

# ALL-In 2022 Application

The ALL-In 2022 Application has four components:

- 1) This application form
- 2) Resume
- 3) Letter of support from the applicant's Director/Dean/Principal/Board Chair/Etc.
- 4) Signature form

All four components of the application must be submitted by October 1 at 10 a.m. CDT to be considered for the Institute. Complete all fields of this form and follow the instructions in Section 3 (Application Checklist & Submission Instructions) to submit your resume, letter of support, and signature form.

We suggest that you compose your answers to the narrative questions in a word processing document and then copy and paste them into the fields in this form.

## Section 1: Applicant Information

1. Name

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2. Preferred Email Address

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3. Preferred Phone Number

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4. Type of Library Where Currently Employed

*Mark only one oval.*

Academic

Public

School (K-12)

Other: \_\_\_\_\_

5. Name of Library Where Currently Employed

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6. Position & Branch or Library Department

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7. Library Street Address

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8. City

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9. Zip

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10. Name of Director/Dean/Principal/Board Chair/Etc.

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Section 2: Application Narrative

Please answer the following questions. Limit your response to each question to 500 words or less.

11. Describe your past library experience and employment. Discuss your current library including type, number of employees, services provided, and customers served. Describe your current job responsibilities and your future professional goals.

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12. Describe why you want to attend the Arkansas Library Leadership Institute and what you hope to gain from participating in the Institute. How will participation impact your contribution to your library and community?

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13. What is your vision of outstanding library service? If you were given the opportunity, resources, and authority to implement or redesign any service, policy, or space in your library, what would you do?

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14. ALL-In seeks to foster collaboration among a diverse set of participants, at all levels of library organizations and all types of libraries. Thinking about a successful project or program that you have been a part of, describe the things that contributed to its success including your own and others' roles and strengths.

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### Section 3: Submission Instructions & Application Checklist

#### Submission Instructions

Attach your resume, letter of support, and signature page to one email message with the subject line: AI Application LastName FirstName. For example, Jane Smith's subject line would be: AI Application Smith Jane.

Name your attachments using the following structure: AI Element LastName FirstName. Jane Smith's attachments would be:

AI Resume Smith Jane

AI Letter Smith Jane

AI Signature Smith Jane

Attachments should be submitted as Microsoft Office or PDF files.

If you have any questions, please contact Jennifer Wann at [jenn.wann@ade.arkansas.gov](mailto:jenn.wann@ade.arkansas.gov) or 501.682.5288.

All elements of the application must be submitted before October 1, 2021 at 10 a.m.

15. A completed ALL-In application packet must include all four of the following elements. Check off each completed item or action to ensure that you are submitting a complete application. Incomplete applications will not be considered.

*Check all that apply.*

- This application form
- Resume
- Letter of support from the applicant's Director/Dean/Principal/Board Chair/Etc.
- Signature form

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