AGENDA

10:00 a.m.

Call to Order: Deborah Knox, Chairperson

A. Approval of Minutes [August 10, 2018]

Unfinished Business

B. Administration Report/FY2019 Agency Funding

C. State Aid and Scholarships

D. Grants and Special Projects

Other Unfinished Business

New Business

E. State Aid FY2019/Scholarships

F. Reports/Travel and Correspondence

Other New Business

G. Board Information/Election of Officers/Dates for 2019 meetings
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The State Library Board convened on August 10, 2018, in the conference room of the Van Buren Public Library. Members present were Deborah Kirby, George ‘Bucky’ Ellis, Donna McDonald and JoAnn Campbell. Board members Deborah Knox and JoAnn Cooper were absent. Staff members present were State Librarian Carolyn Ashcraft, Brooke Crawford, and Jennifer Chilcoat.

In the absence of the Chair and Vice-Chair, a motion was made by McDonald, seconded by Ellis, for JoAnn Campbell to chair the meeting. Motion carried. Campbell called the meeting to order at 10:05 a.m. She extended a welcome to those in attendance and expressed thanks to Eva White, Director of the Crawford County Library, for hosting the meeting.

Campbell asked for corrections or additions to the minutes from the May 11, 2087, meeting. Ashcraft noted two misspelled words on page 3. A motion was made by Kirby and seconded by McDonald to approve the minutes as corrected. Motion carried.

Crawford presented the report from Administration in Tab B, beginning with a report that the State FY2018 was closed on June 29. Staff are working on the Closing Book, with portions due in July and in August. The SEFA report was turned in on July 23. Federal closeout is expected on Sep. 30.

The FY19 Annual Operations Plan (AOP) was submitted on May 11. The funding level for the agency for FY2019 includes $5,641,919 for State Aid and $3,514,711 for Operations.

Crawford also reported that the FY20-21 Biennium Budget was submitted on July 16 and the agency is waiting on approval for their Capital Outlay request of $40,000 in each year to cover replacement of a state vehicle and some IT equipment. Forecast for the biennium:

- State Library Public School Fund (State Aid) FY20: $5,641,919 FY21: $5,641,919
- State Library General Education (Operations) FY20: $3,615,572 FY21: $3,616,803

Crawford reported the annual assessment from Legislative Audit was performed on FY17. The auditor was on site from June 11-27. Although there were no written findings, there were a couple of verbal recommendations. See B4.

As an update, the agency is currently at 41 full-time staff, 1 permanent extra help and 11 vacant positions. Jennifer Scroggins, Librarian in Digital Services, started May 21. Dwain Gordon, Deputy Director, retired June 30. Jennifer Chilcoat, Deputy Director, started July 30. Abbie Wilson, Senior Librarian in Collection Management, retired on July 31. Kathy Seymour, Senior Librarian in Documents, has turned in her notice of retirement with her last day being August 31.

Crawford reported she and Ashcraft had a meeting with Office of Personnel Management (OPM) on July 6. At that meeting they were told that OPM/Governor’s Office are not doing anything with administrative positions. Therefore the Administrative Specialist -- Library Development position is still frozen and the Administrative Specialist III reclassification is still on hold and we do not expect to receive approval for the reclassification.
As reported previously, the State’s new Performance Evaluation system was put into place with PE’s done in April. On May 29 a Performance Pay Increase for 2018 was approved and agencies were given a cap amount of 2.8% of their annual base salaries (not including Directors). This amount was spread based upon the scores in the performance evaluations. Our 2.8% cap = $45,773.71. The amount actually given to staff was $44,688.80. The increase amount was determined by the scoring below:

Score: 2 Increase: 2% // Score: 3 Increase: 3% // Score: 4 Increase: 3.75%

All eligible staff received the increase. Ineligible classifications included those with written disciplinary actions, those classed as part-time/extra help or those not employed as of April 1, 2018.

Crawford reported on various trainings/conferences attended by administration staff.

