

STATE LIBRARY BOARD  
REGULAR MEETING  
Third Quarter 2023-2024  
February 9, 2024

AGENDA

10:00 a.m.

Call to Order: Deborah Knox, Chairperson

A. Approval of Minutes [November 3, 2023]

Unfinished Business

B. Administration Report/FY2023 Agency Funding

C. State Aid and Scholarships

D. Grants and Special Projects

Other Unfinished Business

New Business

E. State Aid FY2023/Scholarships

F. Reports/Travel and Correspondence

Other New Business

G. Board Information

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STATE LIBRARY BOARD  
REGULAR MEETING  
Second Quarter 2023-2024  
November 3, 2023

The State Library Board convened on November 3, 2023, in the Bessie Moore Conference Room at the Arkansas State Library. Board members present were Pamela Meridith (Chair), Lupe Peña de Martínez (Vice-Chair), Deborah Knox, and Joan O'Neal, with JoAnn Campbell, Donnette Smith, and Donna McDonald attending via Zoom. Staff members present were State Librarian Jennifer Chilcoat, Deputy Director Kristen Cooke, Brooke Crawford, Jenn Wann, Sarah Lipsey, and Jaynie Browne.

Meridith called the meeting to order at 10:02 a.m. The first item of business was the approval of the minutes from August 11, 2023 [A1]. A motion for approval was made by Peña de Martínez, seconded by O'Neal. The motion passed. Jennifer Chilcoat acknowledged that Lacie Kirchner, ASL's liaison from the AG's Office, was able to attend via Zoom.

Brooke Crawford, Administrative Services Manager, covered items in Tab B, beginning with an update on personnel. The number of authorized staff is 49, and the agency's budgeted staff number is currently 45. The current staff as of November 1 is 33 full-time positions and 1 extra help position with 2 shared services positions and 12 vacant positions.

The Fiscal Year End Closing for federal funds was September 30, and ASL is currently working on the Federal SPR.

Crawford then completed her report with a brief overview of the State General Revenue [B2] and the Federal LSTA Revenue [B3] spreadsheets.

Chilcoat reviewed Tab C, which contained the Standards for State Aid to Public Libraries [C1], the Rules Governing Distribution of Scholarship Assistance [C2], and the Scholarship Assistance Application form [C3]. Chilcoat briefly mentioned that changes are expected soon to the Standards for State Aid to Public Libraries.

Chilcoat briefly reviewed Public Library Systems Qualifying for State Aid [D1], noting any changes during the past quarter. A motion was made by Knox, seconded by McDonald, to approve the list of Public Libraries Qualifying for State Aid. The motion passed.

Chilcoat reviewed the list of FY2024 State Aid Second Quarter Payments [D2]. A motion to approve the list was made by O'Neal, seconded by Peña de Martínez. The motion passed.

Scholarship applications were presented from Susan Barnhart of Rogers Public Library [D3], Mary Emma Hignite of Springdale Public Library [D4], Tatiana Morales of Springdale Public Library [D5], James Nowlin of Garland County Library [D6], Terra Ogle of Fayetteville Public Library [D7], and Elizabeth Park of Fayetteville Public Library [D8]. A motion was made by Knox, seconded by O'Neal, to approve the applications. The motion passed.

The Recommendation for Scholarship Assistance [D9] was presented, requesting reimbursement for 16 recipients' coursework. A total of 90 hours were completed for a total cost of \$40,500. Chilcoat made note of a minor error on the spreadsheet that will be corrected after the meeting. A motion to approve was made by O'Neal, seconded by Peña de Martínez. The motion passed. JoAnn Campbell posed a question about the adequacy of the budget for scholarship assistance which Crawford was able to answer referring back to the spreadsheets attached to her report.

State Librarian Jennifer Chilcoat began her report [E1] listing the collaborative projects which are in the works. Crystal Bridges Museum of Art is working with the Windgate Initiative to use art to increase literacy in middle school students. ASL has met with a representative of the Carl B. and Florence E. King Foundation to explore a project which would increase awareness of grant possibilities in the counties the foundation supports in the Arkansas Delta. Active Attacker Training for staff was held on September 29 and October 5. At the annual ArLA conference, ASL set up two vendor booths to promote the services of the library. *On the Road Again: Puppet Sharing Program from the Arkansas State Library* was presented by Ruth Hyatt. Janine Miller partnered with Lorrie Russell from the High Point (NC) Public Library to present *Friends of the Library 2.0*. Chilcoat met with Chloe Kilcrease from CALS, who is interested in increasing library services to the incarcerated. As a member of the PLA assessment committee, Chilcoat encouraged librarians to complete the technology survey which is due December 5.

Deputy Director Kristen Cooke began her report [E2] by announcing that the Senior Librarian - Reference position within Information Services was filled by Joanna Delavan. Jessica Kirk's position, while it still has to go through the process to be filled, should not be affected by the freeze due to being a federally-funded position. Karen O'Connell has graciously agreed to oversee the duties of Kirk's position until it is filled. Downstairs will see an increased number of patrons in the building with the closing of the CALS Main Library and the nearby Sue Cowan Williams Library. On November 28, 2023, there will be training for the new Public Library Survey portal. Cooke briefly reviewed the infographic attached to her report. Board Member Meridith encouraged librarians at the public libraries to complete the surveys.

Jenn Wann, Manager of Library Development, began her report [E3] by mentioning that attendance to the solar science programs totaled 429 participants. During the months of September and October, 1,014,400 pairs of solar glasses were distributed to public libraries.

Wann covered [E4] on behalf of Karen O'Connell, Coordinator of the Arkansas Center for the Book. There will be two great reads videos from our region - Books for Youth and Books for Adults. O'Connell has been working on a small committee to plan the annual Idea Exchange to be held virtually in November over two days. The National Book Festival took place on August 12. The Arkansas Gems bookmark and poster designs have been distributed to most public libraries along with the delivery of solar eclipse glasses.

Wann covers [E5] on behalf of Amber Gregory, Manager of E-Rate Services. Between April 26 and July 25 of 2023, there were 26 virtual E-Rate consultations held with 19 Arkansas public libraries. Gregory has also assisted with the E-Rate Form 486, Program Integrity Assurance (PIA) review, service provider discount paperwork, and Emergency Connectivity Fund (ECF) Form 472. Gregory also continues to work closely with the Broadband Equity Access and Development (BEAD) Program.

Wann covered [E6] on behalf of Ruth Hyatt, Coordinator of Youth Services. The Youth Services Workshop is set to take place on November 17, 2023, with the 2024 theme of Adventure Begins at Your Library. This workshop will take place virtually. The Puppet Share Program is currently under development and is set to launch this fall. Puppet kits will include staging equipment, backgrounds, props, scripts, and the required puppets.

Wann covered [E7] on behalf of Janine Jamison-Miller, Coordinator of Training and Development. There were 65 Library Juice Academy courses requested and 31 evaluations returned between the months of April and June of 2023. The Library Juice Academy courses requested in July and September have been paused due to unforeseen budgetary circumstances. The recorded archived webinar content from PCI Webinars had 518 views between August and October of 2023. Jamison-Miller has had individual consulting sessions with various Friends of the Library Groups.

Kristina Hancock, Manager of the Library for the Blind and Print Disabled, delivered her report [E8]. This quarter, BPD circulated a total of 192,631 books. Of this figure, 140,065 were by direct mail circulation, 100 were direct mail circulation of Braille books, and 52,566 were patron downloads from the Braille and Audio Reading program (BARD). Of the total circulated, around 37 percent were patron downloads, which is a 15 percent increase from last fiscal year. The Library for the Blind circulated 6,442 more books than last fiscal year.

For the Federal fiscal year October 1, 2022, through June 30, 2023, BPD's Reader Advisors had a total of 29,438 patron interactions. Of those interactions, 10,822 were phone calls received, 1,661 were emails received and responded to, 1,701 voicemails received and responded to, 2,296 were new patron outreach calls, and 9,842 were work follow up interactions. Work follow up includes curating a book order for a patron and searching for and providing reference information. Anna Elliott filled the Library Support position in BPD on November 13.

Kristen Cooke covered [E9] on behalf of Jessica Kirk, Statewide Sharing and Engagement Coordinator. Four training sessions were held in-person in late September. Thirty-one people attended the training sessions, representing 17 libraries joining the Mockingbird platform. ASL had a table at the State Employee Benefit Fair. Kirk's last day with ASL will be on November 15. Karen O'Connell has graciously stepped forward to oversee Mockingbird until her position can be filled.

Sarah Lipsey, Division Manager of Collection Management, began her report [E10] with the update that Evelyn Sartin accepted the Librarian position in Digital Services. The interview process is underway for the Senior Librarian Position in Acquisitions. The Librarian Position in Acquisitions will remain vacant until approval to advertise that position is granted. As time allows, the unit continues to work toward completing special projects. Updating the 856 fields in ASL's catalog records from CONTENTdm to Preservica URLs has required record-by-record review. The Traveler Request for Proposals (RFP) solicitation document was completed and vetted by ADE legal counsel in late September. Lipsey is working on upgrades to the Symphony ILS and related components this quarter. The Federal Depository Library Program (FDLP) is going digital. Large series or subject areas of the Federal Documents collection may be moved downstairs to publicly accessible areas.

Jennifer Razer, Manager of Digital Services, began her report [E11]. The State Documents staff continues to keep digital submissions up to date. Razer is currently working with Lipsey to update the URL link in both OCLC and our library catalog to replace the CONTENTdm URL with Preservica URL. Federal Documents Staff have remained busy processing documents and are continuing their effort to fully inventory the microfiche collection. Etchison co-hosted a virtual meeting with guest speaker Kathy Bayer from the Government Printing Office (GPO) to review the Biennial Survey of Depository Libraries and answer questions that depository staff had. Since FDLP is going to be digital only, this will affect workflow for staff.

Sarah Lipsey covered [E12] on behalf of Katie Walton, Manager of Acquisitions. Toshona Carter joins ASL on November 15 as the Senior Librarian in Acquisitions. The Arkansas Library Digital Consortium (ADLC) has surpassed 1 million checkouts for the year. This puts ADLC in the one million check outs list for the third year in a row. The Traveler RFP went live on the ASL website at the end of September. Proposals are due on December 1, 2023. Effective October 1, 2023, the State Library ceased its subscription to ReachDeck (formerly BrowseAloud).

Chilcoat presented correspondence received from Brooklyn from High Plains Elementary School [E13].

Chilcoat briefly reviewed the current news clippings relating to the library community, the map of Arkansas Public Library Systems [E14], and the list of Public Libraries of Arkansas by Library Development District [E15].

Chilcoat then reviewed the contact information for the State Library Board [F1] and other contacts in ADE, the Governor's Office, and the Attorney General's Office [F2].

The Arkansas State Library Board Bylaws were presented [F3], along with the ASL Board Standing Committee Assignments [F4]. The new Chair will determine committee assignments and announce them at the next quarterly board meeting. A motion was made by Peña de Martínez to accept the slate of the Nominating Committee, with Deborah Knox as 2024 Board Chair and JoAnn Campbell as Vice Chair. The motion passed.

The section was completed with the staff directory [F5] and the calendar of meetings for 2024 [F6].

A motion to adjourn the meeting was made by O'Neal, seconded by Knox. The motion passed. The meeting adjourned at 11:20 a.m.

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Approval Date

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Jennifer Chilcoat, State Librarian

## **Administrative Services Manager - Brooke Crawford**

### Human Resources:

Authorized staff: 49 (+2 Shared Services positions = 51 total staff)

Budgeted staff: 45

Current staff @ 12/1/24: 34 Full-Time, 11 Vacant Positions +2 Shared Services positions, 1 Extra Help.

Vacant positions have presented significant challenges as present staff work to absorb the essential job duties of their former coworkers. Hiring freeze requests are pending for the five positions listed below as of this report, and we are hopeful that most will be approved shortly.

Fiscal Support Specialist

Information Services Manager

Library Coordinator: Virtual Union/Mockingbird

Public Information Specialist

Library Technician: ILL

### Fiscal Session:

Fiscal Session is set to start April 10 at noon. See attachment.

### Training:

All of the AASIS S/4HANA upgrade classes are completed. AASIS Service Center will be using the feedback received from the classes for their upcoming Request for Proposal.



# STATE OF ARKANSAS BUREAU OF LEGISLATIVE RESEARCH

Marty Garrity, Director  
Kevin Anderson, Assistant Director  
for Fiscal Services  
Matthew Miller, Assistant Director  
for Legal Services  
Jessica Whittaker, Assistant Director  
for Research Services  
Eric Sanders, Assistant Director  
for Information Services

## IMPORTANT DATES AND DEADLINES 2024 FISCAL SESSION

### **Pre-fiscal session budget hearings: Wednesday, March 6, 2024**

- Budget hearings tentative dates are Wednesday, March 6, 2024 through Friday, March 8, 2024.

### **Pre-filing: Monday, March 11, 2024**

- Pre-filing begins the second Monday of January for a fiscal session held in a year in which the preferential primary election is in May (2026 Fiscal Session) and the second Monday of March of each year for a fiscal session held in a year in which the preferential primary election is in March (2024 Fiscal Session). *Joint Rule 23 (B)(1) and Arkansas Code § 10-2-112 (a)(1)*
- Non-appropriation bills may not be pre-filed prior to a Fiscal Session. *Joint Rule 23 (B)(2)*

### **Convening of fiscal session: Wednesday, April 10, 2024 at 12:00 noon**

- The General Assembly shall meet in a fiscal session at 12:00 noon on the second Monday in February in years in which the preferential primary election is held in May (2026 Fiscal Session) and on the second Wednesday in April in years in which the preferential primary election is held in March (2024 Fiscal Session). Arkansas Constitution, Article 5, § 5, permits the General Assembly to establish the dates of a Fiscal Session. *Arkansas Code § 10-2-101(b)(1)*

### **Deadline for filing Identical Resolution for non-appropriation bills: Wednesday, April 10, 2024**

- Identical resolutions shall not be filed later than the first day of each fiscal session. A two-third (2/3) vote is required by the General Assembly. *Joint Rule 14 (C)(3)*

### **Deadline for filing appropriation bills: Wednesday, April 24, 2024**

- Deadline for filing appropriation bills is no later than the fifteenth (15th) day of the fiscal session. In order to extend the deadline, a two-third (2/3) vote is required by the General Assembly. *Joint Rule 14 (C)(1)*

### **Deadline for filing non-appropriation bills: Wednesday, April 24, 2024**

- A non-appropriation bill shall not be filed for introduction later than the fifteenth (15th) day of a fiscal session. *Joint Rule 14 (C)(4)*

### **Length of fiscal session: Up to 30 days, which is Tuesday, May 9, 2024\*unless extended**

- The fiscal session shall not exceed thirty calendar days in duration. *Arkansas Constitution, Article 5, § 17*  
\* The fiscal session may be extended one-time not to exceed fifteen (15) calendar days by a vote of three-fourths (3/4) of the General Assembly. If extended by the maximum amount of time allowed, last day of the 2024 Fiscal Session would be Friday, May 24, 2024.



**Retirement Bills:** A bill affecting any publicly supported retirement system or systems shall **not** be introduced or considered at any special session or fiscal session of the General Assembly unless the introduction and consideration of the bill is first approved by a three-fourths (3/4) vote of the General Assembly. *Joint Rule 14 (E)*

**Constitutional Amendments:** “A resolution proposing a constitutional amendment shall be considered only during a regular session.” *Joint Rule 19 (E)*

**Revenue Stabilization Law:** The schedule reflecting the allocation of funds in the Revenue Stabilization Law for the next fiscal year shall be submitted to each body of the General Assembly at least three calendar (3) days before the day at which the law is to be considered for final passage. *Joint Rule 16 (E)(7)*

STATE GENERAL REVENUE  
EPA0100 BUDGET DISTRIBUTION FY2024  
BY COMMITMENT ITEM  
JAN 15, 2024

COMMITMENT ITEM	DESCRIPTION	TOTAL APPRO.	FY Blocks	TOTAL BUDGETED	% OF TOTAL BUDGET	TOTAL EXPENDED	BALANCE	% REMAINING
501:00:00	Reg. Salaries	\$1,749,087	\$71,924	\$1,677,163	46.0%	\$764,324	\$912,839	54%
501:00:01	Extra Help	\$10,000	\$0	\$10,000	0.3%	\$2,962	\$7,038	70%
501:00:03	Pers. Svcs. Matching	\$644,998	\$44,419	\$600,579	16.5%	\$301,656	\$298,923	50%
	Total Salaries & Matching	\$2,404,085	\$116,343	\$2,287,742	62.8%	\$1,068,942	\$1,218,800	53%
502:00:02	Operating Expenses	\$1,125,091	\$655	\$1,124,436	30.9%	\$654,202	\$470,234	42%
505:00:09	Conf. & Travel	\$10,000	\$0	\$10,000	0.3%	\$7,516	\$2,484	25%
506:00:10	Prof. Fees & Services	\$0	\$0	\$0	0.0%	\$0	\$0	0%
512:00:11	Capital Outlay	\$0	\$0	\$0	0.0%	\$0	\$0	0%
	Total M & O	\$1,135,091	\$655	\$1,134,436	31.1%	\$661,718	\$472,718	42%
509:00:46	Books/Subscriptions	\$230,000	\$9,757	\$220,243	6.0%	\$124,067	\$96,176	44%
	TOTALS	\$3,769,176	\$126,755	\$3,642,421	100.0%	\$1,854,727	\$1,787,694	49%
	M&R paid to ASL account						\$0	100%

FEDERAL LSTA REVENUE  
 FEL0100 FEL0200 BUDGET DISTRIBUTION FY2024  
 BY COMMITMENT ITEM  
 JAN 15, 2024

COMMITMENT ITEM	DESCRIPTION	TOTAL APPRO.	TOTAL BUDGETED	% OF TOTAL BUDGET	TOTAL EXPENDED	BALANCE	% REMAINING
501:00:00	Reg. Salaries	\$502,646	\$502,646	15.3%	\$151,310	\$351,336	70%
501:00:01	Extra Help	\$22,000	\$22,000	0.7%	\$7,992	\$14,008	64%
501:00:03	Pers. Svcs. Matching	\$214,290	\$214,290	6.5%	\$86,209	\$128,081	60%
	Total Salaries & Matching	\$738,936	\$738,936	22.5%	\$245,512	\$493,424	67%
502:00:02	Operating Expenses	\$2,357,700	\$2,357,700	71.8%	\$1,009,895	\$1,347,805	57%
505:00:09	Conf. & Travel	\$145,000	\$145,000	4.4%	\$2,578	\$142,422	98%
512:00:11	Capital Outlay	\$40,000	\$40,000	1.2%	\$0	\$40,000	100%
	Total M & O	\$2,542,700	\$2,542,700	77.5%	\$1,012,473	\$1,530,227	60%
	TOTALS	\$3,281,636	\$3,281,636	100.0%	\$1,257,985	\$2,023,651	62%

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**ARKANSAS STATE LIBRARY  
900 WEST CAPITOL, STE 100  
LITTLE ROCK, ARKANSAS 72201-3108**

**STANDARDS FOR STATE AID TO PUBLIC LIBRARIES**

**Authorized by Act 489, Acts of Arkansas, 1979**

**1.0 ORGANIZATION**

- 1.1 All county libraries, including those in county or regional systems, shall be organized in accordance with Act 244 of 1927. All city libraries, including those in county or regional systems, shall be organized in accordance with Act 177 of 1931.**
- 1.2 County and city libraries shall provide evidence to the State Library Board of organization and operation as a department of county or municipal government.**
- 1.3 Public library systems composed of county and/or city libraries shall provide evidence to the State Library Board of organization and operation under the provisions of a formal interlocal agreement, as provided in Section 90, Act 742 of 1977.**

**2.0 GOVERNANCE**

- 2.1 Policies for city, county, and regional library systems shall be established by legally constituted administrative boards, comprised of trustees serving designated terms, conducting regularly scheduled meetings, preferably not less than quarterly, and functioning with recorded bylaws and policies which are on file with the State Library.**
- 2.2 The library shall comply with the Civil Rights Act of 1964 and shall provide library service for all residents.**
- 2.3 The library director shall submit quarterly, annual, and special reports as required to the State Library and to local boards.**
- 2.4 City, county, and regional library systems shall provide the State Library with a copy of a current long range plan developed for the purpose of guiding the public library administration in the attainment of goals and future planning.**

### **3.0 FINANCE**

- 3.1 The State Library Board supports the concept that libraries or library systems serving populations greater than 50,000, with budgets in excess of \$250,000, can render more efficient, effective library service, and preference of support shall be given to the development of such systems.**
- 3.2 All libraries shall maintain the one mill county or city library tax on real and personal property as authorized in Amendments 30 and 38 of the Arkansas Constitution.**
- 3.3 All cities and counties should restore the library tax to the maximum permitted by law by not later than July 1, 1991.**
- 3.4 Libraries should receive additional local support.**
- 3.5 The annual budget for city, county, and regional libraries shall be filed with the State Library. The budget should reflect an amount equal to the previous annual budget, plus growth, with the allocation for materials reflecting comparable growth.**

### **4.0 PERSONNEL**

- 4.1 City, county, and regional library systems participating in the State Aid to Public Libraries program shall be administered by a qualified librarian. A Master's degree in Library Science awarded through a program accredited by the American Library Association is recognized as the minimum qualifying degree.**
- 4.2 Systems employing a new head librarian or director after September 1, 1988, must provide the State Library Board with evidence of a qualifying library degree in order to continue participation in the State Aid to Public Libraries program.**
- 4.3 Public library staff members should be well trained and qualified for their position. They should be encouraged to participate in continuing education and training programs to improve library skills.**
- 4.4 All libraries should have adequate support staff, with no employee receiving less than the current minimum wage.**

### **5.0 FACILITIES**

- 5.1 The county or city government shall provide a suitable building for headquarters operation and adequate quarters for necessary branches.**

## **6.0 RESOURCES AND RESOURCE SHARING**

- 6.1 The library shall maintain a current collection of materials to serve all citizens.**
- 6.2 The library shall agree to provide interlibrary loan service to other libraries in Arkansas.**
- 6.3 The library shall coordinate services for the blind and physically handicapped with the sections of the Arkansas State Library which administer these services.**

## **7.0 NOTIFICATION**

- 7.1 If the State Library Board determines that a city, county, or regional library or system fails to qualify for participation in the State Aid to Public Libraries program, the State Librarian shall notify the board chairman and the library director via certified mail not later than fifteen working days following that determination.**

## **8.0 RIGHT OF APPEAL**

- 8.1 Upon determination by the State Library Board that a city, county, or regional library or system fails to qualify for participation in the State Aid to Public Libraries program, the library or system shall have the right to appeal that decision at the next scheduled meeting of the State Library Board. Intent to appeal must be filed in writing with the State Librarian not more than thirty days following receipt of a notice of failure to meet the standards.**
- 8.2 All appeals shall be presented to the State Library Board in an open hearing, with the final determination to be made by the State Library Board.**
- 8.3 The State Library Board may provisionally approve a city, county, or regional library or system for a period of time they deem sufficient to rectify deficiencies. The Board may grant additional waivers upon acceptance of satisfactory evidence of progress.**

ARKANSAS STATE LIBRARY  
RULES GOVERNING DISTRIBUTION OF  
SCHOLARSHIP ASSISTANCE  
Effective May 29, 2023

1.00 REGULATORY AUTHORITY

- 1.01 These rules shall be known as Arkansas State Library Rules Governing the Distribution of Scholarship Assistance.
- 1.02 These rules are enacted pursuant to the Arkansas State Library's authority under Act 489, Acts of Arkansas 1979, Arkansas Code Anno. 13-2-201 et seq.

