STATE LIBRARY BOARD REGULAR MEETING
Third Quarter 2022-2023
February 10, 2023

AGENDA

10:00 a.m.

Call to Order: Pam Meridith, Chairperson

A. Approval of Minutes [November 17, 2022]

Unfinished Business

B. Administration Report/FY2023 Agency Funding

C. State Aid and Scholarships

D. Grants and Special Projects

E. Changes to Arkansas Rules – Scholarship Assistance and Document Services Program

Other Unfinished Business

New Business

F. Consideration of State Aid Waiver Request from Arkansas County

G. State Aid FY2023/Scholarships

H. Reports/Travel and Correspondence

Other New Business

I. Board Information/Election of Officers

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STATE LIBRARY BOARD
REGULAR MEETING
Third Quarter 2023-2024
November 17, 2022

The State Library Board convened on November 17, 2022. Board members present were Donnette Smith (Chair), Jo Ann Campbell (Vice-Chair), Deborah Knox, Joan O'Neal, Pamela Meridith, Donna McDonald, and Lupe Peña de Martínez. Staff members present were State Librarian Jennifer Chilcoat, Deputy Director Kristen Cook, Brooke Crawford, Jenn Wann, Kristina Hancock, Jaynie Whatley, and Katie Walton. Shasta Wagner, ASL's legal liaison with the Arkansas Department of Education, was present.

Smith called the meeting to order at 10:00 a.m. The first item of business was the approval of the minutes from August 12, 2022 [A1]. A motion was made by McDonald, seconded by Knox. The motion passed.

Brooke Crawford, Administrative Services Manager, covered items in Tab B, beginning with an update on personnel. The number of authorized staff is 49, and the agency's Budgeted Staff number is currently 47. Current staff as of November 1 is 39 Full-time positions and 1 extra help position with 2 shared services positions and 10 vacant positions. On October 17, Jaynie Whatley joined the ASL staff in the Administrative Specialist III position and Susan Brewczynski filled the Buyer position.

The deadline for the financial piece of the SPR report, due to IMLS on December 30, was extended to January 31, 2023, due to shipping delays. The closeout for federal and ARPA funds was on September 30. All funds were encumbered by that due date.

Crawford completed her report with a brief overview of the State General Revenue [B2] and the Federal LSTA Revenue [B3] spreadsheets.

Chilcoat reviewed Tab C, which contained the Standards for State Aid to Public Libraries [C1], the Rules Governing Distribution of Scholarship Assistance [C2], and the Scholarship Assistance Application form [C3].

Debbie Hall, Manager of Grants and Special Projects, presented items in Tab D. Hall began her report by noting that IMLS American Rescue Plan Act Funds in Arkansas (ARPA) awarded a total grant of $2,660,308. Of the total amount, $2,337,617 in 75 subgrants went directly to benefit 167 public libraries. This left a sum of $322,691 for the statewide projects.

Chilcoat presented proposed amendments to Arkansas State Library Rules Governing Distribution of Scholarship Assistance, which have not been updated in over a decade. Shasta Wagner from ADE addressed the intent of the revisions and the process necessary to codify them. Revisions to these rules will provide clarification by removing redundant language, assuring adherence to the stated purpose of the scholarship program, and better reflecting current practices. A motion to approve proposed amendments to the Rules was made by Knox, seconded by O'Neal. The motion passed. A motion to approve the proposed changes to the rules for public comment, pending approval from the Governor's office, was made by Meridith and seconded by McDonald. The motion passed.

Lipsey presented proposed amendments to the Arkansas State Library Rules regarding the Document Services Program. A motion was made by Martínez, seconded by Campbell to approve the proposed amendments. The motion passed. A motion to approve the proposed changes to the rules for public comment, pending approval from the Governor's office, was made by Knox and seconded by Campbell. The motion passed.

Chilcoat reviewed Tab F, which contained Public Library Systems Qualifying for State Aid [F1]. A motion was made by Campbell, seconded by McDonald, to approve the list. The motion passed. Chilcoat then

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presented the quarterly allotment for FY2023 State Aid [F2]. A motion to approve the FY2023 State Aid Second Quarter payment was made by Knox, seconded by Martínez. The motion passed.

Scholarship applications [F3] were presented from Central Arkansas Library System (Jordan Ford), Springdale Public Library (Abby Grimsley), Central Arkansas Library System (Tara Protiva-Brown), Van Buren Public Library – Crawford County Library System (Madison Swaim), and Central Arkansas Library System (Elizabeth Wooley). A motion was made by Campbell, seconded by O'Neal to approve the list. The motion passed.

The Recommendation for Scholarship Assistance [F4] was presented, requesting reimbursement for fifteen recipients' coursework. A total of 106 hours were completed for a total sum of $47,700. A motion was made by Meridith, seconded by Knox for the approval of the Recommendation for Scholarship Assistance. The motion passed.

State Librarian Jennifer Chilcoat began her report [G1] by mentioning that our original request for nearly $30 million through the Coronavirus Capital Projects Funds (CCPF) is now being considered as an ARPA request. The ARPA steering committee has recommended that the entirety of $158 million in CCPF funds be used towards broadband infrastructure. Our request continues to be considered. ARPA money is not expected to go through until the end of the legislative session. ASL's 2024/2025 budget has been approved by Governor Asa Hutchinson and by the Arkansas Legislative Council, with the exception of personnel requests. Those requests will be on hold until Sarah Huckabee Sanders takes office.

The ballot measure to reduce the funding level of the Craighead County Jonesboro Library System from a property tax of 2 million to 1 million was approved. Library administrators are currently crafting their response to this development and will be hiring a consultant to assist with planning.

Collection Management is acquiring a much-needed upgrade in the form of two offices. One office will be occupied by Manager of Acquisitions Katie Walton. The second office will be shared by staff currently in cubicles for webinars and the use of digitization equipment.

Eight staff members presented at the ArLA Conference. ADE Chief of Staff Gina Windle presented a session on the Ready for Life Program. Manager of Grants and Special Projects Debbie Hall received the ArLA Distinguished Service Award.

Deputy Director Kristen Cooke began her report [G2] with an update that the 2022 Public Library Survey has been drafted and sent for development. The survey release date is set for January 15, 2023, with a due date of April 14, 2023. The length of the 2022 survey will be shorter with new elements including attempts to better monitor the progress of fine-free initiatives in public libraries in the US states and territories. There has been an extension of the counting period for recorded programs from 7 days to 30 days. Arkansas State Library is exploring new vendor opportunities to collect data from other public libraries. The State Data Coordinators Annual Meeting is due to take place on December 7-9 in Austin, Texas.

Jennifer Wann, Manager of Library Development, [G3] gave an update on the ALL-In sessions. Wann served as the Conference Program Subcommittee Chair for the ArLA annual Conference. Of the 33 proposals submitted to be presented, 24 of those proposals were selected by the Subcommittee. The Subcommittee created a 2.5-day conference schedule comprising of 54 various events. Wann also presented a session at the ArLA Conference.

Wann covered [G4] on behalf of Karen O'Connell, Coordinator of Arkansas Center for the Book. The National Book Festival was held September 3, 2022, in person at the Walter E. Washington Convention Center in Washington, DC. ASL was represented by four staff members at the Festival's Roadmap to Reading, and the 2022 Gems poster and bookmark debuted with a map theme. Attendance for the Book Club Project this year from July to October was 1,105 readers. During that time, the Center shipped 215 book club kits with 2,580 books provided. O'Connell is beginning the process of creating 2023 reading

schedules. The title considerations for 2023 Gems have commenced. The Mockingbird Virtual Union Catalog is transitioning from the development stage to the maintenance stage. O'Connell will appear on KARK hosting Arkansas Style's Book Nook to discuss select reads until January 2023. These book discussions will include *Sea of Tranquility* (October), *Beasts of Prey* (November), *The Dictionary of Lost Words* (December), and *Cult Classic* (January).

Wann then presented [G5] on behalf of Amber Gregory, Manager of E-Rate Services. The Administrative Window for E-Rate applications opened October 25, 2022, and will be open until shortly before the opening of the Application Filing Window. The date of the opening of the Application Filing Window is yet unknown but expected to be similar to last year's, opening in January and closing in March. Virtual E-Rate consultations were held with 19 Arkansas public libraries between August 1 and October 31, 2022.

Wann then presented [G6] on behalf of Ruth Hyatt, Coordinator of Youth Services. The annual Youth Services Workshop is to be held on November 4 at the Vines Center to better meet the needs of Youth Services librarians and staff. The registration goal of 150 was reached. The Collaborative Summer Library Program (CSLP) Manuals for 2023 have been received by the Arkansas State Library and distributed by flash drive, print, or online format. The Youth Services programmers continue to meet every second Friday at 11am via Zoom. Bookmarks and posters for all three of the Arkansas Choice Book Awards were created by Danny Koonce and distributed to schools and libraries. Forty-four libraries are partnering with PBS for Mr. Roger's Sweater Drive this year.

Lastly, Wann covered [G7] on behalf of Janine Jamison-Miller, Coordinator of Training and Development. Thirty Library Juice Academy courses were requested, and 15 evaluations were returned from July through September, 2022. People Connect Institute (PCI) Webinars offered 15 weekly webinars from August through October, 2022. For those webinars, 120 registrations were received, 70 live course participants, and 25 evaluations were returned. During that time frame, there were 190 views of recorded archived content. There were 14 participants for A Gathering of Friends at the Arkansas State Library on October 10. Governor Asa Hutchinson appeared via video and presented the attendees with a proclamation to declare October 16-22 as Friends of the Library Week in the State of Arkansas.

Kristina Hancock, Manager of Arkansas Library for the Blind, began her report [G8] by mentioning that the Early Literacy Tactile Kits have been completed and will be shipped to every library in Arkansas soon. All the "Blue Books" at the back portion of the library have now been removed due to the changeover to Duplication on Demand.

Arkansas State Library's Library for the Blind Program circulated a total of 186,189 books in the Federal fiscal year from October 1, 2021, through September 30, 2022. Of these, 151,368 were by direct mail circulation, 178 were by direct mail circulation of braille books, and 34,643 were patron downloads from the Braille and Audio Reading Program (BARD). Patron downloads increased by five percent from the last fiscal year, accounting for 22 percent of the total circulation. Reader advisors had a total of 26,486 patron interactions. Of these interactions, 9,816 were phone calls received, 1,164 were emails received and responded to, and 1,133 voicemails were received and responded to. 12,288 of these interactions were work follow ups such as curating book orders for patrons or searching and providing reference information, while 1,282 were new patron outreach calls.

There are 902 of Library for the Blind readers registered with the National Library Service for the Blind (NLS) BARD Program. Of those, 460 actively download digital audio, braille books, and magazines. In federal FY 2021, those 460 patrons downloaded 34,643 BARD books and have read them on 1,657 registered Apple and Android mobile devices.

Kristen Cooke then covered [G9] on behalf of Michael Strickland, Manager of Information Services. Strickland gave an on-site presentation at the ArLA Annual Conference in Fort Smith on October 14. Strickland served as a member of the Arkansas Department of Education's Diversity, Equality, and Inclusion Committee, which will present its final report to ADE leadership on November 17. Library

Support Assistant Sherry Chastain has announced her plan to retire on January 27, 2023. Three new displays have been created by Win Gates for the first-floor display cases highlighting "Inventions from Arkansas," Halloween, and "Historic Arkansans."

Sarah Lipsey, Division Manager of Collection Management, presented her report [G10], beginning with an update on the shifting projects that have been initiated to provide much needed space and promote browsing and accessibility of the collection. All shifting projects have been completed except for Documents, which is expected to be relocated soon to the space previously utilized by the Blind and Print Disabled's talking book collection. On September 19, the vacant Library Technician position in Digital Services was filled by Emm (Emmaleigh) Coats.

Katie Walton, Manager of Acquisitions, presented her report [G11], beginning with an update on the shifting and weeding projects in the circulation stacks in order to accommodate future growth. Arkansas Digital Library Consortium (ADLC) has surpassed 1 million checkouts for the year, allowing us to be part of OverDrive's Million Checkouts Club for the second year in a row. Currently there are 102,801 titles in the shared collection, including 76,387 eBooks, 22,153 audiobooks, and 4,260 magazine titles. There have been 357,292 checkouts during the last quarter by 28,933 unique users. As the current Traveler Advisory Committee's term will end on December 31, Walton has begun emailing several listservs and groups requesting nominees for the next Advisory Committee, which will begin its work in January 2023.

Chilcoat reviewed the recent correspondence [G12] and the map of the Arkansas Public Library Systems [G13]. Saline County Library and Garland County Library are in the slow process of attempting to merge. They hoped to complete that process by the first of 2023, but that will be delayed due to issues with getting the retirement benefits to transfer from a county level to system level. Chilcoat then reviewed the list of Public Libraries of Arkansas by Library Development District [G14], as well as the current news clippings relating to the library.

Chilcoat then reviewed the contact information for the State Library Board [H1] and our other contacts in ADE, the Governor's office, and the Attorney General's office [H2].

The Arkansas State Library Board Bylaws were presented [H3], along with the ASL Board Standing Committee Assignments [H5].

The Nominating Committee put forth a slate of officers [H4] which recommended Pamela Meridith as 2023 Board Chair and Lupe Peña de Martínez as 2023 Board Vice-chair. No further nominations were made, and the motion passed.

The section was completed with the staff directory [H6] and the calendar of meetings for 2023 [H7]. Due to the Veteran's Day holiday, the November 2023 meeting cannot be held on November 10, 2023. A motion to change the date to November 17, 2023, was made by McDonald, seconded by Smith. The motion passed.

A motion to adjourn the meeting was made by Smith, seconded by McDonald. The motion passed. The meeting adjourned at 11:40 a.m.

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Approval Date Jennifer Chilcoat, State Librarian

Chilcoat reviewed recent correspondence and news clippings related to the library [F13], as well as the map of Arkansas Public Library Systems [F14] and the list of Public Libraries of Arkansas by Library Development Districts [F15].

Chilcoat reviewed the contact information for the State Library Board [G1] and our other contacts in ADE, the Governor's office, and the Attorney General's office [G2].

The Arkansas State Library Board Bylaws were presented [G3] along with the ASL Board Standing Committee Assignments [G5].

During the nomination of officers [G4], the Board Voted to accept the nominations of Donnette Smith as 2022 Board Chair and Pamela Meridith as 2022 Board Vice-Chair.

A map of the representation of the Board across the State Congressional Districts [G6] was reviewed. The section was completed with the staff directory [G7] and the calendar of meetings for 2022 [G8].

A motion to adjourn was made by Knox, seconded by Cooper. The motion carried. The meeting adjourned at 11:58 a.m.

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Approval Date Jennifer Chilcoat, State Librarian

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Administrative Services Manager – Brooke Crawford

Human Resources:
Authorized staff: 49 (+2 Shared Services positions = 51 total staff)
Budgeted staff: 47
Current staff @ 2/1/23: 38 Full-Time, 2 Shared Services positions, 1 Extra Help, 11 Vacant Positions.

Retirements: Tina Youngblood, 12/31/22, Librarian – Digital Services
Sherry Chastain, 1/28/23, Library Support Assistant – ILL

Federal Closeout:
All funds were spent, and all reports were submitted to IMLS on December 15, 2022.

State Vehicle:
We are in the process of trying to replace our 2012 Dodge Caravan with a new Chrysler Pacifica minivan that is currently on state contract. We have received approval from IMLS to use federal funds for the purchase and are now awaiting approval from the DFA – Vehicle Fleet Management Division.

SLAA:
Every 2 years, we fill out the State Library Administrative Agency (SLAA) Survey. This survey is filled out by every state and plays an important role in a national data collection effort. The survey opened on January 19 with a deadline of March 17, but was submitted and certified on January 26.

Session:
The 94th General Assembly Regular Session convened on Monday, January 9, 2023. This session will be 60 days unless extended by the legislature. The ASL Appropriation Bill is HB1093 (see attachment).

Training:
Erin Sebree, Trish Luckadue and myself all attended a training on January 17 for the new Asset Works. This is the new system that the Office of Procurement – M&R division is going to start using for disposal of assets. Trainings are going on in January and February, and it is expected to go live in March 2023. It is very similar to the old eForms software that was previously used but Asset Works is tied into the AASIS Inventory list. For assets, it will automatically input all critical information when an asset number is entered.

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STATE GENERAL REVENUE
EPA0100 BUDGET DISTRIBUTION FY2023
BY COMMITMENT ITEM
JAN 31, 2023

COMMITMENT ITEM	DESCRIPTION	TOTAL APPRO.	TOTAL BUDGETED	% OF TOTAL BUDGET	TOTAL EXPENDED	BALANCE	% REMAINING
501:00:00	Reg. Salaries	$1,668,241	$1,668,241	46.3%	$928,223	$740,018	44%
501:00:01	Extra Help	$5,000	$5,000	0.1%	$4,847	$153	3%
501:00:03	Pers. Svcs. Matching	$583,233	$583,233	16.2%	$329,819	$253,414	43%
	Total Salaries & Matching	$2,256,474	$2,256,474	62.6%	$1,262,888	$993,586	44%
502:00:02	Operating Expenses	$1,125,091	$1,120,138	31.1%	$671,333	$448,805	40%
505:00:09	Conf. & Travel	$7,428	$7,428	0.2%	$2,558	$4,870	66%
506:00:10	Prof. Fees & Services	$0	$0	0.0%	$0	$0	0%
512:00:11	Capital Outlay	$0	$0	0.0%	$0	$0	0%
	Total M & O	$1,132,519	$1,127,566	31.3%	$673,891	$453,675	40%
509:00:46	Books/Subscriptions	$220,243	$220,243	6.1%	$158,208	$62,035	28%
	TOTALS	$3,609,236	$3,604,283	100.0%	$2,094,986	$1,509,297	42%
	M&R paid to ASL account					$0	100%

FEDERAL LSTA REVENUE
FEL0100 FEL0200 BUDGET DISTRIBUTION FY2023
BY COMMITMENT ITEM
JAN 31, 2023

COMMITMENT ITEM	DESCRIPTION	TOTAL APPRO.	TOTAL BUDGETED	% OF TOTAL BUDGET	TOTAL EXPENDED	BALANCE	% REMAINING
501:00:00	Reg. Salaries	$458,958	$458,958	14.7%	$237,192	$221,766	48%
501:00:01	Extra Help	$22,000	$22,000	0.7%	$8,160	$13,840	63%
501:00:03	Pers. Svcs. Matching	$183,704	$183,704	5.9%	$106,024	$77,680	42%
	Total Salaries & Matching	$664,662	$664,662	21.3%	$351,375	$313,287	47%
502:00:02	Operating Expenses	$2,267,204	$2,267,204	72.7%	$1,454,246	$812,958	36%
505:00:09	Conf. & Travel	$137,700	$137,700	4.4%	$50,088	$87,612	64%
506:00:10	Prof. Fees & Services	$10,000	$10,000	0.3%	$0	$10,000	100%
512:00:11	Capital Outlay	$40,000	$40,000	1.3%	$0	$40,000	100%
	Total M & O	$2,454,904	$2,454,904	78.7%	$1,504,334	$950,570	39%
	TOTALS	$3,119,566	$3,119,566	100.0%	$1,855,709	$1,263,857	41%

ARKANSAS STATE LIBRARY
900 WEST CAPITOL, STE 100
LITTLE ROCK, ARKANSAS 72201-3108

STANDARDS FOR STATE AID TO PUBLIC LIBRARIES

Authorized by Act 489, Acts of Arkansas, 1979

1.0 ORGANIZATION

1.1 All county libraries, including those in county or regional systems, shall be organized in accordance with Act 244 of 1927. All city libraries, including those in county or regional systems, shall be organized in accordance with Act 177 of 1931.

1.2 County and city libraries shall provide evidence to the State Library Board of organization and operation as a department of county or municipal government.

1.3 Public library systems composed of county and/or city libraries shall provide evidence to the State Library Board of organization and operation under the provisions of a formal interlocal agreement, as provided in Section 90, Act 742 of 1977.

2.0 GOVERNANCE

2.1 Policies for city, county, and regional library systems shall be established by legally constituted administrative boards, comprised of trustees serving designated terms, conducting regularly scheduled meetings, preferably not less than quarterly, and functioning with recorded bylaws and policies which are on file with the State Library.

2.2 The library shall comply with the Civil Rights Act of 1964 and shall provide library service for all residents.

2.3 The library director shall submit quarterly, annual, and special reports as required to the State Library and to local boards.

2.4 City, county, and regional library systems shall provide the State Library with a copy of a current long range plan developed for the purpose of guiding the public library administration in the attainment of goals and future planning.

3.0 FINANCE

3.1 The State Library Board supports the concept that libraries or library systems serving populations greater than 50,000, with budgets in excess of $250,000, can render more efficient, effective library service, and preference of support shall be given to the development of such systems.

3.2 All libraries shall maintain the one mill county or city library tax on real and personal property as authorized in Amendments 30 and 38 of the Arkansas Constitution.

3.3 All cities and counties should restore the library tax to the maximum permitted by law by not later than July 1, 1991.

3.4 Libraries should receive additional local support.

3.5 The annual budget for city, county, and regional libraries shall be filed with the State Library. The budget should reflect an amount equal to the previous annual budget, plus growth, with the allocation for materials reflecting comparable growth.

4.0 PERSONNEL

4.1 City, county, and regional library systems participating in the State Aid to Public Libraries program shall be administered by a qualified librarian. A Master's degree in Library Science awarded through a program accredited by the American Library Association is recognized as the minimum qualifying degree.

4.2 Systems employing a new head librarian or director after September 1, 1988, must provide the State Library Board with evidence of a qualifying library degree in order to continue participation in the State Aid to Public Libraries program.

4.3 Public library staff members should be well trained and qualified for their position. They should be encouraged to participate in continuing education and training programs to improve library skills.

4.4 All libraries should have adequate support staff, with no employee receiving less than the current minimum wage.

5.0 FACILITIES

5.1 The county or city government shall provide a suitable building for headquarters operation and adequate quarters for necessary branches.

6.0 RESOURCES AND RESOURCE SHARING

6.1 The library shall maintain a current collection of materials to serve all citizens.

6.2 The library shall agree to provide interlibrary loan service to other libraries in Arkansas.

6.3 The library shall coordinate services for the blind and physically handicapped with the sections of the Arkansas State Library which administer these services.

7.0 NOTIFICATION

7.1 If the State Library Board determines that a city, county, or regional library or system fails to qualify for participation in the State Aid to Public Libraries program, the State Librarian shall notify the board chairman and the library director via certified mail not later than fifteen working days following that determination.

8.0 RIGHT OF APPEAL

8.1 Upon determination by the State Library Board that a city, county, or regional library or system fails to qualify for participation in the State Aid to Public Libraries program, the library or system shall have the right to appeal that decision at the next scheduled meeting of the State Library Board. Intent to appeal must be filed in writing with the State Librarian not more than thirty days following receipt of a notice of failure to meet the standards.

8.2 All appeals shall be presented to the State Library Board in an open hearing, with the final determination to be made by the State Library Board.

8.3 The State Library Board may provisionally approve a city, county, or regional library or system for a period of time they deem sufficient to rectify deficiencies. The Board may grant additional waivers upon acceptance of satisfactory evidence of progress.

ARKANSAS STATE LIBRARY
RULES GOVERNING DISTRIBUTION OF
SCHOLARSHIP ASSISTANCE

1.00 REGULATORY AUTHORITY

1.01 These rules shall be known as Arkansas State Library Rules Governing the Distribution of Scholarship Assistance.

1.02 These rules are enacted pursuant to the Arkansas State Library's authority under Act 489, Acts of Arkansas 1979, Arkansas Code Anno. 13-2-201 et seq.

2.0 PURPOSE

2.01 It is the purpose of these rules to formalize a process already in existence and set reasonable guidelines to make scholarship assistance available to every public library in the state of Arkansas to address the education needs of public library staff working toward the ultimate goal of obtaining a master's degree in library and information science as defined in 3.04. These rules are specifically for the purpose of establishing standards for distributing funds available through the state aid to public library fund administered by the Arkansas State Library.

