLP is going digital. Participants: Manager of Digital Services Jennifer Razer and Federal Depository Library Coordinator Wendy Etchison.

Feb 29 Federal Documents Meeting, Arkansas State Library.
Standing meeting to discuss various section projects, issues, and priorities. Participants: Manager of Digital Services Jennifer Razer and Federal Depository Library Coordinator Wendy Etchison.

March 12 State and Federal Documents Agency Liaison/Coordinator Training, Arkansas State Library
Provided a training session to the new liaison from the University of Arkansas Monticello campus. The training session focused on explaining the purpose of the state and federal documents programs and the state publications clearinghouse. The liaison was instructed on how to submit UAM documents for inclusion into the state documents collection.
Participants: Manager of Digital Services Jennifer Razer, Library Coordinator Wendy Etchison, and Senior Librarian Lanette Meyer.

March 13, 28 Digital Services Meeting, Arkansas State Library.
Standing meeting to discuss various section projects, issues, and priorities. Participants: Division Manager of Collection Management Sarah Lipsey and Manager of Digital Services Jennifer Razer.

March 27 Library Services and Technology (LSTA) Site Visit, Arkansas State Library
Presented at the LSTA Showcase on the Arkansas Documents Program and Clearinghouse to our Program Officer from the Institute of Museum and Library Services.
Participants: Manager of Digital Services Jennifer Razer

April 3, 17, 24 Digital Services Meeting, Arkansas State Library.
Standing meeting to discuss various section projects, issues, and priorities. Participants: Division
Manager of Collection Management Sarah Lipsey and Manager of Digital Services Jennifer Razer.

Manager of Acquisitions -Katie Walton

On-Going Projects:

Acquisitions

Flannery Hirrel joined the department at the new Acquisitions Librarian in March. Flannery is a Hendrix graduate with experience in Tech Services from the Central Arkansas Library System. She is responsible for copy cataloging, processing new books, and processing digital serials for State Documents. She has been a wonderful addition to the team, and we are happy to be fully staffed. Digital Services Senior Librarian Lanette Meyer has graciously been taking the time to train Flannery in many of her new duties.

Senior Librarian Toshona Carter has continued her training on Acquisitions procedures and the required OPM training for supervisors. We are now working on purchasing books to close out the state fiscal year.

Arkansas Digital Library Consortium

There are currently 100,011 titles in the shared collection- 69,588 eBooks, 25,176 audiobooks, and 5,247 magazine titles. As of April 17, there have been 365,315 checkouts during the last quarter by 33,040 users. Pike County Library signed the paperwork to join ADLC in early 2024, and their site became live in April. This leaves only three counties in Arkansas that do not have access to OverDrive through one of the four collections in the state- ADLC, Library2Go, Central Arkansas Library System, and Hempstead County Library.

New annual funds were added to the Shared Pool at the beginning of April. The Selection Committee will have \$148,000 in their budget for the year. This amount does not include any content that individual libraries add through Advantage purchases. Last year, member libraries contributed \$587,000 worth of content to the collection. These are titles that individual libraries own but share with the rest of the member libraries.

Below are the 2024 ADLC Selection Committee members.

- Tier 1- Allie Stevens, Calhoun County Library
- Tier 2- Ashley Burris, Lawrence County Library
- Tier 3- Babbetta Engle-Griffitts, Independence County Library
- Tier 4- Katie Allen, Garland County Library
- Tier 5- Hope Rider, Faulkner-Van Buren Regional Library System
- Tier 6- Leigh Espey, Mid-Arkansas Regional Library System- Saline County

Arkansas Traveler Statewide Resources

During the February 2024 board meeting, the board approved the Traveler Advisory Committee's recommendations for the next Traveler subscription period beginning August 1, 2024. The approved resources are listed below.

- ProQuest Central- In addition to our current resources, the new subscription will include an upgrade to *ProQuest One Business*. *One Business* includes the current Entrepreneurship subscription and adds JPMORGAN, Business eBooks, and Business Video.
- World Book Online- In addition to our current encyclopedia platforms, the new subscription will add *Banco de Contenidos aulaPlaneta*. This new platform is a comprehensive Spanish database with more than 170,000 articles, images, and videos designed for native Spanish-speaking researchers and advanced bilingual and ESL students.

- Pronunciator- *Pronunciator* will replace *Mango Languages* as our language learning platform. It offers courses for 163 languages, ESL courses for 146 native languages, American Sign Language courses, and classes for children.
- InfoBase's Science Bundle- *Science Online* and *Today's Science*
- ProQuest- eBook Central- The following two eBook packages will be added to our existing eBook Central collection.
 - Reference eBook Subscription- includes high-demand handbooks, encyclopedias, manuals, guides, and dictionaries. This collection includes reference-only titles from world-renowned publishers and will be an asset to academic, public, and high school libraries.
 - Mental Health & Wellbeing Subscription- includes over 4,800 titles covering key topics related to the study of psychology, student/patron wellbeing, and self-care skills.
- ProQuest *Alexander Street Videos*- The following two video collections are available from ProQuest through their Alexander Street platform.
 - The *BBC Horizon Video Collection*- The BBC Horizon television program makes science accessible and engaging to students and reveals the science behind a broad range of topics including astronomy, physics, math, and the environment. Spanning the years from 2009-2023, the *BBC Horizon Collection* is a comprehensive run of recent years of this acclaimed television series.
 - The *BBC Landmark Video Collection*- Includes access to ground-breaking HD nature series such as *Planet Earth*, *Blue Planet*, *Big Cats*, and *Dynasties*.
- ABC-Clio databases (owned by Bloomsbury)
 - American History
 - ABC-Clio- The African American Experience

Draft contracts from the five Traveler vendors (ProQuest, World Book, InfoBase, Pronunciator, and Bloomsbury) were submitted to ADE legal, returned with requested edits, and are being reviewed by the vendors for their signatures. After the contracts are signed, they will be entered into ADE's Contract Review System. This process is new to staff at the State Library, and there have been many discussions about best practices for entering information accurately into the portal. After the contracts have gone through the Contract Review System, Katie Walton will begin working with BiblioBoard and the vendors to set up access and authentication. Then, she'll begin scheduling training sessions for the new resources.