Ashcraft and Ken Geisbrecht, Information Systems Coordinator, attended a meeting in June on the DIS migration effort. DIS has plans to migrate all State agencies to Office 365 over the next 2-3 months. They also met with Planet Technologies in July to discuss moving forward with the migration process. Although the agency was originally going to be in one of the first waves of the effort, we are being pushed to a later wave due to our independent infrastructure. DIS is working on a ‘plan B’ for agencies such as ours that have an independent infrastructure.

Crawford referred the board to the revenue reports for the state general and federal LSTA revenues and commented that the agency is in good shape financially.

Ashcraft reviewed Tab C and the Standards for State Aid, the Rules Governing Distribution of Scholarship Assistance, and the Scholarship Assistance Application.

Ashcraft referred the board to the report from Debbie Hall, Manager of Grants & Special Projects, and reported that our agency should develop and approve a policy on ‘serving persons with limited English proficiency’. A proposed policy was provided. After discussion, a motion was made by Ellis, seconded by McDonald, to approve the policy as provided. Motion carried. Ashcraft stated the policy will be posted to the ASL website.

Ashcraft covered the items behind Tab E, beginning with a letter from Allie Stevens, Director of the Calhoun County Library, in which CCL requested consideration for participation in State Aid. There was discussion among the board, Ashcraft, and Stevens. A motion was made by Kirby, seconded by Ellis, for CCL to proceed with discussion of formal regionalization with Union and Ouachita Counties and then report back to the board at the November meeting for possible action. Motion carried.

Ashcraft referred the board to the list of ‘Public Library Systems Qualifying for State Aid’. A motion to approve the list was made by Kirby, seconded by Ellis. The motion carried.

Ashcraft presented the State Aid 2019 distribution recommendation summary. The total reflected for distribution is $5,700,000. A motion was made by Kirby, seconded by Ellis, to approve the State Aid 2019 distribution as recommended. Motion carried.

The FY2019 State Aid spreadsheet was presented. A motion to approve the first quarter payment was made by Kirby, seconded by Ellis. Motion carried.

Ashcraft presented the board with scholarship assistance applications from the Fayetteville Public Library (for Kate Skorija), and the Rogers Public Library (for Hannah Milligan). She recommended approval of the applications. A motion to approve the applications was made by McDonald, seconded by Ellis. Motion carried.
The Recommendation for Scholarship Assistance [E5] was reviewed. A motion to approve the recommendation was made by Kirby and seconded by McDonald. Motion carried.

An update on the Scholarship payments made between 1977 and 2017 was provided. [E6] Total paid out to date is $909,973.

The board moved on to the reports and correspondence [Tab F].

Ashcraft reported [F1] on the various events in which she participated. She reported on the effort to interview applicants for the Deputy Director position, with the assistance of McDonald, Campbell and Hall. As had been announced, the position was offered to Jennifer Chilcoat and she began work on July 30.

Ashcraft reported on the recent visit by Librarian of Congress Dr. Carla Hayden, at the invitation of Congressman French Hill. Ashcraft was able to meet with Congressman Hill, Dr. Hayden, and Governor Hutchinson at the Governor’s Mansion the morning of June 29. This was followed by a luncheon held at the Clinton Presidential Center where they were joined by over 100 librarians from across the state. Senator Boozman and Lt. Gov. Griffith also attended the lunch. It was a very special event for the Arkansas library community.

Ashcraft reminded the Board of the upcoming Arkansas Women’s Hall of Fame Induction Ceremony to be held on Thursday, Aug. 30. Bessie Boehm Moore is one of the historical honorees.

Deputy Director Chilcoat presented her report [F2] and provided a little background on her library experience. She stated she was honored to serve in the position and looks forward to working with the Board.

Ashcraft presented Ruth Hyatt’s report [F3] and commented on a couple of items. She reported there were 33 applications for the 2019 Arkansas Library Leadership Institute (ALL-In) and 26 were selected to participate. The institute will be held Nov. 14-16 at Lake DeGray. An orientation session will be held on Saturday, Sep. 22 prior to the Arkansas Library Association. The rest of her report highlighted the various visits and meetings/training sessions during the quarter.