3.00 DEFINITIONS

3.01 For the purpose of these rules and regulations the applying institution must be a "public library" located in Arkansas which is duly established and recognized pursuant to Arkansas Code 13-2-401, 13-2-501, 13-2-901 and those libraries which have been determined by the Arkansas State Library to be functioning as a "public library."

3.02 ASL refers to the Arkansas State Library.

3.03 ALA refers to the American Library Association.

3.04 A master's degree refers to the educational award given by a library school whose program is accredited by the ALA.

3.05 State Aid refers to State Aid to Public Libraries

4.0 FOCUS AREA

4.01 To aid Arkansas public libraries in employing master's degree librarians by providing educational opportunities for public library staff members through traditional, on-campus or distance learning.

5.0 ELIGIBILITY STANDARDS

5.01 Scholarship funds will be distributed to a public library that submits scholarship application to the ASL Board. Priority will be given as follows:

1. Public libraries eligible for State Aid whose personnel are employed as library directors.
2. Public libraries eligible for State Aid whose personnel are employed positions other than library director.
3. Public libraries not eligible for State Aid but recognized by the ASL as public libraries.

5.02 The applying institution (or its governing body) must be able to accept and administer the scholarship on behalf of the employee.

5.03 Individuals upon whose behalf the library is applying must meet the following standards:

1. Show evidence of completion of 12 semester hours toward the master's degree.
2. Provide a copy of the agreement with the public library concerning employment in a public library for at least one year after completion of the master's degree.
3. Furnish official transcript which shows the individual received a minimum course grade (based upon an "A-F" grading scale), of "B", or if applicable, a "Credit" for a credit/no credit course. "Incompletes" do not qualify for reimbursement.
4. Agree to remain employed by a public library in the state of Arkansas for a duration of one year upon completion of degree.

6.0 ADMINISTRATION

6.01 The scholarship will be administered by the ASL Board.

7.0 SCHOLARSHIP PROPOSALS

7.01 The proposals shall include an application from the applicant library. The ASL Board shall review the proposals for approval. Proposals shall be consistent with Arkansas Code and existing ASL rules regarding an ALA accredited library program.

7.02 Funding may include but is not limited to tuition, materials, travel, lodging, and other items associated with educational costs.

8.0 DISTRIBUTION OF FUNDS

8.01 The ASL Board will budget and distribute funds appropriated for each biennium from the Arkansas State Legislature according to the following:

1. The total amount of funds to be distributed will be determined by the ASL Board each year at a minimum of 1% of the appropriated State Aid to Public Libraries.
2. Funds may provide as many scholarships as are requested each year. All monies not disbursed shall be returned to the State Aid fund for distribution.
3. Funds may be disbursed to the applicant library at the completion of each semester.
4. Funds will be distributed via scholarship for each individual as identified by the ASL Board in accordance with eligibility. Each scholarship will include a set of assurances and provisions required in the eligibility standards.

8.02 The ASL Board reserves the right to approve and/or deny any scholarship applications.

-- Approved by the State Library Board, August 12, 2005

Arkansas State Library
Scholarship Assistance Application

Instructions: Complete this form to apply for State Aid funds to underwrite a scholarship award from your library to an employee who has been admitted to the graduate program in an ALA-accredited library school. Attach to this form all appropriate documentation, such as a letter of admission from the library school, a letter of agreement from the employee who will benefit from the local scholarship award, and a copy of the minutes of the meeting of the local library board at which the application was approved.

APPLICANT

State Aid grant funds are requested to underwrite a scholarship award from this public library to an employee who has been admitted to a graduate program in an accredited library school. The applicant library agrees to award the full amount of the scholarship award to the employee. The employee has agreed to provide transcripts as evidence of credits earned each semester and to remain on the job for a period of one (1) year following grant of aid. If these conditions are not met, the applicant library agrees to refund to the State Library all grant funds paid under this award.

Applicant Library Name

Mailing Address

City/State/Zip Code + 4 digit extension

Phone Number Fax Number

Name of Library Board Chair (PLEASE PRINT)

Signature of Library Board Chair or Official Designee Date

AGREEMENT

I have applied to my employer for a scholarship grant. I am enrolled in a graduate program in an accredited library school and have completed the first twelve (12) hours credit. Supporting documents are attached. I have agreed to furnish transcripts at the end of each semester as evidence of credits earned, to remain employed in an Arkansas public library for at least one year following grant of aid and to fulfill any local requirements. If I do not fulfill these agreed conditions, I understand that I must repay to the applicant library all funds paid to me from this award.

Participant Name (PLEASE PRINT)

Participant's Signature Date

RECOMMENDATION

I have reviewed this application and the supporting documents. I recommend that the State Library Board ( ) approve ( ) deny this application.

Signature of State Librarian Date

ACTION TAKEN

In a regular meeting of the State Library Board held on _____ the Board voted to ( ) approve ( ) deny this application.

Signature of State Library Board Chairman Date

Manager of Grants & Special Projects – Debbie Hall

Federal Grants to States Program (LSTA)

FFY21 State Program Report
The FFY21 State Program Report (SPR) was submitted to IMLS at the end of December. It is in the review process by our program officer.

LSTA Grants to States Award
The federal grant award beginning October 1, 2023, will be $2,163,113. This is $200,000 more than the current award and the first time we have received over two million dollars. The official notification has not been posted on the federal grants management website. Attached is the Grants to States Allotment table with the award amount and required match.

Although this seems to be a significant increase, the cost of materials and services for current projects has increased quite a bit due to inflation. Much of this increase will go towards keeping our current projects on track.

Acronyms
ADE – Arkansas Department of Education
ASL – Arkansas State Library
G2S – Grants to States
IMLS – Institute of Museum and Library Services
LSTA – Library Services and Technology Act
SPR – State Program Report (annual LSTA G2S report to IMLS)
FFY – Federal Fiscal Year

INSTITUTE OF MUSEUM AND LIBRARY SERVICES
LIBRARY SERVICES AND TECHNOLOGY ACT
STATE ALLOTMENT TABLE
FY 2023 IMLS Appropriations (Public Law 117-328)

Total Distributed to States: $180,000,000

State	Federal Funds from IMLS (66%) (1), (2)	State Matching Funds (34%)	Federal & State Funds
ALABAMA	$2,937,847.00	$1,513,436.33	$4,451,283.33
ALASKA	$1,280,152.00	$659,472.24	$1,939,624.24
ARIZONA	$3,810,439.00	$1,962,953.42	$5,773,392.42
ARKANSAS	$2,163,113.00	$1,114,330.94	$3,277,443.94
CALIFORNIA	$15,905,100.00	$8,193,536.36	$24,098,636.36
COLORADO	$3,230,237.00	$1,664,061.48	$4,894,298.48
CONNECTICUT	$2,384,829.00	$1,228,548.27	$3,613,377.27
DELAWARE	$1,388,921.00	$715,504.76	$2,104,425.76
FLORIDA	$8,478,750.00	$4,367,840.91	$12,846,590.91
GEORGIA	$5,167,570.00	$2,662,081.52	$7,829,651.52
HAWAII	$1,550,003.00	$798,486.39	$2,348,489.39
IDAHO	$1,740,506.00	$896,624.30	$2,637,130.30
ILLINOIS	$5,805,012.00	$2,990,460.73	$8,795,472.73
INDIANA	$3,609,501.00	$1,859,439.91	$5,468,940.91
IOWA	$2,222,261.00	$1,144,801.12	$3,367,062.12
KANSAS	$2,121,682.00	$1,092,987.70	$3,214,669.70
KENTUCKY	$2,723,227.00	$1,402,874.52	$4,126,101.52
LOUISIANA	$2,752,989.00	$1,418,206.45	$4,171,195.45
MAINE	$1,529,054.00	$787,694.48	$2,316,748.48
MARYLAND	$3,354,251.00	$1,727,947.48	$5,082,198.48
MASSACHUSETTS	$3,666,379.00	$1,888,740.70	$5,555,119.70
MICHIGAN	$4,831,975.00	$2,489,199.24	$7,321,174.24
MINNESOTA	$3,183,362.00	$1,639,913.76	$4,823,275.76
MISSISSIPPI	$2,062,606.00	$1,062,554.61	$3,125,160.61
MISSOURI	$3,359,329.00	$1,730,563.42	$5,089,892.42
MONTANA	$1,428,817.00	$736,057.24	$2,164,874.24
NEBRASKA	$1,751,539.00	$902,307.97	$2,653,846.97
NEVADA	$2,213,574.00	$1,140,326.00	$3,353,900.00
NEW HAMPSHIRE	$1,532,831.00	$789,640.21	$2,322,471.21
NEW JERSEY	$4,536,994.00	$2,337,239.33	$6,874,233.33
NEW MEXICO	$1,807,075.00	$930,917.42	$2,737,992.42
NEW YORK	$8,514,600.00	$4,386,309.09	$12,900,909.09
NORTH CAROLINA	$5,085,881.00	$2,619,999.30	$7,705,880.30
NORTH DAKOTA	$1,056,326.00	$544,167.94	$1,600,493.94
OHIO	$5,489,577.00	$2,827,963.91	$8,317,540.91
OKLAHOMA	$2,501,254.00	$1,288,524.79	$3,789,778.79
OREGON	$2,619,286.00	$1,349,329.15	$3,968,615.15
PENNSYLVANIA	$5,953,942.00	$3,067,182.24	$9,021,124.24
RHODE ISLAND	$1,417,691.00	$730,325.67	$2,148,016.67
SOUTH CAROLINA	$3,017,410.00	$1,554,423.33	$4,571,833.33
SOUTH DAKOTA	$1,347,458.00	$694,145.03	$2,041,603.03
TENNESSEE	$3,692,869.00	$1,902,387.06	$5,595,256.06

TEXAS	$12,468,135.00	$6,422,978.64	$18,891,113.64
UTAH	$2,291,110.00	$1,180,268.79	$3,471,378.79
VERMONT	$1,247,111.00	$642,451.12	$1,889,562.12
VIRGINIA	$4,316,228.00	$2,223,511.39	$6,539,739.39
WASHINGTON	$3,973,351.00	$2,046,877.79	$6,020,228.79
WEST VIRGINIA	$1,599,637.00	$824,055.42	$2,423,692.42
WISCONSIN	$3,250,330.00	$1,674,412.42	$4,924,742.42
WYOMING	$1,222,027.00	$629,529.06	$1,851,556.06
DISTRICT OF COLUMBIA	$1,256,558.00	$647,317.76	$1,903,875.76
PUERTO RICO	$2,230,384.00	$1,148,985.70	$3,379,369.70
AMERICAN SAMOA (3)	$117,040.00	$0.00	$117,040.00
NORTHERN MARIANAS (3)	$119,589.00	$0.00	$119,589.00
GUAM (3)	$164,666.00	$0.00	$164,666.00
VIRGIN ISLANDS (3)	$140,067.00	$0.00	$140,067.00
MARSHALL ISLANDS	$130,920.00	$67,443.64	$198,363.64
MICRONESIA	$138,311.00	$71,251.12	$209,562.12
PALAU	$108,317.00	$55,799.67	$164,116.67
Total	$180,000,000.00	$92,448,389.27	$272,448,389.27

(1) The IMLS Federal funds (allotments) are calculated using the current base provisions set into law (20 U.S.C. § 9101 et seq., see in particular §§ 9123-9133) and population figures from the Bureau of the Census (BOC) as of December 2022. For FY2023, the base amount for states, DC, and PR was $1,000,000, and for all others the base was $100,000.

Population data is pulled from the BOC. Data used in the state allotment table are calculated based on the most recent Census data available at the time of the grant award notification. Therefore, the population data used in the FY2023 table is what was available on the BOC website https://www2.census.gov/programs-surveys/popest/tables/2020-2022/state/totals/NST-EST2022-POP.xlsx as of December 2022.

Population data for American Samoa, Northern Marianas, Guam, Virgin Islands, Marshall Islands, Federated States of Micronesia, and Palau is from the Census International Data Base: https://www.census.gov/data-tools/demo/idb/#/table?COUNTRY_YR_ANIM=2023. This table reflects what was available as of December 2022.

(2) The agency is required to reduce the FY2023 allotment of any State that did not meet their FY2020 Maintenance of Effort (MOE) requirement and did not apply for, or receive, a waiver of the requirement. Those funds deducted from states not meeting the MOE requirement have been distributed across the remaining states in accordance with (1).

(3) Waived pursuant to 48 U.S.C. § 1469a(d).

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Title 13. Libraries, Archives, and Cultural Resources

Chapter I. Arkansas State Library, Department of Education

Part 2. Arkansas State Library — Distribution of Scholarship Assistance

Authority. Arkansas Code § 13-2-207.

BLR Note. This part as promulgated prior to codification into the Code of Arkansas Rules 2024 provided as follows: "Approved by the Arkansas State Library Board, August 12, 2005".

This part as promulgated prior to codification into the Code of Arkansas Rules 2024 was titled "Arkansas State Library Rules Governing Distribution of Scholarship Assistance".

This part as promulgated prior to codification into the Code of Arkansas Rules 2024 provided as follows: "These rules are enacted pursuant to the Arkansas State Library's authority under Act 489, Acts of Arkansas 1979, Arkansas Code Anno. 13-2-201 et seq."

13 CAR § 2-101. Purpose.

(a) It is the purpose of these rules to formalize a process already in existence and set reasonable guidelines to make scholarship assistance available to every public library in the state of Arkansas to address the education needs of public library staff working toward the ultimate goal of obtaining a master's degree in library and information science as defined in 13 CAR § 2-~~103(d)~~ 102(3).

(b) These rules are specifically for the purpose of establishing standards for distributing funds available through the State Aid to Public Libraries fund administered by the Arkansas State Library.

13 CAR § 2-102. Definitions.

As used in this part:

(1) "ASL" means the Arkansas State Library.

(2) "ALA" means the American Library Association.

(3) "Master's degree" means the educational award given by a library school whose program is accredited by the American Library Association.

~~(4) "Public Library" means the applying institution must be a "public library" located in Arkansas which is duly established and recognized pursuant to Arkansas Code §§ 13-2-401 et seq., 13-2-501 et seq., and 13-2-901 et seq., and those libraries which have been determined by the Arkansas State Library to be functioning as a "public library".~~

~~(5)~~ (4) "State Aid" means State Aid to Public Libraries.

13 CAR § 2-103. Focus area.

To aid Arkansas public libraries in employing master's degree librarians by providing educational opportunities for public library staff members through traditional, on-campus, or distance learning.

13 CAR § 2-104. Eligibility standards.

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(a) Scholarship funds will be distributed to a public library that submits a scholarship application to the State Library Board.

(b) Priority will be given as follows:

(1) Public libraries eligible for State Aid whose personnel are employed as library directors;

(2) Public libraries eligible for State Aid whose personnel are employed in positions other than library director; and

(3) Public libraries not eligible for State Aid but recognized by the Arkansas State Library as public libraries.

(c) The applying institution, or its governing body, must be able to accept and administer the scholarship on behalf of the employee. Applying institutions may neither add to nor subtract from the scholarship eligibility requirements imposed on the employee.

(d) Individuals upon whose behalf the library is applying must meet the following standards:

(1) Unless employed as a library director and granted a waiver from the Arkansas State Library Board, ~~S~~show evidence of completion of twelve (12) semester hours toward the master's degree as evidenced by submitting an official transcript;

(2) Provide a copy of the agreement with the public library concerning employment in a public library for at least one (1) year after completion of the master's degree;

(3)(A) After each semester, ~~F~~furnish ~~an official transcript~~ proof of completion of coursework which shows the individual received a minimum course grade, based upon an "A-F" grading scale, of "B", or if applicable, a "Credit" for a credit/no credit course.

(B)"Incompletes" do not qualify for reimbursement; ~~and~~

(4) Show evidence of conferral of degree by submitting an official transcript which indicates the date of conferral;

(~~4~~ 5) Agree to remain employed by a public library in the state of Arkansas for a duration of one (1) year upon completion of degree;

(6) Complete all required coursework and obtain the Master's degree within three (3) years of acceptance to the scholarship program. This requirement may be waived by written appeal to, and approval by, the Arkansas State Library Board.

13 CAR § 2-105. Administration.

The scholarship will be administered by the State Library Board.

13 CAR § 2-106. Scholarship proposals.

(a) The proposals shall include an application from the applicant library.

(b) The State Library Board shall review the proposals for approval.

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(c) Proposals shall be consistent with the Arkansas Code and existing Arkansas State Library rules regarding an American Library Association accredited library program.

(d) Funding may include but is not limited to:

(1) Tuition;

(2) Materials;

(3) Travel;

(4) Lodging; and

(5) Other items associated with educational costs.

(e) Funding shall not be provided for hours in excess of the required number for the degree, nor for required courses not completed within the set number of hours required for the degree.

13 CAR § 2-107. Distribution of funds.

(a) The State Library Board will budget and distribute funds appropriated for each biennium from the General Assembly according to the following:

(1) The total amount of funds to be distributed will be determined by the board each year at a minimum of one percent (1%) of the appropriated State Aid to Public Libraries;

(2)(A) Funds may provide as many scholarships as are requested each year.

(B) All moneys not disbursed shall be returned to the State Aid fund for distribution;

(3) Funds may be disbursed to the applicant library at the completion of each semester; and

(4)(A) Funds will be distributed via scholarship for each individual as identified by the board in accordance with eligibility.

(B) Each scholarship will include a set of assurances and provisions required in the eligibility standards.

(b) The board reserves the right to approve ~~and/~~or deny any scholarship applications.

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ARKANSASrkansas STATEtate LIBRARYibrary
State and Federal DOCUMENTSocuments Depository SERVICES PROGRAMrograms

A. – INTRODUCTION Introduction

Part A.1 Purpose and scope.

(a) **Purpose** Act 489 of 1979 of the Arkansas General Assembly created the Arkansas State Library and provided broader responsibilities than those of the ArkansasState Library Commission. Among the new obligations undertaken by the State Library are those relating to Federal, State, and local publications. These responsibilities are as described in Section 8 of Act 489, and in A.C.A. § 13-2-201, and § 13-2-210 – 13-2-214. The purpose of these this rules and regulations is to implement procedures needed to administer the documents programs.

(b) **Federal regional depository library.** The State Library shall serve as a the regional depository library for Federal documents received from the U.S. Government Printing Publishing Office (GPO) through its Federal Depository Library Program.

(c) **Official collection of Depository for State and lLocal publications Documents.** The State Library shall maintain the official depository collection of State and local documents printed or issued by governmental agencies entities and state-supported institutions of higher learning within Arkansas.

(d) **State and lLocal gGovernment pPublications cClearinghouse.** The State Library shall create and maintain a the State Publications Clearinghouse to gather and distribute publications documents of Arkansas State and local agencies, and to distribute copies of these publications to depository libraries the State Depository Library System.

(e) **Agencies and the deposit of publications document submissions.** All Arkansas State agencies government entities, state-supported institutions of higher learning and all local governments must furnish to the State Library one official permanent depository copy of each of the their publications of the agency for the State Library's permanent depository collection. Additionally, all State agencies and all local governments should furnish to the State Library the number of copies of each publication shall be furnished to the State Library as required by the Clearinghouse.

(f) **Depository libraries.** The State Library will enter into depository agreements with libraries throughout the State, and will to supply these libraries with copies of Arkansas State and local publications. The libraries shall make these publications where they will be made available for reference and research use of by the general public.

Part A.2 Definitions.

As used in these regulations this rule, the following terms have the meaning given them below have the following meaning:.

(a) **State agencyies** means include the General Assembly, and its committees of the General Assembly, constitutional officers, and any department, division, bureau, board, commission, or agency of the State of Arkansas, including state-supported institutions of higher learning.

(b) **Local governments** include Arkansas cities of the first and second class and incorporated towns, and counties, and all boards, commissions, and agencies thereof.

(c) **State ~~publication~~ and~~/or~~ local publication**s includ~~e~~s any document issued or printed by any ~~Arkansas~~ State agency or local government which may be released for distribution, whether in tangible or digital format.

(d) **Printed** means all forms of printing and duplication ~~including publications issued in microform~~.

(e) **Issued** means all forms of dissemination, including digital formats.

(~~e~~f) **Clearinghouse** means the State and Local Government Publications Clearinghouse, the Digital Services ~~unit~~ section of ~~Documents Services~~ the State Library charged with the distribution of publications to depository libraries.

(~~f~~g) **Depository libraries** mean those libraries which enter into a contract with the Arkansas State Library to receive publications from the Clearinghouse. A depository library may elect to become a~~–~~:

i. ~~(1)~~ ~~"~~**Select**~~"~~ depository library that receive~~s~~~~ing~~ only Standard Deposit~~ory~~ Requirement publication types.
ii. ~~(2)~~ ~~"~~**Full**~~"~~ depository library that receive~~s~~~~ing~~ ~~as~~ the complete ~~a~~ collection of S~~tate and local~~ documents ~~as can be~~ obtained by the Clearinghouse for distribution.
iii. **Digital** depository library that provides onsite access to documents that are only received and disseminated by the Clearinghouse in digital formats.

(g~~h~~) **Regional depository library** is the designation given ~~a library~~ by the U.S. Government ~~Printing~~ Publishing Office ~~when that~~ to librar~~y~~ies that agree~~s to undertake certain responsibilities over and above duties required of all depositories of Federal documents.~~ to receive and retain in perpetuity at least one copy of all tangible publications made available to the Federal Depository Library Program.

~~(h) **Professional Librarian** is one who holds the MLS degree from an American Library Association accredited school of library science.~~

~~Part A.3 Advisory Committee for Documents Services.~~

~~(a) **Established.** The State Library Board has chosen to establish a system of Advisory Committees and Councils to administer more efficiently Act 489 of 1979. Accordingly, the State Librarian shall appoint members to an Advisory Committee which shall give advice and counsel to the State Library staff responsible for the implementation and operation of the Documents Services Sections programs.~~

~~(b) **Membership.** The Advisory Committee for Documents Services shall be composed of nine members plus two ex officio members.~~

~~(1) Three professional public librarians;~~
~~(2) Three professional academic librarians;~~
~~(3) Three representatives from State of local agencies;~~

~~(4) The Deputy Director for Information Resources of the Arkansas State Library;~~
~~(5) The Coordinator for Documents Services of the Arkansas State Library.~~

~~(c) **Functions and responsibilities.** The Advisory Committee for Documents Services shall give advice and counsel concerning the functioning of the Documents Services Section as the –~~
~~(1) regional depository library for Federal documents;~~
~~(2) official depository for State and local documents;~~
~~(3) Clearinghouse for State and local documents; and~~
~~(4) shall determine the publication types to be received by select depositories.~~

B. – ~~FEDERAL REGIONAL DEPOSITORY LIBRARY~~ Federal Regional Depository Library

Part B.1 Designation.

The State Library was ~~D~~designat~~ion~~ed as a regional depository library ~~has been made~~ by U.S. Senator Dale Bumpers~~. Act 489 of 1979~~ and A.C.A. § 13-2-210 enables ~~permitted~~ the Arkansas State Library to ~~accept such responsibility~~ assume the role.

Part B.2 Responsibilities.

(~~a~~) **~~Guidelines.~~** The Arkansas State Library ~~follows Guidelines for the depository library system adopted by the Depository Library Council to the U.S. Public Printer~~ shall adhere to the responsibilities of regional libraries listed in 44 U.S.C. 1909-1916 and the *Legal Requirements and Program Regulations of the Federal Depository Library Program* issued by the U.S. Government Publishing Office's Office of the Superintendent of Documents.

~~(b) **Regional depository.** As a regional depository library, the Arkansas State Library will undertake the additional responsibilities described in Section 12 of the Federal Guidelines.~~

C. – ~~OFFICIAL DEPOSITORY FOR STATE AND LOCAL PUBLICATIONS~~ Official Depository for State and Local Documents

Part C.1 Established at the Arkansas State Library.

~~(a) **1980 –** Act 489 of 1979~~ A.C.A. § 13-2-210 established~~d~~s the Arkansas State Library ~~at~~ as the official depository of State and local ~~publications~~ documents. ~~All State agencies and local governments must furnish at least one copy of each publication to the State Library for inclusion in this collection.~~ The~~i~~s official collection was established July 1, 1980.