ProQuest's trainer, Lori Hetrick, has already reached out about providing regular monthly webinars on the ProQuest resources. These will begin in June and have been scheduled through November. If they prove to be popular, we will continue the series with ProQuest. Registration for these training sessions will be added to the State Library's website soon and forwarded onto the library listservs.

Site Visits/Meetings/Training:

February 6 OPM Supervisory Training
 Acquisitions Senior Librarian Toshona Carter virtually attended OPM's required class for supervisors, "You've Got Problems, We've Got Solutions."

February 7 OPM Supervisory Training
 Acquisitions Senior Librarian Toshona Carter virtually attended OPM's required class for supervisors, "Interpersonal Communications."

February 8 OPM Supervisory Training
 Acquisitions Senior Librarian Toshona Carter virtually attended OPM's required class for supervisors, "HRkansas for Supervisors."

February 14 Infobase Conference Call
Scheduled vendor consultation to introduce new customer service representatives and discuss the results of the Traveler RFP. Participants: Nancy Grandinetti, Carter Cook, and Denise Veal of InfoBase and Manager of Acquisitions Katie Walton.

February 21 Arkansas Gems Selection Meeting
Manager of Acquisitions Katie Walton and Acquisitions Senior Librarian Toshona Carter attended a meeting with Library Development staff to discuss potential titles for the 2024 Arkansas Gems poster.

February 22 Presented at AGATE Annual Conference, Hot Springs, AR
Acquisitions Manager Katie Walton presented a breakout session on the Traveler Databases at the Arkansas Gifted and Talented Educators Annual Conference.

February 28 OverDrive Conference Call
Scheduled vendor consultation. Participants: Andy Bucher and Tori Casper of OverDrive and Manager of Acquisitions Katie Walton.

February 29 ProQuest Conference Call
Scheduled vendor consultation to meet the new Trainer and discuss the results of the Traveler RFP. Participants: Lisa McDonald and Lori Hetrick of ProQuest and Manager of Acquisitions Katie Walton.

March 4 SirsiDynix Training
Acquisitions Librarian Flannery Hirrel completed the self-paced training, "Sym-1001 Symphony Essential Skills and Search Strategies" from SirsiDynix.

March 5 SirsiDynix Training
Acquisitions Librarian Flannery Hirrel completed the self-paced training, "Sym-1201 Symphony Advanced Search Strategies" from SirsiDynix.

March 6 WebJunction Training
Acquisitions Librarian Flannery Hirrel completed the self-paced training, "Library of Congress: Introduction" from WebJunction.

March 7 Attended School Library Journal's Virtual Conference
Acquisitions Senior Librarian Toshona Carter attended School Library Journal's Middle Grade Magic Virtual Conference. The event included morning and afternoon keynote speakers, several author spotlights, and covered topics such as "Debut Voices," "Emotional Resilience," "Ink and Imagination," and much more.

March 7 Idaho Commission for Libraries Training
Acquisitions Librarian Flannery Hirrel completed the self-paced training, "Introduction to Technical Services and Catalog Records."

March 7 WebJunction Training
Acquisitions Librarian Flannery Hirrel completed the self-paced training, "Introduction to Cataloging for Non-Catalogers" from WebJunction.

March 7 WebJunction Training
Acquisitions Librarian Flannery Hirrel completed the self-paced training, "The Accidental Cataloger: Tips & Tools to Help You Use the Rules" from WebJunction.

March 7 ADLC Selection Committee Training
Manager of Acquisitions Katie Walton met with Babbetta Engle-Griffitts from Independence County Library to discuss the basics of purchasing for the ADLC shared pool in preparation for the larger Selection Committee meeting.

March 11 ProQuest Conference Call
Scheduled vendor consultation to discuss a persistent authentication issue. Participants: Sassan Hemati and Haylie Armbruster of ProQuest, Cara Eakes of BiblioBoard, and Manager of Acquisitions Katie Walton.

March 15 Mango Languages Conference Call
Scheduled vendor consultation to discuss the results of the Traveler RFP. Participants: Brittney Oliveira and Marco Cracchiolo of Mango Languages and Manager of Acquisitions Katie Walton.

March 15 ADLC Selection Committee Meeting
Manager of Acquisitions Katie Walton hosted a meeting for ADLC Selection Committee Members to assign purchasing responsibilities, create a purchasing schedule, and discuss procedural changes.

March 18 Infobase Conference Call
Scheduled vendor consultation to discuss onboarding new libraries and upcoming training opportunities. Participants: Carter Cook and Denise Veal of InfoBase and Manager of Acquisitions Katie Walton.

March 25 Manager of Information Services Interviews
Manager of Acquisitions Katie Walton served on the interview panel for the Manager of Information Services position.