2.0 PURPOSE

- 2.01 It is the purpose of these rules to formalize a process already in existence and set reasonable guidelines to make scholarship assistance available to every public library in the state of Arkansas to address the education needs of public library staff working toward the ultimate goal of obtaining a master's degree in library and information science as defined in 3.03. These rules are specifically for the purpose of establishing standards for distributing funds available through the state aid to public library fund administered by the Arkansas State Library.

3.00 DEFINITIONS

- 3.01 ASL refers to the Arkansas State Library.
- 3.02 ALA refers to the American Library Association.
- 3.03 A master's degree refers to the educational award given by a library school whose program is accredited by the ALA.
- 3.04 State Aid refers to State Aid to Public Libraries

4.0 FOCUS AREA

- 4.01 To aid Arkansas public libraries in employing master's degree librarians by providing educational opportunities for public library staff members through traditional, on-campus or distance learning.

5.0 ELIGIBILITY STANDARDS

- 5.01 Scholarship funds will be distributed to a public library that submits scholarship application to the ASL Board. Priority will be given as follows:
1. Public libraries eligible for State Aid whose personnel are employed as library directors.
  2. Public libraries eligible for State Aid whose personnel are employed positions other than library director.
  3. Public libraries not eligible for State Aid but recognized by the ASL as public libraries.



- 5.02 The applying institution (or its governing body) must be able to accept and administer the scholarship on behalf of the employee. Applying institutions may neither add to nor subtract from the scholarship eligibility requirements imposed on the employee.
- 5.03 Individuals upon whose behalf the library is applying must meet the following standards:
1. Unless employed as a library director and granted a waiver from the ASL Board, show evidence of completion of 12 semester hours toward the master's degree as evidenced by submitting an official transcript.
  2. Provide a copy of the agreement with the public library concerning employment in a public library for at least one year after completion of the master's degree.
  3. After each semester, furnish proof of completion of coursework which shows the individual received a minimum course grade (based upon an "A-F" grading scale), of "B", or if applicable, a "Credit" for a credit/no credit course. "Incompletes" do not qualify for reimbursement.
  4. Show evidence of conferral of degree by submitting an official transcript which indicates the date of conferral.
  5. Agree to remain employed by a public library in the state of Arkansas for a duration of one year upon completion of degree.
  6. Complete all required coursework and obtain the master's degree within three (3) years of acceptance to the scholarship program. This requirement may be waived by written appeal to, and approval by, the ASL Board.

## 6.0 ADMINISTRATION

- 6.01 The scholarship will be administered by the ASL Board.

## 7.0 SCHOLARSHIP PROPOSALS

- 7.01 The proposals shall include an application from the applicant library. The ASL Board shall review the proposals for approval. Proposals shall be consistent with Arkansas Code and existing ASL rules regarding an ALA accredited library program.
- 7.02 Funding may include but is not limited to tuition, materials, travel, lodging, and other items associated with educational costs.
- 7.03. Funding shall not be provided for hours in excess of the required number for the degree, nor for required courses not completed within the set number of hours required for the degree.

## 8.0 DISTRIBUTION OF FUNDS

- 8.01 The ASL Board will budget and distribute funds appropriated for each biennium from the Arkansas State Legislature according to the following:
1. The total amount of funds to be distributed will be determined by the ASL Board each year at a minimum of 1% of the appropriated State Aid to Public Libraries.
  2. Funds may provide as many scholarships as are requested each year. All monies not disbursed shall be returned to the State Aid fund for distribution.
  3. Funds may be disbursed to the applicant library at the completion of each semester.
  4. Funds will be distributed via scholarship for each individual as identified by the ASL Board in accordance with eligibility. Each scholarship will include a set of assurances and provisions required in the eligibility standards.
- 8.02 The ASL Board reserves the right to approve or deny any scholarship applications.

## Arkansas State Library Scholarship Assistance Application

**Instructions:** Complete this form to apply for State Aid funds to underwrite a scholarship award from your library to an employee who has been admitted to the graduate program in an ALA-accredited library school. Attach to this form all appropriate documentation, such as a letter of admission from the library school, a letter of agreement from the employee who will benefit from the local scholarship award, and a copy of the minutes of the meeting of the local library board at which the application was approved.

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### APPLICANT

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State Aid grant funds are requested to underwrite a scholarship award from this public library to an employee who has been admitted to a graduate program in an accredited library school. The applicant library agrees to award the full amount of the scholarship award to the employee. The employee has agreed to provide transcripts as evidence of credits earned each semester and to remain on the job for a period of one (1) year following grant of aid. If these conditions are not met, the applicant library agrees to refund to the State Library all grant funds paid under this award.

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Applicant Library Name

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Mailing Address

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City/State/Zip Code + 4 digit extension

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Email Address

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Phone Number

---

Fax Number

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Name of Library Board Chair (PLEASE PRINT)

---

Signature of Library Board Chair or Official Designee

---

Date

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### AGREEMENT

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I have applied to my employer for a scholarship grant. I am enrolled in a graduate program in an accredited library school and have completed the first twelve (12) hours credit. Supporting documents are attached. I have agreed to furnish transcripts at the end of each semester as evidence of credits earned, to remain employed in an Arkansas public library for at least one year following grant of aid and to fulfill any local requirements. If I do not fulfill these agreed conditions, I understand that I must repay to the applicant library all funds paid to me from this award.

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Participant Name (PLEASE PRINT)

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Participant's Signature

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Date

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### RECOMMENDATION

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I have reviewed this application and the supporting documents. I recommend that the State Library Board ( ) approve ( ) deny this application.

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Signature of State Librarian

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Date

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### ACTION TAKEN

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In a regular meeting of the State Library Board held on \_\_\_\_\_ the Board voted to ( ) approve ( ) deny this application.

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Signature of State Library Board Chairman

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Date

## **Manager of Grants & Special Projects - Debbie Hall**

### **Federal Grants to States Program (LSTA)**

#### **FFY21 State Program Report**

The FFY22 State Program Report (SPR) was submitted to IMLS at the beginning of December. It is in the review process by our program officer.

#### **LSTA Grants to States Award - FFY23**

The federal grant award beginning October 1, 2023, is \$2,163,113.

#### **LSTA Grants to States Award - FFY24**

We should know the amount of our FFY24 G2S award by mid-March. We will start spending this award beginning October 1, 2024.

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#### **Acronyms**

ADE - Arkansas Department of Education

ASL - Arkansas State Library

G2S - Grants to States

IMLS - Institute of Museum and Library Services

LSTA - Library Services and Technology Act

SPR - State Program Report (annual LSTA G2S report to IMLS)

FFY - Federal Fiscal Year - October 1 - September 30, with the year being the beginning date.

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## Public Library Systems Qualifying for State Aid

ADMINISTRATIVE UNIT, DIRECTOR, AND AREA SERVICED:	2022 Population Served	LIB. TAX UNITS *	QTRLY MLS AWARD
<b>LIBRARY SYSTEMS WITH TAX, SERVING 150,001 OR MORE :</b>			
Central Arkansas Library System Nate Coulter, MLS - U of Wisconsin-Madison (Perry and Pulaski Counties, excluding North Little Rock)	344,581	4	YES
Mid-Arkansas Regional Library Clare Graham, MLS - UNT (Saline, Hot Spring, Grant, Dallas, and Cleveland Counties)	192,378	5	YES
Washington County Library System Glenda B. Audrain, MLS - U of AL (Washington County)	156,769	2	YES
<b>SUBTOTAL SERVED</b>	<b>693,728</b>		
<b>LIBRARY SYSTEMS WITH TAX, SERVING 75,001 TO 150,000:</b>			
Faulkner-Van Buren Regional Library John McGraw, MLIS - U of AL (Faulkner and Van Buren Counties)	143,767	2	YES
Crowley Ridge Regional Library Vanessa Adams, MLS - U of Missouri (Craighead and Poinsett Counties)	134,512	4	YES
Garland County Library Adam Webb, MLS - UNT (Garland County)	100,089	1	YES
Fort Smith Public Library Jennifer Goodson, MLIS-U of OK (Fort Smith District of Sebastian County)	89,992	1	YES
Fayetteville Public Library David Johnson, MLS - U of TN - Knoxville (Fayetteville)	99,285	1	YES
Arkansas River Valley Regional Library Misty Hawkins, MLS - U of OK (Franklin, Johnson, Logan, and Yell Counties)	84,654	4	YES
White River Regional Library Debra Sutterfield, MLS - U. of AL (Cleburne, Fulton, Izard, Sharp, and Stone Counties)	82,099	5	YES
White County Library Darla Ino, MLS - U of TN - Knoxville (White County)	77,755	1	YES
Northeast Arkansas Regional Library Mike Rogers, MLS - UNT (Clay, Greene, and Randolph Counties)	79,550	3	YES
<b>SUBTOTAL SERVED</b>	<b>891,703</b>		
<b>LIBRARY SYSTEMS WITH TAX, SERVING 50,001 TO 75,000:</b>			
Lonoke County Library Stacy Barker (Lonoke County)	75,225	1	YES
Rogers Public Library Hannah Milligan, MLS - U of So. Florida (Rogers)	72,999	1	YES
Union County Library Michael O'Connell, MLIS - Catholic Univ of America (Union County and contracted with Ouachita County)	64,496	4	YES
Pine Bluff and Jefferson County Library Adam Webb, MLS - UNT (MLS of record) (Jefferson County)	64,246	2	YES
Texarkana Public Library (Total Population 65,974) Olivia Poulton (Arkansas only 29,657) (Texarkana, AR and TX)	29,306	1	YES
North Little Rock Public Library Crystal Gates, MLIS - LSU (North Little Rock)	64,627	1	YES
Mississippi-Crittenden Co. Regional Library Lowell Walters, MSLS - Clarion (Mississippi and Crittenden Counties)	62,162	2	YES
Pope County Library Judy Mays, MLS - UNC/Chapel Hill (MLS of record) (Pope County)	64,065	1	YES
Southeast Arkansas Regional Library Judy Calhoun, MLS - Florida State U (Bradley, Chicot, Desha, Drew and Lincoln Counties)	60,606	5	YES
Crawford County Library System Eva White, MLS - TWU - <i>Interim</i> (Crawford County)	61,075	1	YES

**Public Library Systems Qualifying for State Aid**

Scott-Sebastian Regional Library Rene Myers, MLIS - U of WI/Milwaukee (Scott County and Sebastian County, South District)	48,874	2	YES
SUBTOTAL SERVED	667,681		
<b>LIBRARY SYSTEMS WITH TAX, SERVING 25,001 to 50,000:</b>			
Carroll and Madison Library System April Griffith, MLS - Clarion U (Carroll and Madison Counties)	46,228	2	YES
Tri-County Library System Marilyn Archer, MLS - Emporia State U. (Howard, Little River and Sevier Counties)	40,064	3	YES
Baxter County Library Kim Crow-Sheaner, MLS - UNT (Baxter County)	42,435	1	YES
Independence County Library Laura Rumans, MLS - U of Texas (MLS of record) (Independence County)	37,945	1	YES
Boone County Library Ginger Schoenenberger - MLS - Clarion Univ (Boone County)	38,284	1	YES
Phillips-Lee-Monroe Regional Library <b>VACANT 6/2002</b> (Phillips, Lee, and Monroe Counties)	30,232	3	<b>NO</b>
Columbia County Library Hollie Howard - UNT (Columbia County and contract with Lafayette County)	28,317	2	YES
Ouachita Mountains Regional Library Brenda Miner (MLS - U of OK) (Montgomery and Polk Counties)	27,893	2	YES
SUBTOTAL SERVED	291,398		
<b>LIBRARY SYSTEMS WITH TAX SERVING LESS THAN 25,000:</b>			
West Memphis Public Library Rebecca Bledsoe (West Memphis)	23,795	1	<b>NO</b>
East Central Arkansas Regional Library John Paul Myrick, MLS - U of Alabama (Cross and Woodruff Counties)	22,650	2	YES
Clark County Library Betsy Fisher, MLIS - Wayne State Univeristy (Clark County)	21,250	1	YES
Hempstead County Library Courtney McNiel, MLS - Florida State U. (Hempstead County)	19,453	1	YES
Conway County Library Jay Carter, MLIS - USF (Conway County)	21,046	1	YES
Ashley County Library David Anderson, MLS - TWU (Ashley County)	18,354	2	YES
Southwest Arkansas Regional Library Courtney McNiel, MLS - Florida State U. (Nevada and Pike Counties)	18,360	2	YES
Arkansas County Library Allie Stevens, MLIS - LSU (Interim) (Arkansas County)	16,512	2	YES
Jackson County Library Jennifer Ballard, MLIS - U of AL (Jackson County)	16,624	1	YES
Marion County Library Dana Scott, MLS - TWU (Marion County)	17,254	1	YES
Lawrence County Library Ashley Burris, MLIS - U of AL (Lawrence County)	16,205	1	YES
Forrest City Public Library Arlisa Price, MSLS - UNT (Forrest City)	12,676	1	YES
Newton County Library Kenya Windel, MLS - UNT (Newton County)	7,078	1	YES
SUBTOTAL SERVED	231,257		
TOTAL POPULATION SERVED	2,775,767		

FY2024 State Aid

Headquarters Lib.	Tax Unit	2022 Est Population	Per Capita @ 1.50297990	\$12,000/co. in multi-co. region	MLS	Total FY2024	First Qtr. Payment	Second Qtr. Payment	Third Qtr. Payment	Fourth Qtr. Payment
Arkansas Co. Lib.	Arkansas Co.	16,512	24,817		18,000	42,817	10,704	10,704	10,704	10,705
Ashley Co. Lib.	Ashley Co. less Crosssett	13,741	20,652							
Ashley Co. Lib.	Crosssett (city) (Ashley Co.)	4,613	6,933							
<b>Ashley Co. Lib. Total</b>		<b>18,354</b>	<b>27,586</b>		<b>18,000</b>	<b>45,586</b>	<b>11,396</b>	<b>11,396</b>	<b>11,396</b>	<b>11,398</b>
Baxter Co. Lib.	Baxter Co.	42,435	63,779		18,000	81,779	20,445	20,445	20,445	20,444
Boone Co. Lib.	Boone Co.	38,284	57,540		18,000	75,540	18,885	18,885	18,885	18,885
Clark Co. Lib.	Clark Co.	21,250	31,938		18,000	49,938	12,485	12,485	12,485	12,483
Columbia Co. Lib.	Columbia Co.	22,216	33,390							
Columbia Co. Lib.	Lafayette Co. (contract)	6,101	9,170							
<b>Columbia Co. Lib. Total</b>		<b>28,317</b>	<b>42,560</b>		<b>18,000</b>	<b>60,560</b>	<b>15,140</b>	<b>15,140</b>	<b>15,140</b>	<b>15,140</b>
Conway Co. Lib.	Conway Co.	21,046	31,632		18,000	49,632	12,408	12,408	12,408	12,408
Crawford Co. Lib. System	Crawford Co.	61,075	91,794		18,000	109,794	27,449	27,449	27,449	27,447
Garland Co. Lib.	Garland Co.	100,089	150,432		18,000	168,432	42,108	42,108	42,108	42,108
Hempstead Co. Lib.	Hempstead Co.	19,453	29,237		18,000	47,237	11,809	11,809	11,809	11,810
Independence Co. Lib	Independence Co.	37,945	57,031		18,000	75,031	18,758	18,758	18,758	18,757
Jackson Co. Lib.	Jackson Co.	16,624	24,986		18,000	42,986	10,746	10,746	10,746	10,748
Jefferson Co. Lib.	Jefferson Co. Total less Pine Bluff	24,751	37,200							
Jefferson Co. Lib.	Pine Bluff (city) (Jefferson Co.)	39,495	59,360							
<b>Jefferson Co. Lib. Total</b>		<b>64,246</b>	<b>96,560</b>		<b>18,000</b>	<b>114,560</b>	<b>28,640</b>	<b>28,640</b>	<b>28,640</b>	<b>28,640</b>
Lawrence Co. Lib.	Lawrence Co.	16,205	24,356		18,000	42,356	10,589	10,589	10,589	10,589
Lonoke Co. Lib.	Lonoke Co.	75,225	113,062		18,000	131,062	32,765	32,765	32,765	32,767
Marion Co. Lib.	Marion Co.	17,254	25,932		18,000	43,932	10,983	10,983	10,983	10,983
Newton Co. Lib.	Newton Co.	7,078	10,638		18,000	28,638	7,160	7,160	7,160	7,158
Pope Co. Lib.	Pope Co.	64,065	96,288		18,000	114,288	28,572	28,572	28,572	28,572
Union Co. Lib.	El Dorado (city)	17,063	25,645							
Union Co. Lib.	Union Co. Total less El Dorado	20,689	31,095							
Union Co. Lib.	Calhoun County (contract)	4,695	7,056							
Union Co. Lib.	Camden (city) (Ouachita Co.)	10,298	15,478							
Union Co. Lib.	Ouachita Co. Total less Camden (contract)	11,751	17,662							
<b>Union Co. Lib. Total</b>		<b>64,496</b>	<b>96,936</b>		<b>18,000</b>	<b>114,936</b>	<b>28,734</b>	<b>28,734</b>	<b>28,734</b>	<b>28,734</b>
Washington Co. Lib.	Washington Co. (less Fayetteville)	156,769	235,621		18,000	253,621	63,405	63,405	63,405	63,406
White Co. Reg. Lib. System	White Co.	77,755	116,864		18,000	134,864	33,716	33,716	33,716	33,716
<b>Total Single County Libraries</b>		<b>964,477</b>	<b>1,449,590</b>	<b>-</b>	<b>378,000</b>	<b>1,827,590</b>	<b>456,897</b>	<b>456,897</b>	<b>456,897</b>	<b>456,898</b>
Arkansas River Valley Reg. Lib.	Franklin Co.	17,271	25,958	12,000						
Arkansas River Valley Reg. Lib.	Johnson Co.	26,001	39,079	12,000						
Arkansas River Valley Reg. Lib.	Logan Co.	21,253	31,943	12,000						
Arkansas River Valley Reg. Lib.	Yell Co.	20,129	30,253	12,000						
<b>Arkansas River Valley Reg. Lib. Total</b>		<b>84,654</b>	<b>127,233</b>	<b>48,000</b>	<b>18,000</b>	<b>193,233</b>	<b>48,308</b>	<b>48,308</b>	<b>48,308</b>	<b>48,309</b>
Carroll & Madison Co. Lib. System	Carroll Co.	28,742	43,199	12,000						
Carroll & Madison Co. Lib. System	Madison Co.	17,486	26,281	12,000						
<b>Carroll &amp; Madison Co. Lib. System Total</b>		<b>46,228</b>	<b>69,480</b>	<b>24,000</b>	<b>18,000</b>	<b>111,480</b>	<b>27,870</b>	<b>27,870</b>	<b>27,870</b>	<b>27,870</b>
Central Arkansas Lib. System	Little Rock (city) (Pulaski Co.)	202,864	304,901							
Central Arkansas Lib. System	Perry Co.	10,063	15,124	12,000						