~~(b) **1947 –** Prior to July 1, 1980, the University of Arkansas Library filled this role of maintaining the official collection of State and local publications. Publications issued prior to July 1, 1980, are accessible to the public at the University of Arkansas Library.~~

Part C.2 Contracts.

The Arkansas State Library may enter into contracts or agreements with ~~the General~~ Mullins Library of the University of Arkansas~~ at Fayetteville,~~ or with the library of any other Arkansas State-supported institution of higher learning~~,~~.

Through contract or agreement, the State Library may ~~to~~ provide ~~through the Clearinghouse~~ any of the duties or functions of any of said libraries pertaining to State or local publications, or to provide depository library services ~~in~~ on behalf of ~~any of said~~ the libraries.

Part C.3 Collection

(a) **Maintenance**.

i. ~~Arkansas State and local publications~~ Materials submitted in accordance with Part E.4 of these rules shall constitute and be maintained as a separate Arkansas Documents collection ~~in~~ at the Arkansas State Library.

ii. Rules promulgated by State government and submitted to the Arkansas State Library in accordance to the Administrative Procedures Act per A.C.A. §25-15-204(e)(1)(B) shall be maintained as a separate collection at the Arkansas State Library.

(b) **Classification.** Arkansas State Library staff ~~will~~ shall assign Arkansas document classification numbers to all Arkansas State and local publications received ~~from any sources, and add to this collection~~. ~~These~~ ~~c~~Classification numbers ~~will~~ shall be ~~made~~ available to depository librari~~ans~~es through communications from the Clearinghouse.

(c) **Cataloging.** Arkansas State Library staff ~~will~~ shall catalog State and local publications according to the current ~~provisions of the Anglo-American cataloging rules and the directives of~~ professional standards developed by the Library of Congress~~, and will make this cataloging information available through on line cataloging facilities~~.

i. Bibliographic records shall be created according to the Resource Description and Access (RDA) cataloging standard, using the Machine-Readable Cataloging Record (MARC) format.

ii. Bibliographic records for digital items hosted in the State Library's online repository shall be created according to the RDA cataloging standard, using a qualified Dublin Core metadata schema. Each Dublin Core element in a digital record shall be mapped to a single MARC field so that digital items may be cross-cataloged, with linked records viewable in both the repository and online public catalog.

Part C.4 ~~Interlibrary loan copies~~ Access.

~~(a) **Number.** In addition to the one official permanent depository copy, all State agencies and local governments must furnish three additional copies of each publication of the governmental entity to the State Library to be added to this collection for interlibrary loan purposes. The few exceptions to this three copy deposit requirement are noted in Part E.7(d) (2).~~

~~(b) **Availability.**~~ Any Arkansas State or local document held by the State Library, or a ~~photocopy~~ duplication thereof, shall be available to any person ~~through the Interlibrary Loan section of the State library~~. In the case of a copyrighted work, the State Library will be governed by the Fair Use provisions of 17 U.S. Code as pertains to photocopying such a work.

(a) Depository materials received pursuant to E.4(a) must be used onsite at the Arkansas State Library, and are not available for lending.
(b) Clearinghouse copies received pursuant to E.4(b) are available for lending by the Arkansas State Library.
(c) A duplication will be provided of any State or local document the Arkansas State Library deems unsuitable for lending or handling due to its physical condition.

~~Part C.5 Publications.~~

~~(a) **Checklist.** The Arkansas State Library shall publish a quarterly list of State and local publications received by the Clearinghouse, or the existence of which becomes known to the Documents Services Section through contact with depository libraries.~~

~~(b) **State agency list.** The Arkansas State Library shall publish from time to time an updated edition or revision of State and local agency corporate author headings, and a list of mailing addresses of these agencies.~~

D. ~~– STATE AND LOCAL GOVERNMENT PUBLICATIONS CLEARINGHOUSE~~ State and Local Government Publications Clearinghouse

Part D.1 Relationship with State and local agencies.

The Clearinghouse shall maintain a network of liaisons representing each state agency or local government to facilitate communication between the Arkansas State Library and each state or local agency concerning the deposit of documents or rules. The Clearinghouse shall make every effort to form new and maintain existing contacts among state and local agencies.

The Arkansas State Library shall provide training to agency liaisons concerning depository submission procedures, including ~~State and local agencies shall be notified to provide~~ the types of documents and proper number of copies ~~of State and local publications for distribution~~ to

~~depository libraries~~ to submit. ~~Every effort shall be made to maintain contact with agency documents liaisons in order to insure that adequate numbers of copies of State or local publications are filed with the Clearinghouse.~~

Part D.2 Services to depository libraries.

(a) **Document shipments.** The Clearinghouse shall ~~forward to depository libraries on a regular basis~~ send ~~those~~ State and local publications received for ~~depository~~ distribution to depository libraries on a regular basis. A shipping list ~~will~~ shall be included ~~in each shipment~~ that notes tangible items sent with each shipment, as well as new digital documents made available between shipping intervals.

(b) **Document ~~publications~~ copies.** The Clearinghouse shall furnish each depository library with a tangible copy of each ~~Arkansas State Library publication dealing with Arkansas~~ State and local publication~~s~~ according to its elected designation.

~~(c) **Union list.** Arkansas State Library staff will assign a classification number to any current Arkansas State or local document held by a depository library and obtained by that library through non-depository channels. A record that the library holds that document will be maintained by the Clearinghouse.~~

Part D.3 Inspections.

The ~~Coordinator for Documents Services~~ Clearinghouse staff ~~will~~ shall make periodic inspections of all depository libraries to determine that ~~these~~ this rule~~s and regulations~~ and related guidelines are ~~being carried out~~ followed. If an inspection shows that a library is not fulfilling the obligations set forth in Part F, the ~~Coordinator~~ Clearinghouse staff will work with the depository librarian to eliminate the deficiency. Should the library be found unwilling or unable to comply with the ~~regulations~~ standards of Part F.3, such failure to comply will be deemed grounds for termination of the depository contract by the Arkansas State Library.

Part D.4 Training.

(a) **Depository libraries.** The ~~Coordinator for Documents Services~~ Digital Services Staff ~~will~~ shall provide basic training to all designated personnel ~~who are named~~ responsible for State documents in depository libraries. ~~In addition, advanced~~ Additional training or consultation ~~will~~ shall be provided as needed.

(b) **Agency liaisons.** The Digital Services Staff shall provide orientation sessions and training to all designated agency liaisons. Additional training or consultation shall be provided as needed.

E. ~~- AGENCIES AND THE DEPOSIT OF PUBLICATIONS~~ Agencies and Document Submissions

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Part E.1 ~~Documents~~ Agency liaison.

(a) **Designation.** Each agency director shall designate one or more agency employees to serve as a liaison with the State Library. ~~The name(s) of the documents liaison(s) shall be forwarded to the Coordinator for Documents Services.~~ Changes in the designation of a ~~documents~~ liaison ~~due to resignation or transfer~~ shall be communicated by the appropriate agency official to the Clearinghouse ~~Coordinator for Documents Services~~.

i. State and local agency liaisons should be designated based on convenience to said agency. An agency may choose to designate more than one liaison to represent an individual division, unit or section.

~~Part E.2 Agency history.~~

ii. The ~~documents~~ liaison shall have knowledge of the organizational structure of their department and the documents it produces to aid State Library staff as needed in the classification of agency documents.

iii. The liaison may establish a network of other staff within an agency to assist with identifying and sending publications to the Arkansas State Library.

(b) **Responsibilities.** Liaisons shall be responsible for submitting documents to the Arkansas State Library, ensuring required certification and submissions forms are complete, and communicating with Arkansas State Library staff concerning related issues.

~~Part E.3 Publications list.~~

~~The documents liaison shall submit to the State Library a monthly list of all publications issued by the agency during the preceding month. The publications list shall indicate the title of each publication and the number of copies printed of each title or issue. This requirement is a continuation of the statute first enacted by 1971 Act 163, and administered by the Secretary of State.~~

Part ~~E.4~~ E.2 ~~Deposit~~ Submission of agency publications.

The ~~documents~~ agency liaison shall ~~i~~ensure that the number of copies required by the State Library are ~~forwarded~~ submitted, upon release by the agency, to this address:

~~Documents Services Section~~
Digital Services
Arkansas State Library
~~One Capitol Mall~~
900 W. Capitol Ave., Suite 100

Little Rock, AR 72201

(a) ~~**Official**~~ **Depository copy.** All State agencies and local governments ~~must~~ shall furnish the State Library with one official permanent depository copy of each publication issued, including each document noted in subdivisions (a)(1), (2), (3), and (6) of A.C.A. § 13-2-201. Exemptions to the depository requirement are listed in (a)(4) and (5) of A.C.A. § 13-2-201.

(b) **Clearinghouse copies.** The number of copies varies according to the ~~specific agency publication~~ type~~s~~ of document being submitted, but depends primarily on the format in which the document is published and disseminated by the agency. The number of copies and document types required ~~for~~ by the Clearinghouse ~~is~~ are set forth in the ~~"Guidelines for deposit of agency publications"~~ State Documents Depository Program Guidelines.

i. **Print Format**. The Clearinghouse has the authority to request up to fifty copies of most State and local publications issued in print format, but will only request enough to distribute one copy to each depository library and to satisfy ~~T~~the four ~~three interlibrary loan~~ copies required ~~by~~ for the Arkansas State Library's collections in Parts C.4 and C.~~4~~5(a)~~ are included in this total request of fifty copies. Each agency is urged at budget preparation time to request sufficient funds to provide for the printing of fifty additional copies of each of the agency publications for which the Standard deposit requirement is applicable.~~

ii. **Digital Format.** For documents published and distributed exclusively in digital format, the Clearinghouse must receive a copy of the digital file and the URL at which it is published, if applicable.

iii. **Print and Digital Format**. For documents published and distributed in both print and digital formats, the Clearinghouse must receive a minimum of four copies of the print version to satisfy the depository and interlibrary loan copy requirements. In addition to the print copies, the Clearinghouse must receive a copy of the digital file and the URL at which it is published, if applicable.

Part E.3 Standard Depository Requirement (SDR).

By submitting the SDR to the Clearinghouse, an agency ~~i~~ensures that a copy of the publication is sent to each depository library and included in the official State Documents Depository at the Arkansas State Library. The SDR is set at ~~three~~ four copies for the Arkansas State Library plus one copy for each select and full depository. The~~is~~ SDR may be reduced ~~in instances~~ when~~re~~ only a small printing run is made. ~~The SDR does not include the one official copy required by the State Library.~~

Part E.4 Limited Depository Requirement (LDR).

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When distribution of a publication is made only to full depositories, agencies should submit enough copies to fill the LDR. ~~This number~~ The LDR ~~of copies~~ is set at ~~three~~ four copies for the Arkansas State Library plus one for each full depository. ~~The LDR does not include the one official copy required by the State Library.~~

Part E.5 Reduction of Standard Depository Requirement.

~~(a) **Conflicting demands.** The Clearinghouse serves as an intermediary between the publishing agency and the receiving depository libraries. This is a particularly important function when only a limited printing run of a title is available. The Clearinghouse must balance the limited supply of agency publications against the demand for the publication by depository libraries. Agencies must remember that citizens have every right to free and easy access to the publications of State and local governments, and the receiving libraries must recognize that some publications only exist in a limited quantity. The Clearinghouse will strive to negotiate an equitable balance between supply and demand.~~

(~~b~~a) **Waivers.** When a documents liaison sees that a printing run is too small to fill the SDR without a financial hardship on the agency, ~~that officer~~ the liaison may ~~negotiate~~ request ~~with the Coordinator of Documents Services~~ a waiver from the Clearinghouse to reduce the number of copies ~~sent to~~ required for submission ~~the Clearinghouse~~. Each waiver shall specify the number of copies to be supplied by the agency~~; that number will be in line with the following pattern~~ accordingly:

Printing Run	Depository Requirement
300 or more copies	SDR
100-299 copies	LDR
1-99 copies	~~3~~ 4 copies

(~~c~~b) **Type waivers.** Certain publication types are determined by the ~~Advisory Committee~~ Clearinghouse to be appropriate for ~~distribution~~ inclusion only ~~to~~ in the Arkansas State Library's collections. The SDR is waived for these publication types, and ~~the number of~~ four copies are required by the Clearinghouse ~~is three~~. These ~~"Guidelines for deposit of agency publications"~~ document types are listed in the State Documents Depository Program Guidelines ~~identifies these publication types~~.

(~~d~~c) **Exemptions.**

i. ~~(1)~~ Some publication types are determined by the ~~Advisory Committee~~ Clearinghouse to be ~~inappropriate or~~ unnecessary for retention by any depository. Agencies need not supply any copies of these ~~publication types~~ to the State Library. Exempted ~~publication~~ document types are noted in the ~~"Guidelines for deposit of agency publications"~~ State Documents Depository Program Guidelines.

ii. ~~(2)~~ Exemptions to the requirement of submitting three copies of a publication to the Clearinghouse for interlibrary loan purposes are noted in A.C.A. § 13-2-201 (a). ~~A few specific exemptions exist in Act 489 relieving an agency from the requirement of depositing three copies of a publication with the Clearinghouse.~~ These specific exemptions do not apply to the official permanent depository copy which must be ~~forwarded~~ submitted to the State Library. ~~These legislated exemptions are:~~

~~the Acts of Arkansas~~

~~the Arkansas Supreme Court Reports~~

~~the Arkansas statutes~~

~~publications for sale by the Secretary of State.~~

iii. Exemptions to the requirement of submitting a single depository copy to the State Documents Depository collection are listed in (a)(4) and (5) of A.C.A. § 13-2-201.

Part E.6 Queries.

~~Documents~~ Agency liaisons are encouraged to consult with the Clearinghouse ~~over~~ any ~~case in which~~ time they are uncertain ~~as to the application of this Part~~ about the types and number of documents they are required to submit, or whether specific documents are exempt or otherwise unsuitable for inclusion in the State Documents Depository. ~~The Clearinghouse will be glad to provide a wider distribution of a title than is outlined above should the agency so desire.~~

F. – ~~DEPOSITORY LIBRARIES~~ Depository Libraries

Part F.1 Designation.

(a) **Arkansas libraries.** The State Librarian shall invite any library within the State to apply for selection as either a full, ~~or~~ select or digital depository library of State and local documents. Libraries must show evidence of being able to meet the standards for eligibility. From those applications, the State Librarian shall name~~, with the advice and counsel of the Advisory Committee for Documents Services,~~ the institutions meeting the standards for eligibility that are to be depository libraries. The Arkansas State Library ~~will~~ shall enter into a formal library contract with each of the designated depository libraries.

(b) **Interstate exchange.** The Arkansas State Library may enter into interstate library exchange agreements with the document clearinghouse authorities in other states, and may enter into deposit agreements with major national research libraries.

Part F.2 Ownership of publications.

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The Arkansas State and local documents sent to depository libraries from the Clearinghouse are the property of the people of Arkansas. The Arkansas State Library and the depository libraries act as custodial agents for this material ~~making this information more freely available to all Arkansans~~. Should a library ~~depository~~ give up ~~this~~ its depository status, all depository documents held by that library will revert to the custody of the Clearinghouse. At that time, the Clearinghouse ~~which will~~ shall issue instructions to the former depository ~~as regards~~ concerning the ~~disposition~~ withdrawal of the depository documents held by that library.

Part F.3 Standards for eligibility

(a) **Location.** The State Library ~~will~~ shall encourage the establishment of at least one (1) full depository in each of the five Library Development Districts of the State. There shall be no more than eight (8) depository libraries within a Library Development District.

(b) **Space.** Depositories ~~will~~ shall provide adequate space to house the documents. Space allotted to Arkansas State and local documents shall be of a quality equal to that in use for shelving other library materials.

(c) **Collection maintenance.** The Arkansas State and local documents collection shall be maintained in an orderly, systematic manner. Bibliographic ~~access~~ records providing access to the material shall be available for patron use.

i. ~~(1)~~ **Receipt records**. A minimum record of receipt of documents from the Clearinghouse shall be retention of shipping lists.
ii. ~~(2)~~ **Processing interval.** All State and local documents shall be processed and shelved within thirty days after their receipt.
iii. ~~(3)~~ **Document classification.** The depository need not use the Arkansas documents classification numbers used by the Clearinghouse, but it must alternatively apply some well-established classification system to ~~the~~ tangible depository material to facilitate shelving and retrieval. Tangible ~~D~~documents need not be maintained as a separate collection.
iv. ~~(4)~~ **Cataloging documents.** Tangible ~~D~~documents integrated into other collections shall be cataloged as other titles in that collection. Libraries may, but are not required to, ingest catalog records provided by the Arkansas State Library for digital documents.
v. ~~(5)~~ **Claims.** ~~Publications~~ Tangible documents listed on a shipping list ~~but~~ that are not ~~received~~ included in the shipment, or the receipt of defective or damaged copies, should be claimed within thirty days of receipt of the shipping list.
vi. ~~(6)~~ **Retention.** The depository ~~will~~ shall dispose of documents only in accordance with policies established by the Clearinghouse.

(d) **Reference service.** ~~The select and full~~ All depository libraries shall ~~provide~~ employ a ~~professionally trained~~ librarian trained to ~~insure~~ provide satisfactory reference services to ~~all citizens of Arkansas~~ its patrons in the use of State documents.

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(e) **Public access.** ~~Library rules must assure that the~~ All depository libraries must ensure tangible documents are available for public use and interlibrary loan to all non-depository libraries. ~~In the case of microforms, adequate equipment shall be provided for viewing.~~ Libraries must provide access via public computers to digital documents contained in the State Library's online repository.

(f) **Inspection.** The depository library shall permit representatives of the Clearinghouse to inspect the facilities provided by the library for the storage and use of all State publications distributed to it under this agreement. The depository will supply any information which may be requested by the State Library in connection with the depository program.

(g) **Training**. Designated personnel for State documents in depository libraries shall be required to take any mandatory training provided by the Clearinghouse.

Part F.4 Dissolving the depository contract.

(a) **Termination**. Each depository library shall agree to ~~these regulations~~ this rule and related guidelines ~~which appear also in the contract entered into~~ when entering a contract with ~~between~~ the Arkansas State Library ~~and the depository library~~. Failure to comply ~~with these regulations~~ may result in a termination of the contract by the Arkansas State Library as provided in Part D.3.

(b) **Recission**. The depository library may relinquish the depository status on written notice to the State ~~Library~~ Librarian. The notice shall state the reason why the library desires to terminate the contract. Upon termination of the contract by either party as a consequence of this section ~~of~~ or Part D.3, the ~~former depository library will be issued instructions by the~~ Clearinghouse shall issue instructions to the depository library ~~as~~ regardings the disposition of the depository documents held by that library.

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Fw: Changes to State Rules for Arkansas State Library

Chilcoat, Jennifer (ASLIB) <Jennifer.Chilcoat@ade.arkansas.gov>

Fri 1/27/2023 10:40 AM

To: Chilcoat, Jennifer (ASLIB) <Jennifer.Chilcoat@ade.arkansas.gov>

From: John Paul <jpaul@ecarls.org>
Sent: Monday, December 12, 2022 10:02 AM
To: Chilcoat, Jennifer (ASLIB) <Jennifer.Chilcoat@ade.arkansas.gov>
Subject: RE: Changes to State Rules for Arkansas State Library

Caution: This is an external email and may contain a suspicious subject or content. Please take care when clicking links or opening attachments. When in doubt, contact ADE IT Services.

Gotcha!

OK, so you know what's coming, I wholeheartedly approve dropping the 12-hour requirement at your/the board's discretion. However, I am going to recommend that you expand the scholarship program to include post-graduate certificates to further strengthen the workforce in the state. Priority should still be given to MLS candidates, but Arkansas would benefit from having librarians with some stronger credentials running amok.

Your thoughts?

JP

East Central Arkansas Regional Library

Rev. John Paul Myrick, MLS, SJDM. (He/Him/His)
Regional Librarian
410 Merriman Avenue, East
Wynne, Arkansas 72396
Tel: 870-587-0587
Fax: 870-238-5434
Email: jpaul@ecarls.org
Web: www.ecarls.org

"Two Counties, Many communities, one GREAT library!"

From: Chilcoat, Jennifer (ASLIB) <Jennifer.Chilcoat@ade.arkansas.gov>
Sent: Monday, December 12, 2022 10:44 AM

To: John Paul <jpaul@ecarls.org>
Subject: Re: Changes to State Rules for Arkansas State Library

I would say to the Arkansas State Library Board. It's just a formality in this particular case, but they are ultimately the ones who decide whether the Rules go forward.

Jennifer Chilcoat
Director, Arkansas State Library
A Division of the Arkansas Department of Education
900 W. Capitol Ave., Suite 100
Little Rock, AR 72201

Please note email address change: jennifer.chilcoat@ade.arkansas.gov

www.library.arkansas.gov
Phone: (501) 682-2848

From: John Paul <jpaul@ecarls.org>
Sent: Monday, December 12, 2022 9:54 AM
To: Chilcoat, Jennifer (ASLIB) <Jennifer.Chilcoat@ade.arkansas.gov>
Subject: RE: Changes to State Rules for Arkansas State Library

Caution: This is an external email and may contain a suspicious subject or content. Please take care when clicking links or opening attachments. When in doubt, contact ADE IT Services.

Sorry, no.

To whom should I address the comments to in my email? You? The Board? The Governor? ALC? ADE? Secretary Key?

Dear (Who?):, etc.
JP

East Central Arkansas Regional Library

Rev. John Paul Myrick, MLS, SJDM. **(He/Him/His)**
Regional Librarian
410 Merriman Avenue, East
Wynne, Arkansas 72396
Tel: 870-587-0587
Fax: 870-238-5434
Email: jpaul@ecarls.org

Web: www.ecarls.org

"Two Counties, Many communities, one GREAT library!"

Clara Timmerman
2002 S Buerkle
Stuttgart AR. 72160

January 16, 2023

State Library Board
900 W. Capital Ave.
Little Rock AR. 72201

Dear State Library Board,

I have worked in some capacity in our wonderful Library since about 2006 when I began volunteering, first with genealogy and then for the summer reading program. Soon I was hired part time and then in 2011 full time. I worked very hard and was given promotions to service manager and computer tech to library manager and then when our director left suddenly, I was made Asst. Director.

Although I do all the work of a director and have put the library on a good foundation financially and have organized the library to run efficiently and effectively. I have been told I am not allowed to be a director because I do not hold a degree. I have been told that our library will lose funding if I were given the title.

I was very happy being the Manager and I still consider it the best job in the world, and when I gave the promotion to Estella Dudman to be manager, I was very nervous about running the library, but I did it. I did it very successfully. We have stayed in budget. We have not worried about making payroll which is something that occurred more than once before I took the helm. We have grown our programs and have been very successful in serving our community.

During my leadership we have automated, began our digital library, successfully incorporated computer automation, installed fiber and have used ERate to fund our hot spots and our internet. I also file ERate for our branches. I was able to get 2 PPP loans and had them forgiven. I have worked with the State Library whenever I can to procure more funding through ARPA and other programs including those to get money back for PPE and other grants. I work with local businesses and groups to get more funding for our library. We are also participating in a study from Luddy School of Informatics, Computing and Engineering, Purdue University, which is a grant to study how engineering is relevant to the lives of children living in rural communities and how they learn. We are the only Library participating from the Southern U.S..

There may be someone who can run this library, but you will not find someone who loves it as much as I do or care enough to work as hard as I have for this library and the community we serve. I have the best staff who are dedicated and loyal to the community and the library.

I tell people that my work is not hard it is just complicated. I work with the city, county and yes the state and I love what I do.

The person I credit for our library system in this country is Benjamin Franklin. He is the reason we have Public Libraries.

"these Libraries have improved the general Conversation of Americans, made the common Tradesmen and Farmers as intelligent as most Gentlemen from other Countries, and perhaps have contributed in some Degree to the Stand so generally made throughout the Colonies in Defence of their Priviledges."

I too, like Mr. Franklin, was brought up poor. I was not afforded the privileges of finishing college, but I learned, and learned because I had a library. I want to spend my days making sure all people who come through these doors are afforded the same opportunity to learn.