Ashcraft referred the board to the rest of the reports [F4 – F12] for their review, pointing out highlights on future events/conferences. The Arkansas Center for the Book reported [F4] the 2018 Arkansas Gems poster and bookmark will include twenty books published about Arkansas or written by Arkansas authors. The poster and bookmarks will be distributed at the National Book Festival in Washington, DC, Sep. 1. Copies of the materials will also be provided to all Arkansas public libraries.

Amber Gregory, Coordinator of E-Rate Services, reported [F5] a fourth ‘coding’ workshop will be held on Aug. 2 in Jonesboro with Joel Spencer. Gregory is serving as vice-chair of the E-Rate Task Force (ERTF) and participated in the ALA annual meeting in New Orleans in June.

Ashcraft referred the board to the report from Cathy Howser [F6]. The 2018 Charlie May Simon and Arkansas Diamond Book award information has been updated on the ASL website.

The report from the Library for the Blind [F7] reflected the usage of the digital and cassette book collection. The Duplication on Demand (DoD) accounts for 80 percent of all direct circulation.
Ashcraft reported that the agency has now contracted with the Multi-State Library for the Blind for the West in Salt Lake City, Utah, to provide circulation of Braille books to our patrons. This action is an efficient use of funding, shelf space, and staff.

In the Collection Management report [F9], it was reported that Abbie Wilson retired July 30 and Kathy Seymour will retire at the end of August. Jennifer Scroggins and Katie Jones are new staff and they are learning their duties quickly and are already making a contribution to the work in Collection Management.

The formation of the Arkansas Digital Library Consortium is completed and the group is composed of 21 Arkansas public libraries, including members of the Arkansas Book Cooperative and eBook Connection. The ASL will administer the ADLC and Katie Jones will be the primary contact for the effort.

Lipsey has initiated the next redesign of the ASL website with Information Network of Arkansas (INA). It is hoped the new site will be launched in 2019, to coincide with the State Library 40th anniversary.

Lipsey’s report contained information on the charging of sales tax on ancillary services by EBSCO. Staff felt the charges were in error. To seek a definitive solution, and maintain our agency’s reputation as a good customer, Ashcraft escalated the problem to the Dept. of Finance and Administration Legal Counsel and requested a formal opinion on behalf of the acquisitions department. In addition, Ashcraft is also seeking clarity on behalf of the ASL and all Arkansas libraries regarding the digital products tax introduced by Act 141 of 2017. Once an opinion is provided, Ashcraft will share the opinion with the library community.

Lynn Valetutti, Digital Services Manager, reported [F10] a continued increase in the number of digital publications received and the utilization of UALR graduate interns to assist with the digitizing of the AR Game and Fish Commission (AGFC) research materials.

The correspondence items [F11] included: a letter from Cori Williams at the Garland County Library expressing thanks for the assistance with the Judy Freeman workshop in April and a letter from Cathy Forester at the Crittenden County Library System expressing thanks for Amber Gregory and the assistance she provides with e-rate. There was also an email from Susan Lester with the AR State Board of Nursing expressing gratitude for the assistance received on compliance with Act 781. This was followed by the retirement letters from Abbie Wilson and Kathy Seymour. Ashcraft inserted the emailed invitation to the AR Women’s hall of Fame Induction Ceremony on Aug. 30. This was followed by several newsclippings [F12] of events and celebrations in libraries across the state.

Ashcraft reminded the audience that any changes to the list of public libraries by library development districts [F13] should be sent to her. The map of the Arkansas Public Library Systems was provided [F14].

Campbell moved the board to Tab G, and there were no changes to the contact information for the board [G1]. Ashcraft mentioned that the term of JoAnn Campbell will expire on Sep. 18. Campbell stated that she is interested in serving a 2nd term and will complete the online application.

The updated board by-laws were provided. [G3]
Ashcraft reminded the board of the current committee assignments [G4]. For 2018, the assignments are as follows:

Executive Committee: Chair, Knox; Vice Chair, Cooper and Ashcraft
Nominating Committee: Campbell and Kirby
Policies & By-Laws Committee: Vice Chair, Cooper; Smith and Ellis
Government Liaison Committee: Chair, Knox; McDonald and Kirby
Personnel Committee: Chair, Knox; McDonald and Campbell

The November meeting is the annual meeting and the Nominating Committee is to prepare a slate of officers.