FY2024 State Aid

Headquarters Lib.	Tax Unit	2022 Est Population	Per Capita @ 1.50297990	\$12,000/co. in multi-co. region	MLS	Total FY2024	First Qtr. Payment	Second Qtr. Payment	Third Qtr. Payment	Fourth Qtr. Payment
Central Arkansas Lib. System	Pulaski Co. Total less LR & NLR	131,654	197,873	12,000						
<b>Central Arkansas Lib. System Total</b>		<b>344,581</b>	<b>517,898</b>	<b>24,000</b>	<b>18,000</b>	<b>559,898</b>	<b>139,975</b>	<b>139,975</b>	<b>139,975</b>	<b>139,973</b>
Crowley Ridge Reg. Lib.	Craighead Co. Total less Jonesboro	33,141	49,810	12,000						
Crowley Ridge Reg. Lib.	Jonesboro (city) (Craighead Co.)	78,876	118,549							
Crowley Ridge Reg. Lib.	Poinsett Co. Total less Trumann	15,190	22,830	12,000						
Crowley Ridge Reg. Lib.	Trumann (city) (Poinsett Co.)	7,305	10,979							
<b>Crowley Ridge Reg. Lib. Total</b>		<b>134,512</b>	<b>202,169</b>	<b>24,000</b>	<b>18,000</b>	<b>244,169</b>	<b>61,042</b>	<b>61,042</b>	<b>61,042</b>	<b>61,043</b>
East Central Arkansas Reg. Lib.	Cross Co.	16,601	24,951	12,000						
East Central Arkansas Reg. Lib.	Woodruff Co.	6,049	9,092	12,000						
<b>East Central Arkansas Reg. Lib. Total</b>		<b>22,650</b>	<b>34,042</b>	<b>24,000</b>	<b>18,000</b>	<b>76,042</b>	<b>19,011</b>	<b>19,011</b>	<b>19,011</b>	<b>19,009</b>
Faulkner-Van Buren Reg. Lib.	Faulkner Co.	127,665	191,878	12,000						
Faulkner-Van Buren Reg. Lib.	Van Buren Co.	16,102	24,201	12,000						
<b>Faulkner-Van Buren Reg. Lib. Total</b>		<b>143,767</b>	<b>216,079</b>	<b>24,000</b>	<b>18,000</b>	<b>258,079</b>	<b>64,520</b>	<b>64,520</b>	<b>64,520</b>	<b>64,519</b>
Malvern-Hot Spring County Library	Cleveland Co.	7,467	11,223	12,000						
Malvern-Hot Spring County Library	Dallas Co.	6,191	9,305	12,000						
Malvern-Hot Spring County Library	Grant Co.	18,160	27,294	12,000						
Malvern-Hot Spring County Library	Hot Spring Co.	33,203	49,903	12,000						
Malvern-Hot Spring County Library	Saline Co.	127,357	191,415	12,000						
<b>Malvern-Hot Spring County Library</b>		<b>192,378</b>	<b>289,140</b>	<b>60,000</b>	<b>18,000</b>	<b>367,140</b>	<b>91,785</b>	<b>91,785</b>	<b>91,785</b>	<b>91,785</b>
Mississippi/Crittenden Co. Lib.	Blytheville (city) (Mississippi Co.)	12,706	19,097							
Mississippi/Crittenden Co. Lib.	Crittenden Co. Total less West Memphis	23,266	34,968	12,000						
Mississippi/Crittenden Co. Lib.	Mississippi Co. Total less Blytheville	26,190	39,363	12,000						
<b>Mississippi/Crittenden Co. Lib. Total</b>		<b>62,162</b>	<b>93,428</b>	<b>24,000</b>	<b>18,000</b>	<b>135,428</b>	<b>33,857</b>	<b>33,857</b>	<b>33,857</b>	<b>33,857</b>
Northeast Arkansas Reg. Lib.	Clay Co.	14,265	21,440	12,000						
Northeast Arkansas Reg. Lib.	Greene Co.	46,448	69,810	12,000						
Northeast Arkansas Reg. Lib.	Randolph Co.	18,837	28,312	12,000						
<b>Northeast Arkansas Reg. Lib. Total</b>		<b>79,550</b>	<b>119,562</b>	<b>36,000</b>	<b>18,000</b>	<b>173,562</b>	<b>43,391</b>	<b>43,391</b>	<b>43,391</b>	<b>43,389</b>
Ouachita Mountains Reg Lib	Montgomery Co.	8,556	12,859	12,000						
Ouachita Mountains Reg Lib	Polk Co.	19,337	29,063	12,000						
<b>Ouachita Mountains Reg Lib Total</b>		<b>27,893</b>	<b>41,923</b>	<b>24,000</b>	<b>18,000</b>	<b>83,923</b>	<b>20,981</b>	<b>20,981</b>	<b>20,981</b>	<b>20,980</b>
Phillips-Lee-Monroe Reg. Lib.	Lee Co.	8,364	12,571	12,000						
Phillips-Lee-Monroe Reg. Lib.	Monroe Co.	6,564	9,866	12,000						
Phillips-Lee-Monroe Reg. Lib.	Phillips Co.	15,304	23,002	12,000						
<b>Phillips-Lee-Monroe Reg. Lib. Total</b>		<b>30,232</b>	<b>45,438</b>	<b>36,000</b>		<b>81,438</b>	<b>20,360</b>	<b>20,360</b>	<b>20,360</b>	<b>20,358</b>
Scott-Sebastian Reg. Lib.	Scott Co.	9,805	14,737	12,000						
Scott-Sebastian Reg. Lib.	Sebastian Co. Total less Fort Smith	39,067	58,717	12,000						
<b>Scott-Sebastian Reg. Lib. Total</b>		<b>48,872</b>	<b>73,454</b>	<b>24,000</b>	<b>18,000</b>	<b>115,454</b>	<b>28,863</b>	<b>28,863</b>	<b>28,863</b>	<b>28,865</b>
Southeast Arkansas Reg. Lib.	Bradley Co.	10,135	15,233	12,000						
Southeast Arkansas Reg. Lib.	Chicot Co.	9,873	14,839	12,000						
Southeast Arkansas Reg. Lib.	Desha Co.	10,771	16,189	12,000						
Southeast Arkansas Reg. Lib.	Drew Co.	16,911	25,417	12,000						
Southeast Arkansas Reg. Lib.	Lincoln Co.	12,916	19,412	12,000						
<b>Southeast Arkansas Reg. Lib. Total</b>		<b>60,606</b>	<b>91,090</b>	<b>60,000</b>	<b>18,000</b>	<b>169,090</b>	<b>42,272</b>	<b>42,272</b>	<b>42,272</b>	<b>42,274</b>
Southwest Arkansas Reg. Lib.	Nevada Co.	8,181	12,296	12,000						
Southwest Arkansas Reg. Lib.	Pike Co.	10,179	15,299	12,000						



FY2024 State Aid

Headquarters Lib.	Tax Unit	2022 Est Population	Per Capita @ 1.50297990	\$12,000/co. in multi-co. region	MLS	Total FY2024	First Qtr. Payment	Second Qtr. Payment	Third Qtr. Payment	Fourth Qtr. Payment
<b>Southwest Arkansas Reg. Lib. Total</b>		<b>18,360</b>	<b>27,595</b>	<b>24,000</b>	<b>18,000</b>	<b>69,595</b>	<b>17,399</b>	<b>17,399</b>	<b>17,399</b>	<b>17,398</b>
Tri-County Reg. Lib.	Howard Co.	12,557	18,873	12,000						
Tri-County Reg. Lib.	Little River Co.	11,821	17,767	12,000						
Tri-County Reg. Lib.	Sevier Co.	15,686	23,576	12,000						
<b>Tri-County Reg. Lib.</b>		<b>40,064</b>	<b>60,215</b>	<b>36,000</b>	<b>18,000</b>	<b>114,215</b>	<b>28,554</b>	<b>28,554</b>	<b>28,554</b>	<b>28,553</b>
White River Reg. Lib.	Cleburne Co.	25,284	38,001	12,000						
White River Reg. Lib.	Fulton Co.	12,382	18,610	12,000						
White River Reg. Lib.	Izard Co.	14,048	21,114	12,000						
White River Reg. Lib.	Sharp Co.	17,810	26,768	12,000						
White River Reg. Lib.	Stone Co.	12,575	18,900	12,000						
<b>White River Reg. Lib. Total</b>		<b>82,099</b>	<b>123,393</b>	<b>60,000</b>	<b>18,000</b>	<b>201,393</b>	<b>50,348</b>	<b>50,348</b>	<b>50,348</b>	<b>50,349</b>
<b>Total Regional Libraries</b>		<b>1,418,608</b>	<b>2,132,139</b>	<b>552,000</b>	<b>270,000</b>	<b>2,954,139</b>	<b>738,535</b>	<b>738,535</b>	<b>738,535</b>	<b>738,531</b>
Fayetteville Public Library	Fayetteville (city)	99,285	149,223		18,000	167,223	41,806	41,806	41,806	41,805
Forrest City Public Lib.	Forrest City (city)	12,676	19,052		18,000	37,052	9,263	9,263	9,263	9,263
Fort Smith Public Lib.	Fort Smith (city)	89,992	135,256		18,000	153,256	38,314	38,314	38,314	38,314
North Little Rock Public Lib.	North Little Rock (city)	64,627	97,133		18,000	115,133	28,783	28,783	28,783	28,784
Rogers Public Lib.	Rogers (city)	72,999	109,716		18,000	127,716	31,929	31,929	31,929	31,929
Texarkana Public Lib.	Texarkana (city)	29,306	44,046	12,000	18,000	74,046	18,512	18,512	18,512	18,510
West Memphis Public Lib.	West Memphis (city)	23,795	35,763			35,763	8,941	8,941	8,941	8,940
<b>Total City Libraries</b>		<b>392,680</b>	<b>590,190</b>	<b>12,000</b>	<b>108,000</b>	<b>710,190</b>	<b>177,548</b>	<b>177,548</b>	<b>177,548</b>	<b>177,545</b>
<b>Grand Total</b>		<b>2,775,765</b>	<b>4,171,919</b>	<b>564,000</b>	<b>756,000</b>	<b>5,491,919</b>	<b>1,372,980</b>	<b>1,372,980</b>	<b>1,372,980</b>	<b>1,372,974</b>

<b>Counties Not Qualifying</b>	Total Released for FY2024 State Aid		5,641,919	<i>Fifth Payment (optional) is the distribution of the remainder of the reserves held for scholarships, multi-county regionals and MLS awards. (Director discretion).</i>
Prairie	Reserved for Scholarships	(150,000)		
Searcy	Multi-County Regionals	(564,000)		
Benton	MLS Awards, 42 headquarters libraries	(756,000)		
Miller	Total Designated	(1,470,000)		
St. Francis	Balance for Per Capita Distribution		4,171,919	
Source:	4,171,919/2,775,765=		1.50297990	
<a href="https://arstatedatacenter.youraedi.com/scripts/subcountyestimates.php">https://arstatedatacenter.youraedi.com/scripts/subcountyestimates.php</a>				
AR Data Center - 2021 estimates				
Multi-County Regionals & MLS Awards are based on July 1st status.				
Only positive changes to the payout amounts are permitted during the year due to recipient budget expectations.				

	<b>As of:</b>	<b>1/15/2024</b>
<b>ACTUAL:</b>	State Aid:	2,745,962
	Scholarships:	62,550
	Amt Paid Out	2,808,512
	Adjustments	-
	Balance	2,833,407

### Recommendation for Scholarship Assistance

Library Name	Individual Name	Library School	# of Hours -- Spring 2024	Recommend Award in the amount of
Fayetteville Public Library	Terra Ogle	Emporia	6	\$2,700
Fayetteville Public Library	Elizabeth Park	LSU	6	\$2,700
Fayetteville Public Library	Emma Ellis	U of OK	6	\$2,700
Garland County Library	Brett Williams	UNT	6	\$2,700
Garland County Library	James Nowlin	UNT	9	\$4,050
Mississippi County Library System	Billie Bowman	U of KY	6	\$2,700
Ouachita Mountains Regional	Traci Hostetler	U of OK	9	\$4,050
Pine Bluff Jefferson County	Ricky Williams	U of So. MS	6	\$2,700
Rogers Public Library	Keli Wright	U of Illinois	4	\$1,800
Rogers Public Library	Susan Barnhart	LSU	3	\$1,350
Springdale Public Library	Abby Miller	UNT	3	\$1,350
Springdale Public Library	Mary Emma Hignite	UNT	9	\$4,050
Springdale Public Library	Tatiana Morales	LSU	3	\$1,350
<b>Total</b>				<b>\$32,850</b>

## State Librarian – Jennifer Chilcoat

### Employee Onboarding

Our Executive Team is engaged in a process to make improvements to our new employee onboarding process. The Executive Team is composed of Deputy Director Kristen Cooke, Division Manager of Collection Management Sarah Lipsey, Administrative Services Manager Brooke Crawford, Manager of Grants & Special Projects Debbie Hall, and me. In early December, a survey was sent to all staff to solicit their input on their own onboarding processes. Employees could exercise the option to respond anonymously. We were pleased to receive 27 responses. Key takeaways were that employees felt very welcomed in their departments and agreed that they had access to the resources they needed to do their jobs, but they expressed a desire for improvement in the organization of documentation for employees and the thoroughness and pace of information about available benefits. This work will be ongoing, and we intend to establish a calendar for soliciting feedback from new employees about their onboarding process on a regular basis.

### IMLS Directorship

IMLS Directors are appointed by the president and confirmed by the Senate for a four-year term. Directorship rotates between a library and a museum professional. Crosby Kemper III is the current IMLS Director and is nearing the end of his term. Kemper came to IMLS from the Kansas City Public Library; during his tenure there, KCPL was awarded the National Medal for Museum and Library Service. Kemper and the IMLS staff did an impeccable job of supporting libraries during the pandemic, and we are appreciative of their collective efforts. The next appointee to the post will be a museum professional, and we are eager to learn who will take on this role.

### Standards for State Aid to Public Libraries

Changes to the Standards for State Aid to Public Libraries, which will later be titled Rules for State Aid to Public Libraries, were completed in our office in September 2023 and are still being reviewed. We are not able to share any revisions until they have been approved by the Governor. I am being proactive about informing the involved parties in the Rules process of the time constraints we are operating under to comply with Amendment No. 1 to our appropriations bill, HB 1093, but it is a process that involves many sets of eyes.

### Additional Activities *(All meetings are online unless otherwise indicated)*

- Carl B. and Florence King Foundation grant opportunity, November 7
- ASL Managers Meeting, November 8, December 6, January 3, February 7
- Executive Team Meeting, November 8
- Onboarding for ADE's Class Intercom social media management, November 9
- Cardholder Access Data Study with Brooklyn Public Library, November 13
- Introductory meeting with Mary Perry, ADE Coordinator of Special Programs, November 15
- MEAC Project Outcome Subcommittee Meeting, November 15
- If All Arkansas Read the Same Book update, November 28
- Continuing Education priorities revision, November 29

- ADE 2024 Summit Planning, December 1, January 19
- Crystal Bridges/Windgate Initiative, December 7
- ASL Holiday Party, December 8
- MEAC - Data Tools for Library Groups and States, December 11
- Public Libraries and Jail Partnerships webinar, December 13
- Introductory call with Crystal Bridges' Dir. of Learning Initiatives Orlando Bolaños, December 15
- In-person visit from Florida State Librarian Amy Johnson
- ASL Eclipse Response Awareness, December 20
- COSLA Access and Engagement Group, December 21
- MEAC Meeting, January 8
- Site visits to Mountain Home, Ash Flat, January 10
- Voices for Libraries 2024 FAQ Session, January 16
- Arkansas Legislative Council – Review for Mockingbird contract extension, January 23
- LSWG Annual Meeting, Denver CO, January 26

**Future meetings/events include:**

- COSLA Meeting, Washington DC, March 5
- Voices for Libraries, Washington DC, March 6-7

**Acronyms:** AAAL – Advocates for All Arkansas Libraries; ADE – Arkansas Department of Education; ALA – American Library Association; ArLA – Arkansas Library Association; ARPA – American Rescue Plan Act; ARSL – Association for Rural and Small Libraries; CCPF – Coronavirus Capital Projects Fund; COSLA – Chief Officers of State Library Agencies; DESE – Division of Elementary and Secondary Education; FDLP – Federal Depository Library Program; GPO – Government Publishing Office; IDHI – Institute for Digital Health and Innovation (UAMS); IMLS – Institute of Museum and Library Services; LDD – Library Development District; LSWG – Library Statistics Working Group; MEAC – Measurement, Evaluation, and Assessment Committee (PLA); PLA – Public Library Association; SDC – State Data Coordinator

## **Deputy Director - Kristen Cooke**

### **Public Library Survey**

The Institute of Museum and Library Services held the State Data Coordinators Annual Meeting on January 23-26. The meeting is traditionally held in December of each year to adhere to the data collection and validation cycle, but the possibility of a federal government shutdown pushed the meeting to occur in January.

On November 28, I hosted an introduction to the new collection and analytics tool for the annual Public Library Survey. The session was open to Arkansas public library employees who have a role or interest in the submission of the PLS. The session was led by the vendor representative and included the opportunity for submitters to ask questions about the platform. Fifty participants attended the session, and feedback regarding the new tool was positive. The presentation was recorded and provided for asynchronous viewing for those who could not attend.

The 2023 survey has amendments to the numbering system, structure and logic, and the addition/revision of some state-level elements because of current data needs or relevance.

The reporting period for the 2023 Public Library Survey is scheduled to open in February and will close in April. After the reporting period closes for public libraries, I will validate and prepare the data for uploading to the federal IMLS portal to begin the federal submission and validation process. After the Arkansas data has been accepted and locked within the federal portal, a copy of the instrument and the complete data file will be sent to the ASL Arkansas Documents staff to retain in the Arkansas Digital Documents collection accessible via the ASL website. This is typically completed by August of each year.

### **Public Library Data Highlight**

A keynotes summary of the 2022 data is attached to this report and has been received by ASL state documents librarians to upload into the Arkansas Documents collection.

## **Information Services**

### **US Patent and Trademarks Resource Center**

Public PAIR was replaced by "Patent Center" in August 2022. On November 15, 2023, EFS Web and Private PAIR were replaced by "Patent Center," which will serve as a one-stop online resource where patent seekers with verified accounts can submit applications and track pending patent applications.

The new expansion to "Patent Center" incorporates tools previously only available in Private PAIR and allows sponsored accounts with large customer accounts to address issues. To better support "Patent Center," the Electronic Business Center will expand to respond to questions from applicants and seekers in real time.

Resources for patent holders have been posted on the USPTO website to aid in obtaining a verified account that will enable access to the system functions previously only available in Private PAIR. Reference staff are familiarizing themselves with the changes to the system and preparing to respond to inquiries from Arkansas patent holders.

The US Patent and Trademark Office has been shifting its service delivery approach to one that aspires to be more accessible to Americans and stakeholders through the web-based delivery of traditionally paper-

based services. This shift will alter the information seeking patterns of Arkansans interested in utilizing the Arkansas State Library's trained librarians.

The annual PTRCP Training Seminar is scheduled for April 2024, and will provide additional insight to upcoming changes and strategies that will inform changes to training and operation for ASL librarians that provide reference services for patent and trademark information seekers and Arkansas small businesses.

**Acronyms:** EFS – Electronic Filing System; PAIR – Patent Application Information Retrieval; PTRCP – Patent and Trademark Resource Center Program

# ARKANSAS LIBRARIES WORK!

RESULTS FROM THE 2022 PUBLIC LIBRARY SURVEY



Arkansas State Library  
[www.library.arkansas.gov](http://www.library.arkansas.gov)

# PUBLIC LIBRARY SURVEY

The Public Library Survey (PLS) is a federal-state cooperative initiative that aims to provide annual statistics to reflect the status and impact of public libraries throughout the United States and territories. At the federal level, the Institute of Museum and Library Services (IMLS) coordinates the development and collection of the survey instrument as well as the publication of annual results and related reports.

At the state level, the survey is administered by the State Data Coordinator (SDC) who is a representative appointed by the Chief Officer of the State Library Administrative Agency (SLAA). This SDC provides for the collection of reports from the state's public libraries, contributes to the development of new elements to the survey instrument, and completes the federal edit process and submission of the state's data. In Arkansas, additional elements are added to the survey instrument to reflect the data needs and the unique impact of Arkansas' public libraries.

Data for the Arkansas Public Library survey is submitted by the director of the library, system, or consortium of libraries or a designee. Public Libraries are offered training and documentation that equips them to understand the specific parameters of each element collected. The data on the Public Library Survey is self-reported by the public library.

Data for the Arkansas Public Library Survey is not considered finalized until the data has passed through all federal edit checks and has completed the imputation process. Questions about a specific library's data should be submitted to the library. More information about the PLS can be found at [www.ims.gov](http://www.ims.gov).

Public Libraries in Arkansas that receive funding under the State Aid to Public Libraries program are required to complete the survey. The Arkansas PLS does not represent every public library in Arkansas.

The Arkansas State Library is authorized to administer the PLS in accordance with ACA 13-2-208 (b)(1).