I have learned in my life, when you need to learn about anything, you should go to the Library.

Please allow me to become the Director and allow the State Library to have more leeway in the decisions about funding.

Yours sincerely,

Clara Timmerman

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Public Library Systems Qualifying for State Aid

ADMINISTRATIVE UNIT, DIRECTOR, AND AREA SERVICED:	2021 Population Served	LIB. TAX UNITS *	QTRLY MLS AWARD
LIBRARY SYSTEMS WITH TAX, SERVING 150,001 OR MORE :			
Central Arkansas Library System Nate Coulter, MLS - U of Wisconsin-Madison (Perry and Pulaski Counties, excluding North Little Rock)	344,114	4	YES
Mid-Arkansas Regional Library Clare Graham, MLS - UNT (Saline, Hot Spring, Grant, Dallas, and Cleveland Counties)	190,293	5	YES
Washington County Library System Glenda B. Audrain, MLS - U of AL (Washington County)	154,827	2	YES
SUBTOTAL SERVED	689,234		
LIBRARY SYSTEMS WITH TAX, SERVING 75,001 TO 150,000:			
Faulkner-Van Buren Regional Library John McGraw, MLIS - U of AL (Faulkner and Van Buren Counties)	140,800	2	YES
Crowley Ridge Regional Library Vanessa Adams, MLS - U of Missouri (Craighead and Poinsett Counties)	134,878	4	YES
Garland County Library Adam Webb, MLS - UNT (Garland County)	100,330	1	YES
Fort Smith Public Library Jennifer Goodson, MLIS-U of OK (Fort Smith District of Sebastian County)	89,576	1	YES
Fayetteville Public Library David Johnson, MLS - U of TN - Knoxville (Fayetteville)	95,230	1	YES
Arkansas River Valley Regional Library Misty Hawkins, MLS - U of OK (Franklin, Johnson, Logan, and Yell Counties)	84,388	4	YES
White River Regional Library Debra Sutterfield, MLS - U. of AL (Cleburne, Fulton, Izard, Sharp, and Stone Counties)	81,174	5	YES
White County Library Darla Ino, MLS - U ofTN - Knoxville (White County)	77,207	1	YES
Northeast Arkansas Regional Library Mike Rogers, MLS - UNT (Clay, Greene, and Randolph Counties)	79,532	3	YES
SUBTOTAL SERVED	883,115		
LIBRARY SYSTEMS WITH TAX, SERVING 50,001 TO 75,000:			
Lonoke County Library Kathleen Ashmore, MLS - Valdosta State U (Lonoke County)	74,722	1	YES
Rogers Public Library Hannah Milligan, MLS - U of So. Florida (Rogers)	71,112	1	YES
Union County Library Michael O'Connell, MLIS - Catholic Univ of America (Union County and contracted with Ouachita County)	65,387	4	YES
Pine Bluff and Jefferson County Library Adam Webb, MLS - UNT (MLS of record) (Jefferson County)	65,861	2	YES
Texarkana Public Library (Total Population 65,974) Jennifer Strayhorn, MSLS - UNT (Arkansas only 29,657) (Texarkana, AR and TX)	29,314	1	YES
North Little Rock Public Library Crystal Gates, MLIS - LSU (North Little Rock)	64,162	1	YES
Mississippi-Crittenden Co. Regional Library Lowell Walters, MSLS - Clarion (Mississippi and Crittenden Counties)	63,036	2	YES
Pope County Library Judy Mays, MLS - UNC/Chapel Hill (MLS of record) (Pope County)	63,789	1	YES
Southeast Arkansas Regional Library Judy Calhoun, MLS - Florida State U (Bradley, Chicot, Desha, Drew and Lincoln Counties)	61,664	5	YES
Crawford County Library System Deidre Fears, MLS - U. of Oklahoma (Crawford County)	60,378	1	YES

Scott-Sebastian Regional Library Rene Myers, MLIS - U of WI/Milwaukee (Scott County and Sebastian County, South District)	48,646	2	YES
SUBTOTAL SERVED	668,071		
LIBRARY SYSTEMS WITH TAX, SERVING 25,001 to 50,000:			
Carroll and Madison Library System April Griffith, MLS - Clarion U (Carroll and Madison Counties)	45,395	2	YES
Tri-County Library System Marilyn Archer, MLS - Emporia State U. (Howard, Little River and Sevier Counties)	40,425	3	YES
Baxter County Library Kim Crow-Sheaner, MLS - UNT (Baxter County)	42,144	1	YES
Independence County Library **VACANT 2/2022** (Independence County)	37,732	1	YES
Boone County Library Ginger Schoenenberger - MLS - Clarion Univ (Boone County)	37,830	1	YES
Phillips-Lee-Monroe Regional Library **VACANT 6/2002** (Phillips, Lee, and Monroe Counties)	31,208	3	*NO*
Columbia County Library **VACANT 1/2023** (Columbia County and contract with Lafayette County)	28,835	2	YES
Ouachita Mountains Regional Library Brenda Miner (MLS - U of OK) (Montgomery and Polk Counties)	27,964	2	YES
SUBTOTAL SERVED	291,533		
LIBRARY SYSTEMS WITH TAX SERVING LESS THAN 25,000:			
West Memphis Public Library Rebecca Bledsoe (West Memphis)	24,150	1	*NO*
East Central Arkansas Regional Library John Paul Myrick, MLS - U of Alabama (Cross and Woodruff Counties)	22,797	2	YES
Clark County Library Betsy Fisher, MLIS - Wayne State Univeristy (Clark County)	21,321	1	YES
Hempstead County Library Courtney McNiel, MLS - Florida State U. (Hempstead County)	19,694	1	YES
Conway County Library Jay Carter, MLIS - USF (Conway County)	20,873	1	YES
Ashley County Library David Anderson, MLS - TWU (Ashley County)	18,674	2	YES
Southwest Arkansas Regional Library Courtney McNiel, MLS - Florida State U. (Nevada and Pike Counties)	18,253	2	YES
Arkansas County Library Allie Stevens, MLIS - LSU (Interim) (Arkansas County)	16,722	2	YES
Jackson County Library Jennifer Ballard, MLIS - U of AL (Jackson County)	16,811	1	YES
Marion County Library Dana Scott, MLS - TWU (Marion County)	16,978	1	YES
Lawrence County Library Ashley Burris, MLIS - U of AL (Lawrence County)	16,292	1	YES
Forrest City Public Library Arlisa Price, MSLS - UNT (Forrest City)	12,792	1	YES
Newton County Library Kenya Windel, MLS - UNT (Newton County)	7,204	1	YES
SUBTOTAL SERVED	232,561		
TOTAL POPULATION SERVED	2,764,514		

Headquarters Lib.	Tax Unit	2021 Est Population	Per Capita @ 1.50900338	$12,000/co. in multi-co. region	MLS	Total FY2023	First Qtr. Payment	Second Qtr. Payment	Third Qtr. Payment	Fourth Qtr. Payment
Arkansas Co. Lib.	Arkansas Co.	16,722	25,234		18,000	43,234	10,808	10,808	10,808	10,810
Ashley Co. Lib.	Ashley Co. less Crossett	13,968	21,078							
Ashley Co. Lib.	Crossett (city) (Ashley Co.)	4,706	7,101							
Ashley Co. Lib. Total		**18,674**	**28,179**		**18,000**	**46,179**	**11,545**	**11,545**	**11,545**	**11,544**
Baxter Co. Lib.	Baxter Co.	42,144	63,595		18,000	81,595	20,399	20,399	20,399	20,398
Boone Co. Lib.	Boone Co.	37,830	57,086		18,000	75,086	18,771	18,771	18,771	18,773
Clark Co. Lib.	Clark Co.	21,321	32,173		18,000	50,173	12,543	12,543	12,543	12,544
Columbia Co. Lib.	Columbia Co.	22,672	34,212							
Columbia Co. Lib.	Lafayette Co. (contract)	6,163	9,300							
Columbia Co. Lib. Total		**28,835**	**43,512**		**18,000**	**61,512**	**15,378**	**15,378**	**15,378**	**15,378**
Conway Co. Lib.	Conway Co.	20,873	31,497		18,000	49,497	12,374	12,374	12,374	12,375
Crawford Co. Lib. System	Crawford Co.	60,378	91,111		18,000	109,111	27,278	27,278	27,278	27,277
Garland Co. Lib.	Garland Co.	100,330	151,398		18,000	169,398	42,350	42,350	42,350	42,348
Hempstead Co. Lib.	Hempstead Co.	19,694	29,718		18,000	47,718	11,930	11,930	11,930	11,928
Independence Co. Lib	Independence Co.	37,723	56,924		18,000	74,924	18,731	18,731	18,731	18,731
Jackson Co. Lib.	Jackson Co.	16,811	25,368		18,000	43,368	10,842	10,842	10,842	10,842
Jefferson Co. Lib.	Jefferson Co. Total less Pine Bluff	25,617	38,656							
Jefferson Co. Lib.	Pine Bluff (city) (Jefferson Co.)	40,244	60,728							
Jefferson Co. Lib. Total		**65,861**	**99,384**		**18,000**	**117,384**	**29,346**	**29,346**	**29,346**	**29,346**
Lawrence Co. Lib.	Lawrence Co.	16,292	24,585		18,000	42,585	10,646	10,646	10,646	10,647
Lonoke Co. Lib.	Lonoke Co.	74,722	112,756		18,000	130,756	32,689	32,689	32,689	32,689
Marion Co. Lib.	Marion Co.	16,978	25,620		18,000	43,620	10,905	10,905	10,905	10,905
Newton Co. Lib.	Newton Co.	7,204	10,871		18,000	28,871	7,218	7,218	7,218	7,217
Pope Co. Lib.	Pope Co.	63,789	96,258		18,000	114,258	28,564	28,564	28,564	28,566
Union Co. Lib.	El Dorado (city)	17,339	26,165							
Union Co. Lib.	Union Co. Total less El Dorado	21,001	31,691							
Union Co. Lib.	Calhoun County (contract)	4,741	7,154							
Union Co. Lib.	Camden (city) (Ouachita Co.)	10,369	15,647							
Union Co. Lib.	Ouachita Co. Total less Camden (contract)	11,937	18,013							
Union Co. Lib. Total		**65,387**	**98,669**		**18,000**	**116,669**	**29,167**	**29,167**	**29,167**	**29,168**
Washington Co. Lib.	Washington Co. (less Fayetteville)	154,827	233,634		18,000	251,634	62,909	62,909	62,909	62,907
White Co. Reg. Lib. System	White Co.	77,207	116,506		18,000	134,506	33,626	33,626	33,626	33,628
Total Single County Libraries		**963,602**	**1,454,079**	**-**	**378,000**	**1,832,079**	**458,020**	**458,020**	**458,020**	**458,021**
Arkansas River Valley Reg. Lib.	Franklin Co.	17,173	25,914	12,000						
Arkansas River Valley Reg. Lib.	Johnson Co.	25,845	39,000	12,000						
Arkansas River Valley Reg. Lib.	Logan Co.	21,215	32,014	12,000						
Arkansas River Valley Reg. Lib.	Yell Co.	20,155	30,414	12,000						
Arkansas River Valley Reg. Lib. Total		**84,388**	**127,342**	**48,000**	**18,000**	**193,342**	**48,335**	**48,335**	**48,335**	**48,337**
Carroll & Madison Co. Lib. System	Carroll Co.	28,435	42,909	12,000						
Carroll & Madison Co. Lib. System	Madison Co.	16,960	25,593	12,000						
Carroll & Madison Co. Lib. System Total		**45,395**	**68,501**	**24,000**	**18,000**	**110,501**	**27,625**	**27,625**	**27,625**	**27,626**
Central Arkansas Lib. System	Little Rock (city) (Pulaski Co.)	201,998	304,816							
Central Arkansas Lib. System	Perry Co.	10,455	15,777	12,000						

Headquarters Lib.	Tax Unit	2021 Est Population	Per Capita @ 1.50900338	$12,000/co. in multi-co. region	MLS	Total FY2023	First Qtr. Payment	Second Qtr. Payment	Third Qtr. Payment	Fourth Qtr. Payment
Central Arkansas Lib. System	Pulaski Co. Total less LR & NLR	131,661	198,677	12,000						
Central Arkansas Lib. System Total		**344,114**	**519,269**	**24,000**	**18,000**	**561,269**	**140,317**	**140,317**	**140,317**	**140,318**
Crowley Ridge Reg. Lib.	Craighead Co. Total less Jonesboro	32,894	49,637	12,000						
Crowley Ridge Reg. Lib.	Jonesboro (city) (Craighead Co.)	79,324	119,700							
Crowley Ridge Reg. Lib.	Poinsett Co. Total less Trumann	15,328	23,130	12,000						
Crowley Ridge Reg. Lib.	Trumann (city) (Poinsett Co.)	7,332	11,064							
Crowley Ridge Reg. Lib. Total		**134,878**	**203,531**	**24,000**	**18,000**	**245,531**	**61,383**	**61,383**	**61,383**	**61,382**
East Central Arkansas Reg. Lib.	Cross Co.	16,681	25,172	12,000						
East Central Arkansas Reg. Lib.	Woodruff Co.	6,116	9,229	12,000						
East Central Arkansas Reg. Lib. Total		**22,797**	**34,401**	**24,000**	**18,000**	**76,401**	**19,100**	**19,100**	**19,100**	**19,101**
Faulkner-Van Buren Reg. Lib.	Faulkner Co.	125,106	188,785	12,000						
Faulkner-Van Buren Reg. Lib.	Van Buren Co.	15,694	23,682	12,000						
Faulkner-Van Buren Reg. Lib. Total		**140,800**	**212,468**	**24,000**	**18,000**	**254,468**	**63,617**	**63,617**	**63,617**	**63,617**
Malvern-Hot Spring County Library	Cleveland Co.	7,514	11,339	12,000						
Malvern-Hot Spring County Library	Dallas Co.	6,308	9,519	12,000						
Malvern-Hot Spring County Library	Grant Co.	18,090	27,298	12,000						
Malvern-Hot Spring County Library	Hot Spring Co.	33,148	50,020	12,000						
Malvern-Hot Spring County Library	Saline Co.	125,233	188,977	12,000						
Malvern-Hot Spring County Library		**190,293**	**287,153**	**60,000**	**18,000**	**365,153**	**91,288**	**91,288**	**91,288**	**91,289**
Mississippi/Crittenden Co. Lib.	Blytheville (city) (Mississippi Co.)	13,039	19,676							
Mississippi/Crittenden Co. Lib.	Crittenden Co. Total less West Memphis	23,375	35,273	12,000						
Mississippi/Crittenden Co. Lib.	Mississippi Co. Total less Blytheville	26,622	40,173	12,000						
Mississippi/Crittenden Co. Lib. Total		**63,036**	**95,122**	**24,000**	**18,000**	**137,122**	**34,280**	**34,280**	**34,280**	**34,282**
Northeast Arkansas Reg. Lib.	Clay Co.	14,350	21,654	12,000						
Northeast Arkansas Reg. Lib.	Greene Co.	46,317	69,893	12,000						
Northeast Arkansas Reg. Lib.	Randolph Co.	18,865	28,467	12,000						
Northeast Arkansas Reg. Lib. Total		**79,532**	**120,014**	**36,000**	**18,000**	**174,014**	**43,504**	**43,504**	**43,504**	**43,502**
Ouachita Mountains Reg Lib	Montgomery Co.	8,611	12,994	12,000						
Ouachita Mountains Reg Lib	Polk Co.	19,353	29,204	12,000						
Ouachita Mountains Reg Lib Total		**27,964**	**42,198**	**24,000**	**18,000**	**84,198**	**21,049**	**21,049**	**21,049**	**21,051**
Phillips-Lee-Monroe Reg. Lib.	Lee Co.	8,619	13,006	12,000						
Phillips-Lee-Monroe Reg. Lib.	Monroe Co.	6,683	10,085	12,000						
Phillips-Lee-Monroe Reg. Lib.	Phillips Co.	15,906	24,002	12,000						
Phillips-Lee-Monroe Reg. Lib. Total		**31,208**	**47,093**	**36,000**		**83,093**	**20,773**	**20,773**	**20,773**	**20,774**
Scott-Sebastian Reg. Lib.	Scott Co.	9,822	14,821	12,000						
Scott-Sebastian Reg. Lib.	Sebastian Co. Total less Fort Smith	38,824	58,586	12,000						
Scott-Sebastian Reg. Lib. Total		**48,646**	**73,407**	**24,000**	**18,000**	**115,407**	**28,852**	**28,852**	**28,852**	**28,851**
Southeast Arkansas Reg. Lib.	Bradley Co.	10,408	15,706	12,000						
Southeast Arkansas Reg. Lib.	Chicot Co.	10,019	15,119	12,000						
Southeast Arkansas Reg. Lib.	Desha Co.	11,090	16,735	12,000						
Southeast Arkansas Reg. Lib.	Drew Co.	17,110	25,819	12,000						
Southeast Arkansas Reg. Lib.	Lincoln Co.	13,037	19,673	12,000						
Southeast Arkansas Reg. Lib. Total		**61,664**	**93,051**	**60,000**	**18,000**	**171,051**	**42,763**	**42,763**	**42,763**	**42,762**
Southwest Arkansas Reg. Lib.	Nevada Co.	8,187	12,354	12,000						

Headquarters Lib.	Tax Unit	2021 Est Population	Per Capita @ 1.50900338	$12,000/co. in multi-co. region	MLS	Total FY2023	First Qtr. Payment	Second Qtr. Payment	Third Qtr. Payment	Fourth Qtr. Payment
Southwest Arkansas Reg. Lib.	Pike Co.	10,066	15,190	12,000						
Southwest Arkansas Reg. Lib. Total		**18,253**	**27,544**	**24,000**	**18,000**	**69,544**	**17,386**	**17,386**	**17,386**	**17,386**
Tri-County Reg. Lib.	Howard Co.	12,698	19,161	12,000						
Tri-County Reg. Lib.	Little River Co.	11,944	18,024	12,000						
Tri-County Reg. Lib.	Sevier Co.	15,783	23,817	12,000						
Tri-County Reg. Lib.		**40,425**	**61,001**	**36,000**	**18,000**	**115,001**	**28,750**	**28,750**	**28,750**	**28,751**
White River Reg. Lib.	Cleburne Co.	25,015	37,748	12,000						
White River Reg. Lib.	Fulton Co.	12,145	18,327	12,000						
White River Reg. Lib.	Izard Co.	13,911	20,992	12,000						
White River Reg. Lib.	Sharp Co.	17,622	26,592	12,000						
White River Reg. Lib.	Stone Co.	12,481	18,834	12,000						
White River Reg. Lib. Total		**81,174**	**122,492**	**60,000**	**18,000**	**200,492**	**50,123**	**50,123**	**50,123**	**50,123**
Total Regional Libraries		**1,414,567**	**2,134,586**	**552,000**	**270,000**	**2,956,586**	**739,147**	**739,147**	**739,147**	**739,152**
Fayetteville Public Library	Fayetteville (city)	95,230	143,702		18,000	161,702	40,426	40,426	40,426	40,424
Forrest City Public Lib.	Forrest City (city)	12,972	19,575		18,000	37,575	9,394	9,394	9,394	9,393
Fort Smith Public Lib.	Fort Smith (city)	89,576	135,170		18,000	153,170	38,293	38,293	38,293	38,291
North Little Rock Public Lib.	North Little Rock (city)	64,162	96,821		18,000	114,821	28,705	28,705	28,705	28,706
Rogers Public Lib.	Rogers (city)	71,112	107,308		18,000	125,308	31,327	31,327	31,327	31,327
Texarkana Public Lib.	Texarkana (city)	29,314	44,235	12,000	18,000	74,235	18,559	18,559	18,559	18,558
West Memphis Public Lib.	West Memphis (city)	24,150	36,442			36,442	9,111	9,111	9,111	9,109
Total City Libraries		**386,516**	**583,254**	**12,000**	**108,000**	**703,254**	**175,813**	**175,813**	**175,813**	**175,808**
Grand Total		**2,764,685**	**4,171,919**	**564,000**	**756,000**	**5,491,919**	**1,372,980**	**1,372,980**	**1,372,980**	**1,372,981**

Fifth Payment (optional) is the distribution of the remainder of the reserves held for scholarships, multi-county regionals and MLS awards. (Director discretion).

Counties Not Qualifying			
Prairie	Total Released for FY2023 State Aid		5,641,919
Searcy	Reserved for Scholarships	(150,000)	
Benton	Multi-County Regionals	(564,000)	
Miller	MLS Awards, 42 headquarters libraries	(756,000)	
St. Francis	Total Designated	(1,470,000)	
	Balance for Per Capita Distribution		4,171,919

		As of:	**2/1/2023**
ACTUAL:	State Aid:		2,745,958
	Scholarships:		94,050
	Amt Paid Out		2,840,008
	Adjustments		-
	Balance		2,801,911

Source: 4,171,919/2,764,685= 1.50900338
https://arstatedatacenter.youraedi.com/scripts/subcountyestimates.php
AR Data Center - 2021 estimates

Multi-County Regionals & MLS Awards are based on July 1st status.
Only positive changes to the payout amounts are permitted during the year due to recipient budget expectations.

February 1, 2023

G3 C3

Arkansas State Library
Scholarship Assistance Application

Instructions: Complete this form to apply for State Aid funds to underwrite a scholarship award from your library to an employee who has been admitted to the graduate program in an ALA-accredited library school. Attach to this form all appropriate documentation, such as a letter of admission from the library school, a letter of agreement from the employee who will benefit from the local scholarship award, and a copy of the minutes of the meeting of the local library board at which the application was approved.

APPLICANT

State Aid grant funds are requested to underwrite a scholarship award from this public library to an employee who has been admitted to a graduate program in an accredited library school. The applicant library agrees to award the full amount of the scholarship award to the employee. The employee has agreed to provide transcripts as evidence of credits earned each semester and to remain on the job for a period of one (1) year following grant of aid. If these conditions are not met, the applicant library agrees to refund to the State Library all grant funds paid under this award.

Garland County Library
Applicant Library Name

1427 Malvern Avenue
Mailing Address

Hot Springs, AR 71901
City/State/Zip Code + 4 digit extension

501.623.4161
Phone Number Fax Number

James Merlk Rowe, Designee Karen Harbut, Chair
Name of Library Board Chair (PLEASE PRINT)

Signature of Library Board Chair or Official Designee Date 1/23/2023

AGREEMENT

I have applied to my employer for a scholarship grant. I am enrolled in a graduate program in an accredited library school and have completed the first twelve (12) hours credit. Supporting documents are attached. I have agreed to furnish transcripts at the end of each semester as evidence of credits earned, to remain employed in an Arkansas public library for at least one year following grant of aid and to fulfill any local requirements. If I do not fulfill these agreed conditions, I understand that I must repay to the applicant library all funds paid to me from this award.

Brett Williams
Participant Name (PLEASE PRINT)

Brett Williams 12/13/22
Participant's Signature Date

RECOMMENDATION

I have reviewed this application and the supporting documents. I recommend that the State Library Board ( ) approve ( ) deny this application.

Signature of State Librarian Date

ACTION TAKEN

In a regular meeting of the State Library Board held on _____ the Board voted to ( ) approve ( ) deny this application.

Signature of State Library Board Chairman Date

GARLAND COUNTY LIBRARY
YOUR CONNECTION POINT

January 13, 2023

Dear ArLA Scholarship Committee:

I am pleased to recommend Brett Williams for the ArLA Annual Scholarship. Brett was hired as our Teen Librarian in October of 2021, and his hard work and vision have transformed our YA programming. Brett is intelligent, curious, and innovative, all traits which would make him a great scholarship recipient. Although he is fairly new to the Garland County Library, Brett has been working as a teen library programmer for nearly 10 years, first at the Pope County Library and later at the Saline County Library. He began working on his MLS from the University of North Texas in 2018, but had to take a break due to financial issues. He began taking classes again in September 2022 and is starting his second semester back.