March 27 OverDrive Conference Call
Scheduled vendor consultation. Participants: Andy Bucher and Tori Casper of OverDrive and Manager of Acquisitions Katie Walton.

March 27 Presented at the LSTA Showcase
Manager of Acquisitions Katie Walton presented a short overview of ADLC and the Traveler program to the State Library's IMLS Program Officer Dennis Nangle during his site visit.

April 24 OverDrive Conference Call
Scheduled vendor consultation. Participants: Andy Bucher and Tori Casper of OverDrive and Manager of Acquisitions Katie Walton.



Good afternoon,

Other than installing a sneeze guard at the Help Desk, the remodel has been completed. Attached are some photographs including the “Before” photo that we submitted with our application and an “After” photo taken this morning from the same point of view. This project accomplished the goal of removing obstacles for our patrons who use mobility devices. In addition to the new Help Desk, we re-designed our Books for Sale section and lobby, added a social area with games and puzzles (an idea presented at a 2021 Community Conversation), and created a Genealogy Corner which contains an old credenza and table that Artemis and I refinished.

As you may recall, the library received a \$20,000 Libraries Transforming Communities (LTC) Accessible Small & Rural Libraries grant for this project. We also received donations from McKee Foods and the Gravette Community Foundation which managed funds from past library fundraising events. Our local Care and Share thrift store funded the purchase of new lobby furniture, chairs for the computer lab, bookcases for Books for Sale, and a new sofa for KidSPACE.

The Gravette Public Library has received another LTC Accessible Small & Rural Libraries grant in the amount of \$10,000 to repair the floor in KidSPACE (the children’s library). We plan to start this project in December.

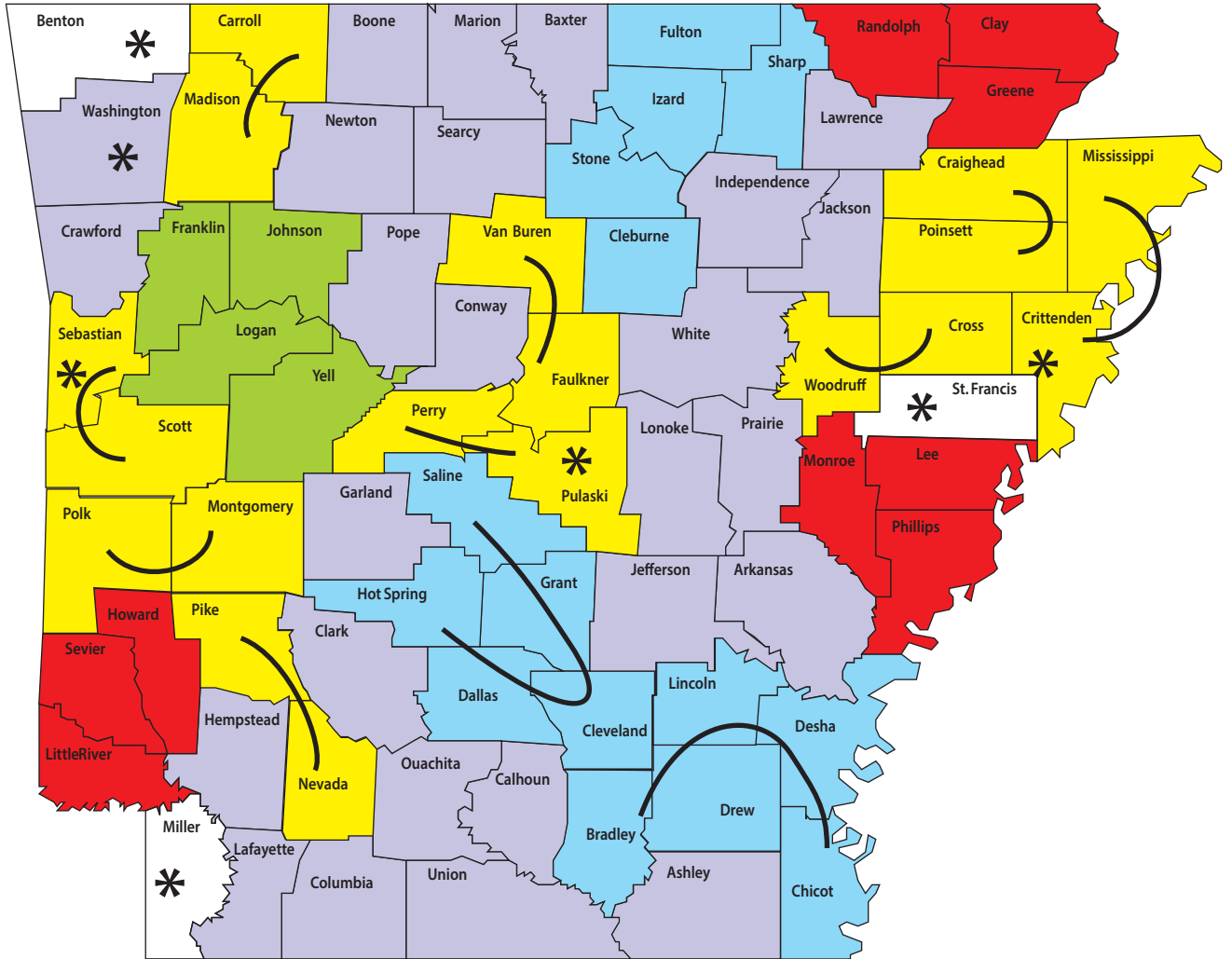
Best wishes,



Karen Benson
Library Director

119 Main St. SE Gravette, AR 72736
PH (479) 787.6955 FAX (479) 344.6091
kbenson@gravettear.com
www.gravettelibrary.org

Arkansas Public Library Systems



- 26 One-County System
- 9 Two-County System
- 3 Three-County System
- 1 Four-County System
- 3 Five-County System
- 3 No Countywide Library Tax
- 7 - * Independent City Library