Kristen Cooke, MLS  
Deputy Director & State Data Coordinator  
Arkansas State Library



# 2022 PARTICIPATING LIBRARIES

ARKANSAS COUNTY LIBRARY  
ARKANSAS RIVER VALLEY REGIONAL  
LIBRARY  
ASHLEY COUNTY LIBRARY  
BARTON LIBRARY  
BAXTER COUNTY LIBRARY  
BENTONVILLE PUBLIC LIBRARY  
BOONE COUNTY LIBRARY  
CALHOUN COUNTY LIBRARY  
CARROLL AND MADISON LIBRARY  
SYSTEM  
CENTRAL ARKANSAS LIBRARY SYSTEM  
CLARK COUNTY LIBRARY  
COLUMBIA COUNTY LIBRARY  
CONWAY COUNTY LIBRARY  
CRAWFORD COUNTY LIBRARY SYSTEM  
CROWLEY RIDGE REGIONAL LIBRARY  
EAST CENTRAL ARKANSAS REGIONAL  
LIBRARY SYSTEM  
FAULKNER-VAN BUREN REGIONAL  
LIBRARY SYSTEM  
FAYETTEVILLE PUBLIC LIBRARY  
FORREST CITY PUBLIC LIBRARY  
FORT SMITH PUBLIC LIBRARY  
GARLAND COUNTY LIBRARY  
GENTRY PUBLIC LIBRARY  
GRAVETTE PUBLIC LIBRARY  
HEMPSTEAD COUNTY LIBRARY  
INDEPENDENCE COUNTY LIBRARY  
IVA JANE PEEK LIBRARY  
LAFAYETTE COUNTY LIBRARY  
LAWRENCE COUNTY LIBRARY  
LONOKE COUNTY LIBRARY SYSTEM  
MARION COUNTY LIBRARY  
MID ARKANSAS REGIONAL LIBRARY  
SYSTEM  
MISSISSIPPI/CRITTENDEN REGIONAL  
LIBRARY  
WHITE RIVER REGIONAL LIBRARY

NEWTON COUNTY  
NORTH LITTLE ROCK PUBLIC LIBRARY SYSTEM  
NORTHEAST ARKANSAS REGIONAL LIBRARY  
OUACHITA MOUNTAINS REGIONAL LIBRARY  
PHILLIPS LEE MONROE REGIONAL LIBRARY  
SYSTEM  
PINE BLUFF/JEFFERSON COUNTY LIBRARY  
SYSTEM  
POPE COUNTY LIBRARY SYSTEM  
PRAIRIE COUNTY LIBRARY  
PUBLIC LIBRARY OF CAMDEN & OUACHITA  
COUNTY  
ROGERS PUBLIC LIBRARY  
SCOTT SEBASTIAN REGIONAL LIBRARY  
SILOAM SPRINGS PUBLIC LIBRARY  
SOUTHEAST ARKANSAS REGIONAL LIBRARY  
SOUTHWEST ARKANSAS REGIONAL LIBRARY  
TEXARKANA PUBLIC LIBRARY  
TRI-COUNTY REGIONAL LIBRARY SYSTEM  
TRUMANN PUBLIC LIBRARY  
W.A. BILLINGSLEY/JACKSON COUNTY LIBRARY  
WASHINGTON COUNTY LIBRARY SYSTEM  
WEST MEMPHIS PUBLIC LIBRARY  
WHITE COUNTY REGIONAL LIBRARY SYSTEM



# ARKANSAS LIBRARIES WORK!

## RESULTS FROM THE 2022 PUBLIC LIBRARY SURVEY



**227**

Arkansas Public Libraries Participate in the Annual Survey



**5,743,590**

Library Visits in 2022



**8,859,274**

eBooks (digital books)



**782,105**

Total Attendees to Programs



**3**

Bookmobiles



**13,074,499**

Total Uses of Library Collection



**5,476,030**

Print Books and Serials



**291**

Computer Coding Programs



**1,113**

Library Employees



**1,258,497**

Reference Transactions



**3,620,384**

Audiobooks



**330**

Workforce Readiness & Employment Programs



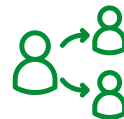
**754,690**

Total Hours of Operation Annually



**665,441**

Uses of Public Computers



**63,560**

Instances of Interlibrary Lending



**709**

GED Prep, Educational Attainment Programs



**1,559,831**

Library Card Holders



**2,388,734**

Wireless Sessions\*



**515**

Lending Hotspots



**157,126**

Total Attendees to Offsite, Outreach Programs

*Results reflect the self-reported data from participating libraries of the 2022 survey*

*More information on the Public Library Survey can be found at [www.ims.gov](http://www.ims.gov)*

*\*Not all libraries can report wireless sessions.*

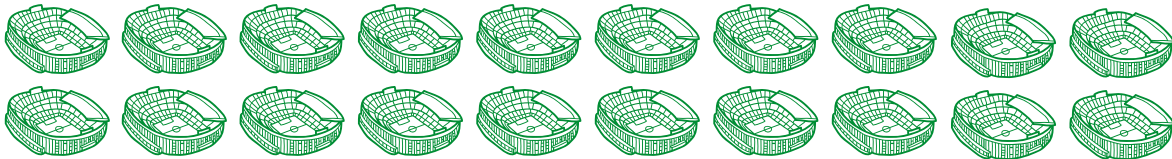
# LIBRARY ATTRIBUTES AND COVERAGE

<b>Data Item</b>	<b>FY2022 State Total</b>	<b>FY2021 State Total</b>	<b>Percent Change</b>	<b>Net Change</b>
Population of Legal Service Area	2,935,531	2,935,531	0.00%	0
Number of Centrals	59	59	0.00%	0
Number of Branches	168	168	0.00%	0
Number of Bookmobiles	3	3	0.00%	0
Total Unduplicated Population of the LSA	2,753,540	2,753,540	0.00%	0
Square Footage of Outlet	1,969,442	1,974,425	-0.25%	-4,983
Number of Weeks a Library is Open	11,290	10,724	5.28%	566
Registered Users	1,559,831	1,610,871	-3.00%	-51,040

*Results reflect the self-reported data from participating libraries of the 2022 survey  
More information on the Public Library Survey can be found at [www.ims.gov](http://www.ims.gov)*

# ARKANSANS VALUE LIBRARIES

**1,559,831 ARKANSANS  
ARE LIBRARY CARD HOLDERS**



The number of Arkansas citizens with a library card could fill Don Reynolds Stadium 20.5 times. War Memorial Stadium could be filled 28.8 times!

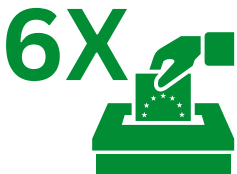
There are 29.3 library card holders for every square mile in the State of Arkansas.



**32,496**

It would take 32,496 school buses to transport them all to their library.

**ARKANSANS VISITED PUBLIC LIBRARIES  
5,743,590 TIMES IN 2022**



That's six times the number of ballots that were cast in the 2022 Arkansas general election.

The entire population of Arkansas would have to visit the library 1.89 times to reach 5,743,590 visits to the library.



*Results reflect the self-reported data from participating libraries of the 2022 survey  
More information on the Public Library Survey can be found at [www.ims.gov](http://www.ims.gov)*

# 2022 REVENUE

<b>Data Item</b>	<b>FY2022 State Total</b>	<b>FY2021 State Total</b>	<b>Percent Change</b>	<b>Net Change</b>
Local Government Revenue	87,785,078	83,996,446	5.00%	3,788,632
State Government Revenue	6,792,213	6,729,582	1.00%	62,631
Federal Government Revenue	430,551	3,662,006	-88.00%	-3,231,455
Other Operating Revenue	9,976,325	5,468,389	82.00%	4,507,936
Total Operating Revenue	104,984,181	99,856,433	5.00%	5,127,748
Local Gvt Capital Revenue	1,053,091	2,247,475	-53.00%	-1,194,384
State Gvt Capital Revenue	178,370	309,181	-42.00%	-130,811
Federal Gvt Capital Revenue	38,806	890,136	-96.00%	-851,330
Other Capital Revenue	144,480	146,990	-2.00%	-2,510
Total Capital Revenue	1,414,762	3,593,797	-61.00%	-2,179,035

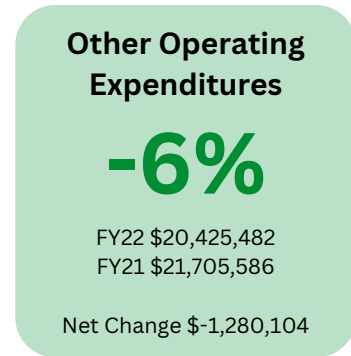
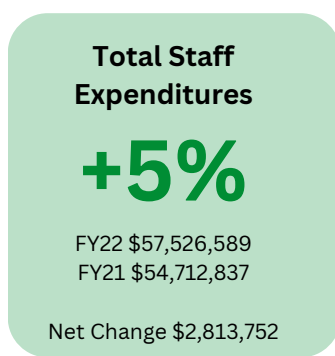
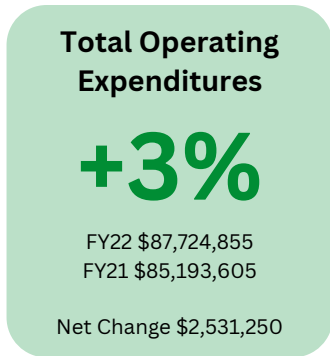
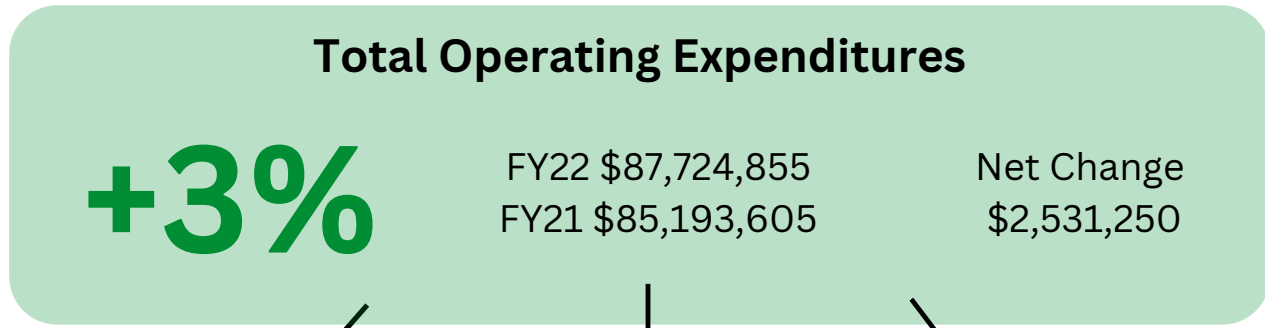
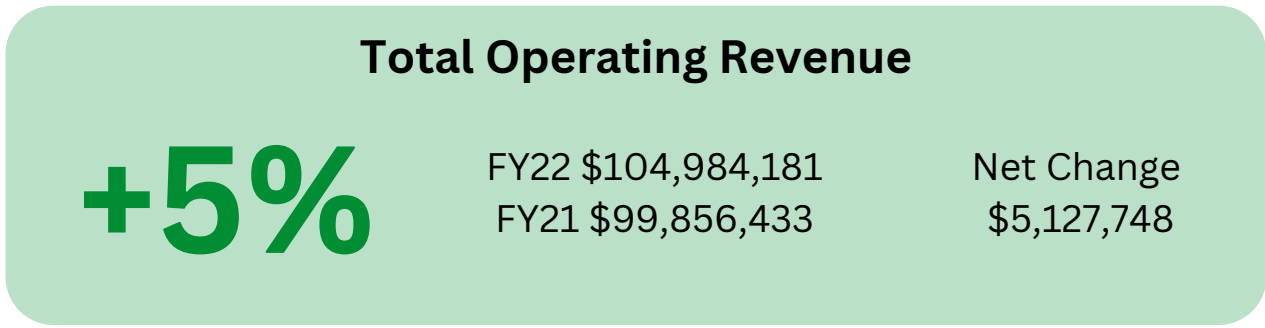
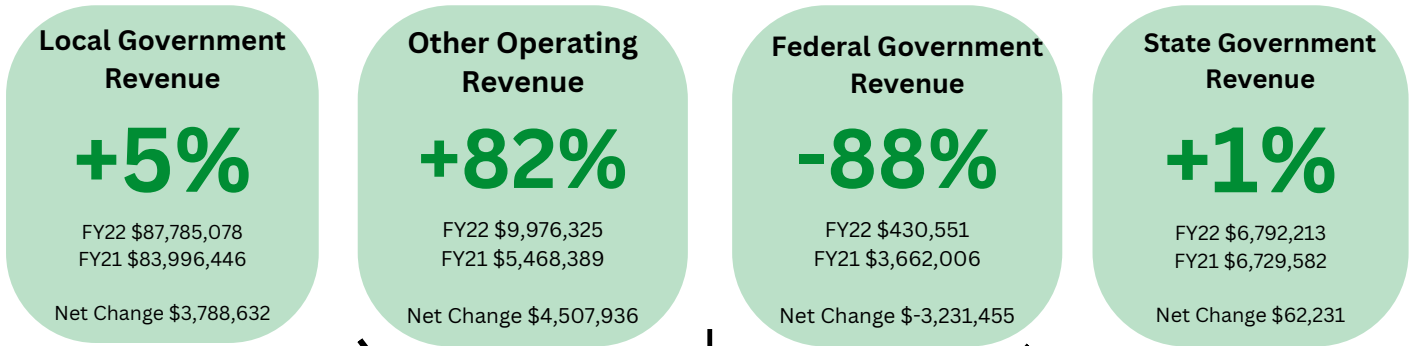
*Results reflect the self-reported data from participating libraries of the 2022 survey  
More information on the Public Library Survey can be found at [www.imls.gov](http://www.imls.gov)*

# 2022 EXPENDITURES

Data Item	FY2022 State Total	FY2021 State Total	Percent Change	Net Change
Print Materials Expenditures	4,461,816	4,332,181	3.00%	129,635
Electronic Materials Expenditures	3,751,553	3,215,857	17.00%	535,696
Other Materials Expenditures	1,559,393	1,227,131	27.00%	332,262
Total Collection Expenditures	9,772,774	8,775,176	11.00%	997,598
Other Operating Expenditures	20,425,482	21,705,586	-6.00%	-1,280,104
Total Operating Expenditures	87,724,855	85,193,605	3.00%	2,531,250
Total Capital Expenditures	3,590,931	9,609,805	-63.00%	-6,018,874
Salaries and Wage Expenditures	43,904,569	41,326,859	6.00%	2,577,710
Employee Benefits Expenditures	13,622,015	13,385,975	2.00%	236,040
Total Staff Expenditures	57,526,589	54,712,837	5.00%	2,813,752

*Results reflect the self-reported data from participating libraries of the 2022 survey  
More information on the Public Library Survey can be found at [www.ims.gov](http://www.ims.gov)*

# 2022 REVENUE AND EXPENDITURES REPORTED BY ARKANSAS PUBLIC LIBRARIES



Results reflect the self-reported data from participating libraries of the 2022 survey  
More information on the Public Library Survey can be found at [www.imls.gov](http://www.imls.gov)

# 2022 STAFFING

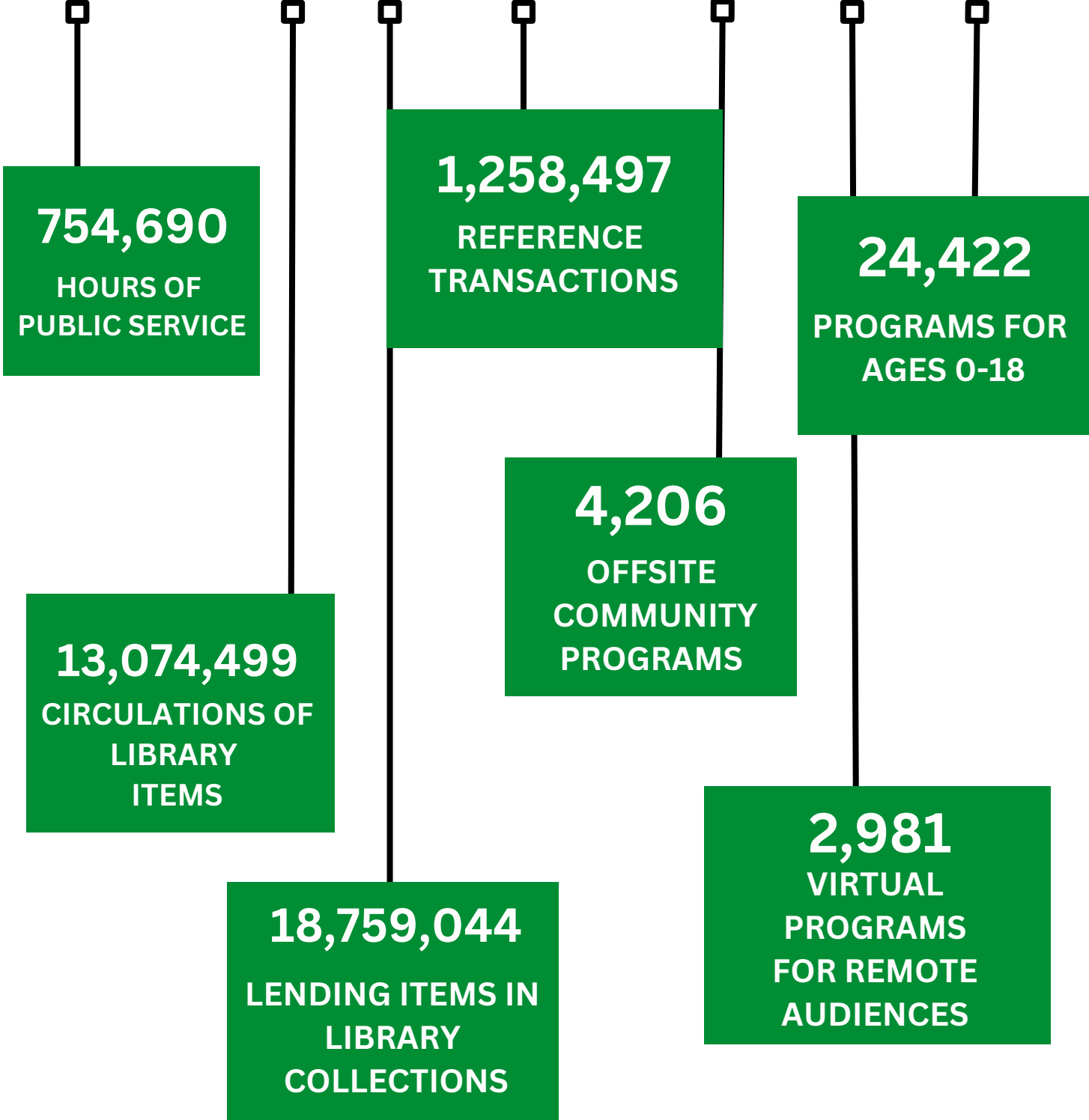
<b>Data Item</b>	<b>FY2022 State Total</b>	<b>FY2021 State Total</b>	<b>Percent Change</b>	<b>Net Change</b>
MLS	160	165	-3.00%	-5
Total Librarians	360	366	-2.00%	-6
All Other Paid Staff	748	764	-2.00%	-16
Total Paid Employees	1,113	1,131	-2.00%	-18

*Results reflect the self-reported data from participating libraries of the 2022 survey  
More information on the Public Library Survey can be found at [www.ims.gov](http://www.ims.gov)*



# 1,113

## PUBLIC LIBRARY STAFF IN ARKANSAS PROVIDED



*Results reflect the self-reported data from participating libraries of the 2022 survey.  
More information on the Public Library Survey may be found at [www.ims.gov](http://www.ims.gov)*

# PROGRAM OFFERINGS AND ATTENDANCE BY TYPE AND LOCATION

Data Item	FY2022 State Total	FY2021 State Total	Percent Change	Net Change
Total Live, In Person Programs	36,181	18,758	93.00%	17,423
Total Attendance at Live, In Person Programs	782,105	291,300	168.00%	490,805
Live, In-Person Onsite Program Attendance	610,418	161,068	279.00%	449,350
Live, In-Person Offsite Program Attendance	157,126	38,249	311.00%	118,877
Live, Virtual Program Attendance	14,542	81,038	-82.00%	-66,496
Total On-Demand Program Presentations	1,179	3,892	-70.00%	-2,713
Total Views of On-Demand Program Presentations	65,446	151,802	-57.00%	-86,356

*Results reflect the self-reported data from participating libraries of the 2022 survey  
More information on the Public Library Survey can be found at [www.ims.gov](http://www.ims.gov)*

## Arkansas Public Libraries and Patrons Shift Focus Back to In-Person Programs

**1,802**

Live Streamed Programs  
-57% Year over Year



**14,542**

Viewings of Live Streamed Programs  
-82% Year over Year



**1,179**

Programs Offered On-Demand  
-70% Year over Year



**65,446**

Viewings of On-Demand Programs  
-57% Year over Year

**2,981**

Remote Programs Offered



**79,988**

Remote Viewings

*Results reflect the self-reported data from participating libraries of the 2022 survey.  
More information on the Public Library Survey may be found at [www.ims.gov](http://www.ims.gov)*

# 782,105

## Arkansans Attended 36,181 Library Programs in 2022

### 8,869

Programs were designed and offered for ages 0-5  
**+40% Year over Year**

### 211,724

Patrons attended programs designed and offered for ages 0-5  
**+122% Year over Year**

### 9,697

Programs were designed and offered for ages 6-11  
**+122% Year over Year**

### 239,292

Patrons attended programs designed and offered for ages 6-11  
**+175% Year over Year**

### 5,856

Programs were designed and offered for ages 12-18  
**+127% Year over Year**

### 66,625

Patrons attended programs designed and offered for ages 12-18  
**+203% Year over Year**

### 8,593

Programs were designed and offered for ages 19+  
**+54% Year over Year**

### 165,169

Patrons attended programs designed and offered for ages 19+  
**+94% Year over Year**

### 3,384

Programs were designed and offered for any age  
**+244% Year over Year**

### 99,269

Patrons attended programs designed and offered for any age  
**+269% Year over Year**

*Results reflect the self-reported data from participating libraries of the 2022 survey  
More information on the Public Library Survey can be found at [www.imls.gov](http://www.imls.gov)*

# LIBRARIES RESPOND TO UNIQUE PATRON NEEDS AND INCREASE ACCESS TO EDUCATIONAL AND WORKFORCE OPPORTUNITIES



**291**

**Computer Coding Programs**

291 computer science programs were offered to children across all age groups in 2022. Programs were reported for ages 0-5, 6-11, and 12-18.



**709**

**GED Prep, Educational Attainment Programs**

709 programs were offered in 2022 to support Arkansans in their quest to complete their GED and increase their educational attainment.