Brett is an ideal teen librarian. He is clever, funny, energetic, nerdy (in the best way), and professional. Brett's programming is diverse–he leads board games, video games, role-playing games, book clubs, self-care workshops, events for various fandoms, and programs on Discord. Although his programming is lively and fun, Brett also manages the more serious aspects of teen librarianship–such as book challenges and teen mental health issues–with professionalism and thoughtfulness. He is an advocate for all teens and ensures that our library collection represents a wide range of interests, identities, and perspectives.

Brett is a wonderful, cooperative team player. He works closely with other members of our youth services department to round out his programming by relying on the strengths and talents of others. He also works with our Design and Facilities Manager to create unique 3D printed props to enhance his Dungeons and Dragons programs. Brett will likely have the opportunity to work even more closely with our Design and Facilities Manager in the future, as we plan to remodel our library and create a teen area. In addition, Brett cooperates with most of our local public schools to provide a host of very popular outreach programming. Brett also communicates often and well with his supervisors, asking for clarity and guidance when necessary. This averts potential problems and allows us to workshop challenges that arise. Finally, as a supervisor, he is able to relate to others and kindly give direction and feedback as needed. Brett's ability to work well with others will serve him in graduate school and beyond.

In closing, I hope I have given you a favorable impression of an exceptional individual . Brett understands the importance of public libraries in today's communities and is dedicated to serving our community and the wider Arkansas Library Community. He is a member of ArLA, the Childrens and Teen Services Community of Interest, and has led a session at the Children's Services Workshop at Ferndale in March 2022. Brett has many traits and skills to thrive in a career as a librarian. I am pleased to recommend him for an ArLA Annual Scholarship and think that he would be a good steward of any funds he receives.

If you have any additional questions, please feel free to contact me by email at though@gclibrary.com or phone at 501-762-0220.

Sincerely,

Tiffany Hough
Youth Services Director

ADAM WEBB
DIRECTOR

501.623.4161 | 501.922.4483 | www.GCLibrary.com
1427 MALVERN AVENUE. | HOT SPRINGS, AR 71901

Arkansas State Library Board Members,

My name is Brett Williams, and I am the Teen Librarian at the Garland County Library in Hot Springs. I'm currently pursuing an MLS Degree at the University of North Texas, and would like to express my interest in receiving financial assistance from the state library. I believe this program would strengthen my abilities as a youth-focused librarian in the state of Arkansas - I've already learned much about the history of youth services librarianship and ways to extend the reach of my programming to new audiences, and I'm currently enjoying a class about creating digital content for teens that I'm very excited about!

Receiving this degree would cement my involvement in a career that I've grown to love passionately in my 10 years as a teen librarian in the state of Arkansas. My mother is also a career librarian in Arkansas, and I like to half-joke that I was raised in a library - and I don't plan on leaving them any time soon! I helped start Cabot's YA section as a teenager (when such a thing seemed so new and crazy!), worked in the Arkansas Tech library in college, then worked part-time as a YA Programmer at the Pope County Library System and from that point knew that this is what I wanted to do with my life. I believe that achieving my goal of obtaining this degree will be a valuable asset in furthering my career as a librarian enriching the lives of Arkansas youth.

Thank you for your time and consideration,
Brett Alden Williams

Recommendation for Scholarship Assistance

Library Name	Individual Name	Library School	# of Hours -- Spring 2023	Recommend Award in the amount of
Bentonville Public Library	Bella Wu	U of So. MS	6	$2,700
Bentonville Public Library	Rachel Bright	U of KY	6	$2,700
Central Arkansas Library System	Elizabeth Wooley	Emporia	7	$3,150
Central Arkansas Library System	Jordan Ford	LSU	15	$6,750
Central Arkansas Library System	Tara Protiva-Brown	Emporia	6	$2,700
Crawford County Library System	Madison Swaim	TWU	6	$2,700
Fayetteville Public Library	Clara Davis	U of OK	9	$4,050
Garland County Library	Brett Williams	UNT	9	$4,050
Rogers Public Library	Keli Wright	U of Illinois	4	$1,800
Springdale Public Library	Kimberly Jones	UNT	3	$1,350
Springdale Public Library	Abby Miller nee Grimsley	UNT	6	$2,700
			77	$34,650

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State Librarian – Jennifer Chilcoat

Secretary of Education

Governor Sarah Huckabee Sanders appointed Jacob Oliva as the new Secretary of Education. Secretary Oliva most recently held the position of Senior Chancellor for the Florida Department of Education. Prior to that, he served as the Flagler County (FL) Schools Superintendent, and he has experience as a classroom teacher. Because the State Librarian in Florida reports to the Department of State, he did not have libraries under his purview at his previous job. I had an opportunity to visit with him when he came to ASL on January 24. We had an excellent meeting, and he is eager to continue learning about all that we do. In spite of all that he has on his plate right now, I don't think the library learning curve is going to exist for long.

2023 Legislative Session

The 94th General Assembly – Regular Session began on January 9. We are tracking several bills that have been filed, and are notifying the public library directors of any bills we see that could affect their operations or finances. As of January 20, I have passed along information about the following bills:

- House Bill 1027 - to require voter approval of certain tax levies; and to make technical corrections.
- House Bill 1046 - to amend the law governing state sales and use taxes regarding wheelchair-accessible motor vehicles (may apply to bookmobiles, etc.).
- Senate Bill 66 - to create the protection of minors from distribution of harmful material act....and to require reasonable age verification.
- Senate Bill 68 - to amend the law that requires Holocaust education; and to establish Holocaust Education Week in the public schools of the state of Arkansas (may necessitate materials to support curriculum).
- Senate Bill 81 - to amend the law concerning obscene materials; to create the offense of furnishing a harmful item to a minor; and to amend the law concerning obscene materials loaned by a library.

Senate Bill 81 would have the greatest impact on library operations and would present many logistical and professional ethics challenges. It defines what would be considered "harmful to minors," leaving many works that would be considered staples of library collections in danger of being deemed harmful and having a chilling effect on purchases for libraries. It would remove legal protections written into the current Criminal Code (5-68-308(c)) for school employees and public library employees who are judged to have loaned items that have been judicially found to be obscene, making them subject to conviction for a Class D felony. In Arkansas, a Class D felony carries a maximum penalty of up to six years in prison and a fine of up to $10,000. Secretary Oliva has been fully briefed about this bill, and we are working on developing a more practical set of requirements for libraries that will leave access in the hands of the parents and legal guardians of minors. Representatives from Advocates for All Arkansas Libraries (AAAL) met with Senator Dan Sullivan, the bill's sponsor, and the Senate Judiciary Committee, to which

the bill was assigned, to address their concerns about the bill. As of this writing, it looks like the bill will be significantly amended by the sponsor before it is put to a vote.

2024-2025 Agency Budget

Our proposed 2024-2025 budget, which has been approved by the Arkansas Legislative Council but not yet passed by the legislature, asked for a very substantial increase in State Aid to Public Libraries. That budget has not had any significant increase since 2010. We asked for an increase from approximately $5.7 million to $10 million. This increase would lift library support in light of a decade's worth of inflation, and would allow us to respond to the recent change in our Rules Governing Distribution of Scholarship Assistance that allows scholarship funding for all course work, not just the last 24 hours of work, for recipients who are already operating in the capacity of library director.

It is not uncommon for a legislator to put a hold on an agency's budget in order to resolve some question or issue before it goes before the Senate and House of Representatives. I am working to resolve one such hold now from Senator John Payton. He is interested in getting some level of state funding for the Ash Flat Library in Sharp County. The Ash Flat Library is independent of the White River Regional Library, which operates four other libraries in Sharp County. Ash Flat is precluded by the Arkansas Constitution from passing a millage, since they are a municipality with a population below 5,000. It is highly likely that we will ultimately need to revamp the Standards for State Aid, but I am working to address Senator Payton's concerns in such a way that he sees we are acting in good faith and removes the hold on our budget. We will need that extra money to be sure that everyone sees an increase, even as we potentially give aid to more libraries.

Additional Activities

- ADE Diversity, Equity, and Inclusion Updates, ADE Auditorium, November 17
- East Central Arkansas Regional Library Board meeting, Zoom, November 17.
- Monthly Meeting with Secretary Key, November 22
- ADE Supervisory Training, December 6
- ADE Career Service Awards, ADE Auditorium, December 7
- Public Reading of ASL Rules Changes, Bessie Moore Room, December 12
- National Library Service Update with Director Jason Broughton, December 13
- ALL-In Virtual Session, *Getting Things Done*, December 14
- COSLA Southern Council Planning Meeting, December 14
- Training on Fiscal Note legislative tracking software, December 15
- Monthly Meeting with Secretary Key, December 15
- ASL Holiday Party, December 16
- COSLA EDI Engagement Group, January 5
- ADE First Friday, January 6
- Trustee Training, Crawford County Library, January 6
- ASL Executive Team Meeting, January 11
- Public Health Care Emergency "Unwinding" Discussion with Arkansas Medicaid, January 23
- Introductory Meeting with Secretary Oliva, Gina Lockwood, January 24

- Meeting with Senator Payton, January 25
- LSWG Winter Meeting, January 25, February 6
- ASL Managers Meeting, February 1
- ADE First Friday, February 3

Future meetings/events include:

- ASL Managers meeting, first Wednesday of each month
- ADE First Friday meeting, first Friday of each month
- COSLA Chiefs Meeting and Legislative Fly-In, March 7-9
- ALL-In Third Cohort Workshop, Bentonville, April 12-14

Acronyms: AAAL – Advocates for All Arkansas Libraries; ADE – Arkansas Department of Education; ALA – American Library Association; ArLA – Arkansas Library Association; ARPA – American Rescue Plan Act; ARSL – Association for Rural and Small Libraries; CCPF – Coronavirus Capital Projects Fund; COSLA – Chief Officers of State Library Agencies; DESE – Division of Elementary and Secondary Education; FDLP - Federal Depository Library Program; GPO – Government Publishing Office; IDHI - Institute for Digital Health and Innovation (UAMS); IMLS – Institute of Museum and Library Services; LDD – Library Development District; LSWG – Library Statistics Working Group; SDC – State Data Coordinator

Deputy Director – Kristen Cooke

Ongoing Projects

Public Library Survey

After several interruptions from the vendor, the 2022 Public Library Survey for Arkansas is open. In the previous year, ASL offered office hours for drop-in questions and the standard annual training. These drop-in sessions were well received by new and veteran submitters. Given the popularity of the drop-in sessions, we will offer these again for this survey year. The survey is due on April 14, 2023.

Platform Migration Preparation

In anticipation of our migration to a new survey platform, I have begun work to export the survey files from previous years to preserve that information. All libraries are urged to export their individual library data files. Questions on how to do this can be directed to Kristen.Cooke@ade.arkansas.gov

Several meetings with ASL staff, vendor representatives, and ADE employees have taken place to prepare for migration and acquisition of a new collection service. The new service will still be a SAS (Software as Service) product that is accessible anywhere there is an internet connection.

State Data Coordinator

The State Data Coordinator's annual meeting took place in Austin, Texas, in December. Some of the sessions focused on the changes being implemented to the collection cycle at the federal level. This transition will result in a single-year hold on federal revisions, additions, or removals to the survey. As of now, it looks as if this hold would correspond to the ASL move to a new collection platform, which would help reduce confusion and change-fatigue among our library-level submitters.

Mockingbird Starter Kits

ASL (Arkansas State Library) opted to procure supplies to build starter kits for libraries participating in Mockingbird. These kits were designed to supplement existing resources or to create a foundational base of supplies for libraries new to Interlibrary Lending. These kits began shipping in January. This was a massive undertaking that required participation among various members of the agency. I want to offer a special acknowledgment to Natalie Marlin and Becky Fischer who stepped up and worked hard to get the kits shipped out during a very busy time.

Site Visits/Meetings/Training:

November, December, January	ASL Managers' Meeting
November 3	State Program Report Training, IMLS
November 4	Youth Services Workshop
November 30	Spotlight on Safety, Addressing Threats in the Public Library, Professional Development
December 1	State Data Coordinators Bi-Monthly Meeting, IMLS
December 6	Specific Supervisory Training, ADE
December 14	ALL-In Session

December 14	Vendor Interview, Bibliostat
December 15	Fiscal Note Training
January 11	Supervisory Training ADA, ADE
January 12	Supervisory Training FMLA, ADE
January 23	Public Health Emergency Unwinding Meeting

Manager of Library Development – Jennifer Wann

On-Going Projects:

Library Consulting Services

Consulting topics included, but were not limited to: conducting board meetings; email accounts for board members; leave policy; library materials challenge policy; flooring options; directors and officers insurance; control and disbursement of library funds; making library websites accessible with ReachDeck provided by ASL; online resources for genealogy research; use of rollover funds; available resources for De-escalation training; setting up iPads for use on specific websites (such as the library catalog); state aid formula; library governance including bylaws, interlocal agreements/establishing ordinance, and policy manual; and solar science programming for upcoming eclipses.

Field Questions:

- November 3: Affordable Connectivity Program (ACP)

ALL-In

Sessions:

- December 14, Virtual, **Getting Things Done** presented by Jay Turner

Upcoming events include:

- February 15, Arkansas State Library, **Servant Leadership**, presented by Jay Turner
- April 12-15, Crystal Bridges Museum of American Art, **Art of Perception** presented by Amy Herman

Public Library Staff/Board Development

- Myers-Briggs Personality Preferences, Fayetteville Public Library: November 10
- Board of Trustees Training: Crawford County Library, January 6

Site Visits/Meetings/Training:

November 1	ASL Managers Meeting
November 3 & 4	Youth Services Workshop
November 8	ArLA Conference Committee Debrief
November 10	MBTI Training Session at Fayetteville Public Library
November 11	ArLA Board Meeting
November 17	ASL Board Meeting
November 18	Library Development Quarterly Staff Meeting
December 6	ADE Supervisory Training,
December 7	Quiet Leadership Webinar
December 9	ArLA Board Meeting
December 14	ALL-In Virtual Session with current Cohort
December 14	ALL-In Virtual Holiday Celebration with all three Cohorts
January 6	Crawford County Library Board Training

January 9	Solar Science Programming Meeting with Members of the Central Arkansas Astronomical Society

Upcoming Events:

January 27	ArLA Virtual Board Retreat
January 30	Lincoln (Washington Co.) Board Training
February 15	ALL-In Session, "Servant Leadership"
March 2	Site Visit / Planning Session at Crystal Bridges Museum of American Art for ALL-In event in April
March 7, 8, & 9	Solar Science Programming Workshops in Partnership with the Space Science Institute

Coordinator of the Arkansas Center for the Book – Karen O'Connell

On-Going Projects:

Library of Congress Center for the Book Updates

The State Center for the Book Affiliates monthly meetings for November and December were canceled due to the holidays. State Centers are scheduled to meet virtually on January 26th and are working on profiles for the Library of Congress Center for the Book website. In addition, updates on the application procedures for Literary Landmarks are expected to be on the meeting agenda. Great Reads selections for the 2023 National Book Festival are due by April 26, 2023. Lastly, the Coordinator is working on an application to receive an Affiliate Centers for the Book Programming Grant. The request will relate to Literary Landmark programming, and the application is due in May 2023.

Book Club Project

Attendance reports indicate 1,195 book club readers from October through January (to date), with December and January statistics still being submitted to the Center. From November through January, the Center shipped 178 book club kits, and with 2,136 books provided. New Book Club titles have been processed for reader circulation, and the collection has been weeded and shifted to accommodate the new titles. The 2023 book club schedules are completed, and the top three requested titles for 2023 are *The Book Woman's Daughter* by Kim Michele Richardson, *The Lost Apothecary* by Sarah Penner, and *The Maid* by Nita Prose. This is the second year in a row that *The Lost Apothecary* has been in the top three for requests.

Arkansas Gems

The 2022 Arkansas Gems poster and bookmark distribution to public libraries has been completed in conjunction with Arkansas Diamond, Teen, and Charlie May Simon book award materials. Materials distribution to Arkansas schools are in process. Lastly, potential title selections for 2023 Gems continue to accumulate for evaluation, and final selection should occur over the next month and into March to be on schedule for the design work.

If All Arkansas Read the Same Book

The If All Arkansas Read the Same Book events will be in person for 2023. As of the writing of this report, the project is in the contract stage for the 2023 selected author. Once the contract is completed, the author and title will be announced as well as the event dates and venues.

Other Projects

Literary Landmarks – As reported in November, oversight of Literary Landmarks™ is transitioning from ALA/United for Libraries to the Library of Congress Center for the Book. The Library of Congress will report on next steps for the application process at the January 26 Center for the Book Affiliates Zoom meeting (which has not taken place as of the writing of this report).

Book Nook with Arkansas Style on KARK Channel 4 – The Coordinator continues to assist with with book discussions related to this reading program. The current novel in discussion is *The Dictionary of Lost Words* by Pip Williams. Additional novel selections and dates will be determined soon.

Site Visits/Meetings/Training:

November 4	Youth Services Workshop, "All Together Now" in Ferndale, AR
November 7	Zoom meeting with Courtney Fitzgerald on a potential multi-state author tour that will kickoff at the Bentonville Public Library
November 11	KARK segment recording for *Beasts of Prey*
November 17	ASL Board Meeting
November 18	Zoom discussion on state of the preservation community within ALA/Core
November 19	KARK segment recording for *Beasts of Prey*
November 19	Stephanie Freedle, Director of Siloam Springs Public Library, visits ASL
November 21	Zoom meeting with Shannon Rodriguez, Monticello Branch Library, re: book club scheduling
December 2	KARK segment recording for *Beasts of Prey*
December 6	Zoom meeting, Preservation within ALA, next steps
December 8	Mockingbird (VUC) Monthly Meeting via Go to Meeting
December 9	Literary Landmarks discussion with Jennifer Chilcoat, Jennifer Wann, and Janine Jamison-Miller
December 9	KARK segment recording for *Beasts of Prey*
December 11	ASL Book Club Coordinators end-of-year meeting via Zoom
December 14	ALL-In session with Jay Turner—"Getting Things Done"—via Zoom
December 15	ALA/Core Preservation Standards & Practices Meeting via Zoom
December 15	ALA/Core Preservation Section Proposal review via Zoom
December 16	KARK segment recording for *Cult Classic*
December 30	KARK segment recording for *Cult Classic*
January 6, 2023	KARK segment recording for *Cult Classic*
January 9	ALA/Core Board Meeting via Zoom
January 11	ALA/Core Preservation Section Proposal revisions via Zoom
January 12	Mockingbird (VUC) Monthly Meeting via Go to Meeting
January 13	KARK segment recording for *The Dictionary of Lost Words*
January 20	KARK segment recording for *The Dictionary of Lost Words*

Upcoming Events:

February 15	ALL-In session, Little Rock, AR
April 12-14	ALL-In workshop, Bentonville, AR

Manager of E-Rate Services – Amber Gregory

On-Going Projects:

E-Rate Update

- The FY 2023 (July 1, 2023 – June 30, 2024) application filing window opened January 18, 2023 and will close on March 28, 2023.
- Libraries who would like virtual one-on-one application filing assistance may contact Amber Gregory to set up an appointment.
- Virtual training was held in December 2022 and January 2023.
    - *E-Rate for Beginners FY 2023*
        - December 12, 2022. Attendance: 6
        - January 10, 2023. Attendance: 4
    - *Essential E-Rate Changes for FY2023*
        - December 15, 2022. Attendance: 12
        - January 5, 2023. Attendance: 7

The Manager of E-Rate Services was reappointed to the Universal Service Administrative Company (USAC) Board of Directors to serve as the library representative by FCC Chairwoman Jessica Rosenworcel. The three-year term will run January 2023 – December 2025. See attached Public Notice.

Virtual E-Rate Meetings with Arkansas Public Libraries

Between October 31, 2022, and January 24, 2023, 19 virtual E-Rate consultations were held with 14 Arkansas public libraries. Assistance was given with E-Rate Forms 470, 471, 472, and 486. Assistance was also provided with updates to the E-Rate Productivity Center (EPC) profiles during the administrative window.

Arkansas County Library
Baxter County Library
Columbia County Library
Craighead County/Jonesboro Public Library
Crittenden County Library
Dallas County Library
Desha County Library
Forrest City Public Library
Gravette Public Library
Mississippi County Library
Pope County Library
Prescott/Nevada County Library
Sevier County Library
Southeast Arkansas Regional Library

Conference Calls/Meetings/Webinars:

November 4 Fall Youth Services Workshop, Little Rock, AR
I assisted with the fall Youth Services Workshop held at the 4-H Center in Little Rock.

Nov 7 – Jan 23 American Library Association (ALA) Washington Office (WO) telecom calls
Every other Monday the ALA WO holds a call to discuss broadband and telecom issues and efforts related to libraries. I joined 6 calls in my role on the E-Rate Task Force (ERTF). We discussed E-Rate, broadband legislation, broadband mapping, and the Digital Equity Act.

Nov 7 – Jan 18 Schools, Health & Libraries Broadband Coalition (SHLB) member calls
The Arkansas State library is a member of the SHLB organization, and Zoom meetings are held every other Monday to update the membership on broadband issues. I attended 6 membership calls and 2 E-Rate working group calls to discuss E-Rate, broadband mapping, and broadband legislation.

Nov 8 – Jan 10 E-Rate calls with Universal Service Administrative Company (USAC)
I participated in 3 Zoom calls with state library E-rate coordinators and USAC staff. Questions were discussed relating to the E-Rate and ECF programs, specifically the opening of the E-Rate filing window and the new invoicing platform.

Nov 10 – Jan 18 E-Rate Task Force (ERTF) monthly meetings
Three regular monthly virtual ERTF meetings were held on November 16, December 14, and January 18. Our meeting agendas covered library representation on Federal Communications Commission (FCC) Broadband maps, ways to support new state E-Rate coordinators, and future training opportunities. An additional call was held November 10 to discuss the Memorandum of Understanding signed by the FCC and the Institute of Museum and Library Services (IMLS) promoting library E-rate participation.

November 15 Broadband Action + Workshops Delta Region, Forrest City, AR
I participated as a panelist to discuss the role libraries play in promoting the Affordable Connectivity Program (ACP) at the Broadband Action + Workshops Delta Region gathering of state and national broadband leaders. Other speakers at the workshop included Glen Howie, Arkansas State Broadband Office Director, Angie Cooper, Heartland Forward and representatives from the Pew Charitable Trusts, National Digital Inclusion Alliance, National Telecommunications and Information Administration, and other community-based organizations and service providers with an interest in broadband. The day was filled with meaningful discussions among leaders interested in improving Arkansas' broadband landscape.

Nov 28 – January 31 USAC Board of Directors meetings
I attended one virtual interim Board of Directors meeting on November 28. I also attended the January 30 & 31 quarterly Board of Directors meetings in person in Washington, DC. The board meetings covered published board materials and executive session discussions.

December 14 Arkansas Library Leadership Institute (ALL*In) webinar
I participated in a webinar led by Tay Turner "Getting Things Done" as part of the ALL*In project team.

January 11, 17 ALA/SHLB Broadband Map Planning Calls
The FCC released new broadband maps on November 18, 2022, and the new maps do not include community anchor institutions. ALA and SHLB are working together to ask the FCC to include libraries and other community anchor institutions in the mapping efforts.

January 18 Planning call with Carson Block Consulting
In preparation for technology training in fall 2023, Carson Block and I discussed dates and topics for an in-person training.

<u>Upcoming Events</u>:
April 12 - 14 ALL-In at Crystal Bridges Museum of American Art, Bentonville, AR
April 25 & 26 USAC Board of Directors Quarterly Meeting, Washington, DC

PUBLIC NOTICE

Federal Communications Commission
45 L Street NE
Washington, DC 20554

News Media Information 202 / 418-0500
Internet: https://www.fcc.gov
TTY: 1-888-835-5322

DA 22-1365
Released: December 23, 2022

CHAIRWOMAN ROSENWORCEL NAMES SIX MEMBERS TO THE BOARD OF DIRECTORS OF THE UNIVERSAL SERVICE ADMINISTRATIVE COMPANY

CC Docket Nos. 96-45, 97-21

Federal Communications Commission Chairwoman Jessica Rosenworcel hereby appoints seven members to the Board of Directors of the Universal Service Administrative Company (USAC) pursuant to section 54.703(c)(3) of the Commission's rules.[1] Each appointee was nominated in response to a Public Notice issued earlier this year soliciting nominations for the Board positions listed below.[2] The three-year term for these positions begins on January 1, 2023.