Public Libraries of Arkansas by Library Development Districts

Library Name	Mailing Address	City	Zip Code
LDD I			
Arkansas River Valley Regional Library	501 North Front Street	Dardanelle	72834-3507
Donald W. Reynolds Library	300 Library Hill	Mountain Home	72653
Bella Vista Public Library	11 Dickens Place	Bella Vista	72714-4603
Bentonville Public Library	405 South Main Street	Bentonville	72712-5298
Boone County Library	221 West Stephenson Avenue	Harrison	72601-4225
Carroll & Madison Library System	44 Kingshighway A-3	Eureka Springs	72632
Crawford County Library	1409 Main Street	Van Buren	72956-4503
Fayetteville Public Library	401 West Mountain Street	Fayetteville	72701-5819
Fort Smith Public Library	3201 Rogers Avenue	Fort Smith	72903-2953
Gentry Public Library	105 East Main Street	Gentry	72734-0803
Gravette Public Library	119 Main Street NE	Gravette	72736-9363
Iva Jane Peek Public Library	P. O. Box 247	Decatur	72722-0247
Marion County Library	P. O.Box 554	Yellville	72687-0554
Newton County Library	HCR 31, Box 8	Jasper	72641-9401
Pea Ridge Library	P. O. Box 9	Pea Ridge	72751-0009
Pope County Library	116 East Third Street	Russellville	72801-5198
Rogers Public Library	711 South Dixieland Road	Rogers	72758-4513
Scott-Sebastian Regional Library	P. O. Box 400	Greenwood	72936-0400
Searcy County Library	202 East Main	Marshall	72950-9502
Siloam Springs Public Library	205 East Jefferson Street	Siloam Springs	72761-2677
Sulphur Springs Public Library	P. O. Box 275	Sulphur Springs	72768-0275
Washington County Library System	1080 West Clydesdale Drive	Fayetteville	72701-8211
LDD II			
Ash Flat Library	11 Arnhart Drive	Ash Flat	72513
East Central Arkansas Regional Library	410 East Merriman	Wynne	72396-2947
Independence County Library	267 East Main Street	Batesville	72501-5605
Lawrence County Library	115 West Walnut Street	Walnut Ridge	72476
Northeast Arkansas Regional Library	120 North Twelfth Street	Paragould	72450-4103
West Memphis Public Library	500 East Broadway	West Memphis	72301
Woolfolk Library	100 North Currie Street	Marion	72364-1858
Crowley Ridge Regional Library	315 West Oak Avenue	Jonesboro	72401-3594
Forrest City Public Library	421 South Washington	Forrest City	72335-3839
Jackson County Library	P. O. Box 748	Newport	72112-0748
Mississippi/Crittenden County Library	200 North Fifth Street	Blytheville	72315-2712
Trumann Public Library	P. O. Box 73	Trumann	72472-0073
White River Regional Library	P. O. Box 1107	Mountain View	72560

Public Libraries of Arkansas by Library Development Districts

Library Name	Mailing Address	City	Zip Code
LDD III			
Central Arkansas Library System	100 Rock Street	Little Rock	72201-1624
Conway County Library	101 West Church	Morrilton	72110-3399
Fairfield Bay Library	369 Dave Creek Pkwy.	Fairfield Bay	72088-1183
Faulkner-Van Buren Regional Library	1900 Tyler	Conway	72032-3240
Lonoke County Library	204 East 2nd Street	Lonoke	72086-2858
Mid-Arkansas Regional Library	202 East Third Street	Malvern	72104-3910
North Little Rock Library Public System	2801 Orange	North Little Rock	72114-2296
Saline County Library	1800 Smithers Drive	Benton	72015-3108
White County Library System	113 East Pleasure Avenue	Searcy	72143-7709
LDD IV			
Calhoun County Library	P. O. Box 1162	Hampton	71744-1162
Clark County Library	609 Caddo Street	Arkadelphia	71923-0609
Columbia County Library	2057 North Jackson Street	Magnolia	71753
Garland County Library	1427 Malvern Avenue	Hot Springs	71901-6316
Hempstead County Library	500 South Elm Street	Hope	71801-5222
Lafayette County Library	219 East 3rd Street	Lewisville	71845-8075
Ouachita Mountains Regional Library	P. O. Box 189	Mount Ida	71957-0189
Polk County Library	410 8th Street	Mena	71953
Public Library of Camden & Ouachita County	120 Harrison Avenue	Camden	71701-3968
Southwest Arkansas Regional Library	129 Meadow Ridge Lane	Hope	71801
Texarkana Public Library	600 West Third Street	Texarkana, TX	75501-5054
Tri-County Regional Library System	200 W. Stillwell	DeQueen	71832
Union County Library System	200 East Fifth	El Dorado	71730-3897
LDD V			
Arkansas County Library	2002 South Buerkle Street	Stuttgart	72160-6508
Ashley County Library	211 East Lincoln	Hamburg	71646-3217
Crossett Public Library	1700 Main Street	Crossett	71635-2962
DeWitt Public Library	205 West Maxwell Street	DeWitt	72042-1942
Phillips-Lee-Monroe Regional Library	702 Porter	Helena	72342-3142
Public Library of Pine Bluff & Jefferson County	600 S. Main St.	Pine Bluff	71601
Southeast Arkansas Regional Library System	114 West Jefferson	Monticello	71655-4933