The updated staff directory was provided [G5].

Ashcraft reminded the board the next regular meeting will be Nov. 9. The meeting will be held at 10 a.m. at the State Library in Little Rock.

Ashcraft encouraged the audience to sign the sign-in sheet as a record of their attendance.

There being no further business to discuss, a motion was made by Ellis, seconded by Kirby, to adjourn. Campbell adjourned the meeting at 12:30 p.m.

______________________   ______________________________________
Approval Date     Carolyn Ashcraft, State Librarian
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Administrative Services Manager – Brooke Crawford

Legislative:
Rule changes meeting was October 2. We had 3 rules submitted for changes and all 3 passed. See attached rules changes and Governor’s Letter regarding Rules Process.

State Library Budget Hearing has been scheduled for Wednesday, November 14.

Governor announced his Transformation of State Agencies Plan on October 2 to Directors and during a Press Conference on October 3. The transformation proposal has the State Library moving out from the Department of Education, which we have been under since 1979, to being under the Department of Parks, Heritage & Tourism. See attached.

The Regular Session of the 92nd General Assembly will convene on Monday, January 14. The session will end in 60 days, March 15, unless it is extended by legislative vote.

Audit:
Final report from our FY17 Audit Review was filed on September 13, 2018. See Audit Review Filing Report Notification and the Audit Review.

Closing:
Currently closing out our Federal funds for Grant LSTA17. Reports are due into IMLS by December 31.

Human Resources:
As of Nov 1, we are currently at 39 staff, 1 Permanent Extra Help & 13 Vacant Positions (with only 2 of those eligible for filling). The Senior Librarian – Collection Development interviews finished up on Oct 26. The Senior Librarian – Reference advertisement closed out on Oct 26. Updates will be given at meeting. Oct 15, Cathy Howser turned in her notice of Retirement. Nov 30 will be her last day.

IT:
Ken has continued to work with Department of Information Systems (DIS) as much as possible during this Data Center Optimization (DCO) and the Office 365 migration. All state agencies are now being required to participate in cybersecurity training from Security Mentor. Every other month, staff receive an email for these training lessons that last 10-20 minutes. We have 2 weeks to complete the online lesson.
Effective Date: 12/10/1980

Statutory Authority:

- 44 U.S.C. § 19

- Title 44 U.S.C. Chapter 19 contains the legal definition and requirements for Federal Regional Depository Libraries, currently contained in GPO's Legal Requirements and Program Regulations document. These apply only to Section B, Federal Regional Depository Library, in the agency's rules.

- A.C.A. § 13-2-210 through § 13-2-214 designates the Arkansas State Library as the "official depository for state and local documents," as the "State and Local Government Publications Clearinghouse," and provides parameters for the execution of both responsibilities. Rules related to both the permanent Arkansas documents depository at ASL and its documents distribution activities on behalf of other state depositories are necessary to effectively administer the programs and fulfill the role mandated by the agency's enabling statutes. The extant rules are currently being evaluated for updates, but should remain in force until any appropriate amendments are formally promulgated.

Subject Matter Committee: Education Committees


Arkansas State Library Rules Governing Distribution of Scholarship Assistance

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<tr>
<th>Promulgated Date</th>
<th>Effective Date</th>
<th>Filed w/ SOS Date</th>
<th>Last Revision Date</th>
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<tr>
<td>02/10/2006</td>
<td>04/06/2006</td>
<td>03/27/2006</td>
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</table>

- A.C.A. 13-2-201 et seq.
- These rules formalize a process already in existence and set reasonable guidelines to make scholarship assistance available to every public library in the state of Arkansas to address the education needs of public library staff working toward the ultimate goal of obtaining a master's degree in library and information science as defined by the American Library Association. The State Library Board appropriates funds annually for scholarship assistance.

Subject Matter Committee: Education Committees


Distribution of General Improvement Fund Grants

- Arkansas Code Anno. 13-2-201 et seq.