Chairwoman Rosenworcel appoints the following individuals to the USAC Board of Directors:

- Representative for commercial mobile radio service providers, Indra Sehdev Chalk, Director, Federal Regulatory Affairs, T-Mobile USA, Inc.;
- Representative for cable providers, Christine Sanquist, Vice President of Regulatory Affairs, Charter Communications;
- Representative for schools that are eligible to receive discounts pursuant to section 54.501 of the Commission's rules, Dr. Daniel A. Domenech, Executive Director, American Association of School Administrators;
- Representative for libraries that are eligible to receive discounts pursuant to section 54.501 of the Commission's rules, Amber Gregory, Manager of E-Rate Services, Arkansas State Library;
- Representative for incumbent local exchange carriers (Bell Operating Companies), Stephanie Polk, Vice President of Customer Success and Advocacy, Lumen Technologies; and
- Representative for state consumer advocates, Jeffrey Jay Waller, Chief Assistant Attorney General, Alaska Office of the Attorney General, Regulatory Affairs & Public Advocacy Section.

The USAC Board of Directors will hold its next meetings on January 30 and 31, 2023.[3] All Board of Directors quarterly meetings are open to the public.[4] For further information, please contact

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[1] 47 CFR § 54.703(c)(3).

[2] *Wireline Competition Bureau Seeks Nominations for Six Board Member Positions on the Universal Service Administrative Company Board of Directors*, CC Docket Nos. 96-45, 97-21, Public Notice, DA 22-877 (WCB 2022).

[3] *USAC, About, Leadership, Quarterly*, https://www.usac.org/about/leadership/quarterly-meeting-schedule/ (last visited Dec. 23, 2022).

Hayley Steffen (Hayley.Steffen@fcc.gov), Legal Advisor to the Bureau Chief, Office of the Bureau Chief, Wireline Competition Bureau, (202) 418-1586.

- FCC -

(Continued from previous page)

[4] 47 C.F.R. § 54.703(e). Please check here, https://www.usac.org/about/leadership/quarterly-meeting-schedule/, for latest information related to COVID-19 and public attendance.

Coordinator of Youth Services– Ruth Hyatt

On-Going Projects:

Youth Services Workshop—Fall: All Together Now

The workshop took a new format this year with brainstorming sessions for theme interpretation anchored by two Keynote sessions by veteran presenter Sherry Norfolk. After the workshop, the contributions to the brainstorming sessions were used to invigorate several post workshop zooms centered on the interpretations of All Together Now. Theme interpretations included but are not limited to: Book Buddies, Good Neighbors, Your Piece (art), We Get Out Alive, Jam Session, and Teamwork. A room was also available for those participants who wanted to discuss alternate themes or other topics specific to Youth Services in public libraries.

Youth Services Workshop: Spring

This will be a virtual workshop held on the third Friday of March, making the date March 17th. Participation will be free, but registration will be required. A variety of topics concerning Youth Services will be offered by Arkansas State Library staff, the Youth Services Committee and public librarians or school personnel from the field.

Collaborative Summer Library Program (CSLP)

State representatives have been asked to collect input from public librarians on slogans for the 2026 theme of Dinosaurs and ideas for a theme for 2027. A google form link has been sent out to collect responses and the ideas will be discussed in programmer zooms between the writing of this report and the deadline of February second.

Arkansas public library staff had the chance to attend a December 8th web symposium for Summer Reading 2023 hosted by CSLP and presented by key association members.

Programmers Zooms

A new year, a new date and time. The weekly programmer zooms have been revived by a change of date and time. Meetings are now held on Wednesday afternoons at 1pm and participation in the past two events has tripled.

Arkansas Choice Book Awards

Charlie May Simon Award & Arkansas Diamond Primary Award
Committee meetings for this consideration cycle will conclude in February with the Arkansas Diamond Award meeting on February 4th and the Charlie May Simon Award committee meeting on February 18th. Each committee will determine 10-15 titles for their nominations list. Each award will also provide an "also recommended by" list for each award that will include titles that were considered but had to be eliminated from nomination.

Student voting for the current nominees will open in early May.

The consideration lists for the 2024-2025 awards cycle is being created and will be presented to the committees in early spring so that they may begin reading. Monthly committee meetings for the next awards cycle will begin in September.

Arkansas Teen Book Award

The committee will be joined by Cassandra Barnett of ADE for the meeting on January 31st. Cassandra already plays a supporting role for both the Arkansas Diamond Primary Award and the Charlie May Simon Award committees. This first meeting of the year is focused on creating the considerations lists for each level. These lists will be sent to over 200 volunteer readers. Readers have through July 31st to read and give the committee their input. In August, the top 5 titles for each level will become the nominees for the 2023-2024 awards cycle.

Note: the deadline for student voting for the 2022-2023 nominees is September 30, 2023.

Bookmarks and Posters

Preparations for the creation of new promotional materials will begin with seeking permissions to use cover art for each newly nominated title.

Cassandra Barnett will be taking the remaining posters and bookmarks for 2022-2023 to an all Cooperatives meeting for the Educational Cooperatives throughout the state hosted at ADE. The Cooperatives will distribute the materials to schools in their areas.

Mr. Rogers Sweater Drive with AETN/PBS

Arkansas PBS and 47 libraries across the state collected more than 2,500 sweaters in the 2022 Mister Rogers' Neighborhood Sweater Drive held Nov. 5-30 as a tribute to Fred Rogers and his example of being a caring neighbor.

Oral Health Arkansas

The Arkansas State Library will be helping Oral Health Arkansas to promote February as Oral Health Month. The Arkansas State Library helped to coordinate with 60 participating libraries for the distribution of print materials and 5,000 kits of toothbrushes, toothpaste, and dental floss. Several libraries are working with local dentists to present programs on oral hygiene. Additional materials on how to quit smoking were also provided for the libraries through our contact with Vonda Nutt of Oral Health Arkansas.

T3—Transforming Teen Services Train the Trainer

Cohort participants from all three sessions continue to meet monthly via zoom. The program continues to evolve and offer new training opportunities to those in Teen Services in public libraries. Information about upcoming opportunities is shared with public library staff through emails and during programmer zoom meetings.

Upcoming Events:

January 25, Feb 1, Feb 8, Feb 22, March 1st, March 15, March 22, April 5th, April 12th, April 19th and April 22nd	Weekly Programmer Zoom Meetings**.**
Jan 21	Charlie May Simon Award Meeting
Jan 31	Arkansas Teen Book Award Meeting
Feb. 2	Theme and Slogan ideas due to CSLP
Feb 3	Final Arkansas Diamond Award meeting for this consideration cycle
Feb 14	T3 zoom
Feb 15	ALL-In
Feb 18	Final Charlie May Simon Award meeting for this consideration cycle
March 17	Virtual Youth Services Workshop: Spring

Coordinator of Training and Development – Janine Jamison-Miller

Consulting

The Coordinator of Training & Development has consulted with libraries and Friends groups on the following topics: accessing 2023 Library Juice content, individual surveys for professional development offerings, request for specialized trainings, accessing non-profit professional development opportunities.

Continuing Education

Library Juice Academy
During October-December 2022, 33 Library Juice Academy courses were requested and 30 evaluations were returned. The Coordinator of Training & Development has been reviewing overall statistical data. Library Juice offers 12 certification programs that range from 6 months to 8 months. Those who have completed certification programs will be asked to participate in a voluntary focus group to share what they gained and what challenges they may have experienced throughout the process.

People Connect Institute (PCI) Webinars
During November-December 2022, and January 2023, PCI Webinars offered 10 live weekly webinars on the following categories: Adults/Seniors, Cataloging, Customer Service, Professional Development, Leadership/Management, Reader's Advisory and Wellness. There were 103 registrations received, 70 live course participants, and 20 evaluations were returned. There were 154 views of recorded archived webinar content between November-December 2022 and January 2023.

Friends of the Library

The Statewide Friends of the Library survey that was sent out to get a comprehensive view of how to better serve Friends groups here in that state was well received. The survey allowed the Coordinator of Training & Development insight on the individual needs of the Friends groups, and is currently being reviewed to follow up with each individual Friends group. There were 15 Friends groups that participated, and every Friends group that filled out the 36-question survey was sent a materials distribution workbook to help foster conversations in their respective Friends groups.

Professional Service

I recently served as a grantee reviewer for the Penguin Random House Grant for Small & Rural Libraries. This grant was available to libraries that meet both the IMLS definition for small libraries (a service population of 25,000 or less) and the definition for rural libraries. Applicants were scaled on a rubric to demonstrate a true financial need, and if awarded, how funding will be allocated to meet the needs of those in their community.

Conference Committee planning for the upcoming Association of Rural & Small Libraries Conference has started, which will be held in Wichita, KS.

Site Visits/Meetings/Training:

December 8	CSLP Symposium (Virtual) The Youth Services Coordinator and Coordinator of Training & Development attended the All Together Now symposium hosted by the Indiana State Library's Consultant & Library of Michigan's Coordinator. Sessions shared how libraries can continue to provide outreach to the underserved, as well as create intergenerational spaces.

December 9	Literary Landmarks Check-In The Arkansas Center of the Book Coordinator & Coordinator of Training & Development met with the former Arkansas Poet Laureate, current Arkansas Poet Laureate, & former Arkansas Gems Author about recent news from the Library of Congress' oversight of the Literary Landmarks program.
December 14	ALL-In Workshop The Project Team at the State Library joined the current ALL-In Cohort
December 14,	COSLA Monthly CE Coordinator's Meeting
January 11	The Coordinator of Training & Development met with CE Coordinators from other State Library agencies to discuss current training trends and offerings, as well as to discuss outcomes from the virtual CE Forum held in November 2022.
January 19	Urban Libraries Council Summer Learning Bootcamp (Virtual) The Youth Services Coordinator and Coordinator of Training & Development attended the first of four in a training series for the upcoming Summer Reading Program to share with Children/Youth Programmers and Adult Programmers.
January 25 & 27	ARSL Conference Committee Kickoff Meetings
January 25 & 26	Wild Wisconsin Winter Web Conference

Upcoming Events:

February 3	Arkansas Library Association Committee Orientation (virtual)
February 8, March 8, April 5	COSLA Monthly CE Coordinator's Meeting
February 10	Arkansas State Library Board Meeting
February 15	ALL-In Workshop w/Jay Turner
February 21	Library Development Team Meeting
March 14-16	Southeast Collaborative Conference (virtual)
March 17	ASL Youth Services Virtual Workshop
April 12-14	ALL-In Capstone Meeting

Manager of Arkansas Library for the Blind – Kristina Hancock

This quarter I am happy to report all the Early Literacy Tactile Kits have been sent to public libraries around the state. We have also obtained a large recycle to begin the process of removing old braille from our collection.

CIRCULATION

In the first of the Federal fiscal year, from October 1, 2022 through December 31, 2022, the Arkansas State Library's Library for the Blind program circulated a total of 49,117 books. Of this figure, 34,318 were by direct mail circulation, 30 were direct mail circulation of Braille books, 14,799 were patron downloads from the Braille and Audio Reading program (BARD). Patron downloads accounted for around 43 percent of total circulation. Circulation of books through Duplication on Demand accounted for 99 percent of all direct mail circulation.

READER INTERACTION STATISTICS

For the first of the Federal fiscal year, October 1, 2022 through December 31, 2022, our Reader Advisors had a total of 6,465 patron interactions. 2,381 of those interactions were phone calls received. 143 were emails received and responded to. 381 were voicemails received and responded to. 331 were new patron outreach calls and 2,980 were work follow up tasks. Work follow up includes curating a book order for a patron, and searching for and providing reference information.

BARD (Braille and Audio Reading Download) READERSHIP

There are 913 Library for the Blind readers registered with the National Library Service for the Blind (NLS) BARD program. Of those patrons, 479 actively download digital audio and braille books and magazines. So far in FY 22, those patrons downloaded 14,799 BARD books and read them on 1700 registered Apple and Android mobile devices. The free Apple App enables BARD books to be downloaded easily to an Apple iPhone, iPad, or other mobile Apple device. The free Android App enables users to download books directly to any Android device with an OS of 4.1 or higher.

OUTSOURCING BRAILLE

On July 1st of 2018 the Library entered into a contract with the Utah State Library for the Blind in Salt Lake City Utah to provide circulation of Braille books to Arkansas patrons. ASL continues to provide limited Braille service directly from its holdings as available, but with declining circulation, only 30 Braille books circulated since FY 22 began.

TRAVEL

3.31.23- 04.02.23

Kristina Hancock and Natalie Marlin will be exhibiting at the National Federation for the Blind of Arkansas Convention.

Manager of Information Services – Michael Strickland

On-Going Projects:

Public Computers

Ken Giesbrecht, IT Manager, replaced all the public computers in Information Services this quarter with new faster solid-state ones. Giesbrecht also added a fourth computer which has been well received by the public. The four new computers have helped draw several new users to the library.

Sherry Chastain Retirement

Interlibrary Loan - Library Assistant Tech, Sherry Chastain retired on Friday, January 27, 2023. Sherry was part of the Information Services team for over seventeen years. Per her request, the Information Services staff met for lunch at Cotham's in the City on Thursday, January 26, 2023, and helped her celebrate a much-deserved retirement. We are very grateful for her service to the Arkansas State Library and wish her well as she begins this new chapter in her life.

First-Floor Display

Win Gates recently created a new display for the first-floor display cases. The display highlights "University of Arkansas Basketball." The display will be available for public viewing until late May 2023.

Presentations/Meetings/Training:

Oct 5	Meeting, October Manager's Meeting
	Training, ADE Supervisory Training "Americans with Disabilities Act"- ZOOM
Oct 7	Meeting, October ADE's First Friday
Oct 14	Presentation, 2022 Arkansas Library Association – Ft. Smith, "Intellectual Property Basics for Librarians"
Oct 18	Training, ADE Supervisory Training, "ADE Specific Supervisory Training" – ZOOM
Oct 19	Meeting, Information Services October Staff Meeting
Oct 20	Training, ADE Supervisory Training, "ADE Family Medical Leave Act," – ZOOM
Nov 2	Meeting, ASL November Manager's Meeting
Nov 4	Meeting, ADE's First Friday
Nov 16	Meeting, Information Staff November Staff Meeting
Dec 2	Meeting, ADE's September First Friday

Upcoming Events:

Feb 16 Meeting, PTRCP Check-In Call (virtual)

Mar 27-30 Training, 44th Annual USPTO Training Seminar (virtual)

Information Services Quarterly Statistics:

Interlibrary Loan Statistics

	Oct. 2022	Nov. 2022	Dec. 2022	Quarterly Total
Requests Filled:	96	93	74	263
Requests Unfilled:	48	36	44	128
Total Requests:	144	129	118	391

Circulation Statistics

Materials Checked Out:	57	219	55	331
Patrons per day:	115	100	99	314
Public Computer Use:	14	19	22	55
Total Circulation Calls:	61	81	44	186
Call-in Circ Reference:	3	10	3	16
Walk-in Circ Reference:	3	4	3	10

Reference Statistics

Requests total:	27	30	14	71
Census:	0	0	0	0
Patents:	1	4	4	9
Trademarks:	1	2	0	3
Copyright:	1	0	0	1
Notaries	7	14	2	23

Statewide Sharing and Engagement Coordinator – Jessica Kirk

Ongoing Projects

Mockingbird Virtual Union Catalog (Statewide Resource Sharing)

Mockingbird was live for 6 months in 2022. During this time, the platform supported 946 unique requests from libraries across the state. 650 items were successfully filled resulting in about a 70% successful fill rate. As more libraries become comfortable and consistent in their participation, the percentage should rise. The full year in review report [REFERENCE] and statistics were sent to Mockingbird libraries.

Arkansas State Library was able to use Mockingbird to borrow 15 and loan 13 items last year. It is a small percentage of our resource sharing, but it is important to note the platform is being utilized without interoperation with Sirsi in the same way Sirsi and OCLC's WorldShare work together.

The 2022 statistics revealed the following areas of improvement for 2023.

- 21 library accounts did not place any borrowing requests.
- 12 library accounts did not respond to any requests.
- 595 requests were not responded to and automatically passed to the next lender.
- Digital copies (articles, reference materials) were rarely requested.
- Some libraries borrow more than they lend, and some lend more than they borrow.

In 2023, Jessica Kirk plans to address these issues with tailored training, consultations with non-responsive libraries, and continued communication with newsletters and direct outreach. Another big impact will be in the resources created by the Mockingbird working group. A call was made for volunteers to serve on a working group to develop resources for all Mockingbird libraries. Representatives from Hendrix College - Bailey Library, Clark County Library, and the Crawford County Library System are serving in the group. The experiences represented are varied and will help address the variety of needs for more guidance.

For next quarter, we are anticipating implementing or onboarding 3 new libraries. Baxter County Library of Mountain Home, Cleburne County Library of Herber Springs, and Gentry Public Library of Gentry. Implementation will not be in phases as it was in 2022. Onboarding for these libraries will be more tailored to their timelines.

	November 2022	December 2022	January 2023	Quarter total
Mediated Requests	38	35	33	106
Vendor Tickets	5	5	2	12
Questions	12	7	11	30
Consults	3	1	4	8

This is the first reporting of these statistics, so a brief explanation is provided. **Mediated requests** are borrowing requests that went unfilled on their first pass through the platform. Jessica Kirk reviews the history of the request to determine if there was a failure of the Mockingbird platform or if the requesting library needs help with better searching, and how libraries are responding to requests. Often the requests are successfully filled within the system after direct communication from Jessica Kirk with a library or some slight adjustments to the request. **Vendor tickets** are requests made to AutoGraphics to investigate or address a technical aspect of the platform that may not be performing correctly. **Questions** are both received and sent to individual participating libraries. They range from questions about availability,

password questions, and procedural clarifications. **Consults** are one on one advising for participating and non-participating libraries. They can be informational meetings about joining the Mockingbird platform, one-on-one trainings, or coordinating a technical issue between multiple libraries and the vendor.

Engagement

Jessica Kirk's work on the Arkansas Department of Education's (ADE) Equity and Inclusion Taskforce on the Education, Training, & Communication team concluded in November 2022 as a presentation and final report from the taskforce was provided to ADE's leadership team. Jessica Kirk started serving on ADE's Summit Planning committee in January. The ADE Summit is an event held in July bringing professionals in Arkansas's education community throughout the state in for professional development.

Outreach

In November, Jessica Kirk provided a live webinar to LILi - Lifelong Information Literacy on Canva basics. There were 98 live participants. Jessica also assisted with the State Library's Youth Service workshop in November.

Site Visits/Meetings/Training:

November	Training, Beginner's American Sign Language, AR School for the Deaf (5 classes)
November 2	Provided Training, Canva Basics, LILi
November 4	Event, Youth services Workshop Fall
November 7	Provided Training, Mockingbird, Sevier County Library System
November 8	Meeting, SHARE-it Enhancement meeting
November 10	Meeting, SHARE-it Vendor/ASL Monthly Meeting
November 17	Meeting, ArLA community of interest
November 17	Meeting, DEI taskforce presentation to ADE leadership
December 6	Meeting, SHARE-it User Group Quarterly Meeting
December 8	Meeting, SHARE-it Vendor/Monthly Meeting
December 9	Meeting, ArLA Executive board – New board member orientation
December 14	Training, Sharing about SHAREit 11
January	Training, Intermediate American Sign Language, AR School for the Deaf (4 classes)
January 6	Meeting, ADE Summit Planning Committee
January 10	Provided Training, Mockingbird, Prescott/Nevada County Library
January 10	Training, Social Media 101 for Nonprofits
January 11	Meeting, Mockingbird working group, 1st meeting
January 12	Meeting, SHARE-it Vendor/ASL Monthly Meeting
January 18	Meeting, Mockingbird onboarding prep, Baxter County Library
January 18	Meeting, Mockingbird NCIP and Sirsi, Malvern Hot Spring Library

Upcoming Events:

February	Training, Intermediate American Sign Language, AR School for the Deaf (4 classes)
February 15	Training, ALL-In professional development, Little Rock
March	Training, Intermediate American Sign Language, AR School for the Deaf (2 classes)
April 12 - 14	Training, ALL-In professional development, Bentonville
April 19 - 22	Provided Training/Outreach, Texas Library Association Annual Mtg, Austin, TX
April 23 - 25	Outreach, Arkansas Association of Instructional Media Conference, Hot Springs

Division Manager of Collection Management – Sarah Lipsey

On-Going Projects:

Division Personnel

Jennifer Razer was promoted to the vacant Library Manager position in Digital Services on December 12, 2022. Razer's past service as the Senior Librarian in the unit leaves her well-poised to take on the additional responsibility. Her position oversees the Digital Services unit, which administers both the federal and state documents programs, our digital documents repositories and the library's internal digitization projects.

Tina Youngblood, a Librarian in the Digital Services unit, retired on December 30, 2022, after nearly forty years of service with the Arkansas State Library. Tina's kindness and wealth of experience will be sorely missed, but we are happy she is enjoying a well-deserved retirement.

We have initiated the process to advertise for both the vacated Senior Librarian and Librarian positions. The positions must go through additional levels of approval due to the hiring freeze but will be filled as soon as possible.

Excepting the installation of doors, construction and furniture delivery is complete for the two new office spaces in the Collection Management area. Manager of Acquisitions Katie Walton has occupied her new workspace, while the second office is fitted for communal needs of area staff.

Collection Management

The Digital Services unit continues to shift the Arkansas Documents collection to space previously occupied by the Library for the Blind and Print Disabled's talking book collection.

Meanwhile, the Acquisitions unit has begun weeding the Reference collection. Although many of these materials will be culled in favor of remotely accessible digital resources, we anticipate retaining a small collection of reference items.

Arkansas State Library Website

The website experienced periodic issues again this past quarter. Most problems involve the staff interface and workflow in the backend content management portion, caused by a third-party plugin update beyond INA's control. This has happened before, and the current fix involves work arounds rather than a true resolution. While inconvenient for staff, these issues do not affect the public view and use of the website. However, the cascading style sheet (CSS), which determines every aspect of how the website looks from its colors and font size and style, periodically changes. While INA speedily reverts to our usual CSS upon notification, this has become a recurring issue the past year or so.

We plan to work with INA to find ways to reduce the occurrence of both issues. In the process, we will potentially change some aspects of our CSS to better promote readability, accessibility and adherence to standard web conventions.

Site Visits/Meetings/Training:

October 26 State Documents Meeting, Arkansas State Library.

Standing meeting to discuss various section projects, issues and priorities. Participants: Division Manager of Collection Management Sarah Lipsey and Senior Librarian Jennifer Razer.

November 2, 9, 23, 30 State Documents Meeting, Arkansas State Library.
Standing meeting to discuss various section projects, issues and priorities. Participants: Division Manager of Collection Management Sarah Lipsey and Senior Librarian Jennifer Razer.

November 15-17 SirsiDynix Conference, Virtual.
Annual conference hosted by SirsiDynix covering various issues impacting the library community and the product roadmap of Symphony. Participants: Division Manager of Collection Management Sarah Lipsey.

December 12 ASL Rules Public Comment Hearing, Arkansas State Library.
Public comment hearing adherent to the promulgation of ASL rule changes.

January 11 Administrative Team Meeting, Arkansas State Library.
Budget meeting. Participants: State Librarian Jennifer Chilcoat, Deputy Director Kristen Cooke, Division Manager of Collection Management Sarah Lipsey, Administrative Services Manager Brooke Crawford, Manager of Grants and Special Projects Debbie Hall.

January 12 Supervisor Meeting, Arkansas State Library.
Meeting to discuss upcoming budget requests and administrative issues. Participants: Division Manager of Collection Management Sarah Lipsey, Manager of Acquisitions Katie Walton and Manager of Digital Services Jennifer Razer.

Manager of Digital Services – Jennifer Razer

Ongoing Projects

Personnel

There are currently two vacant positions due to retirement and promotion in Digital Services - State Documents. Tina Youngblood, Digital Services Librarian, retired from the State Library on December 30, 2022, after 37 years of service with the state. Her dedication and institutional knowledge has left a notable mark in State Documents. Jennifer Razer was promoted from the Senior Librarian to the Manager of Digital Services on December 12, 2022. We hope to fill both positions as soon as possible.