Public Libraries of Arkansas by Library Development Districts

Phone	Fax	E-Mail address	Librarian	Library Name
				LDD I
479-229-4418	479-229-2595	arvls.director@gmail.com	Misty Hawkins	Arkansas River Valley Regional Library
870-580-0987	870-580-0935	kim.c@baxtercountylibrary.org	Kim Crow Sheaner	Donald W. Reynolds Library
479-855-1753	479-855-4475	sadams@bellavistaar.gov	Suzanne Adams	Bella Vista Public Library
479-271-3192	479-271-9051	Hdudley@bentonvillear.com	Hadi Dudley	Bentonville Public Library
870-741-5913	870-741-5913	ginger@boonecountylibrary.org	Ginger Schoenenberger	Boone County Library
870-423-5300	870-423-7117	agriffith@camals.org	April Griffith	Carroll & Madison Library System
479-471-3226	479-471-3226	cmcdonnough@crawfordcountylib.org	Charlene McDonnough	Crawford County Library
479-856-7000	479-571-0222	djohnson@faylib.org	David Johnson	Fayetteville Public Library
479-783-0229	479-782-8571	jgoodson@fortsmithlibrary.org	Jennifer Goodson	Fort Smith Public Library
479-736-2054	479-736-8567	jboston@gentrylibrary.us	Jaymey Boston	Gentry Public Library
479-787-6955	479-787-6955	kbenson@gravettear.com	Karen Benson	Gravette Public Library
479-752-7323	479-752-8366	ijppublib121@yahoo.com	Karen Taylor	Iva Jane Peek Public Library
870-449-6015	870-449-5808	dana.librarydirector@gmail.com	Dana Scott	Marion County Library
870-446-2983	870-446-2983	director@newtoncountylibrary.org	Kenya Windel	Newton County Library
479-451-8442		pearidgecommunitylibrary@gmail.com	Wendy Martin	Pea Ridge Library
479-968-4368	479-968-3222	rtaurone@popelibrary.org	Riley Taurone	Pope County Library
479-621-1152	479-621-1165	hpearce@rogersar.gov	Hannah Pearce	Rogers Public Library
479-996-2856	479-996-2236	rmyers@co.sebastian.ar.us	Rene Myers	Scott-Sebastian Regional Library
870-448-2420	870-448-5453	tammiebridwell0920@gmail.com	Tammie Bridwell	Jim G. Ferguson/Searcy County Library
479-524-4236	479-524-3908	sfreedle@siloomsprings.com	Stephanie Freedle	Siloam Springs Public Library
479-298-3753	479-298-3515	sulphurspringslibrary2021@gmail.com	Melinda Griffin	Sulphur Springs Public Library
479-442-6253	479-442-6812	glendaa@wcls.lib.ar.us	Glenda Audrain	Washington County Library System
				LDD II
870-994-2658	870-994-2857	ashflatlibrary@gmail.com	Susan Funnell	Ash Flat Library
870-238-3850	870-238-5434	jpaul@ecarls.org	John Paul Myrick	East Central Arkansas Regional Library
870-793-8814	870-793-8896	carlene@indcolib.com	Carlene Morrison	Independence County Library
870-886-3222	870-886-9520	akburris@hotmail.com	Ashley Burris	Lawrence County Library
870-236-8711	870-236-1442	pdpcomposing@yahoo.com	Mike Rogers	Northeast Arkansas Regional Library
870-732-7590	870-732-7636	osfrank1969@gmail.com	Rebecca Bledsoe	West Memphis Public Library
870-739-3238	870-739-4624	casseywoolfolklib@gmail.com	Cassey Clayman	Woolfolk Library
870-935-5133	870-935-7987	vanessa@libraryinjonesboro.org	Vanessa Adams	Crowley Ridge Regional Library
870-633-5646	870-633-5647	fcpl@forrestcitylibrary.org	Arlisa Price Harris	Forrest City Public Library
870-523-2952	870-523-5218	director@jacksoncolibrary.net	Jennifer Ballard	Jackson County Library
870-762-2431	870-762-2442	lwalters@mclibrary.net	Lowell Walters	Mississippi/Crittenden County Library
870-483-7744	870-483-6833	trumannpubliclibrary@gmail.com	Janie Teague	Trumann Public Library
870-269-4682		wrrlibrary@yahoo.com	Debra Sutterfield	White River Regional Library