**3**

**Bookmobiles**

Three bookmobiles conducted regular routes with scheduled stops to provide library services to those who cannot travel to a library, or who do not have access to a library within their service area.



**330**

**Workforce Readiness & Employment Programs**

330 programs were designed and offered and to increase Arkansans' access to employment and to prepare them for the workforce. Workforce programs provide a pathway to employment.



**8,869**

**Programs for Ages 0-5**

Libraries presented 8,869 programs for children aged 0-5 to increase learning and enrichment opportunities and to increase early literacy outcomes among Arkansas' children.

*Results reflect the self-reported data from participating libraries of the 2022 survey  
More information on the Public Library Survey can be found at [www.imls.gov](http://www.imls.gov)*

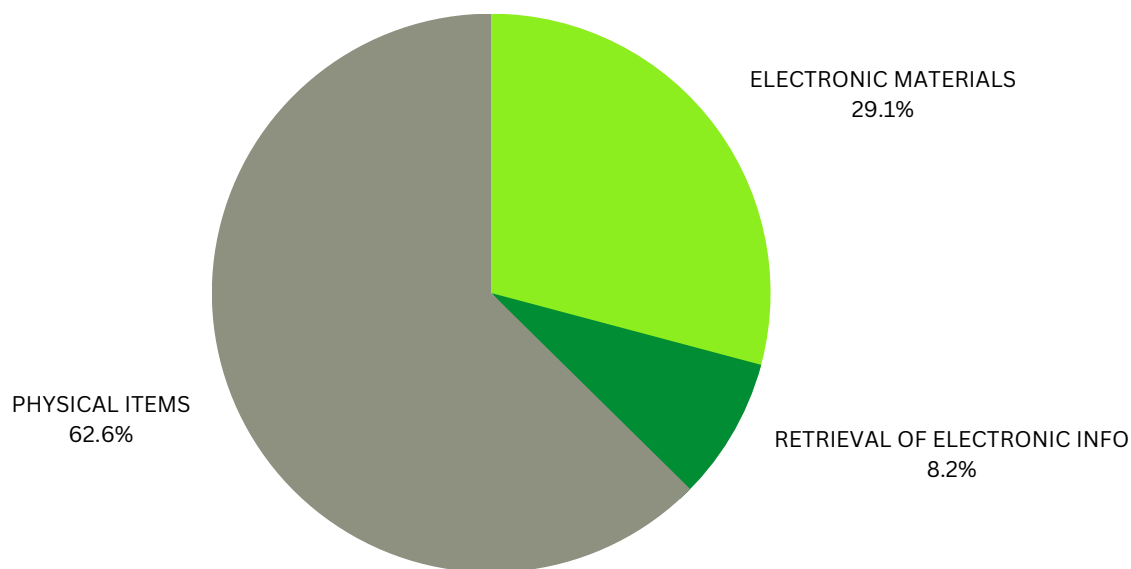
# 2022 MATERIALS CIRCULATION

<b>Data Item</b>	<b>FY2022 State Total</b>	<b>FY2021 State Total</b>	<b>Percent Change</b>	<b>Net Change</b>
Total Circulation	11,995,221	11,886,120	1.00%	109,101
Circulation of Children's Materials	3,429,113	2,935,176	17.00%	493,937
Use of Electronic Materials	3,809,832	4,667,587	-18.00%	-857,755
Physical Item Circulation	8,187,172	7,218,533	13.00%	968,639
Successful Retrieval of Electronic Information	1,077,486	776,002	39.00%	301,484
Electronic Content Use	4,887,327	5,443,593	-10.00%	-556,266
Total Collection Use	13,074,499	12,662,126	3.00%	412,373

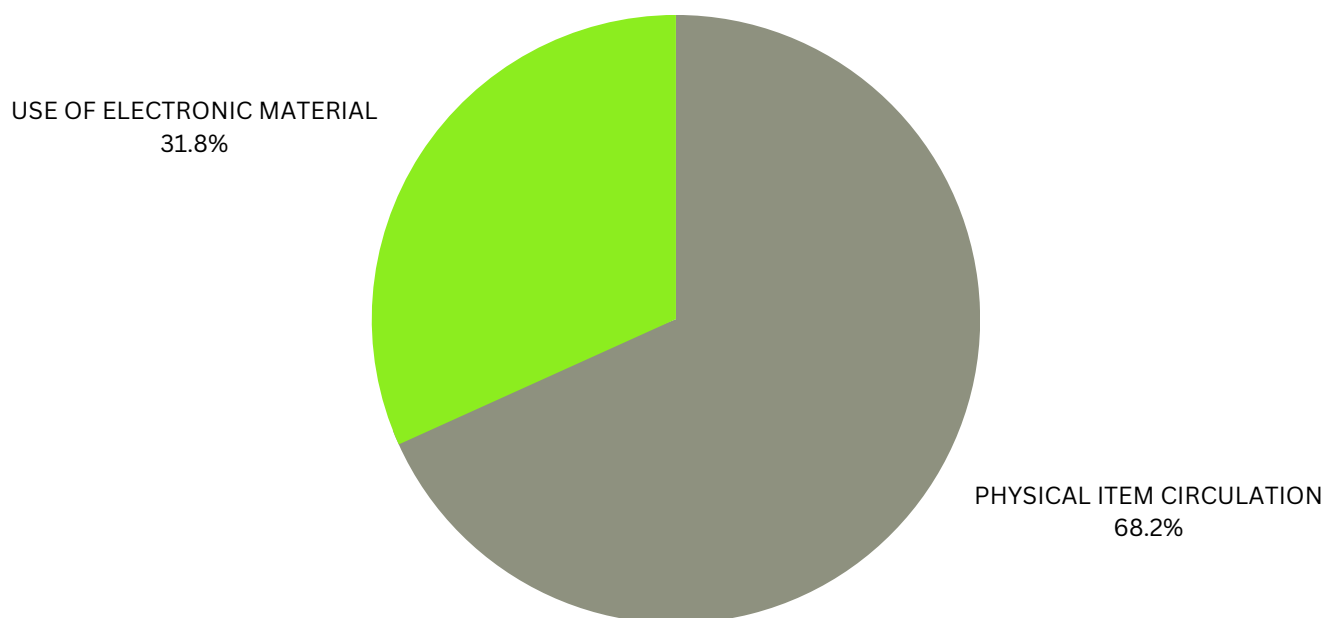
*Results reflect the self-reported data from participating libraries of the 2022 survey  
More information on the Public Library Survey can be found at [www.imls.gov](http://www.imls.gov)*

# USE OF PUBLIC LIBRARY COLLECTIONS BY RESOURCE TYPE, 2022

## TOTAL COLLECTION USE



## TOTAL CIRCULATION



*Results reflect the self-reported data from participating libraries of the 2022 survey  
More information on the Public Library Survey can be found at [www.ims.gov](http://www.ims.gov)*

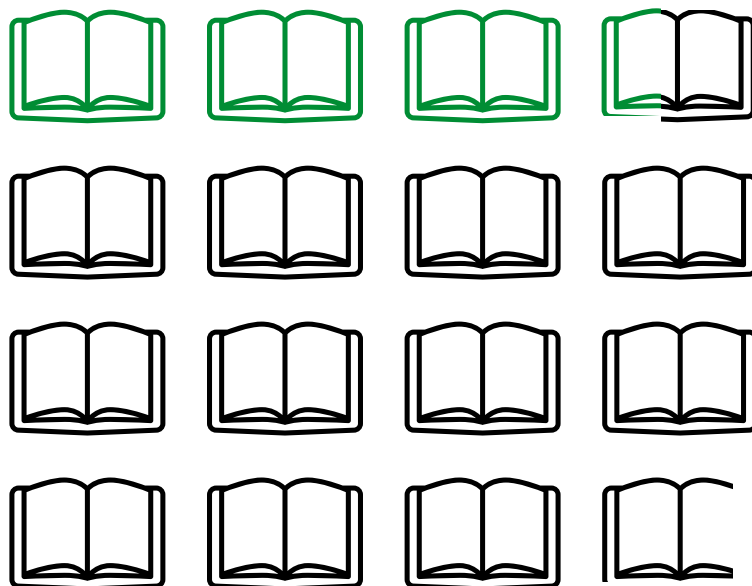
# CHILDREN'S MATERIAL PERCENTAGE OF OVERALL CIRCULATION, 2022



= One Million Item Circulations



= Children's Item Circulation



Data Item	FY2022 State Total	FY2021 State Total
Total Circulation	11,995,221	11,886,120
Circulation of Children's Materials*	3,429,113	2,935,176

## CHILDREN'S MATERIALS CIRCULATION ACCOUNTS FOR ONLY 25% OF ALL ARKANSAS LIBRARY CIRCULATION IN 2022\*

*Results reflect the self-reported data from participating libraries of the 2022 survey*

*More information on the Public Library Survey can be found at [www.imls.gov](http://www.imls.gov)*

*\*Libraries may not have the ability to isolate children's circulation due to software limitations*



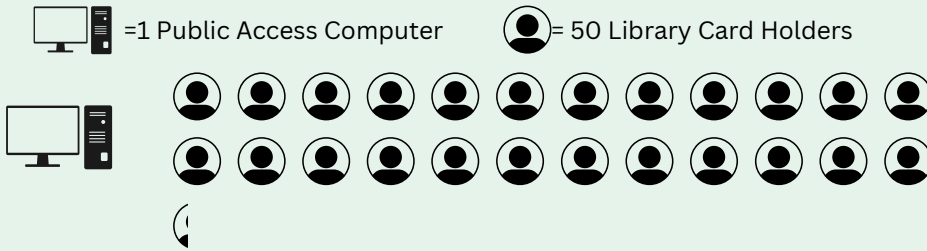
# DIGITAL ACCESS IN ARKANSAS PUBLIC LIBRARIES, 2022

Data Item	FY2022 State Total
General Public Internet Computers	2,530
Uses of Public Internet Computers Per Year	665,441
Wireless Sessions	2,388,734
Mobile hotspots for lending	515
Libraries offering WiFi access after hours	138
Libraries Expanded or Created Public Access Computer Space in 2022	17
Libraries Added Mobile Computer Labs in 2022	13
Libraries Cannot Afford to Increase Broadband Speed	59
Libraries Report Current Broadband Speed is Insufficient for Current Need and Demand	74

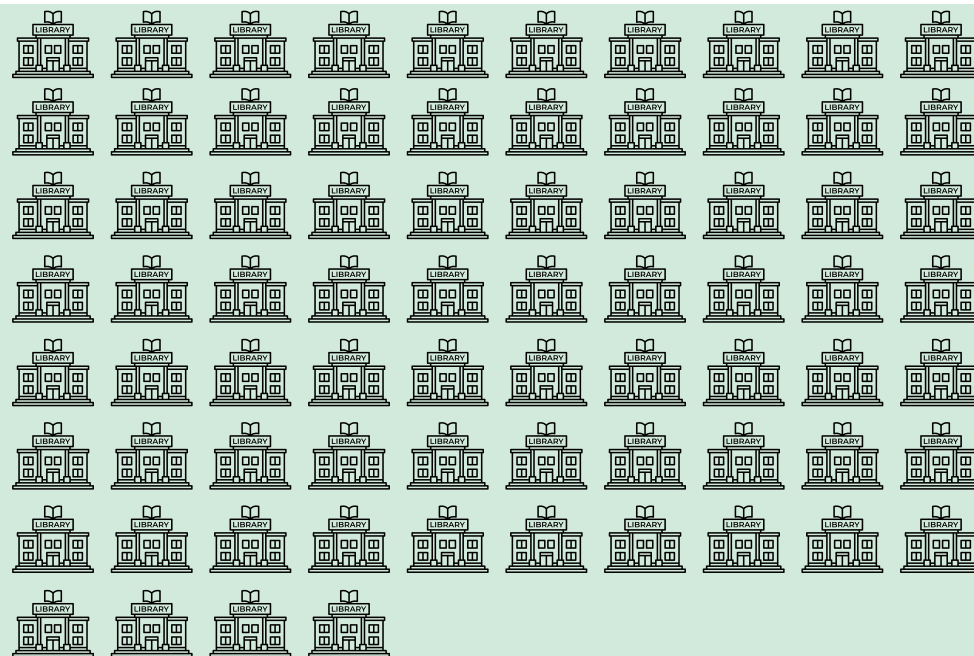
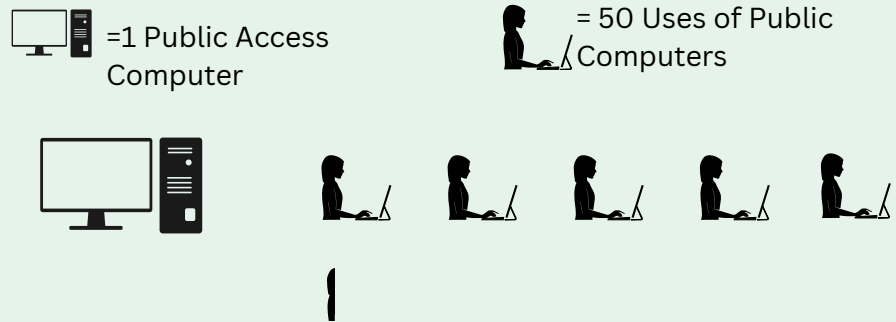
*Results reflect the self-reported data from participating libraries of the 2022 survey  
More information on the Public Library Survey can be found at [www.imls.gov](http://www.imls.gov)*

# PUBLIC DEMAND FOR BROADBAND OUTPACES PUBLIC ACCESS, 2022

**PUBLIC LIBRARIES IN ARKANSAS HAVE ONE PUBLIC COMPUTER FOR EVERY 617 CARD HOLDERS**



**Computers at Arkansas public libraries were used 665,441 times in 2022. Public Libraries report a total of 2,530 public-use computers. At the current rate of demand, each public computer is utilized 263 times per year.**



**74 LIBRARIES REPORT THAT CURRENT BROADBAND SPEEDS ARE INSUFFICIENT TO MEET DEMAND.**

*Results reflect the self-reported data from participating libraries of the 2022 survey  
More information on the Public Library Survey can be found at [www.ims.gov](http://www.ims.gov)*

## Manager of Library Development – Jennifer Wann

### On-Going Projects:

#### **Library Consulting Services**

Consulting topics included, but were not limited to: weekly service hours; health insurance for part time employees; serving as MLS of record; and record retention schedules

#### Field Questions:

- October 23: full- and part-time employees' health insurance
- October 27: classification of exempt v. non-exempt employees
- October 31: email hosting
- November 27: library cards for children and patrons struggling with homelessness
- December 18: student volunteers

#### **Solar Science Programming**

*Circulating Kits* –Programming continues ahead of the April eclipse at libraries throughout the state. During the reporting period kits were borrowed by: Grant County Library, Lafayette Public Library, Crossett Public Library, Clark County Library, Pope County Library, Texarkana Public Library, and the Van Buren Public Library.

#### **Public Library Staff/Board Development**

- Board of Trustees Training
  - Crawford County Library

### Upcoming Events:

January 24	Board of Trustee Training, Hempstead County Library
January 26	ALL-In Workshop
March 1	Myers-Briggs Type Indicator (MBTI) Introductory Workshop

## Coordinator of the Arkansas Center for the Book – Karen O’Connell

### On-Going Projects:

#### **Library of Congress Center for the Book Updates**

The annual Center for the Book Affiliates Network Idea Exchange took place virtually on November 14 and 15, with ten topical sessions and two long-range planning sessions. A visioning session on November 15 began the process of identifying top priorities for the Network as well as aligning those priorities with the Library of Congress strategic plan. The Network hopes to return to in-person Idea Exchanges, rotating venues among the 56 Affiliate Centers. The National Book Festival will take place on Saturday, August 24, 2024, at the Walter E. Washington Convention Center in Washington, D.C.

#### **Book Club Project**

Attendance reports indicate 747 book club readers from October/November through December/January (to date) with December and January statistics still being submitted to the Center. From October through January, 200 book club kits went out, with 2,400 books provided. 2024 Book Club reading schedules have been completed and distributed.

#### **Arkansas Gems**

Titles have accumulated for 2024 Gems consideration, and the committee will meet during the week of February 19 to select finalists. The project is on schedule for 2024.

#### **If All Arkansas Read the Same Book**

The committee selected *The Secret Book of Flora Lea* by Patti Callahan Henry (New York: Atria Books, 2023) for our 2024 If All Arkansas Read the Same Book program. The novel is a work of historical fiction inspired by Operation Pied Piper, when children were evacuated from areas in the UK vulnerable for bombing during World War II. An in-person author tour will take place in July with events hosted by the Gravette Public Library, the Clark County Library, and the Faulkner County Library. There will also be a Gathering of the Book Clubs event in August hosted by the Independence County Library.

### Site Visits/Meetings/Training:

November 17	Youth Services Workshop (virtual)
November 30	Center for the Book Affiliates Network Monthly Meeting
November 28	If All Arkansas Read the Same Book – title selection meeting
January 25	Center for the Book Affiliates Network Monthly Meeting

### Upcoming Events:

July 13-16	If All Arkansas Read the Same Book author tour
August 8	Gathering of the Book Clubs event
August 24	National Book Festival, Washington, D.C.

**Manager of E-Rate Services - Amber Gregory**

On-Going Projects:

**E-Rate Update**

- The Funding Year 2024 (July 1, 2024 – June 30, 2025) E-Rate application filing window opened January 17, 2024, and will close on March 27, 2024.
- The administrative window opened on October 24, 2023, and closed January 12, 2024. Libraries updated their E-Rate Productivity Center (EPC) profiles in advance of the application filing window.
- In- person and virtual training was held in November, December 2023, and January 2024.
  - *E-Rate Basics FY 2024*
    - November 29, 2023, Rogers Public Library. Attendance: 6
    - December 6, 2023, Public Library of Camden & Ouachita County. Attendance: 6
    - December 7, 2023, Arkansas State Library. Attendance: 7
    - January 9, 2024, online via Zoom. Attendance: 9
  - *What's New for E-Rate FY 2024*
    - November 29, 2023, Rogers Public Library. Attendance: 6
    - December 6, 2023, Public Library of Camden & Ouachita County. Attendance: 6
    - December 7, 2023, Arkansas State Library. Attendance: 10
    - January 11, 2024, online via Zoom. Attendance: 13
- Libraries who would like virtual one-on-one application filing assistance may contact Amber Gregory to set up an appointment.

**Virtual E-Rate Consultations with Arkansas Public Libraries**

Between October 24, 2023, and January 17, 2024, 20 virtual E-Rate consultations were held with 15 Arkansas public libraries. Assistance was given with E-Rate Forms 472, 486 & 500, Invoice Deadline Extension Requests, E-Rate Productivity Center (EPC) updates, and an appeal.

**Broadband and Digital Skills**

The Arkansas State Library collaborated with the Arkansas State Broadband Office (ARSBO) during the BEAD volume I comment period to identify all Arkansas library locations on the list of Arkansas Community Anchor Institutions. The Manager of E-Rate services participated in the digital skills working group with other state and community stakeholders and the ARSBO in preparation of the state Digital Equity Act (DEA) draft plan.

Meetings and Travel:

- |                    |                                                                                               |
|--------------------|-----------------------------------------------------------------------------------------------|
| Nov 14 – January 9 | E-Rate library stakeholder monthly calls with Universal Service Administrative Company (USAC) |
| January 29 – 30    | USAC Board of Directors Quarterly Meeting, Washington, DC                                     |

## **Coordinator of Youth Services- Ruth Hyatt**

### **On-Going Projects:**

#### **Youth Services Fall Workshop**

The fall workshop was held over zoom and attended by over one hundred (100) youth services programmers and library staff. Sessions covered theme interpretation, programming ideas, theme related books, performers, and promotion for Summer Reading. The theme for 2024 is "Adventure Begins at Your Library."

#### **Post Workshop Summer Prep Sessions**

The workshop itself was virtual, so five (5) sessions were planned for a hands-on experience to help libraries prepare for Summer Reading. A session was planned for each of the library development districts so that programming staff could work on ideas for décor and programs with their closest peers. Three (3) of the sessions have been completed as of the writing of this report and attended by thirty nine (39) participants.

#### **Smokey Bear Reading Challenge**

The U.S. Forest Service is celebrating the eightieth birthday of Smokey Bear in 2024. The celebration will run from January through November with his actual birth date celebrated in August. Every public library in the state of Arkansas will receive fifty (50) stickers, fifty (50) Smokey Bear trading cards, and a stamp to help them with programming on fire safety and prevention. More information and resources can be found on U.S. Forest Service websites.

- <https://smokeybear.com/library-reading-challenge>
- <https://smokeybear.com/en/smokey-for-kids>

#### **National Children's Dental Health Month**

The Arkansas Department of Health's Office of Oral Health is partnering with Arkansas Public Libraries to promote lifelong care of your teeth with programming for National Children's Dental Health Month in February. Several promotional items for download and printing have been sent out to the public libraries via email. Thirty-Five Hundred (3,500) kits of toothbrushes, paste, and dental floss will be distributed to participating public libraries and systems.

#### **Puppet Share Program**

There has been a soft release of the puppet share kits. Two (2) libraries took kits back to their libraries from the orientation workshop on December 1, 2023. A third was delivered to library staff at one of the post fall workshop summer preparation sessions. Three (3) more kits are reserved for the coming months. Kit themes include Farm; Field and Forest; Friends and Family; Jungle; and Folk and Fairy Tales. Kits for an Ocean and Dinosaur theme are in development. Public libraries can borrow the kits for a one-month period. Regional libraries and larger systems can make an extended reservation if staff are performing programming at multiple locations.

## Coordinator of Training and Development - Janine Jamison-Miller

### Continuing Education

#### Library Juice Academy

Between October 2023-January 2024, 40 Library Juice Academy were requested, and 12 evaluations were received.