State Documents Depository

State Documents staff continue to shift the Arkansas Documents collection to the space previously occupied by the Library for the Blind and Print Disabled's talking book collection. This move allows for collection growth and easier usability of materials. Oversized materials are being pulled and relocated to the Oversized section, and fragile materials are being pulled for inspection and repair and reviewed for inclusion in closed stacks. Shifting is almost complete.

Division Manager, Sarah Lipsey, and Manager of Digital Services, Jennifer Razer monitored the legislative session for bills affecting State Documents.

Razer prepared training materials for the two vacant positions so that once a position is filled a training schedule can be implemented quickly.

The State Documents staff continues to work to keep digital submissions up to date. Digital Services Librarian, Ethan Beard, has contacted several agencies requesting updated liaisons and to have our gov-docs account be subscribed to distribution lists for news releases and other applicable documents for inclusion into the State Documents collection. Shipping lists 406 and 407 were sent out to depository libraries.

New additions to the Arkansas Documents Digital Collections of particular interest include:

> Arkansas hot 45 : 2022-2023 demand occupations
>
> Employee rights under the Arkansas Whistle-Blower Act
>
> Resume writing
>
> Arkansas Rent Relief Program tenant application user guide

Federal Documents Depository

Library Coordinator for Digital Services, Wendy Etchison, and the newly hired Library Technician, Emm Coats, have completed processing the backlog of items shipped from the Government Publishing Office after a vacancy in the section put processing those shipments on hold.

Etchison is also training Coats on depository guidelines, processing, and shelving procedures.

Site Visits/Meetings/Training:

November 23 State Documents Meeting, Arkansas State Library.
Standing meeting to discuss various section projects, issues, and priorities. Participants: Division Manager of Collection Management Sarah Lipsey and Senior Librarian Jennifer Razer.

December 12 State Documents Rules Promulgation – Public Comment Hearing
Participants: Division Manager of Collection Management Sarah Lipsey and Manager of Digital Services Jennifer Razer.

December 14 State Documents Meeting, Arkansas State Library.
Standing meeting to discuss various section projects, issues, and priorities. Participants: Division Manager of Collection Management Sarah Lipsey and Manager of Digital Services Jennifer Razer.

January 11 Collection Management Meeting
Participants: Division Manager of Collection Management Sarah Lipsey, Manager of Acquisitions Katie Walton, and Manager of Digital Services Jennifer Razer.

January 11 ADE Training – Americans with Disabilities Act (ADA), Virtual
Required training for ADE supervisor that covered the ADA Act and related employer obligations.
Participants: Digital Services Library Coordinator Wendy Etchison.

January 12 ADE Training – Family Medical Leave Act (ACT), Virtual
Required training for ADE supervisor that covered FMLA and related employer obligations. Participants: Digital Services Library Coordinator Wendy Etchison.

January 19 GODORT State and Local Documents Interest Group – ALA Midwinter conference (Virtual). Discussed the ALA GODORT Cataloging Committee's Cataloging Toolbox for State & Local Government Information - LibGuides at GODORT, which includes resources for cataloging, classification, and processing of state and local government information.
Participants: Manager of Digital Services Jennifer Razer

January 20 Federal Documents Meeting, Arkansas State Library.
Standing meeting to discuss various section projects, issues, and priorities. Participants: Manager of Digital Services Jennifer Razer and Digital Services Library Coordinator Wendy Etchison.

January 24 ADE Training – Supervisor Training, Virtual
Supervisor training mandated by ADE covering supervisory responsibilities specific to ADE staff.
Participants: Digital Services Library Coordinator Wendy Etchison.

January 25 What's Up Wednesday – Digital Preservation: what libraries need to know.
Participants: Manager of Digital Services Jennifer Razer.

January 31 National Collection Service Area Meeting (NSCA)
Meeting of depository coordinators facilitated by GPO staff to discuss serial titles that are being discontinued, planning for a new Shared Housing Agreement for Regional copy template, updates to Regional Online Selection Authorization (ROSA), and discussing potential collection development projects utilizing OCLC holdings and tools. Participants: Division Manager of Collection Management Sarah Lipsey, Manager of Digital Services Jennifer Razer, and Library Coordinator Wendy Etchison.

Manager of Acquisitions –Katie Walton

On-Going Projects:

Acquisitions

Acquisitions staff have continued to process the items that were discarded over the summer. Most of these items have been boxed and are in the basement awaiting pickup from M&R. After the remaining discarded items from the Circulating collection are completed, Acquisitions staff will begin weeding the Reference Collection.

The furniture for the new offices was installed at the end of the December. The doors arrived scratched and had to be returned, so we are still awaiting those replacements, but everything else is finished. Manager of Acquisitions Katie Walton has moved into her new office, and the second office will serve as a joint meeting space for Collection Development staff.

Arkansas Digital Library Consortium

There are currently 104,323 titles in the shared collection- 77,258 eBooks, 22,647 audiobooks, and 4,417 magazine titles. As of January 24, there have been 317,537 checkouts during the last quarter by 28,196 users.

ADLC is one of 129 library systems worldwide to surpass one million digital checkouts in 2022 and ranked #31 of all public library consortia. Our 1,344,118 checkouts put us in OverDrive's Million Checkout Club for the second year in a row. OverDrive and AR State Library staff collaborated to create a press release to announce this momentous achievement. ADLC members were encouraged to add personal news about their specific libraries and send the press release onto their local newspapers. KATV picked up the story from the North Little Rock Library System, and we were happy to see it shared extensively on social media.

ADLC experienced another unexpected news promotion when OverDrive announced that the Libby App had circulated its 1 billionth book, and the billionth checkout just happened to come from an ADLC user (*An Unwanted Guest* by Shari Lupena). OverDrive was kind enough to include a quote from Jennifer Chilcoat in their national press release for that impressive milestone.

Lafayette County Library joined ADLC in December. This will be their first time to have access to digital content. With the addition of Lafayette County, ADLC now has 38 member libraries with 135 branches.

Arkansas Traveler Statewide Resources

A few months ago, Manager of Acquisitions Katie Walton was asked about the return on investment of the Traveler program to the state of Arkansas. She reached out to each of the Traveler vendors and asked them to give her the cost of their products if each of the libraries in the state were to pay for their own individual subscription Overall, the State Library's subscription to the Traveler resources saved Arkansas schools and libraries over $53 million dollars. You can see the breakdown of those savings below.

Resource	Price to State Library	Cost to all libraries	Savings
Infobase	$35,250	$1,318,356	$1,283,106
Mango Languages	$97,850	$8,500,000	$8,402,150
World Book	$99,000	$9,077,673	$8,978,673
ProQuest	$504,867	$35,180,365	$34,675,498
Total	**$736,967**	**$54,076,394**	**$53,339,427**

An all new Traveler Advisory Committee began their terms on January 1, 2023. We received dozens of nominations and appreciate so many people being willing to represent their libraries. Below are the Traveler Advisory Committee members for 2023-2026.

- Academic- 2 year
  Keri Simpson, Phillips Community College
  ksimpson@pccua.edu

- Academic- 4 year private
  Kathy Anderson, Philander Smith
  kanderson@philander.edu

- Academic- 4 year public
  Mandi Smith, UA Fayetteville
  ms054@uark.edu

- Public- Independent City
  Crystal Gates, North Little Rock Public Library
  crystal.gates@lamanlibrary.org

- Public- Single County
  Michael O'Connell, Union County Public Library System
  moconnell@ucpls.org

- Public- Multi County
  Stony Evans, East Central AR Regional Library System
  wevans@ecarls.org

- School- Elementary
  Kristy Bentley, Conway Elementary School
  bentleyk@conwayschools.net

- School- Middle/Jr. High School
  Ronda Hughes, Fountain Lake Middle School
  rhughes@flcobras.com

- School- High School
  Sara Dickey, Paragould High School
  sdickey@paragouldschools.net

- Special Library
  Samantha Nation, CTEH Library
  snation@cteh.com

- Home School
  David Nance, Home School Office, DESE
  david.nance@ade.arkansas.gov

Below are usage statistics for the Traveler databases from January 2022-December 2022.

ProQuest Central

- Searches: 681,817
- Record views: 1,594,806
- Full text views: 1,357,757

ProQuest eBook Central

- Items viewed: 14,788
- Chapter downloads: 11,485
- Book downloads: 2,683

World Book

- Sessions: 142,908
- Searches: 220,702
- Content views: 1,671,680
- Estimated hits: 40,705,800

Mango Languages

- Total Sessions: 22,876 (may include multiple courses in one session)
- Mobile Sessions: 11,445
- Total Learning Time(minutes): 4,199 hours and 33 minutes
- Top 10 Mango Language Courses
    1. Spanish, Latin American 6,089 users
    2. French 2,946 users
    3. German 1,965 users
    4. ESL (Latin American) 1,593 users
    5. Japanese 1,518 users
    6. Italian 838 users
    7. Russian 807 users
    8. Portuguese 674 users
    9. Korean 505 users
    10. Chinese, Mandarin 419 users

Infobase Science Online

- Logins: 1,215
- Searches: 7,662
- Views: 22,897

Infobase Today's Science

- Logins: 933
- Searches: 2,977
- Views: 7,374

Site Visits/Meetings/Training:

December 6 New York Times Vendor Call
Manager of Acquisitions Katie Walton spoke with Kandace Rusnak from the New York Times to discuss subscription options for statewide access.

December 9 New York Times Vendor Call
Manager of Acquisitions Katie Walton spoke with Jamie Zagata from the New York Times to discuss subscription options for state employee access.

December 14 OverDrive Conference Call
Scheduled vendor consultation. Participants: Andy Bucher and Nicole Martin of OverDrive and Manager of Acquisitions Katie Walton.

December 15 Fiscal Note Demo
Manager of Acquisitions Katie Walton attended a product demonstration of Fiscal Note from Cole Edwards.

January 18 PCI Webinar
Acquisitions Librarian Reba Driver attended the webinar, "Can You Help Me? How Libraries Can Help Non-Profits in Your Community Thrive" from PCI.

January 18 Web Junction Course
Acquisitions Librarian Reba Driver took an online course, "Introduction to Cataloging for Non-Catalogers," from Web Junction.

January 19 EBSCO Webinar
Acquisitions Librarian Reba Driver attended the webinar, "What's New in Novelist Plus" from EBSCO trainers.

January 19 Web Junction Webinar
Acquisitions Librarian Lanette Madison attended the webinar "Weed 'Em and Reap: Getting Your Collection from Awful to Awesome" from Web Junction.

January 23 ArLA Webinar
Manager of Acquisitions Katie Walton attended a Q&A Session from ArLA's Membership Committee regarding Institutional Membership in the Arkansas Library Association.

January 25 OverDrive Conference Call
Scheduled vendor consultation. Participants: Andy Bucher and Nicole Martin of OverDrive and Manager of Acquisitions Katie Walton.

Blog Post

Public Libraries Lend One Billion Titles with the Libby Reading App

January 25, 2023

2023, PRESS RELEASES

Accessing libraries for reading is a "joyful" antidote to inflation

CLEVELAND – January 25, 2023 – As public libraries continue their mission to serve their communities, a major milestone was reached for the most popular ebook, audiobook, magazine and comics app for library patrons: one billion digital books borrowed in Libby, the library reading app. The Libby app, created by OverDrive, is used in over 22,000 public libraries and thousands of colleges, universities, corporate libraries and learning centers.

The one billionth checkout in Libby occurred on January 21 through a member public library of the Arkansas Digital Library Consortium. The title – *An Unwanted Guest* by Shari Lapena, a murder mystery released in 2018 – reinforces the growing reality that readers of all ages use their local library to enjoy digital books of all genres, in addition to the most popular and trending new releases.

"This is the happiest of accidents," said Jennifer Chilcoat, Director of the Arkansas State Library. "The Arkansas Digital Library Consortium has exponentially expanded the reading and learning choices that are available to Arkansans, and providing Libby's billionth checkout is a joyful reminder of that impact. We are proud to be a part of Libby's success story, and even prouder to be part of the success story of Arkansas' great public libraries."

Libraries played a critical role during COVID, providing essential services even while most buildings were closed. Consequently, more people than ever discovered the benefits of borrowing ebooks and digital audiobooks from their public library. As inflation has increased and families struggle with household budgets, free content from the public library has become a staple for many readers throughout the country and around the world.

Launched in June 2017, Libby provides 24/7 access to library ebooks and audiobooks in a streamlined reading app. Libby's intuitive user interface provides an easy and enjoyable user experience for fiction or nonfiction books (ebook or audiobook), comic books, graphic novels, magazines, cookbooks and Read-Alongs. Libby has been downloaded by millions of readers and has earned thousands of 5-star reviews, a 4.8 Apple App Store rating and 4.1 Google Play store rating.

With the scheduled discontinuation of the legacy OverDrive app in April 2023, millions more readers will upgrade to Libby. New features are consistently being added in Libby, including the Notify Me feature which is currently being piloted by 60 libraries. This allows patrons to discover and express interest in titles that are not yet in their local library's

collection. Libraries use Libby to reach their community and introduce their valuable programs and free online services.

To find a public library near you, download the Libby app (iOS, Android) or visit www.overdrive.com.

About OverDrive

OverDrive is a mission-based company that stands with libraries. Named a Certified B Corp in 2017, OverDrive serves more than 88,000 libraries and schools in 109 countries with the industry's largest digital catalog of ebooks, audiobooks, magazines, video and other content. OverDrive empowers libraries and schools by expanding access for all through tireless industry advocacy and consistent innovation. Award-winning apps and services include the Libby library reading app, the Sora student reading app, Kanopy, the leading video streaming app for libraries and colleges, and TeachingBooks.net, which offers one of the largest catalogs of supplemental materials that enhance literacy outcomes. Founded in 1986, OverDrive is based in Cleveland, Ohio USA. www.overdrive.com

Contact:

David Burleigh
Director of Brand & Communications
dburleigh@overdrive.com

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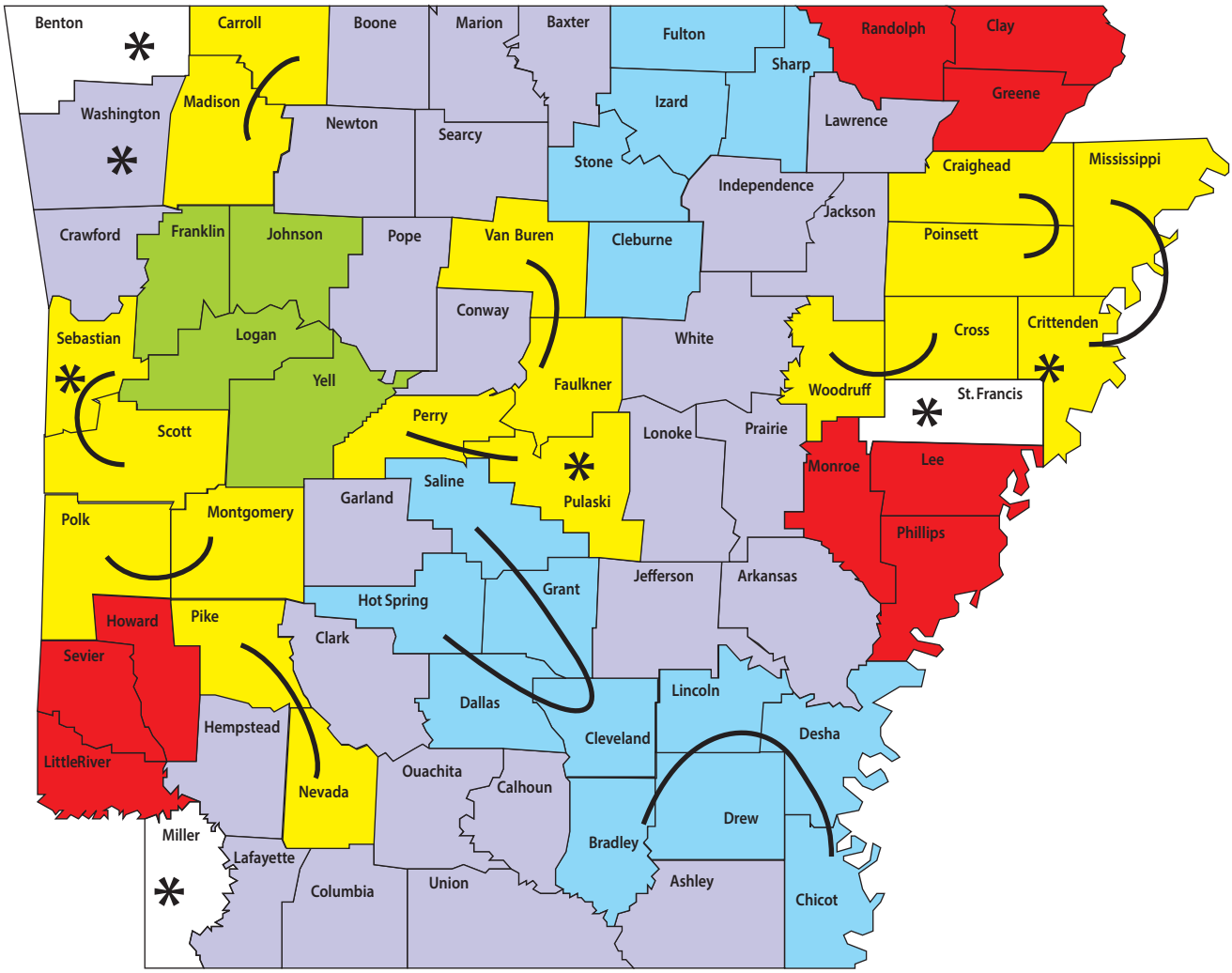
Browse blog and media articles

Public Library Training

K-12 Library Training

Arkansas Public Library Systems



26	One-County System	1	Four-County System
9	Two-County System	3	Five-County System
3	Three-County System	3	No Countywide Library Tax

7 - ✱ Independent City Library

Arkansas State Library
LSTA Administration
July 23, 2020

Arkansas district map.ai

Public Libraries of Arkansas by Library Development Districts

Library Name	Mailing Address	City	Zip Code
LDD I			
Arkansas River Valley Regional Library	501 North Front Street	Dardanelle	72834-3507
Donald W. Reynolds Library	300 Library Hill	Mountain Home	72653
Bella Vista Public Library	11 Dickens Place	Bella Vista	72714-4603
Bentonville Public Library	125 West Central	Bentonville	72712-5298
Boone County Library	221 West Stephenson Avenue	Harrison	72601-4225
Carroll & Madison Library System	44 Kingshighway A-3	Eureka Springs	72632
Crawford County Library	1409 Main Street	Van Buren	72956-4503
Fayetteville Public Library	401 West Mountain Street	Fayetteville	72701-5819
Fort Smith Public Library	3201 Rogers Avenue	Fort Smith	72903-2953
Gentry Public Library	105 East Main Street	Gentry	72734-0803
Gravette Public Library	119 Main Street NE	Gravette	72736-9363
Iva Jane Peek Public Library	P. O. Box 247	Decatur	72722-0247
Marion County Library	P. O.Box 554	Yellville	72687-0554
Newton County Library	HCR 31, Box 8	Jasper	72641-9401
Pea Ridge Library	P. O. Box 9	Pea Ridge	72751-0009
Pope County Library	116 East Third Street	Russellville	72801-5198
Rogers Public Library	711 South Dixieland Road	Rogers	72758-4513
Scott-Sebastian Regional Library	P. O. Box 400	Greenwood	72936-0400
Searcy County Library	202 East Main	Marshall	72950-9502
Siloam Springs Public Library	205 East Jefferson Street	Siloam Springs	72761-2677
Sulphur Springs Public Library	P. O. Box 275	Sulphur Springs	72768-0275
Washington County Library System	1080 West Clydesdale Drive	Fayetteville	72701-8211
LDD II			
Ash Flat Library	11 Arnhart Drive	Ash Flat	72513
East Central Arkansas Regional Library	410 East Merriman	Wynne	72396-2947
Independence County Library	267 East Main Street	Batesville	72501-5605
Lawrence County Library	115 West Walnut Street	Walnut Ridge	72476
Northeast Arkansas Regional Library	120 North Twelfth Street	Paragould	72450-4103
West Memphis Public Library	500 East Broadway	West Memphis	72301
Woolfolk Library	100 North Currie Street	Marion	72364-1858
Crowley Ridge Regional Library	315 West Oak Avenue	Jonesboro	72401-3594
Forrest City Public Library	421 South Washington	Forrest City	72335-3839
Jackson County Library	P. O. Box 748	Newport	72112-0748
Mississippi/Crittenden County Library	200 North Fifth Street	Blytheville	72315-2712
Trumann Public Library	P. O. Box 73	Trumann	72472-0073
White River Regional Library	P. O. Box 1107	Mountain View	72560

Library Name	Mailing Address	City	Zip Code
LDD III			
Central Arkansas Library System	100 Rock Street	Little Rock	72201-1624
Conway County Library	101 West Church	Morrilton	72110-3399
Fairfield Bay Library	369 Dave Creek Pkwy.	Fairfield Bay	72088-1183
Faulkner-Van Buren Regional Library	1900 Tyler	Conway	72032-3240
Lonoke County Library	204 East 2nd Street	Lonoke	72086-2858
Mid-Arkansas Regional Library	202 East Third Street	Malvern	72104-3910
North Little Rock Library Public System	2801 Orange	North Little Rock	72114-2296
Saline County Library	1800 Smithers Drive	Benton	72015-3108
White County Library System	113 East Pleasure Avenue	Searcy	72143-7709
LDD IV			
Calhoun County Library	P. O. Box 1162	Hampton	71744-1162
Clark County Library	609 Caddo Street	Arkadelphia	71923-0609
Columbia County Library	2057 North Jackson Street	Magnolia	71753
Garland County Library	1427 Malvern Avenue	Hot Springs	71901-6316
Hempstead County Library	500 South Elm Street	Hope	71801-5222
Lafayette County Library	219 East 3rd Street	Lewisville	71845-8075
Ouachita Mountains Regional Library	P. O. Box 189	Mount Ida	71957-0189
Polk County Library	410 8th Street	Mena	71953
Public Library of Camden & Ouachita County	120 Harrison Avenue	Camden	71701-3968
Southwest Arkansas Regional Library	129 Meadow Ridge Lane	Hope	71801
Texarkana Public Library	600 West Third Street	Texarkana, TX	75501-5054
Tri-County Regional Library System	200 W. Stillwell	DeQueen	71832
Union County Library System	200 East Fifth	El Dorado	71730-3897
LDD V			
Arkansas County Library	2002 South Buerkle Street	Stuttgart	72160-6508
Ashley County Library	211 East Lincoln	Hamburg	71646-3217
Crossett Public Library	1700 Main Street	Crossett	71635-2962
DeWitt Public Library	205 West Maxwell Street	DeWitt	72042-1942
Phillips-Lee-Monroe Regional Library	702 Porter	Helena	72342-3142
Public Library of Pine Bluff & Jefferson County	600 S. Main St.	Pine Bluff	71601
Southeast Arkansas Regional Library System	114 West Jefferson	Monticello	71655-4933