Public Libraries of Arkansas by Library Development Districts

Phone	Fax	E-Mail address	Librarian	Library Name
LDD III				
501-918-3000	501-375-7451	ncoulter@cals.org	Nate Coulter	Central Arkansas Library System
501-354-5204	501-354-5206	jay.carter@conwaycountylibrary.org	Jay Carter	Conway County Library
501-884-4930		ffblibrary@live.com	Karen Tangen	Fairfield Bay Library
501-327-7482	501-327-9098	john@fcl.org	John McGraw	Faulkner-Van Buren Regional Library
501-676-6635	501-676-0557	sbarker@lonokecountylibrary.org	Stacy Barker	Lonoke County Library
501-332-5441	501-332-6679	clare.graham@arkansas.gov	Clare Graham	Mid-Arkansas Regional Library
501-758-1720	501-753-0524	crystal.gates@lamanlibrary.org	Crystal Gates	North Little Rock Library Public System
501-778-4766	501-778-0536	leighe@salinecountylibrary.org	Leigh Espey	Saline County Library
501-279-2870	501-268-5682	darla.ino@arkansas.gov	Darla Ino	White County Library System
LDD IV				
870-798-4492	870-798-4492	calcolib@gmail.com	Allie Stevens	Calhoun County Library
870-246-2271	870-246-4189	Clarkcountylibrary@gmail.com	Betsy Fisher	Clark County Library
870-234-1991	870-234-5077	holli@cocolib.org	Holli Howard	Columbia County Library
501-623-4161	501-623-5647	gcl@gclibrary.com	Adam Webb	Garland County Library
870-777-4564	870-777-2915	hempcolib@gmail.com	Courtney McNeil	Hempstead County Library
870-921-4757	870-921-4756	lafcolibrary@gmail.com	Michael Strange	Lafayette County Library
870-867-3812	870-867-3812	omreglibrary@hotmail.com	Brenda Miner	Ouachita Mountains Regional Library
479-394-2314	479-394-2314	polkcountylibrary@yahoo.com	Mary Renick	Polk County Library
870-836-5083	870-836-0163	lrpickett@hotmail.com	Lisa Pickett	Public Library of Camden & Ouachita County
		swarlib@gmail.com	Courtney McNeil	Southwest Arkansas Regional Library
903-794-2149	903-794-2139	director@txklibrary.org	Olivia Poulton	Texarkana Public Library
870-584-4364	870-642-8319	tri-countyreglibsystem@hotmail.com	Marilyn Archer	Tri-County Regional Library System
870-863-5447	870-862-3944	moconnell@bartonlibrary.org	Michael O'Connell	Union County Library System
LDD V				
870-673-1966	870-673-4295	asst.director.arco@gmail.com	Clara Jane Timmerman	Arkansas County Library
870-853-2078	870-853-2079	ashcolib@gmail.com	Holly Gillum	Ashley County Library
870-364-2230	870-364-2231	david@crossett.lib.ar.us	David Anderson	Crossett Public Library
870-946-1151	870-946-1151	dewittpl@yahoo.com	Sarah Beth Cole	DeWitt Public Library
870-338-7732	870-338-8855	ral72342@yahoo.com	Linda Bennett	Phillips-Lee-Monroe Regional Library
870-534-4802	870-534-8707	rwilliams@pineblufflibrary.org	Ricky Williams	Public Library of Pine Bluff & Jefferson County
870-367-8584	870-367-5166	director@searlibrary.org	Judy Calhoun	Southeast Arkansas Regional Library System
updated October 2023				

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Arkansas State Library Board

Shari Bales

Term: 10/18/2030
Congressional District: 4

Jason Rapert

Term: 10/18/2029
Congressional District: 2

Jo Ann Campbell**

Term: 10/18/2025
Congressional District: 3

Lupe Peña de Martínez

Term: 10/18/2028
Congressional District: 2

Deborah Knox*

Term: 10/18/2027
Congressional District: 1

Donnette Smith

Term: 10/18/2024
Congressional District: 1

Pamela Meridith

Term: 10/18/2026
Congressional District: 1

* Chairman 11/2023 - 11/2024
**Vice Chairman 11/2023 -11/2024

Rev April 25, 2024

Arkansas Department of Education

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Division of Elementary and Secondary Education

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Little Rock, AR 72201

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**ARKANSAS STATE LIBRARY BOARD
BYLAWS**

ARTICLE I

NAME

Section 1. The name of this organization shall be the ARKANSAS STATE LIBRARY BOARD as created by Act 489, Acts of Arkansas, 1979.

Section 2. The organization shall hereinafter be referred to as the “Board.”

ARTICLE II

PURPOSE

Section 1. The Board shall name the State Librarian.

Section 2. The Board shall act as the policy-making and responsible body for the Arkansas State Library and its functions as defined by Act 489 of 1979.

ARTICLE III

MEMBERSHIP

Section 1. The Board shall be composed of seven members appointed by the Governor, subject to confirmation by the Arkansas Senate, for their interest in libraries and statewide library development.

Section 2. Appointments made from congressional districts and at-large shall be made in accordance with Ark. Code Ann §13-2-205 (3) or other controlling statutes. **

*** Approved 02-09-2018 by Arkansas State Library Board*

ARTICLE IV

OFFICERS

Section 1. Officers of the Board shall consist of a Chairman and Vice Chairman. The State Librarian shall serve as executive secretary.

Section 2. Nomination and election of officers, with the exception of executive secretary, shall take place at the annual meeting.

Section 2a. Officers shall be nominated by a Nominating Committee of members named by the Chairman. Opportunity shall be given for additional nominations to be made from the floor.

Section 2b. Consent of all nominees shall be procured prior to nomination.

Section 2c. Officers shall be elected at the annual meeting for a term of one year. No officer shall serve for more than two consecutive terms.

Section 2d. Election of officers shall be by written ballot, show of hands, voice vote, or acclamation and counted by the executive secretary. **

Section 3. Duties of the officers shall be defined by members as need arises.

Section 3a. The Chairman shall preside at all meetings and perform the duties generally assigned to this office.

Section 3b. The Vice Chairman, in the absence of the Chairman, shall preside over meetings and perform other duties as assigned.