#### People Connect Institute (PCI) Webinars

Between November-December 2023, PCI Webinars offered 10 live weekly webinars. There were 72 registrations received and 598 views of recorded archived webinar content between November-December 2023.

One library director shared this feedback about the online continuing education opportunities the Arkansas State Library provides:

“Our library system relies heavily on the professional development opportunities provided by the Arkansas State Library. Access to the PCI Webinar series and the courses from Library Juice is invaluable in building career-minded individuals. I also believe it allows our employees to obtain training they might not have the opportunities to access. We are very grateful, and we'll gladly support any future training programs presented by the Arkansas State Library.”

### Friends of the Library

The Coordinator of Training & Development conducted a training session for the Faulkner County Library Friends Group. Statewide Friends of the Library training sessions for Friends, Directors, Library Staff, and Liaisons will take place in early spring at public libraries based upon the five (5) Library Development Districts.

- Library Development District I- West Fork Public Library
- Library Development District II- Cross County Library
- Library Development District III- Saline County Library
- Library Development District IV- Hempstead County Library
- Library Development District V- Southeast Arkansas Regional Library (Monticello)

## **Manager of Arkansas Library for the Blind - Kristina Hancock**

The Library for the Blind finished its Xess cycle in mid-December and is now continuing the recycling process of approximately 10,000 volumes. The movable shelving in the back of the Library for the Blind area now has empty shelving.

The National Library Service held a “Many Faces of BARD” virtual open forum on January 11. The NLS Download technical support team took questions pertaining to any Braille and Audio Reading app product to assist patrons with any technical issues they have been experiencing.

The Library for the Blind hired Anna Elliot as our Library Support Assistant in November. With her hire we are now able to focus on cataloging and descriptive information, as well as shifting the small children’s braille collection we plan to keep for programming.

### **CIRCULATION**

In the first of the Federal fiscal year, from October 1, 2023, through December 31, 2023, the Arkansas State Library’s Library for the Blind program circulated a total of 35,730 books. Of this figure, 24,414 were by direct mail circulation, 23 were direct mail circulation of Braille books, 11,316 were patron downloads from the Braille and Audio Reading program (BARD). Patron downloads accounted for around 31 percent of total circulation. Circulation of books through Duplication on Demand accounted for 99 percent of all direct mail circulation.

### **READER INTERACTION STATISTICS**

For the first of the Federal fiscal year, October 1, 2023, through December 31, 2023 our Reader Advisors had a total of 7,162 patron interactions. 2,789 of those interactions were phone calls received. 350 emails were received and responded to. 497 voicemails were received and responded to. 587 were new patron outreach calls and 3,097 were work follow up tasks. Work follow up includes curating a book order for a patron or searching for and providing reference information.

### **BARD (Braille and Audio Reading Download) READERSHIP**

There are 988 Library for the Blind readers registered with the National Library Service for the Blind (NLS) BARD program. Of those patrons, 356 actively download digital audio and braille books and magazines. So far in FY 24 those patrons downloaded 11, 316 BARD books and read them on 1900 registered Apple and Android mobile devices. The free Apple App enables BARD books to be downloaded easily to an Apple iPhone, iPad, or other mobile Apple device. The free Android App enables users to download books directly to any Android device with an OS of 4.1 or higher.

### **OUTSOURCING BRAILLE**

On July 1 of 2018 the Library entered into a contract with the Utah State Library for the Blind in Salt Lake City Utah to provide circulation of Braille books to Arkansas patrons. ASL continues to provide limited Braille service directly from its holdings as available, but with declining circulation, only 23 Braille books circulated since FY 24 began.



## Statewide Sharing and Engagement Coordinator – vacant

### On-Going Projects:

#### **Mockingbird Virtual Union Catalog (Statewide Resource Sharing)**

On November 16, 2023, the Arkansas Center for the Book Coordinator temporarily assumed the role of Mockingbird oversight until the Statewide Sharing and Engagement Coordinator position is filled. During this interim period, mediated requests via the state library for materials outside of Mockingbird have been suspended, with pre-existing ILL workflows in place. Contract renewal and ongoing user support have been the primary activities during this quarter. As stated in November, the 2024 goal is to optimize efficiency within the platform to achieve a higher level of automation and less hands-on coordination. In addition, training for newly implemented libraries will be organized with the vendor.

	November 2023	December 2023	January 2023*	Quarter Total
Vendor Tickets	2	1	0	3
Questions	2	6	2	10
Consults	-	1	1	2
Unique ILL Requests	275	221	173	669
Loans Made	232	186	119	537

\* as of 1/17/2024

#### **Outreach & Engagement**

In the temporary absence of a Coordinator, these activities are limited. There are plans for Information Services staff to collaborate on projects that will enhance statewide initiatives and overlap with the Center for the Book Coordinator’s regular responsibilities, such as resource tools related to the If All Arkansas Read the Same Book program.

### Site Visits/Meetings/Training:

November 7, 9	Mockingbird transition meetings with Jessica Kirk
November 9	Mockingbird monthly Vendor meeting with Auto-Graphics
December 15	Mockingbird monthly Vendor meeting with Auto-Graphics
January 4	Mockingbird monthly Vendor meeting with Auto-Graphics

## **UPCOMING TRAVEL**

March 27, 2024

Natalie Marlin and Kristina Hancock will be attending the Division of Services for the Blind Transition Fair in Little Rock.

## **Division Manager of Collection Management – Sarah Lipsey**

### On-Going Projects:

#### **Division Personnel**

The Librarian position in Acquisitions has been advertised, and the hiring process underway. The position was vacated by Lanette Madison after her promotion to Digital Services Senior Librarian. After the position is filled, Collection Management will be fully staffed for the first time in several years.

All new staff hired over the past year are flourishing; as they complete their training plans and become comfortable in their roles, we should be able to move past basic duties and resume some special projects suspended due to vacancies, including weeding, shifting and digitization.

#### **856 Electronic Location and Access Code Project**

The 856 project is ongoing. While the main goal is to update the 856 fields in our digital documents records to the Preservica URL, we are also removing any CONTENTdm-related fields, links to external agency websites, and junk and foreign-language headings added by OCLC. We are also verifying that all digital assets properly migrated to Preservica from CONTENTdm, and applying standard naming conventions to all assets in the Preservica staff interface.

#### **SirsiDynix Symphony Administration**

The Symphony ILS and related components are scheduled for upgrades this month. After the upgrade, we will be able to conduct HTTPS URL validation checks on our digital records. We'll deploy this feature at the conclusion of the 856 Project to catch any rogue assets that need correction. We plan a similar project to identify and ultimately remove records for federal digital document records with broken URLs.

### Site Visits/Meetings/Training:

November 8 Executive Team Meeting, Arkansas State Library.  
Meeting to discuss training needs shared by all new employees, and ways to standardize onboarding across the agency.

November 8 & 29 State Documents Meeting, Arkansas State Library.  
Standing meeting to discuss various section projects, issues, and priorities. Participants: Division Manager of Collection Management Sarah Lipsey and Manager of Digital Services Jennifer Razer.

December 6, 13 & 20 State Documents Meeting, Arkansas State Library.  
Standing meeting to discuss various section projects, issues, and priorities. Participants: Division Manager of Collection Management Sarah Lipsey and Manager of Digital Services Jennifer Razer.

December 8 Executive Team Meeting, Arkansas State Library.  
Meeting to discuss training needs shared by all new employees, and ways to standardize onboarding across the agency.

January 10 State Documents Meeting, Arkansas State Library.  
Standing meeting to discuss various section projects, issues, and priorities. Participants: Division Manager of Collection Management Sarah Lipsey and Manager of Digital Services Jennifer Razer.

January 19 Executive Team Meeting, Arkansas State Library.

Meeting to discuss training needs shared by all new employees, and ways to standardize onboarding across the agency.

## Manager of Digital Services – Jennifer Razer

### Ongoing Projects

#### Digital Services

The migration to our new digital repository, Preservica, is in the final stretch. Razer is currently working with the Division Manger of Collection Management, Sarah Lipsey, to update the URL link in both OCLC and our library catalog to replace the CONTENTdm URL with the Preservica URL. The Arkansas Rules collection URL replacement of links is complete. This started out as a cost savings project but has turned into an opportunity to clean up catalog records that have been altered by other institutions using OCLC and update copy-cataloging procedures for state documents staff moving forward so that records in our catalog are concise and accurate. Once we have made the modifications to the catalog records, we will replace CONTENTdm with Preservica as our public-facing digital repository on the website.

#### State Documents Depository and Clearinghouse

The State Documents staff continues to work to keep digital submissions up to date while new staff are going through onboarding and training sessions to assist with the workload. Most of the processing of physical documents has been paused while new staff are trained in processing digital publications. Madison has taken over the bulk of the training for Digital Services Librarian, Evelyn Sartin while Razer serves to guide and advise as necessary. Razer and Madison continue to train in Madison’s Senior Librarian duties.

State Documents statistics for this reporting period are as follows:

Arkansas Documents Digital Publications		Arkansas Rules Digital Publications	
New titles processed	Total titles processed	New titles processed	Total titles processed
68	2,626	26	39

Digital Services staff continue to be available to external state agency staff who have questions regarding their document submissions, and we provide liaison training upon request. Staff also reach out to agencies to request that our gov-docs email account be subscribed to distribution lists for news releases and other applicable documents for inclusion into the State Documents collection.

Shipping lists [412](#) and [413](#) were sent out to depository libraries. Beginning with Shipping List 413, staff chose to highlight one state agency and their documents that were submitted during that collection period. The first agency highlighted was the Arkansas Department of Health and a few documents of note that were added to the digital collection are included below:

OCLC: 1407057771 [Viral respiratory diseases weekly report. Arkansas. Department of Health](#)

OCLC: 856918652 [Meeting Minutes / Arkansas. Department of Health](#)

OCLC: 1407117737 [Rules for hospitals and related institutions in Arkansas / Department of Health](#)

OCLC: 1407232067 [Arkansas State Board of Health rules pertaining to reportable diseases](#)

## Federal Depository Library Program (FDLP)

Federal Documents staff remain busy processing documents and are continuing their effort to inventory the microfiche collection. The Biennial Survey of Depository Libraries was completed and returned to the Government Printing Office (GPO). The FLDP is moving towards digital only and that will affect the workflow for staff. Razer and Etchison are working to review current procedures and determine new workflows once we have more information about the upcoming changes to the program.

Federal Documents statistics for this reporting period are as follows:

New titles - Physical	New titles - Digital
2,979	2,236

### Site Visits/Meetings/Training:

Nov 15; 22; 29 Digital Services Meeting, Arkansas State Library.

Standing meeting to discuss various section projects, issues, and priorities. Participants: Division Manager of Collection Management Sarah Lipsey and Manager of Digital Services Jennifer Razer.

Nov 9 Federal Documents Meeting, Arkansas State Library.

Standing meeting to discuss various section projects, issues, and priorities. Participants: Manager of Digital Services Jennifer Razer and Federal Depository Library Coordinator Wendy Etchison.

Dec 4 GODORT - State Documents Collaborative Group Meeting

Session featuring speakers from New Mexico, Alaska, South Carolina, and Washington State Libraries focusing on state documents collection policies.

January 18 State Documents Agency Liaison Training

Provided a training session to two new liaisons from the Arkansas Public Employee Retirement System (APERS). The training session focused on explaining the purpose of the state documents program and clearinghouse and how to submit documents for inclusion into the collection.

Participants: Manager of Digital Services Jennifer Razer and Senior Librarian Lanette Madison.

## Manager of Acquisitions -Katie Walton

### On-Going Projects:

#### **Acquisitions**

Toshona Carter joined the department at the new Acquisitions Senior Librarian in November. Toshona was formerly a Fiscal Support Specialist in the Business Office. During her time at the State Library, she earned her MLIS from Texas Woman's University and left to work for the North Little Rock Public Library. Toshona's previous experience with purchasing has been a huge asset to the Acquisitions Department.

The Acquisitions Librarian position was posted to the AR Careers job site in December, and we are currently reviewing applications.

#### **Arkansas Digital Library Consortium**

There are currently 99,689 titles in the shared collection- 69,663 eBooks, 24,587 audiobooks, and 5,439 magazine titles. As of January 12, there have been 330,035 checkouts during the last quarter by 31,524 users.

ADLC had 1,522,606 checkouts from 49,749 users in 2023. This is the third year in a row that we have surpassed one million digital checkouts and participated in [OverDrive's Million Checkout Club](#). In the upcoming weeks, OverDrive and AR State Library Staff will collaborate to create a press release to announce this momentous achievement. ADLC members are encouraged to add personal news about their specific libraries and send press releases onto their local newspapers.

#### **Arkansas Traveler Statewide Resources**

The next Traveler subscription period will begin August 1, 2024. The following vendors responded to our request for proposals and were considered by the committee. Many of these bids included high quality resources, which made it challenging to keep within the \$850,000 annual budget.

- AM
- Bloomsbury (ABC-Clio)
- Brainfuse
- Craft and Hobby
- Data Axle
- EBSCO
- Encyclopaedia Britannica
- Gale
- Grey House
- Infobase
- Mango Languages
- Mometrix
- Pronunciator
- ProQuest
- Sage
- TeachingBooks
- Transparent Language
- Tumbleweed
- World Book

The Traveler Advisory Committee met and reviewed the submissions on Tuesday, January 9 and Thursday, January 11. The conversations were both thorough and productive, and the Committee is confident in their recommendations to the esteemed members of the State Library Board. Katie Walton, Manager of Acquisitions, will present the Advisory Committee's recommendations in-person during the February Board meeting.

Below are usage statistics for the Traveler databases from January 2023-December 2023.

*Infobase Science Online*

- Logins: 1,331
- Searches: 10,658
- Views: 30,242

*Infobase Today's Science*

- Logins: 485
- Searches: 1,370
- Views: 3,622

*LearningExpress*

- Registrations: 1,780
- Resources used: 6,723
  - Tests: 4,880
  - eBooks: 683
  - Videos: 495
  - Tutorials: 296
  - Microlesson: 158
  - Articles: 108
  - Games: 61
  - Flash cards: 38
- Page hits: 227,635
- Top 10 Resources
  1. ACT English
  2. NLN-PAX Science
  3. NLN-PAX Mathematics
  4. ACT Reading
  5. WorkKeys Applied Math
  6. Praxis Elementary Education
  7. NCLEX-RN
  8. Keyboarding Tutorial
  9. NLN-PAX Science
  10. ACT Reading

*Mango Languages*

- Total Sessions: 21,860 (may include multiple courses in one session)
- Mobile Sessions: 11,646
- Total Learning Time: 3,774 hours and 20 minutes
- Top 10 Mango Language Courses
  1. Spanish, Latin American 5,581 users
  2. German 2,022 users
  3. French 1,720 users
  4. Japanese 1,428 users
  5. ESL (Spanish) 1,174 users
  6. Italian 1,067 users
  7. Portuguese 726 users
  8. Russian 615 users
  9. Korean 606 users
  10. Chinese, Mandarin 486 users



#### *ProQuest Central*

- Searches: 634,474
- Record views: 1,261,259
- Full text views: 1,060,947

#### *ProQuest Culture Grams*

- Pages viewed: 295,424
- Visitors (unique sessions): 29,117

#### *ProQuest eBook Central*

- Items viewed: 13,804
- Chapter downloads: 8,838
- Book downloads: 2,534

#### *ProQuest HeritageQuest*

- Searches: 24,853
- Downloads: 20,676

#### *World Book*

- Sessions: 145,737
- Searches: 251,728
- Content views: 1,763,288
- Estimated hits: 43,215,060

### **ABC-Clio Subscription**

In November of 2020, the Arkansas Department of Education purchased a subscription to 15 ABC-Clio databases using CLSD grant funds. These resources included *School Library Connection* and 14 Social Studies databases for K-12 students. For ease of access, these resources were provided to all Arkansas residents alongside the Traveler resources. On December 4, 2023, AR State Library staff were informed that the subscription for ABC-Clio would be ending due to the expiration of ADE's CLSD grant funding. The last day of the subscription was December 15, 2023. Manager of Acquisitions Katie Walton sent an announcement out to three library listservs informing them of this change and who to contact at ABC-Clio if they were interested in adding these resources to their collections.

#### Site Visits/Meetings/Training:

November 29                      OverDrive Conference Call  
Scheduled vendor consultation. Participants: Andy Bucher and Tori Casper of OverDrive and Manager of Acquisitions Katie Walton.

January 8                          AAIM Board Meeting  
Manager of Acquisitions Katie Walton attended an emergency board meeting with the Arkansas Association of Instructional Media.

January 9                          Traveler Advisory Committee Meeting  
Acquisitions Manager Katie Walton hosted a virtual meeting for the Traveler Advisory Committee. Committee members reviewed submitted vendor bids and chose recommendations for the next round of Traveler Statewide Digital Resources.

January 11                      Traveler Advisory Committee Meeting  
Acquisitions Manager Katie Walton hosted a virtual meeting for the Traveler Advisory Committee. Committee members reviewed submitted vendor bids and chose recommendations for the next round of Traveler Statewide Digital Resources.

January 18                      World Book Vendor Call  
Manager of Acquisitions Katie Walton spoke with Wendell Reeves and Jeff Williamson of World Book about platform updates.

January 20                      AAIM Board Meeting  
Manager of Acquisitions Katie Walton attended the Arkansas Association of Instructional Media quarterly board meeting.

January 23                      Hoopla Vendor Meeting  
Acquisitions Manager Katie Walton spoke with Jeff Clark of Hoopla to discuss Hoopla's pricing options for consortia.

January 24                      OverDrive Conference Call  
Scheduled vendor consultation. Participants: Andy Bucher and Tori Casper of OverDrive and Manager of Acquisitions Katie Walton.



# Join BPL at the Topping Out Celebration



**Friday**  
**November 17th**  
**4:00 pm**



**Fw: Wow! The Mister Rogers Neighborhood Sweater Drive hit a new record!**

Chilcoat, Jennifer (ASLIB) <Jennifer.Chilcoat@ade.arkansas.gov>

Mon 12/18/2023 9:23 AM

To: Jaynie Browne (ASLIB) <jaynie.browne@ade.arkansas.gov>

Will you hold onto this for the February correspondence section? Thanks.

***Jennifer Chilcoat***

*Director, Arkansas State Library*

*A Division of the Arkansas Department of Education*

*900 W. Capitol Ave., Suite 100*

*Little Rock, AR 72201*

[www.library.arkansas.gov](http://www.library.arkansas.gov)

*Phone: (501) 682-2848*

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**From:** Hyatt, Ruth (ASLIB) <Ruth.Hyatt@ade.arkansas.gov>

**Sent:** Monday, December 18, 2023 9:21 AM

**To:** Chilcoat, Jennifer (ASLIB) <Jennifer.Chilcoat@ade.arkansas.gov>; Wann, Jenn (ASLIB) <Jenn.Wann@ade.arkansas.gov>; Cooke, Kristen (ASLIB) <Kristen.Cooke@ade.arkansas.gov>

**Subject:** FW: Wow! The Mister Rogers Neighborhood Sweater Drive hit a new record!

FYI

All the Best,

***Ruth Hyatt***

Coordinator of Youth Services

Arkansas State Library

900 West Capitol Ave, Suite 100

Little Rock, AR 72201

501-682-2860

[ruth.hyatt@ade.arkansas.gov](mailto:ruth.hyatt@ade.arkansas.gov)

[www.library.arkansas.gov](http://www.library.arkansas.gov)

**From:** Nick Starnes <nstarnes@myarkansaspbs.org>

**Sent:** Friday, December 15, 2023 8:07 AM

**To:** Reeca Mayer <rmayer@crawfordcountylib.org>; Arwen <Arwen@flagandbanner.com>; Dixie Tice <dtice@popelibrary.org>; Carlene Morrison <carlene@indcolib.com>; Bella Holloway <bellah@salinecountylibrary.org>; Booneville Library <boonevillelibrary@gmail.com>; Susan Jacobs <susanj@salinecountylibrary.org>; Stacy Barker <sbarker@lonokecountylibrary.org>; Elizabeth Daigle <vdaigle@uada.edu>; Patricia Eaton <peaton@lonokecountylibrary.org>; Van Buren County Public Library <vbcpl2015@gmail.com>; Deborah Meyer <deborah@fcl.org>; Jessica Rutherford <jessica.rutherford@fcl.org>; Jessica Riedmueller <jriedmueller@uca.edu>; Johnye Fisher <seviercountylibrary@yahoo.com>; Dixie Tice <dtice@popelibrary.org>; Hunter Bennett <dumas@searlibrary.org>; Michael <moconnell@ucpls.org>; Christina Danos <cdanos@eurekalibrary.org>; Carlye Dennis <cdennis@faylib.org>; firstfriends345@gmail.com; Arlisa

Harris <aharris@forrestcitylibrary.org>; Johnye Fisher <seviercountylibrary@yahoo.com>; Loretta Keathley <loretta@fcl.org>; Rene Myers <rmyers@co.sebastian.ar.us>; Childrens <childrens@boonecountylibrary.org>; Dixie Tice <dtice@popelibrary.org>; Johnye Fisher <seviercountylibrary@yahoo.com>; Horseshoe Bend Public Library <horseshoebendlib@gmail.com>; aporterfield@madisoncountylibraries.org; Michael <moconnell@ucpls.org>; Elizabeth Daigle <vdaigle@uada.edu>; Chloe Kilcrease <ckilcrease@cals.org>; Kenya Windel <director@newtoncountylibrary.org>; Christinna Holbrook <cholbrook@libraryinjonesboro.org>; Michael <moconnell@ucpls.org>; Chloe Kilcrease <ckilcrease@cals.org>; Hyatt, Ruth (ASLIB) <Ruth.Hyatt@ade.arkansas.gov>; France-Rowland, Julie (ASLIB) <Julie.France-Rowland@ade.arkansas.gov>; Johnye Fisher <seviercountylibrary@yahoo.com>; Ashlee Jones <ajones@lonokecountylibrary.org>; Alan Robinette <arobinette@asutr.edu>; Clare Graham <clare.graham@arkansas.gov>; tina.m.bell@arkansas.gov; jessica@fcl.org; Elizabeth Daigle <vdaigle@uada.edu>; Shannon Rodriguez <monticello@searlibrary.org>; misty@fcl.org; jamie.v@baxtercountylibrary.org; Julia Watkins <jwatkins@crawfordcountylib.org>; Tammy Watts <twatts@crawfordcountylib.org>; hcpubliclibrary@yahoo.com; Lacy Wolfe <lacy.wolfe@lamanlibrary.org>; Michael <moconnell@ucpls.org>; Lacy Wolfe <lacy.wolfe@lamanlibrary.org>; Franklin County Library <ozarklibrary@gmail.com>; Booneville Library <boonevillelibrary@gmail.com>; Wendy Martin <wendy.martin@cityofpearidge.com>; Jamie Woods <jamie@mylibrarynow.org>; Brenda Davis <brenda@mylibrarynow.org>; Prairie Grove Library <PrairieGroveLibrary@washingtoncountyar.gov>; Amy Ward <amy@mylibrarynow.org>; Dixie Tice <dtice@popelibrary.org>; Jessica Reeves (Grant County Library) <jessica.reeves@arkansas.gov>; Chloe Kilcrease <ckilcrease@cals.org>; Michael <moconnell@ucpls.org>; Nina Hodgson <nhodgson@springdalelibrary.org>; St. Paul Public Library <library72760@gmail.com>; Michael <moconnell@ucpls.org>; Estella Dudman <estella.arcolibrary@gmail.com>; trudy@fcl.org; mswaim@crawfordcountylib.org; shelia@fcl.org; Sandy Doss <warren@searlibrary.org>; Chloe Kilcrease <ckilcrease@cals.org>

**Cc:** Marge Betley <mbetley@myarkansaspbs.org>; Aaron Utley <autley@myarkansaspbs.org>

**Subject:** Wow! The Mister Rogers Neighborhood Sweater Drive hit a new record!

**Caution:** This is an external email and may contain a suspicious subject or content. Please take care when clicking links or opening attachments. When in doubt, contact [ADE IT Services](#).