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<tr>
<th>Promulgated Date</th>
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</table>

- These rules will set guidelines for the distribution of General Improvement Funds which are made available by the General Assembly to address the needs of the public libraries and literacy councils in the State of Arkansas. The funds are awarded to the Arkansas State Library and disbursement will be made upon the approval of the State Library Board. There is no guarantee of GIF funds being available each year, but having the guidelines in place prevents delays in distribution of the funds.

Subject Matter Committee: Education Committees


Prepared on: September 21, 2018
MEMORANDUM

TO: Directors of State Agencies, Boards, and Commissions

FROM: Governor Asa Hutchinson

CC: Leslie Rutledge, Attorney General of Arkansas
    Marty Garrity, Director, Bureau of Legislative Research

DATE: October 15, 2018

SUBJECT: Rules and Regulation Review Process

Act 781 of 2017 created a process for the state to conduct a periodic comprehensive review of the rules of each state agency, board, commission, department and office ("agency" or "agencies"). The first step in this process was the initial review of current agency rules to identify unnecessary and outdated rules for repeal. I want to commend all of the agencies and staff for their effort in identifying unnecessary rules and necessary amendments to current rules. I am pleased to announce that more than 800 current rules have been recommended for repeal.

The final step in this initial review process is for the Arkansas Legislative Council ("ALC") to approve the recommendations made by the Administrative Rules and Regulations Subcommittee. ALC will meet the morning of October 19, 2018, to consider these recommendations. Unless specifically notified to attend, it is not necessary for agency staff to attend the ALC meeting for this purpose. If you have questions about whether your attendance is necessary, please contact your assigned liaison in the Governor’s office.

Additionally, I am asking all agencies to file a copy of each rule approved for repeal with the Secretary of State’s office and the Arkansas State Library. Please include a cover letter when submitting these rules that includes a statement that...
these rules have been repealed by the agency in accordance with Act 781 of 2017, as well as a list of each rule that has been repealed. Please note that you are only to include rules that have been approved for repeal by ALC. For your records, the rules will be repealed effective October 19, 2018, once ALC has approved the recommendations.

If you have any questions about this process, please contact Justin Tate in my office. His office number is (501) 682-8040. As always, if you have any questions about the current rule process pursuant to the APA and Executive Order 15-02, feel free to contact my office or, if applicable, your respective agency attorney at the Office of the Attorney General.

Asa Hutchinson
Governor
May 31, 2018

Ms. Carolyn Ashcraft
Education-State Library
900 W. Capitol Avenue, Suite 100
Little Rock, AR 72201

Dear Ms. Ashcraft:

As in previous years, your agency will have a hearing before the Legislative Council and the Joint Budget Committee on your budget request for the 2019-21 biennium. Your presentation is scheduled during the morning of Wednesday, November 14, 2018 in Committee Room A of the Big MAC Building. Hearings begin that morning at 9:00 AM.

Because of the limited space that will be available for the public during these hearings, we request that only personnel from your agency necessary for your presentation attend the hearing. Please wait in the lobby outside Committee Room A until called upon to make your presentation. We feel that this procedure will allow the hearings to progress in a more effective manner.

Please mark the date of your hearing on your calendar so that conflicts can be avoided. If your hearing is rescheduled by the committee, we will let you know as soon as possible. If you need to request that your hearing be rescheduled, please contact us as soon as possible.

Sincerely,

Kevin Anderson, Assistant Director for Fiscal Services

RECEIVED
JUN 06 2018
State Librarian's Office
October 16, 2018

The Honorable Asa Hutchinson
Office of the Governor
State Capitol Room 250
500 Woodlane Ave.
Little Rock, AR 72201

Dear Governor Hutchinson:

We, the undersigned members of the Arkansas State Library (ASL) Board, believe that the proposed transfer of ASL from the Department of Education (ADE) to the new Department of Parks, Heritage and Tourism may be based on a mistaken perception of the mission of ASL and libraries in general and is not an appropriate move.