Phone	Fax	E-Mail address	Librarian	Library Name
				LDD I
479-229-4418	479-229-2595	arvls.director@gmail.com	Misty Hawkins	Arkansas River Valley Regional Library
870-580-0987	870-580-0935	kim.c@baxtercountylibrary.org	Kim Crow Sheaner	Donald W. Reynolds Library
479-855-1753	479-855-4475	sadams@bellavistaar.gov	Suzanne Adams	Bella Vista Public Library
479-271-3192	479-271-9051	Hdudley@bentonvillear.com	Hadi Dudley	Bentonville Public Library
870-741-5913	870-741-5913	ginger@boonecountylibrary.org	Ginger Schoenenberger	Boone County Library
870-423-5300	870-423-7117	agriffith@camals.org	April Griffith	Carroll & Madison Library System
479-471-3226	479-471-3226	dfears@crawfordcountylib.org	Deidre Fears	Crawford County Library
479-856-7000	479-571-0222	djohnson@faylib.org	David Johnson	Fayetteville Public Library
479-783-0229	479-782-8571	jgoodson@fortsmithlibrary.org	Jennifer Goodson	Fort Smith Public Library
479-736-2054	479-736-8567	lcrume@gentrylibrary.us	Linda Crume	Gentry Public Library
479-787-6955	479-787-6955	kbenson@gravettear.com	Karen Benson	Gravette Public Library
479-752-7323	479-752-8366	ijppublib121@yahoo.com	Karen Taylor	Iva Jane Peek Public Library
870-449-6015	870-449-5808	dana.librarydirector@gmail.com	Dana Scott	Marion County Library
870-446-2983	870-446-2983	director@newtoncountylibrary.org	Kenya Windel	Newton County Library
479-451-8442		pearidgecommunitylibrary@gmail.com		Pea Ridge Library
479-968-4368	479-968-3222	ssimpson@popelibrary.org	Sherry Simpson	Pope County Library
479-621-1152	479-621-1165	hmilligan@rogersar.gov	Hannah Milligan	Rogers Public Library
479-996-2856	479-996-2236	rmyers@co.sebastian.ar.us	Rene Myers	Scott-Sebastian Regional Library
870-448-2420	870-448-5453	path353@yahoo.com	Pat Halsted	Jim G. Ferguson/Searcy County Library
479-524-4236	479-524-3908	sfreedle@siloamsprings.com	Stephanie Freedle	Siloam Springs Public Library
479-298-3753	479-298-3515	sulphurspringslibrary2021@gmail.com	Melinda Griffin	Sulphur Springs Public Library
479-442-6253	479-442-6812	glendaa@wcls.lib.ar.us	Glenda Audrain	Washington County Library System
				LDD II
870-994-2658	870-994-2857	ashflatlibrary@gmail.com	Susan Funnell	Ash Flat Library
870-238-3850	870-238-5434	jpaul@ecarls.org	John Paul Myrick	East Central Arkansas Regional Library
870-793-8814	870-793-8896	Vacant		Independence County Library
870-886-3222	870-886-9520	akburris@hotmail.com	Ashley Burris	Lawrence County Library
870-236-8711	870-236-1442	pdpcomposing@yahoo.com	Mike Rogers	Northeast Arkansas Regional Library
870-732-7590	870-732-7636	osfrank1969@gmail.com	Rebecca Bledsoe	West Memphis Public Library
870-739-3238	870-739-4624	casseywoolfolklib@gmail.com	Cassey Clayman	Woolfolk Library
870-935-5133	870-935-7987	vanessa@libraryinjonesboro.org	Vanessa Adams	Crowley Ridge Regional Library
870-633-5646	870-633-5647	fcpl@forrestcitylibrary.org	Arlisa Price Harris	Forrest City Public Library
870-523-2952	870-523-5218	director@jacksoncolibrary.net	Jennifer Ballard	Jackson County Library
870-762-2431	870-762-2442	lwalters@mclibrary.net	Lowell Walters	Mississippi/Crittenden County Library
870-483-7744	870-483-6833	teaguejanie@hotmail.com	Janie Teague	Trumann Public Library
870-269-4682		wrrlibrary@yahoo.com	Debra Sutterfield	White River Regional Library

Phone	Fax	E-Mail address	Librarian	Library Name
				LDD III
501-918-3000	501-375-7451	ncoulter@cals.org	Nate Coulter	Central Arkansas Library System
501-354-5204	501-354-5206	jay.carter@conwaycountylibrary.org	Jay Carter	Conway County Library
501-884-4930		ffblibrary@live.com	Karen Tangen	Fairfield Bay Library
501-327-7482	501-327-9098	john@fcl.org	John McGraw	Faulkner-Van Buren Regional Library
855-572-6657	501-676-0557	kashmore@lonokecountylibrary.org	Kathleen Ashmore	Lonoke County Library
501-332-5441	501-332-6679	clare.graham@arkansas.gov	Clare Graham	Mid-Arkansas Regional Library
501-758-1720	501-753-0524	crystal.gates@lamanlibrary.org	Crystal Gates	North Little Rock Library Public System
501-778-4766	501-778-0536	pattyh@salinecountylibrary.org	Patty Hector	Saline County Library
501-279-2870	501-268-5682	darla.ino@arkansas.gov	Darla Ino	White County Library System
				LDD IV
870-798-4492	870-798-4492	calcolib@gmail.com	Allie Stevens	Calhoun County Library
870-246-2271	870-246-4189	Clarkcountylibrary@gmail.com	Betsy Fisher	Clark County Library
870-234-1991	870-234-5077	rhonda@cocolib.org	Rhonda Rolen	Columbia County Library
501-623-4161	501-623-5647	gcl@gclibrary.com	Adam Webb	Garland County Library
870-777-4564	870-777-2915	hempcolib@gmail.com	Courtney McNiel	Hempstead County Library
870-921-4757	870-921-4756	lafcolibrary@gmail.com	Michael Strange	Lafayette County Library
870-867-3812	870-867-3812	omreglibrary@hotmail.com	Brenda Miner	Ouachita Mountains Regional Library
479-394-2314	479-394-2314	polkcountylibrary@yahoo.com	Mary Renick	Polk County Library
870-836-5083	870-836-0163	lrpickett@hotmail.com	Lisa Pickett	Public Library of Camden & Ouachita County
		swarlib@gmail.com	Courtney McNiel	Southwest Arkansas Regional Library
903-794-2149	903-794-2139	jstrayhorn@txar-publib.org	Jennifer Strayhorn	Texarkana Public Library
870-584-4364	870-642-8319	tri-countyreglibsystem@hotmail.com	Marilyn Archer	Tri-County Regional Library System
870-863-5447	870-862-3944	moconnell@bartonlibrary.org	Michael O'Connell	Union County Library System
				LDD V
870-673-1966	870-673-4295	asst.director.arco@gmail.com	Clara Jane Timmerman	Arkansas County Library
870-853-2078	870-853-2079	ashcolib@gmail.com	Holly Gillum	Ashley County Library
870-364-2230	870-364-2231	david@crossett.lib.ar.us	David Anderson	Crossett Public Library
870-946-1151	870-946-1151	dewittpl@yahoo.com	Sarah Beth Cole	DeWitt Public Library
870-338-7732	870-338-8855	ral72342@yahoo.com	Linda Bennett	Phillips-Lee-Monroe Regional Library
870-534-4802	870-534-8707	rwilliams@pineblufflibrary.org	Ricky Williams	Public Library of Pine Bluff & Jefferson County
870-367-8584	870-367-5166	director.searl@gmail.com	Judy Calhoun	Southeast Arkansas Regional Library System
				updated February 2023

Arkansas State Library Board

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* Chairman 11/2022 - 11/2023
**Vice Chairman 11/2022 –11/2023

Rev February 3, 2023

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ARKANSAS STATE LIBRARY BOARD

BYLAWS

ARTICLE I

NAME

Section 1. The name of this organization shall be the ARKANSAS STATE LIBRARY BOARD as created by Act 489, Acts of Arkansas, 1979.

Section 2. The organization shall hereinafter be referred to as the "Board."

ARTICLE II

PURPOSE

Section 1. The Board shall name the State Librarian.

Section 2. The Board shall act as the policy-making and responsible body for the Arkansas State Library and its functions as defined by Act 489 of 1979.

ARTICLE III

MEMBERSHIP

Section 1. The Board shall be composed of seven members appointed by the Governor, subject to confirmation by the Arkansas Senate, for their interest in libraries and statewide library development.

Section 2. Appointments made from congressional districts and at-large shall be made in accordance with Ark. Code Ann §13-2-205 (3) or other controlling statutes. **

*** Approved 02-09-2018 by Arkansas State Library Board*

ARTICLE IV

OFFICERS

Section 1. Officers of the Board shall consist of a Chairman and Vice Chairman. The State Librarian shall serve as executive secretary.

Section 2. Nomination and election of officers, with the exception of executive secretary, shall take place at the annual meeting.

> **Section 2a.** Officers shall be nominated by a Nominating Committee of members named by the Chairman. Opportunity shall be given for additional nominations to be made from the floor.
>
> **Section 2b.** Consent of all nominees shall be procured prior to nomination.
>
> **Section 2c.** Officers shall be elected at the annual meeting for a term of one year. No officer shall serve for more than two consecutive terms.
>
> **Section 2d.** Election of officers shall be by written ballot, show of hands, voice vote, or acclamation and counted by the executive secretary. **

Section 3. Duties of the officers shall be defined by members as need arises.

> **Section 3a.** The Chairman shall preside at all meetings and perform the duties generally assigned to this office.
>
> **Section 3b.** The Vice Chairman, in the absence of the Chairman, shall preside over meetings and perform other duties as assigned.
>
> **Section 3c.** The State Librarian, serving as executive secretary, shall keep the minutes of the Board meetings, attend all committee meetings, and perform duties generally assigned to this office. The executive secretary shall serve without vote in meetings of the Board or committees.

Section 4. Absences of officers or vacancies of office shall be filled by members as need arises.

> **Section 4a.** In the absence of the Chairman, the Vice Chairman shall preside over the meeting and perform other duties as assigned.
>
> **Section 4b.** In the absence of the Chairman and Vice Chairman, when a quorum is present, the members shall elect a temporary chairman to preside at the meeting and perform other duties as assigned.

Section 4c. When the office of Chairman is vacated during the year, the Vice Chairman shall serve as Chairman for the remainder of the unexpired term.

Section 4d. When the office of Vice Chairman is vacated during the year, the Nominating Committee shall nominate a replacement who shall be duly elected to serve the remainder of the unexpired term.

ARTICLE V

COMMITTEES

Section 1. The Chairman shall name members of the following STANDING COMMITTEES at the annual meeting.

Section 1a. The EXECUTIVE COMMITTEE shall consist of the Chairman, the Vice Chairman, and the executive secretary. This committee shall prepare the agenda for all meetings, call special meetings when deemed necessary, and perform interim duties as assigned by the Board.

Section 1b. The NOMINATING COMMITTEE shall be composed of two members appointed by the Chairman by September 1 each year. (The Chairman shall be excluded from membership.) The Committee shall prepare a slate of officers who have consented to serve if elected. **

***Section 1c.** the POLICIES AND BYLAWS COMMITTEE shall be composed of the Vice Chairman and two members named by the Chairman. This Committee shall review all policies and bylaws each year and recommend changes or additions where needed.

Section 1d. The GOVERNMENTAL LIASON COMMITTEE shall be composed of the Chairman and two members named by the Chairman. The duty of this Committee shall be to work with the State Librarian on all matters concerning local, state, and federal legislation and funding.

**Approved 02-01-80 by Arkansas State Library Board*

Section 1e. The PERSONNEL COMMITTEE shall be composed of two members named by the Chairman to serve with the Chairman to solicit and review applications and make recommendations to the Board for consideration for the position of State Librarian when a vacancy exists and to serve with the State Librarian to solicit and review applications and make recommendations to the Board for consideration for the managerial positions of associate or deputy directors when a vacancy exists.

Section 2. The Chairman shall name such AD HOC COMMITTEES as needed to carry out the functions of the Board.

ARTICLE VI

MEETINGS

Section 1. Regular meetings of the Arkansas State Library Board shall be held on the second Friday of February, May, August, and November.

Section 2. The annual meeting of the Board for organizational purposes shall be held at the time of the regular meeting in November.

Section 3. Special meetings of the Board may be called by the Executive Committee. Upon written request from three members of the Board, the Executive Committee shall be required to call a special meeting. The notices of such special meetings shall state the specific business to be transacted and no business shall be transacted except that stated in the call.

Section 4. Notices of all regular meetings and special meetings, when possible, shall be mailed by the State Librarian at least ten days prior to the date of the meeting.

Section 5. The order of business for regular meetings shall be:

1. Call to order
2. Reading of the minutes
3. Unfinished business
4. New business
5. Reports
6. Adjournment

ARTICLE VII

QUORUM, VOTE

Section 1. A majority (four) of the members of the Board shall constitute a quorum for the transaction of business. The Chairman shall count as a member for quorum.

Section 2. All business transacted by the Board shall be by majority vote of its members. The Chairman shall vote to confirm unanimity, in case of tie vote or when needed for quorum.

ARTICLE VIII

AMENDMENTS

Section 1. These bylaws may be amended by majority vote of the members at any regular meeting of the Board provided the amendment was stated in the call for the meeting or had been presented in writing at the previous regular meeting.

ARTICLE IX

POLICIES, CONTRACTS, AGREEMENTS

Section 1. The Board shall establish by majority vote such policies as may be necessary to carry out the functions of the state library agency and to promote statewide library development.

Section 2. Proposed policies or policy changes must be submitted in writing to the members and discussed at a meeting prior to the regular meeting when the vote on the question is to be recorded.

Section 3. The Arkansas State Library through majority vote of the Board shall enter into such contracts and agreements with other libraries, institutions, and agencies as may be necessary to carry out the purposes of Act 489 of 1979.

ARTICLE X

STATE LIBRARIAN

The State Librarian shall be responsible to the Arkansas State Library Board for the proper management of the Arkansas State Library, for the administration of the policies to carry out the functions of the agency, for the preservation and care of its properties, and for the efficiency of its services.

ARTICLE XI

PARLIAMENTARY PROCEDURE

AND AUTHORITY

Section 1. Except when in conflict with the provisions of Act 489 of 1979 or these Bylaws, Roberts Rules of Order, Revised, shall govern the proceedings of this Board.

Section 2. Act 489 of 1979, is the authority for these bylaws.

> "**Section 1**. … The State Librarian shall serve as executive secretary of the State Library Board, but without vote thereon, and shall attend all of the Board meetings and keep records thereof. The State Librarian shall have charge of the work of the State Library, and shall perform such other duties as the State Library Board may prescribe…"
>
> "**Section 2. (a)** There is hereby created the State Library Board, hereinafter referred to as the "Board", to consist of seven (7.) members to be appointed by the Governor subject to confirmation by the Arkansas Senate …
>
> **(b)** The members of the Board shall be appointed by the Governor for reason of their interest in libraries and statewide library development."
>
> "**Section 3**. … The Board shall meet at such place or places and shall keep such records as it may deem to be appropriate. The Board shall select annually a Chairman and such other officers as it deems necessary and shall adopt policies and bylaws governing its meetings, the conduct of its business, and the business of the State Library. A majority of its members shall constitute a quorum for the transaction of business, and all business transacted by the Board shall be by majority vote of its members."

ASL Board Standing Committee Assignments -- 2022

Executive Committee: Chair; Vice Chair, and Chilcoat

Nominating Committee: O'Neal and McDonald

Policies & By-Laws Committee: Vice Chair; McDonald and TBD

Government Liaison Committee: Chair; Knox and Campbell

Personnel Committee: Chair; O'Neal and Campbell

[In accordance with the By-Laws, the Chair shall name members of these standing committees at the annual meeting held in November.]

State Library Board
Expense Reimbursement and Travel Policy

In accordance with Act 1211 of 1995, Act 250 of 1997, and Act 1300 of 2003, the Arkansas State Library Board adopts the following policy:

> For attendance at regular and special called meetings and in performance of other official board duties, board members shall receive as an expense reimbursement $60 per day, or the maximum permitted by law, plus mileage at the rate established for state employees. When approved by the board, members may instead receive reimbursement for actual expenses incurred for official business at the rate established for state employees by state travel regulations.

February 10, 2023

Arkansas State Library -- Staff Directory

2/1/2023

First Name	Last Name	Title	Phone/Fax	Email
Office of the State Librarian			**501-682-1526 / 501-682-1533 FAX**	
JENNIFER	CHILCOAT	STATE LIBRARIAN		jennifer.chilcoat@ade.arkansas.gov
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DEBORAH	HALL	MANAGER OF GRANTS & SPECIAL PROJECTS		debbie.hall@ade.arkansas.gov
DANNY	KOONCE	PUBLIC INFORMATION SPECIALIST		danny.koonce@ade.arkansas.gov
Deputy Director/Statewide Sharing & Engagement/Virtual Union Catalog			**501-682-2863 / 501-682-1531 FAX**	
KRISTEN	COOKE	DEPUTY DIRECTOR		kristen.cooke@ade.arkansas.gov
JESSICA	KIRK	LIBRARY COORDINATOR - VIRTUAL UNION CATALOG	**501-682-2867**	jessica.kirk@ade.arkansas.gov
Library for the Blind & Print Disabled			**501-682-1155 / 501-682-1529 FAX**	
KRISTINA	HANCOCK	MANAGER OF LIBRARY FOR THE BLIND & PRINT DISABLED	**1-866-660-0885 Toll Free**	kristina.hancock@ade.arkansas.gov
JEFFERY	KERSEY	SENIOR LIBRARIAN		jeff.kersey@ade.arkansas.gov
NORMAN	VANDERBILT	LIBRARY SUPPORT ASSISTANT		norman.vanderbilt@ade.arkansas.gov
KELLY	SMITH	SENIOR LIBRARIAN		kelly.smith@ade.arkansas.gov
NATALIE	MARLIN	SENIOR LIBRARIAN		natalie.marlin@ade.arkansas.gov
THOMAS	SEPE	LIBRARY TECHNICIAN		thomas.sepe@ade.arkansas.gov
BECKY	FISCHER	LIBRARY SUPPORT ASSISTANT		becky.fischer@ade.arkansas.gov
		LIBRARY TECHNICAL ASSISTANT	**VACANT**	
		MAIL CLERK	**VACANT**	
		LIBRARY SUPPORT ASSISTANT	**VACANT**	
		LIBRARY SUPPORT ASSISTANT	**VACANT**	
Library Development			**501-682-1693 FAX**	
JENNIFER	WANN	MANAGER OF LIBRARY DEVELOPMENT	**501-682-5288**	jenn.wann@ade.arkansas.gov
RUTH	HYATT	COORDINATOR OF YOUTH SERVICES	**501-682-2860**	ruth.hyatt@ade.arkansas.gov
KAREN	O'CONNELL	COORDINATOR OF THE ARKANSAS CENTER FOR THE BOOK	**501-682-2874**	karen.oconnell@ade.arkansas.gov
AMBER	GREGORY	MANAGER OF E-RATE SERVICES	**501-682-8576**	amber.gregory@ade.arkansas.gov
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		LIBRARY SUPPORT ASSISTANT	**VACANT**	
JUDI	KING	LIBRARY TECHNICIAN		judi.king@ade.arkansas.gov

Arkansas State Library -- Staff Directory

2/1/2023

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JENNIFER	RAZER	MANAGER OF DIGITAL SERVICES	**501-682-2550**	jennifer.razer@ade.arkansas.gov
KATIE	WALTON	MANAGER OF ACQUISITIONS	**501-682-2266**	katie.walton@ade.arkansas.gov
EMM	COATS	LIBRARY TECHNICIAN - DIGITAL SERVICES		emm.coats@ade.arkansas.gov
WENDY	ETCHISON	LIBRARY COORDINATOR - DIGITAL SERVICES/FEDERAL DOCS		wendy.etchison@ade.arkansas.gov
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		LIBRARIAN - DIGITAL SERVICES	**VACANT**	
		SENIOR LIBRARIAN - DIGITAL SERVICES/STATE DOCS	**VACANT**	
ELIZABETH	CLEMENTS	SENIOR LIBRARIAN - ACQUISITIONS		elizabeth.clements@ade.arkansas.gov
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		LIBRARY TECHNICIAN - ACQUISITIONS	**VACANT**	
		LIBRARY TECHNICIAN - DIGITAL SERVICES	**VACANT**	
		ADMINISTRATIVE SPECIALIST II	**VACANT**	
		MANAGER OF NETWORK SERVICES	**VACANT**	
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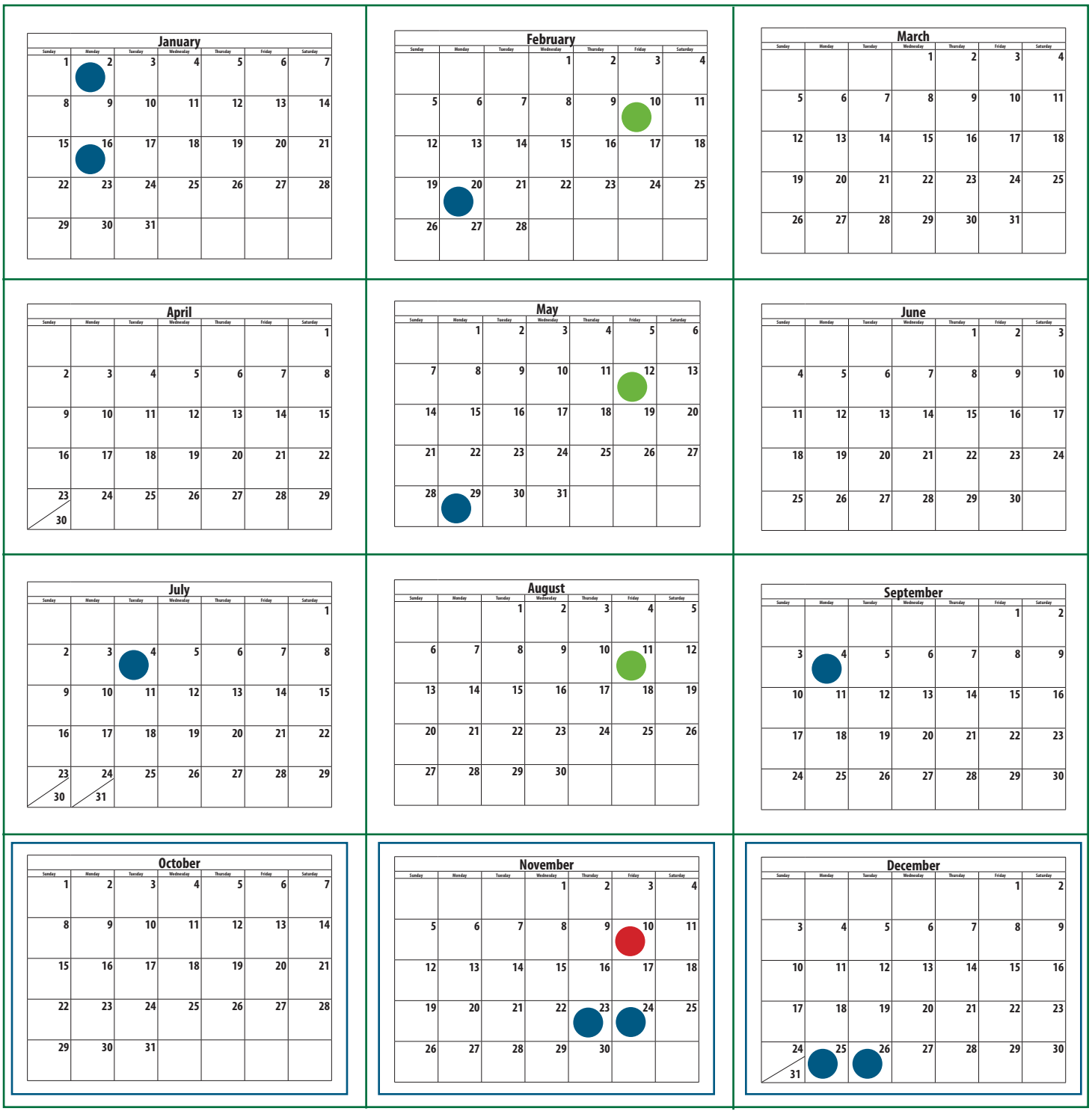
KEN	GIESBRECHT	INFORMATION SYSTEMS COORDINATOR		ken.giesbrecht@ade.arkansas.gov

2023



State Library Board Meetings, as scheduled **State Observed Holidays**

Jan 2 - New Year's Day (Observed); Jan 16 - Dr. Martin Luther King Jr.'s Birthday (Observed); Feb 20 -George Washington's Birthday and Daisy Gatson Bates Day (Observed); May 29 - Memorial Day (Observed); July 4 - Independence Day; Sept 4 - Labor Day; Nov 10- Veterans Day (Observed); Nov 23 - Thanksgiving Day; Nov 24 - Black Friday (by Governor's Proclamation); Dec 25 - Christmas Eve (Observed); Dec. 26 - Christmas Day (Observed)