Hello all,

I am very pleased to announce that you have officially raised more winter-weather items in this year's sweater drive than in any other year's drive! **The grand total has now reached 7,126 items** (with perhaps a few more left to report). With colder weather approaching and lots of Arkansans going without coats, sweaters, and other winter clothing, I hope you all know that you have once again spread warmth and love to your neighbors in need.

I hope you'll all mark your calendars again for this drive in 2024. And if you know of anyone who was unable to participate this year, please encourage them to jump in for the next one!

From everyone at Arkansas PBS and the Arkansas PBS Foundation, we thank you for your kindness and support. "...in loving and appreciating our neighbor, we're participating in something truly sacred." - Mister Rogers

Gratefully,

Nick Starnes  
Donor & Community Relations Officer

Arkansas PBS Foundation

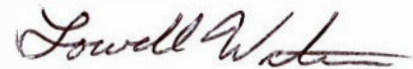
350 S. Donaghey Ave. | Conway, Arkansas 72034

Work Cell - (501) 269-6107

[nstarnes@myarkansaspbs.org](mailto:nstarnes@myarkansaspbs.org) | [www.myarkansaspbs.org](http://www.myarkansaspbs.org)

May you feel all the simple joys  
of this season—  
and may you know how much  
we appreciate you.

Merry Christmas!

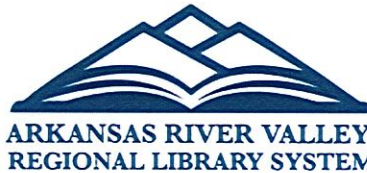


Lowell Waters, Director



Warmest thoughts and best wishes for a  
wonderful holiday and a very happy New Year!

*Bria Kessler*



*Anneke Jeanman*

*Mary Hawkins*

*Affray Dewler*

Your friends at the  
Arkansas River Valley Regional Library System

*Kim Wood*



# Mississippi County Library System

## Initiatives Underway or Pending

Blytheville landscaping renewal

Osceola landscaping renewal

Gaming nights (Osceola)

Increased year-round programming

Savings for a bookmobile

## Future Bookmobile

Goal: \$650000



## Completed Projects 2023

Blytheville solarium finishes

Osceola renovation, Phase I

Wilson renovation and relocation

Blytheville outdoor program seating

Additional "kids focused" logo



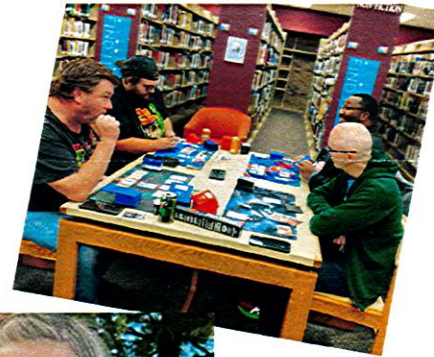
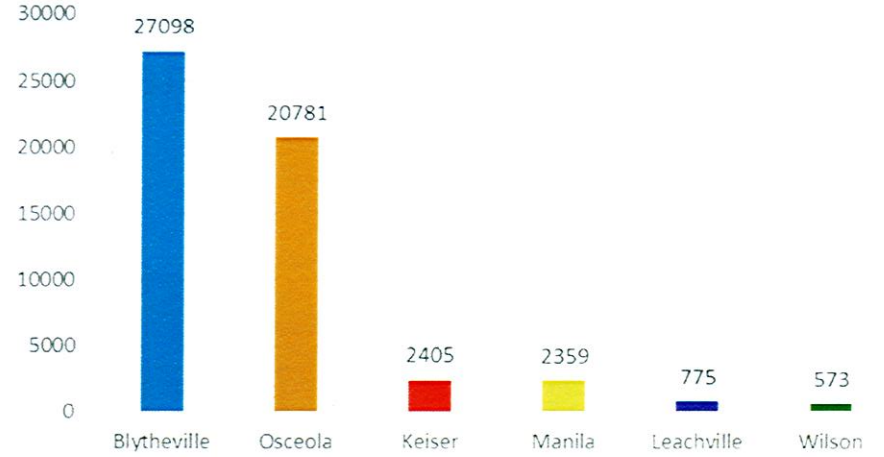
**\$300,000 Blytheville  
Roof & HVAC Renovation  
Loan Repayment**



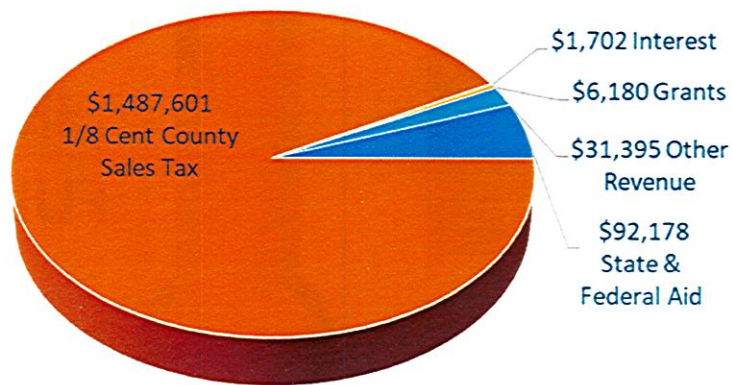
**PAID  
IN  
FULL**



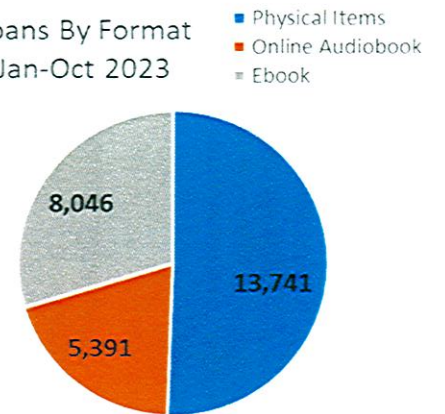
Number of Visitors Past 12 Months



Fiscal Year 2023 Funding Sources



Loans By Format  
Jan-Oct 2023



**Jennifer Wann** | she/her  
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Arkansas State Library  
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[jenn.wann@ade.arkansas.gov](mailto:jenn.wann@ade.arkansas.gov)  
<https://www.library.arkansas.gov/>

**From:** Jill Henson <[jhenson@gclibrary.com](mailto:jhenson@gclibrary.com)>  
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**To:** Wann, Jenn (ASLIB) <[Jenn.Wann@ade.arkansas.gov](mailto:Jenn.Wann@ade.arkansas.gov)>  
**Subject:** My Gratitude

**Caution:** This is an external email and may contain a suspicious subject or content. Please take care when clicking links or opening attachments. When in doubt, contact [ADE IT Services](#).

Good Morning, Jenn!

I was just thinking about how thankful I am to have a job that I love and the support that I have been shown from my library administration but also from the state library. The person that comes to my mind first and foremost is Ruth Hyatt. What an absolute blessing she is to have in our corner! Ruth is so kind and caring, always having time to listen to others concerns and step in and help even before being asked. It is like she has a sixth sense of when someone needs a kind word or a different thought process to work through a situation. She has "caught many balls dropped" by others and I have never heard her complain about extra work. Even when I know she must be worn out from all that she does, Ruth always has a smile for me and asks me if there is anything I need. She is like a mother to us all in that way.

Last year, I was in kind of a work funk, so to speak. I was feeling a bit overlooked and insignificant. Well I will be honest, I was just flat in the middle of a pity party and even thinking of looking for a new job. Even back then I still loved my job but after almost twenty years I felt like there wasn't much more I could give. I remember at one of our conferences I passed by just as someone spoke about how they were feeling unappreciated and it caught my attention. I heard Ruth say that often when you work with the public that is how it can seem. But then she said to think about all of the people we are helping. All of the smiles on children's faces at programs or how you may see one of your storytime kids at the store and their eyes just light up with recognition. How special that child feels when you acknowledge them outside the library. Those words put a new pep in my step and helped me reevaluate how I was looking at things. I was thinking about me and the administration that may or may not even realize what all I do and how much of myself I put into my job. But the kids! They know. They are who I do it for!

The Zoom meetings that Ruth has offered this past year has helped so many different libraries around the state be the best programs possible. Not only bringing high quality programs to our local library but important information for the needs of our communities. Often times we only hear about the bad that is happening or someone's failures. I have made the decision this year that I am going to start calling out the good that I see people doing and singing praise where it belongs. I

start with Ruth Hyatt. She is a jewel in our treasure box that shines on us all giving and giving. She is appreciated by not only myself but I feel confident in saying by everyone she comes in contact with.

Sincerely,

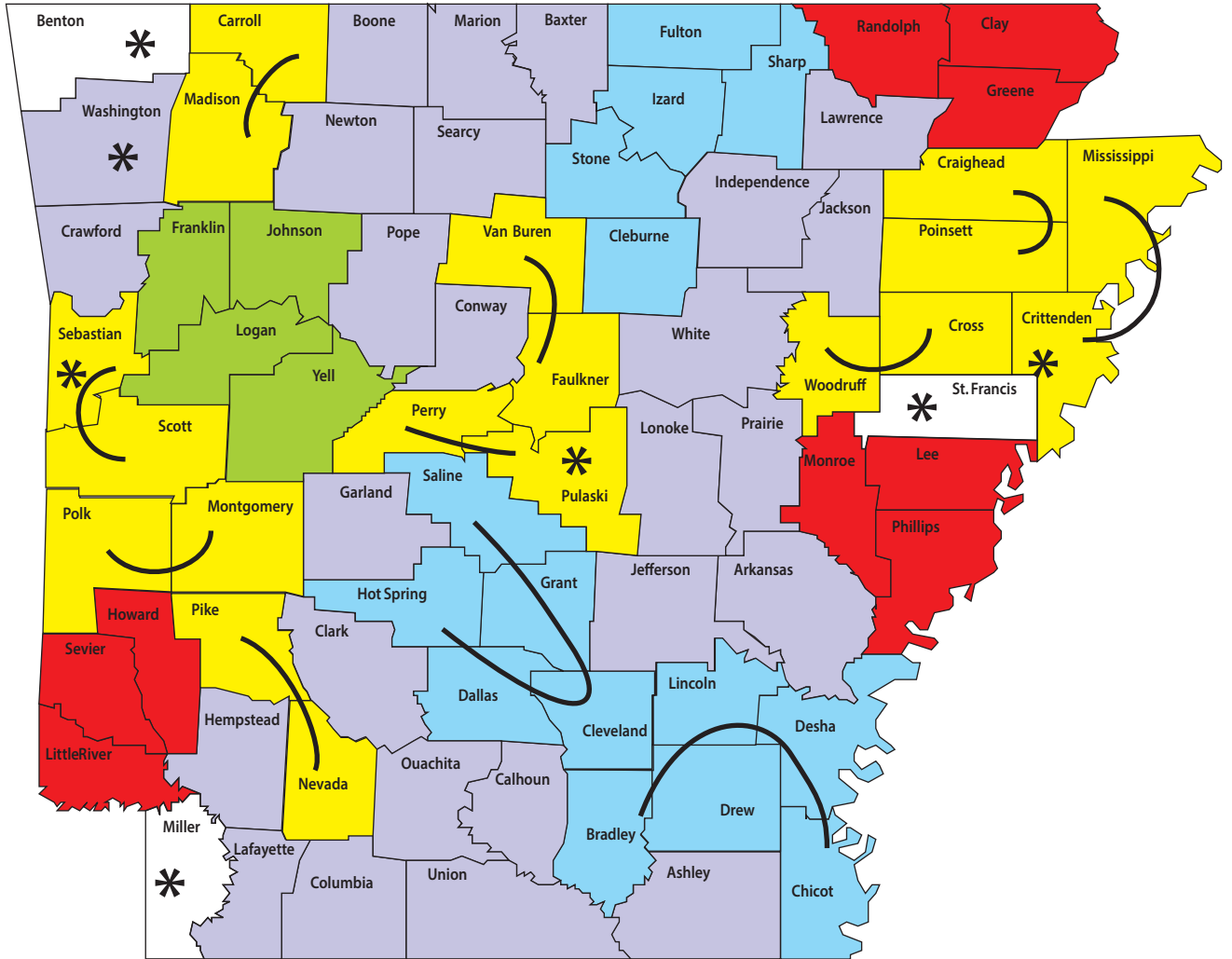
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**Jill Henson**  
**Youth Services Specialist**  
**Garland County Library**  
**1427 Malvern Ave.**  
**Hot Springs, AR 71901**  
**501-623-4161**

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**Jill Henson**  
**Youth Services Specialist**  
**Garland County Library**  
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**Hot Springs, AR 71901**  
**501-623-4161**

# Arkansas Public Library Systems



- 26  One-County System
- 9  Two-County System
- 3  Three-County System
- 7 - \* Independent City Library
- 1  Four-County System
- 3  Five-County System
- 3  No Countywide Library Tax

## Public Libraries of Arkansas by Library Development Districts

<b>Library Name</b>	<b>Mailing Address</b>	<b>City</b>	<b>Zip Code</b>
<b>LDD I</b>			
Arkansas River Valley Regional Library	501 North Front Street	Dardanelle	72834-3507
Donald W. Reynolds Library	300 Library Hill	Mountain Home	72653
Bella Vista Public Library	11 Dickens Place	Bella Vista	72714-4603
Bentonville Public Library	405 South Main Street	Bentonville	72712-5298
Boone County Library	221 West Stephenson Avenue	Harrison	72601-4225
Carroll & Madison Library System	44 Kingshighway A-3	Eureka Springs	72632
Crawford County Library	1409 Main Street	Van Buren	72956-4503
Fayetteville Public Library	401 West Mountain Street	Fayetteville	72701-5819
Fort Smith Public Library	3201 Rogers Avenue	Fort Smith	72903-2953
Gentry Public Library	105 East Main Street	Gentry	72734-0803
Gravette Public Library	119 Main Street NE	Gravette	72736-9363
Iva Jane Peek Public Library	P. O. Box 247	Decatur	72722-0247
Marion County Library	P. O.Box 554	Yellville	72687-0554
Newton County Library	HCR 31, Box 8	Jasper	72641-9401
Pea Ridge Library	P. O. Box 9	Pea Ridge	72751-0009
Pope County Library	116 East Third Street	Russellville	72801-5198
Rogers Public Library	711 South Dixieland Road	Rogers	72758-4513
Scott-Sebastian Regional Library	P. O. Box 400	Greenwood	72936-0400
Searcy County Library	202 East Main	Marshall	72950-9502
Siloam Springs Public Library	205 East Jefferson Street	Siloam Springs	72761-2677
Sulphur Springs Public Library	P. O. Box 275	Sulphur Springs	72768-0275
Washington County Library System	1080 West Clydesdale Drive	Fayetteville	72701-8211
<b>LDD II</b>			
Ash Flat Library	11 Arnhart Drive	Ash Flat	72513
East Central Arkansas Regional Library	410 East Merriman	Wynne	72396-2947
Independence County Library	267 East Main Street	Batesville	72501-5605
Lawrence County Library	115 West Walnut Street	Walnut Ridge	72476
Northeast Arkansas Regional Library	120 North Twelfth Street	Paragould	72450-4103
West Memphis Public Library	500 East Broadway	West Memphis	72301
Woolfolk Library	100 North Currie Street	Marion	72364-1858
Crowley Ridge Regional Library	315 West Oak Avenue	Jonesboro	72401-3594
Forrest City Public Library	421 South Washington	Forrest City	72335-3839
Jackson County Library	P. O. Box 748	Newport	72112-0748
Mississippi/Crittenden County Library	200 North Fifth Street	Blytheville	72315-2712
Trumann Public Library	P. O. Box 73	Trumann	72472-0073
White River Regional Library	P. O. Box 1107	Mountain View	72560

Public Libraries of Arkansas by Library Development Districts

<b>Library Name</b>	<b>Mailing Address</b>	<b>City</b>	<b>Zip Code</b>
<b>LDD III</b>			
Central Arkansas Library System	100 Rock Street	Little Rock	72201-1624
Conway County Library	101 West Church	Morrilton	72110-3399
Fairfield Bay Library	369 Dave Creek Pkwy.	Fairfield Bay	72088-1183
Faulkner-Van Buren Regional Library	1900 Tyler	Conway	72032-3240
Lonoke County Library	204 East 2nd Street	Lonoke	72086-2858
Mid-Arkansas Regional Library	202 East Third Street	Malvern	72104-3910
North Little Rock Library Public System	2801 Orange	North Little Rock	72114-2296
Saline County Library	1800 Smithers Drive	Benton	72015-3108
White County Library System	113 East Pleasure Avenue	Searcy	72143-7709
<b>LDD IV</b>			
Calhoun County Library	P. O. Box 1162	Hampton	71744-1162
Clark County Library	609 Caddo Street	Arkadelphia	71923-0609
Columbia County Library	2057 North Jackson Street	Magnolia	71753
Garland County Library	1427 Malvern Avenue	Hot Springs	71901-6316
Hempstead County Library	500 South Elm Street	Hope	71801-5222
Lafayette County Library	219 East 3rd Street	Lewisville	71845-8075
Ouachita Mountains Regional Library	P. O. Box 189	Mount Ida	71957-0189
Polk County Library	410 8th Street	Mena	71953
Public Library of Camden & Ouachita County	120 Harrison Avenue	Camden	71701-3968
Southwest Arkansas Regional Library	129 Meadow Ridge Lane	Hope	71801
Texarkana Public Library	600 West Third Street	Texarkana, TX	75501-5054
Tri-County Regional Library System	200 W. Stillwell	DeQueen	71832
Union County Library System	200 East Fifth	El Dorado	71730-3897
<b>LDD V</b>			
Arkansas County Library	2002 South Buerkle Street	Stuttgart	72160-6508
Ashley County Library	211 East Lincoln	Hamburg	71646-3217
Crossett Public Library	1700 Main Street	Crossett	71635-2962
DeWitt Public Library	205 West Maxwell Street	DeWitt	72042-1942
Phillips-Lee-Monroe Regional Library	702 Porter	Helena	72342-3142
Public Library of Pine Bluff & Jefferson County	600 S. Main St.	Pine Bluff	71601
Southeast Arkansas Regional Library System	114 West Jefferson	Monticello	71655-4933