Section 3c. The State Librarian, serving as executive secretary, shall keep the minutes of the Board meetings, attend all committee meetings, and perform duties generally assigned to this office. The executive secretary shall serve without vote in meetings of the Board or committees.

Section 4. Absences of officers or vacancies of office shall be filled by members as need arises.

Section 4a. In the absence of the Chairman, the Vice Chairman shall preside over the meeting and perform other duties as assigned.

Section 4b. In the absence of the Chairman and Vice Chairman, when a quorum is present, the members shall elect a temporary chairman to preside at the meeting and perform other duties as assigned.

Section 4c. When the office of Chairman is vacated during the year, the Vice Chairman shall serve as Chairman for the remainder of the unexpired term.

Section 4d. When the office of Vice Chairman is vacated during the year, the Nominating Committee shall nominate a replacement who shall be duly elected to serve the remainder of the unexpired term.

ARTICLE V COMMITTEES

Section 1. The Chairman shall name members of the following STANDING COMMITTEES at the annual meeting.

Section 1a. The EXECUTIVE COMMITTEE shall consist of the Chairman, the Vice Chairman, and the executive secretary. This committee shall prepare the agenda for all meetings, call special meetings when deemed necessary, and perform interim duties as assigned by the Board.

Section 1b. The NOMINATING COMMITTEE shall be composed of two members appointed by the Chairman by September 1 each year. (The Chairman shall be excluded from membership.) The Committee shall prepare a slate of officers who have consented to serve if elected. **

***Section 1c.** the POLICIES AND BYLAWS COMMITTEE shall be composed of the Vice Chairman and two members named by the Chairman. This Committee shall review all policies and bylaws each year and recommend changes or additions where needed.

Section 1d. The GOVERNMENTAL LIASON COMMITTEE shall be composed of the Chairman and two members named by the Chairman. The duty of this Committee shall be to work with the State Librarian on all matters concerning local, state, and federal legislation and funding.

**Approved 02-01-80 by Arkansas State Library Board*

Section 1e. The PERSONNEL COMMITTEE shall be composed of two members named by the Chairman to serve with the Chairman to solicit and review applications and make recommendations to the Board for consideration for the position of State Librarian when a vacancy exists and to serve with the State Librarian to solicit and review applications and make recommendations to the Board for consideration for the managerial positions of associate or deputy directors when a vacancy exists.

Section 2. The Chairman shall name such AD HOC COMMITTEES as needed to carry out the functions of the Board.

ARTICLE VI

MEETINGS

Section 1. Regular meetings of the Arkansas State Library Board shall be held on the second Friday of February, May, August, and November.

Section 2. The annual meeting of the Board for organizational purposes shall be held at the time of the regular meeting in November.

Section 3. Special meetings of the Board may be called by the Executive Committee. Upon written request from three members of the Board, the Executive Committee shall be required to call a special meeting. The notices of such special meetings shall state the specific business to be transacted and no business shall be transacted except that stated in the call.

Section 4. Notices of all regular meetings and special meetings, when possible, shall be mailed by the State Librarian at least ten days prior to the date of the meeting.

Section 5. The order of business for regular meetings shall be:

1. Call to order
2. Reading of the minutes
3. Unfinished business
4. New business
5. Reports
6. Adjournment

ARTICLE VII
QUORUM, VOTE

Section 1. A majority (four) of the members of the Board shall constitute a quorum for the transaction of business. The Chairman shall count as a member for quorum.

Section 2. All business transacted by the Board shall be by majority vote of its members. The Chairman shall vote to confirm unanimity, in case of tie vote or when needed for quorum.

ARTICLE VIII
AMENDMENTS

Section 1. These bylaws may be amended by majority vote of the members at any regular meeting of the Board provided the amendment was stated in the call for the meeting or had been presented in writing at the previous regular meeting.

ARTICLE IX
POLICIES, CONTRACTS, AGREEMENTS

Section 1. The Board shall establish by majority vote such policies as may be necessary to carry out the functions of the state library agency and to promote statewide library development.

Section 2. Proposed policies or policy changes must be submitted in writing to the members and discussed at a meeting prior to the regular meeting when the vote on the question is to be recorded.

Section 3. The Arkansas State Library through majority vote of the Board shall enter into such contracts and agreements with other libraries, institutions, and agencies as may be necessary to carry out the purposes of Act 489 of 1979.

ARTICLE X
STATE LIBRARIAN

The State Librarian shall be responsible to the Arkansas State Library Board for the proper management of the Arkansas State Library, for the administration of the policies to carry out the functions of the agency, for the preservation and care of its properties, and for the efficiency of its services.

ARTICLE XI
PARLIAMENTARY PROCEDURE
AND AUTHORITY

Section 1. Except when in conflict with the provisions of Act 489 of 1979 or these Bylaws, Roberts Rules of Order, Revised, shall govern the proceedings of this Board.

Section 2. Act 489 of 1979, is the authority for these bylaws.

“**Section 1.** ... The State Librarian shall serve as executive secretary of the State Library Board, but without vote thereon, and shall attend all of the Board meetings and keep records thereof. The State Librarian shall have charge of the work of the State Library, and shall perform such other duties as the State Library Board may prescribe...”

“**Section 2. (a)** There is hereby created the State Library Board, hereinafter referred to as the “Board”, to consist of seven (7.) members to be appointed by the Governor subject to confirmation by the Arkansas Senate ...

(b) The members of the Board shall be appointed by the Governor for reason of their interest in libraries and statewide library development.”