Public Libraries of Arkansas by Library Development Districts

Phone	Fax	E-Mail address	Librarian	Library Name
				<b>LDD I</b>
479-229-4418	479-229-2595	arvls.director@gmail.com	Misty Hawkins	Arkansas River Valley Regional Library
870-580-0987	870-580-0935	kim.c@baxtercountylibrary.org	Kim Crow Sheaner	Donald W. Reynolds Library
479-855-1753	479-855-4475	sadams@bellavistaar.gov	Suzanne Adams	Bella Vista Public Library
479-271-3192	479-271-9051	Hdudley@bentonvillear.com	Hadi Dudley	Bentonville Public Library
870-741-5913	870-741-5913	ginger@boonecountylibrary.org	Ginger Schoenenberger	Boone County Library
870-423-5300	870-423-7117	agriffith@camals.org	April Griffith	Carroll & Madison Library System
479-471-3226	479-471-3226	ewhite@crawfordcountylib.org	Eva White	Crawford County Library
479-856-7000	479-571-0222	djohnson@faylib.org	David Johnson	Fayetteville Public Library
479-783-0229	479-782-8571	jgoodson@fortsmithlibrary.org	Jennifer Goodson	Fort Smith Public Library
479-736-2054	479-736-8567	jboston@gentrylibrary.us	Jaymey Boston	Gentry Public Library
479-787-6955	479-787-6955	kbenson@gravettear.com	Karen Benson	Gravette Public Library
479-752-7323	479-752-8366	ijppublib121@yahoo.com	Karen Taylor	Iva Jane Peek Public Library
870-449-6015	870-449-5808	dana.librarydirector@gmail.com	Dana Scott	Marion County Library
870-446-2983	870-446-2983	director@newtoncountylibrary.org	Kenya Windel	Newton County Library
479-451-8442		pearidgecommunitylibrary@gmail.com	Wendy Martin	Pea Ridge Library
479-968-4368	479-968-3222	rtaurone@popelibrary.org	Riley Taurone	Pope County Library
479-621-1152	479-621-1165	hmilligan@rogersar.gov	Hannah Milligan	Rogers Public Library
479-996-2856	479-996-2236	rmyers@co.sebastian.ar.us	Rene Myers	Scott-Sebastian Regional Library
870-448-2420	870-448-5453	tammiebridwell0920@gmail.com	Tammie Bridwell	Jim G. Ferguson/Searcy County Library
479-524-4236	479-524-3908	sfreedle@siloamsprings.com	Stephanie Freedle	Siloam Springs Public Library
479-298-3753	479-298-3515	sulphurspringslibrary2021@gmail.com	Melinda Griffin	Sulphur Springs Public Library
479-442-6253	479-442-6812	glendaa@wcls.lib.ar.us	Glenda Audrain	Washington County Library System
				<b>LDD II</b>
870-994-2658	870-994-2857	ashflatlibrary@gmail.com	Susan Funnell	Ash Flat Library
870-238-3850	870-238-5434	jpaul@ecarls.org	John Paul Myrick	East Central Arkansas Regional Library
870-793-8814	870-793-8896	carlene@indcolib.com	Carlene Morrison	Independence County Library
870-886-3222	870-886-9520	akburris@hotmail.com	Ashley Burris	Lawrence County Library
870-236-8711	870-236-1442	pdpcomposing@yahoo.com	Mike Rogers	Northeast Arkansas Regional Library
870-732-7590	870-732-7636	osfrank1969@gmail.com	Rebecca Bledsoe	West Memphis Public Library
870-739-3238	870-739-4624	casseywoolfolklib@gmail.com	Cassey Clayman	Woolfolk Library
870-935-5133	870-935-7987	vanessa@libraryinjonesboro.org	Vanessa Adams	Crowley Ridge Regional Library
870-633-5646	870-633-5647	fcpl@forrestcitylibrary.org	Arlisa Price Harris	Forrest City Public Library
870-523-2952	870-523-5218	director@jacksoncolibrary.net	Jennifer Ballard	Jackson County Library
870-762-2431	870-762-2442	lwalters@mclibrary.net	Lowell Walters	Mississippi/Crittenden County Library
870-483-7744	870-483-6833	teaguejanie@hotmail.com	Janie Teague	Trumann Public Library
870-269-4682		wrrlibrary@yahoo.com	Debra Sutterfield	White River Regional Library



Public Libraries of Arkansas by Library Development Districts

Phone	Fax	E-Mail address	Librarian	Library Name
<b>LDD III</b>				
501-918-3000	501-375-7451	ncoulter@cals.org	Nate Coulter	Central Arkansas Library System
501-354-5204	501-354-5206	jay.carter@conwaycountylibrary.org	Jay Carter	Conway County Library
501-884-4930		ffblibrary@live.com	Karen Tangen	Fairfield Bay Library
501-327-7482	501-327-9098	john@fcl.org	John McGraw	Faulkner-Van Buren Regional Library
501-676-6635	501-676-0557	sbarker@lonokecountylibrary.org	Stacy Barker	Lonoke County Library
501-332-5441	501-332-6679	clare.graham@arkansas.gov	Clare Graham	Mid-Arkansas Regional Library
501-758-1720	501-753-0524	crystal.gates@lamanlibrary.org	Crystal Gates	North Little Rock Library Public System
501-778-4766	501-778-0536	leighe@salinecountylibrary.org	Leigh Espey	Saline County Library
501-279-2870	501-268-5682	darla.ino@arkansas.gov	Darla Ino	White County Library System
<b>LDD IV</b>				
870-798-4492	870-798-4492	calcolib@gmail.com	Allie Stevens	Calhoun County Library
870-246-2271	870-246-4189	Clarkcountylibrary@gmail.com	Betsy Fisher	Clark County Library
870-234-1991	870-234-5077	holli@cocolib.org	Holli Howard	Columbia County Library
501-623-4161	501-623-5647	gcl@gclibrary.com	Adam Webb	Garland County Library
870-777-4564	870-777-2915	hempcolib@gmail.com	Courtney McNiel	Hempstead County Library
870-921-4757	870-921-4756	lafcolibrary@gmail.com	Michael Strange	Lafayette County Library
870-867-3812	870-867-3812	omreglibrary@hotmail.com	Brenda Miner	Ouachita Mountains Regional Library
479-394-2314	479-394-2314	polkcountylibrary@yahoo.com	Mary Renick	Polk County Library
870-836-5083	870-836-0163	lrpickett@hotmail.com	Lisa Pickett	Public Library of Camden & Ouachita County
		swarlib@gmail.com	Courtney McNiel	Southwest Arkansas Regional Library
903-794-2149	903-794-2139	ldedmon@txar-publib.org	Laquita Dedmon	Texarkana Public Library
870-584-4364	870-642-8319	tri-countyreglibsystem@hotmail.com	Marilyn Archer	Tri-County Regional Library System
870-863-5447	870-862-3944	moconnell@bartonlibrary.org	Michael O'Connell	Union County Library System
<b>LDD V</b>				
870-673-1966	870-673-4295	asst.director.arco@gmail.com	Clara Jane Timmerman	Arkansas County Library
870-853-2078	870-853-2079	ashcolib@gmail.com	Holly Gillum	Ashley County Library
870-364-2230	870-364-2231	david@crossett.lib.ar.us	David Anderson	Crossett Public Library
870-946-1151	870-946-1151	dewittpl@yahoo.com	Sarah Beth Cole	DeWitt Public Library
870-338-7732	870-338-8855	ral72342@yahoo.com	Linda Bennett	Phillips-Lee-Monroe Regional Library
870-534-4802	870-534-8707	rwilliams@pineblufflibrary.org	Ricky Williams	Public Library of Pine Bluff & Jefferson County
870-367-8584	870-367-5166	director@searlibrary.org	Judy Calhoun	Southeast Arkansas Regional Library System
updated October 2023				

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## Arkansas State Library Board

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Congressional District: 4

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Congressional District: 2

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Congressional District: 2

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Term: 10/18/2024  
Congressional District: 3

\* Chairman 11/2023 - 11/2024

\*\*Vice Chairman 11/2023 -11/202

Rev January 19, 2024

**Arkansas Department of Education**

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**ARKANSAS STATE LIBRARY BOARD  
BYLAWS**

**ARTICLE I**

**NAME**

**Section 1.** The name of this organization shall be the ARKANSAS STATE LIBRARY BOARD as created by Act 489, Acts of Arkansas, 1979.

**Section 2.** The organization shall hereinafter be referred to as the “Board.”

**ARTICLE II**

**PURPOSE**

**Section 1.** The Board shall name the State Librarian.

**Section 2.** The Board shall act as the policy-making and responsible body for the Arkansas State Library and its functions as defined by Act 489 of 1979.

**ARTICLE III**

**MEMBERSHIP**

**Section 1.** The Board shall be composed of seven members appointed by the Governor, subject to confirmation by the Arkansas Senate, for their interest in libraries and statewide library development.

**Section 2.** Appointments made from congressional districts and at-large shall be made in accordance with Ark. Code Ann §13-2-205 (3) or other controlling statutes. \*\*

*\*\* Approved 02-09-2018 by Arkansas State Library Board*

## ARTICLE IV

### OFFICERS

**Section 1.** Officers of the Board shall consist of a Chairman and Vice Chairman. The State Librarian shall serve as executive secretary.

**Section 2.** Nomination and election of officers, with the exception of executive secretary, shall take place at the annual meeting.

**Section 2a.** Officers shall be nominated by a Nominating Committee of members named by the Chairman. Opportunity shall be given for additional nominations to be made from the floor.

**Section 2b.** Consent of all nominees shall be procured prior to nomination.

**Section 2c.** Officers shall be elected at the annual meeting for a term of one year. No officer shall serve for more than two consecutive terms.

**Section 2d.** Election of officers shall be by written ballot, show of hands, voice vote, or acclamation and counted by the executive secretary. \*\*

**Section 3.** Duties of the officers shall be defined by members as need arises.

**Section 3a.** The Chairman shall preside at all meetings and perform the duties generally assigned to this office.

**Section 3b.** The Vice Chairman, in the absence of the Chairman, shall preside over meetings and perform other duties as assigned.

**Section 3c.** The State Librarian, serving as executive secretary, shall keep the minutes of the Board meetings, attend all committee meetings, and perform duties generally assigned to this office. The executive secretary shall serve without vote in meetings of the Board or committees.

**Section 4.** Absences of officers or vacancies of office shall be filled by members as need arises.

**Section 4a.** In the absence of the Chairman, the Vice Chairman shall preside over the meeting and perform other duties as assigned.

**Section 4b.** In the absence of the Chairman and Vice Chairman, when a quorum is present, the members shall elect a temporary chairman to preside at the meeting and perform other duties as assigned.

**Section 4c.** When the office of Chairman is vacated during the year, the Vice Chairman shall serve as Chairman for the remainder of the unexpired term.

**Section 4d.** When the office of Vice Chairman is vacated during the year, the Nominating Committee shall nominate a replacement who shall be duly elected to serve the remainder of the unexpired term.

## **ARTICLE V COMMITTEES**

**Section 1.** The Chairman shall name members of the following STANDING COMMITTEES at the annual meeting.

**Section 1a.** The EXECUTIVE COMMITTEE shall consist of the Chairman, the Vice Chairman, and the executive secretary. This committee shall prepare the agenda for all meetings, call special meetings when deemed necessary, and perform interim duties as assigned by the Board.

**Section 1b.** The NOMINATING COMMITTEE shall be composed of two members appointed by the Chairman by September 1 each year. (The Chairman shall be excluded from membership.) The Committee shall prepare a slate of officers who have consented to serve if elected. \*\*

**\*Section 1c.** the POLICIES AND BYLAWS COMMITTEE shall be composed of the Vice Chairman and two members named by the Chairman. This Committee shall review all policies and bylaws each year and recommend changes or additions where needed.

**Section 1d.** The GOVERNMENTAL LIASON COMMITTEE shall be composed of the Chairman and two members named by the Chairman. The duty of this Committee shall be to work with the State Librarian on all matters concerning local, state, and federal legislation and funding.

*\*Approved 02-01-80 by Arkansas State Library Board*

**Section 1e.** The PERSONNEL COMMITTEE shall be composed of two members named by the Chairman to serve with the Chairman to solicit and review applications and make recommendations to the Board for consideration for the position of State Librarian when a vacancy exists and to serve with the State Librarian to solicit and review applications and make recommendations to the Board for consideration for the managerial positions of associate or deputy directors when a vacancy exists.

**Section 2.** The Chairman shall name such AD HOC COMMITTEES as needed to carry out the functions of the Board.

## **ARTICLE VI**

### **MEETINGS**

**Section 1.** Regular meetings of the Arkansas State Library Board shall be held on the second Friday of February, May, August, and November.

**Section 2.** The annual meeting of the Board for organizational purposes shall be held at the time of the regular meeting in November.

**Section 3.** Special meetings of the Board may be called by the Executive Committee. Upon written request from three members of the Board, the Executive Committee shall be required to call a special meeting. The notices of such special meetings shall state the specific business to be transacted and no business shall be transacted except that stated in the call.

**Section 4.** Notices of all regular meetings and special meetings, when possible, shall be mailed by the State Librarian at least ten days prior to the date of the meeting.

**Section 5.** The order of business for regular meetings shall be:

1. Call to order
2. Reading of the minutes
3. Unfinished business
4. New business
5. Reports
6. Adjournment



**ARTICLE VII**  
**QUORUM, VOTE**

**Section 1.** A majority (four) of the members of the Board shall constitute a quorum for the transaction of business. The Chairman shall count as a member for quorum.

**Section 2.** All business transacted by the Board shall be by majority vote of its members. The Chairman shall vote to confirm unanimity, in case of tie vote or when needed for quorum.

**ARTICLE VIII**  
**AMENDMENTS**

**Section 1.** These bylaws may be amended by majority vote of the members at any regular meeting of the Board provided the amendment was stated in the call for the meeting or had been presented in writing at the previous regular meeting.

**ARTICLE IX**  
**POLICIES, CONTRACTS, AGREEMENTS**

**Section 1.** The Board shall establish by majority vote such policies as may be necessary to carry out the functions of the state library agency and to promote statewide library development.

**Section 2.** Proposed policies or policy changes must be submitted in writing to the members and discussed at a meeting prior to the regular meeting when the vote on the question is to be recorded.

**Section 3.** The Arkansas State Library through majority vote of the Board shall enter into such contracts and agreements with other libraries, institutions, and agencies as may be necessary to carry out the purposes of Act 489 of 1979.

**ARTICLE X**  
**STATE LIBRARIAN**

The State Librarian shall be responsible to the Arkansas State Library Board for the proper management of the Arkansas State Library, for the administration of the policies to carry out the functions of the agency, for the preservation and care of its properties, and for the efficiency of its services.

**ARTICLE XI**  
**PARLIAMENTARY PROCEDURE**  
**AND AUTHORITY**

**Section 1.** Except when in conflict with the provisions of Act 489 of 1979 or these Bylaws, Roberts Rules of Order, Revised, shall govern the proceedings of this Board.

**Section 2.** Act 489 of 1979, is the authority for these bylaws.

“**Section 1.** ... The State Librarian shall serve as executive secretary of the State Library Board, but without vote thereon, and shall attend all of the Board meetings and keep records thereof. The State Librarian shall have charge of the work of the State Library, and shall perform such other duties as the State Library Board may prescribe...”

“**Section 2. (a)** There is hereby created the State Library Board, hereinafter referred to as the “Board”, to consist of seven (7.) members to be appointed by the Governor subject to confirmation by the Arkansas Senate ...

**(b)** The members of the Board shall be appointed by the Governor for reason of their interest in libraries and statewide library development.”

“**Section 3.** ... The Board shall meet at such place or places and shall keep such records as it may deem to be appropriate. The Board shall select annually a Chairman and such other officers as it deems necessary and shall adopt policies and bylaws governing its meetings, the conduct of its business, and the business of the State Library. A majority of its members shall constitute a quorum for the transaction of business, and all business transacted by the Board shall be by majority vote of its members.”

**ASL Board Standing Committee Assignments -- 2022**

Executive Committee: Chair; Vice Chair, and Chilcoat

Nominating Committee: O'Neal and McDonald

Policies & By-Laws Committee: Vice Chair; McDonald and TBD

Government Liaison Committee: Chair; Knox and Campbell

Personnel Committee: Chair; O'Neal and Campbell

[In accordance with the By-Laws, the Chair shall name members of these standing committees at the annual meeting held in November.]

**State Library Board  
Expense Reimbursement and Travel Policy**

In accordance with Act 1211 of 1995, Act 250 of 1997, and Act 1300 of 2003, the Arkansas State Library Board adopts the following policy:

For attendance at regular and special called meetings and in performance of other official board duties, board members shall receive as an expense reimbursement \$60 per day, or the maximum permitted by law, plus mileage at the rate established for state employees. When approved by the board, members may instead receive reimbursement for actual expenses incurred for official business at the rate established for state employees by state travel regulations.

February 9, 2024

## Arkansas State Library -- Staff Directory

2/1/2024

First Name	Last Name	Title	Phone/Fax	Email
<b>Office of the State Librarian</b>			<b>501-682-1526 / 501-682-1533 FAX</b>	
JENNIFER	CHILCOAT	STATE LIBRARIAN		<a href="mailto:jennifer.chilcoat@ade.arkansas.gov">jennifer.chilcoat@ade.arkansas.gov</a>
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DEBORAH	HALL	MANAGER OF GRANTS & SPECIAL PROJECTS		<a href="mailto:debbie.hall@ade.arkansas.gov">debbie.hall@ade.arkansas.gov</a>
		PUBLIC INFORMATION SPECIALIST	<b>VACANT</b>	
<b>Deputy Director/Statewide Sharing &amp; Engagement/Virtual Union Catalog</b>			<b>501-682-2863 / 501-682-1531 FAX</b>	
KRISTEN	COOKE	DEPUTY DIRECTOR		<a href="mailto:kristen.cooke@ade.arkansas.gov">kristen.cooke@ade.arkansas.gov</a>
		LIBRARY COORDINATOR - VIRTUAL UNION CATALOG	<b>VACANT</b>	
<b>Library for the Blind &amp; Print Disabled</b>			<b>501-682-1155 / 501-682-1529 FAX</b>	
KRISTINA	HANCOCK	MANAGER OF LIBRARY FOR THE BLIND & PRINT DISABLED	<b>1-866-660-0885 Toll Free</b>	<a href="mailto:kristina.hancock@ade.arkansas.gov">kristina.hancock@ade.arkansas.gov</a>
JEFFERY	KERSEY	SENIOR LIBRARIAN		<a href="mailto:jeff.kersey@ade.arkansas.gov">jeff.kersey@ade.arkansas.gov</a>
NORMAN	VANDERBILT	LIBRARY SUPPORT ASSISTANT		<a href="mailto:norman.vanderbilt@ade.arkansas.gov">norman.vanderbilt@ade.arkansas.gov</a>
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		MAIL CLERK	<b>VACANT</b>	
		LIBRARY SUPPORT ASSISTANT	<b>VACANT</b>	
		LIBRARY SUPPORT ASSISTANT	<b>VACANT</b>	
<b>Library Development</b>			<b>501-682-1693 FAX</b>	
JENNIFER	WANN	MANAGER OF LIBRARY DEVELOPMENT	<b>501-682-5288</b>	<a href="mailto:jenn.wann@ade.arkansas.gov">jenn.wann@ade.arkansas.gov</a>
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KAREN	O'CONNELL	COORDINATOR OF THE ARKANSAS CENTER FOR THE BOOK	<b>501-682-2874</b>	<a href="mailto:karen.oconnell@ade.arkansas.gov">karen.oconnell@ade.arkansas.gov</a>
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JULIE	FRANCE-ROWLAND	ADMINISTRATIVE SPECIALIST III	<b>501-682-2159</b>	<a href="mailto:julie.france-rowland@ade.arkansas.gov">julie.france-rowland@ade.arkansas.gov</a>
<b>Information Services</b>			<b>501-682-2053 / 501-682-1531 FAX</b>	
		MANAGER OF INFORMATION SERVICES	<b>VACANT</b>	
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AVA	CONWAY	LIBRARY TECHNICAL ASSISTANT		<a href="mailto:ava.conway@ade.arkansas.gov">ava.conway@ade.arkansas.gov</a>
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		LIBRARY TECHNICIAN	<b>VACANT</b>	
<b>Collection Management</b>			<b>501-682-1899 FAX</b>	

### Arkansas State Library -- Staff Directory

2/1/2024

First Name	Last Name	Title	Phone/Fax	Email
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KATIE	WALTON	MANAGER OF ACQUISITIONS	501-682-2266	<a href="mailto:katie.walton@ade.arkansas.gov">katie.walton@ade.arkansas.gov</a>
EMM	COATS	LIBRARY TECHNICIAN - DIGITAL SERVICES		<a href="mailto:emm.coats@ade.arkansas.gov">emm.coats@ade.arkansas.gov</a>
WENDY	ETCHISON	LIBRARY COORDINATOR - DIGITAL SERVICES/FEDERAL DOCS		<a href="mailto:wendy.etchison@ade.arkansas.gov">wendy.etchison@ade.arkansas.gov</a>
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		LIBRARIAN - ACQUISITIONS	VACANT	
		LIBRARY TECHNICIAN - ACQUISITIONS	VACANT	
		LIBRARY TECHNICIAN - DIGITAL SERVICES	VACANT	
		LIBRARY COORDINATOR - DIGITAL SERVICES	VACANT	
		MANAGER OF NETWORK SERVICES	VACANT	
<b>Administration</b>			<b>501-682-1527/ 501-682-1533 FAX</b>	
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		FISCAL SUPPORT SPECIALIST	VACANT	
		FISCAL SUPPORT SPECIALIST	VACANT	
KEN	GIESBRECHT	INFORMATION SYSTEMS COORDINATOR		<a href="mailto:ken.giesbrecht@ade.arkansas.gov">ken.giesbrecht@ade.arkansas.gov</a>



# 2024

January						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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March						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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April						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2	3	4	5	6
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28	29	30				

May						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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June						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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23	24	25	26	27	28	29

July						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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August						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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September						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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29	30					

October						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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27	28	29	30	31		

November						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
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December						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				



State Library Board Meetings, as scheduled



State Observed Holidays

Jan 1 - New Year's Day (Observed); Jan 16 - Dr. Martin Luther King Jr.'s Birthday (Observed); Feb 20 - George Washington's Birthday and Daisy Gatson Bates Day (Observed); May 29 - Memorial Day (Observed); July 4 - Independence Day; Sept 4 - Labor Day; Nov 10 - Veterans Day (Observed); Nov 23 - Thanksgiving Day; Dec 25 - Christmas Eve (Observed); Dec. 26 - Christmas Day (Observed)