“**Section 3.** ... The Board shall meet at such place or places and shall keep such records as it may deem to be appropriate. The Board shall select annually a Chairman and such other officers as it deems necessary and shall adopt policies and bylaws governing its meetings, the conduct of its business, and the business of the State Library. A majority of its members shall constitute a quorum for the transaction of business, and all business transacted by the Board shall be by majority vote of its members.”

ASL Board Standing Committee Assignments -- 2024

Executive Committee: Chair; Vice Chair, and Chilcoat

Nominating Committee: Peña de Martínez and Meridith

Policies & By-Laws Committee: Vice Chair; Bales and Smith

Government Liaison Committee: Chair; Meridith and Campbell

Personnel Committee: Chair; Rapert and Campbell

[In accordance with the By-Laws, the Chair shall name members of these standing committees at the annual meeting held in November.]

Arkansas State Library -- Staff Directory

4/15/2024

First Name	Last Name	Title	Phone/Fax	Email
Office of the State Librarian			501-682-1526 / 501-682-1533 FAX	
JENNIFER	CHILCOAT	STATE LIBRARIAN		jennifer.chilcoat@ade.arkansas.gov
JAYNIE	BROWNE	ADMINISTRATIVE SPECIALIST III		jaynie.browne@ade.arkansas.gov
DEBORAH	HALL	MANAGER OF GRANTS & SPECIAL PROJECTS		debbie.hall@ade.arkansas.gov
		PUBLIC INFORMATION SPECIALIST	VACANT	
Deputy Director/Statewide Sharing & Engagement/Virtual Union Catalog			501-682-2863 / 501-682-1531 FAX	
KRISTEN	COOKE	DEPUTY DIRECTOR		kristen.cooke@ade.arkansas.gov
		LIBRARY COORDINATOR - VIRTUAL UNION CATALOG	VACANT	
Library for the Blind & Print Disabled			501-682-1155 / 501-682-1529 FAX	
KRISTINA	HANCOCK	MANAGER OF LIBRARY FOR THE BLIND & PRINT DISABLED	1-866-660-0885 Toll Free	kristina.hancock@ade.arkansas.gov
JEFFERY	KERSEY	SENIOR LIBRARIAN		jeff.kersey@ade.arkansas.gov
NORMAN	VANDERBILT	LIBRARY SUPPORT ASSISTANT		norman.vanderbilt@ade.arkansas.gov
KELLY	SMITH	SENIOR LIBRARIAN		kelly.smith@ade.arkansas.gov
NATALIE	MARLIN	SENIOR LIBRARIAN		natalie.marlin@ade.arkansas.gov
THOMAS	SEPE	LIBRARY TECHNICIAN		thomas.sepe@ade.arkansas.gov
ANNA	ELLIOTT	LIBRARY SUPPORT ASSISTANT		anna.elliott@ade.arkansas.gov
		LIBRARY TECHNICAL ASSISTANT	VACANT	
		MAIL CLERK	VACANT	
		LIBRARY SUPPORT ASSISTANT	VACANT	
		LIBRARY SUPPORT ASSISTANT	VACANT	
Library Development			501-682-1693 FAX	
JENNIFER	WANN	MANAGER OF LIBRARY DEVELOPMENT	501-682-5288	jenn.wann@ade.arkansas.gov
RUTH	HYATT	COORDINATOR OF YOUTH SERVICES	501-682-2860	ruth.hyatt@ade.arkansas.gov
KAREN	O'CONNELL	COORDINATOR OF THE ARKANSAS CENTER FOR THE BOOK	501-682-2874	karen.oconnell@ade.arkansas.gov
AMBER	GREGORY	MANAGER OF E-RATE SERVICES	501-682-8576	amber.gregory@ade.arkansas.gov
JANINE	MILLER	COORDINATOR OF TRAINING & DEVELOPMENT	501-682-5291	janine.miller@ade.arkansas.gov
JULIE	FRANCE-ROWLAND	ADMINISTRATIVE SPECIALIST III	501-682-2159	julie.france-rowland@ade.arkansas.gov
Information Services			501-682-2053 / 501-682-1531 FAX	
		MANAGER OF INFORMATION SERVICES	VACANT	
JOANNA	DELAVAN	SENIOR LIBRARIAN		joanna.delavan@ade.arkansas.gov
AVA	CONWAY	LIBRARY TECHNICAL ASSISTANT		ava.conway@ade.arkansas.gov
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Collection Management			501-682-1899 FAX	

Arkansas State Library -- Staff Directory

4/15/2024

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		LIBRARY TECHNICIAN - DIGITAL SERVICES	VACANT	
		LIBRARY COORDINATOR - DIGITAL SERVICES	VACANT	
		MANAGER OF NETWORK SERVICES	VACANT	
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KEN	GIESBRECHT	INFORMATION SYSTEMS COORDINATOR		ken.giesbrecht@ade.arkansas.gov



2024

January						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

April						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

July						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

September						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				



State Library Board Meetings, as scheduled



State Observed Holidays

Jan 1 - New Year's Day (Observed); Jan 16 - Dr. Martin Luther King Jr.'s Birthday (Observed); Feb 20 - George Washington's Birthday and Daisy Gatson Bates Day (Observed); May 29 - Memorial Day (Observed); July 4 - Independence Day; Sept 4 - Labor Day; Nov 10 - Veterans Day (Observed); Nov 23 - Thanksgiving Day; Dec 25 - Christmas Eve (Observed); Dec. 26 - Christmas Day (Observed)