We understand that the Arkansas State Archives are an integral part of Arkansas heritage and their mission fits within the new department. But ASL and libraries are much more than archival. The ASL powers and duties are in part that ASL will:

- Acquire books and other library materials…and make them available for reference and research use of the public and the public officials and employees of this state…;
- Assist communities, libraries, schools, colleges, universities, study and civic clubs and groups, charitable and penal institutions, state agencies and departments, county and municipal governments, and any other institutions, agencies, and individuals with books, information, library materials, and services as needed;
- Conduct courses of library instruction, hold library institutes in various parts of the state;
- Cooperate with the Department of Education and the Department of Higher Education in devising plans for the development of libraries, in aiding librarians in their administration, in certification policies, and in formulating rules and regulations for the use of libraries…

(Arkansas Public Library Laws Annotated 13-2-207)

To fulfill these duties, ASL provides professional development for librarians serving all types of communities, educational workshops on the use of electronic resources, training for programs such as summer reading for children and If All Arkansas Read the Same Book, training for federal e-rate applications, and training for state agency employees who need access to information, to name a few. These are all educational services that are closely aligned with and complementary to the mission of the Department of Education:

The Arkansas Department of Education provides leadership, support, and service to schools, districts, and communities so every student graduates prepared for college, career, and community engagement.

Act 489 of 1979 established the ASL as a division within the Department of Education. Since that time the two agencies have worked extremely well together, cooperated on multiple projects and initiatives and shared funding and resources. For example, ASL’s Traveler program provides public libraries, K-12 schools, colleges and universities, as well as State employees and special libraries (Supreme Court, law libraries, medical libraries) with remote access to high-quality subscription databases containing a variety of information sources and equips the citizens of Arkansas with the tools for success. In return, ADE has provided funding to ASL to add databases that promote success for students. The ASL has programs which support literacy and personal growth, such as our annual Children’s Services Workshop which is popular with library media specialists (school librarians) and public librarians alike. ADE’s Public School Fund is the source of the State Aid that is distributed to Arkansas’ public libraries each year.

We respectfully request that the Arkansas State Library continue to remain with the Arkansas Department of Education.

Arkansas State Library Board

Jo Ann Campbell  Jo Ann Cooper  George “Bucky” Ellis

Deborah Kirby  Deborah Knox  Donna McDonald

Donnette Smith
September 17, 2018

Carolyn Ashcraft
State Librarian
900 West Capitol, Suite 100
Little Rock, AR 72201

Re: Arkansas Library Board
June 30, 2017

The Legislative Joint Auditing Committee, at its September 14, 2018 meeting, filed the above referenced report.

If you should have any questions or need any assistance, please feel free to contact us so that we may schedule one of our personnel to visit with you.

LEGISLATIVE JOINT AUDITING COMMITTEE

Jim Hickey, Jr.
Senate Chair

Richard Womack
House Chair

SR14519

RECEIVED
SEP 18 2018
State Librarian's Office
INTRODUCTION

This report is issued to inform the Legislative Joint Auditing Committee of compliance with state fiscal laws and regulations as well as deficiencies in internal controls for the Arkansas State Library. Assessment procedures disclosed no reportable items of noncompliance.

SCOPE AND METHODOLOGY

We performed an internal control and compliance assessment of the Arkansas State Library, a department of Arkansas state government, as of and for the year ended June 30, 2017, and have issued our report dated June 27, 2018. Management of the Agency is responsible for establishing and maintaining internal controls and complying with applicable laws and regulations.

The assessment included cash on deposit, cash receipts, expenditures, capital assets, and data entry to the Arkansas Administrative Statewide Information System (AASIS). The assessment consisted principally of inquiries, observations, analytical procedures, and selected tests of internal control policies and procedures, accounting records, and other relevant documents. We relied on financial data in AASIS recorded by the Agency and audit work conducted in the fiscal year 2017 State Comprehensive Annual Financial Report (CAFR) and Single Audit Report. The methodology used in conducting this assessment was developed uniquely for this engagement and, therefore, was more limited in scope than an audit or attestation engagement performed in accordance with Government Auditing Standards issued by the Comptroller General of the United States.

RESULTS OF ASSESSMENT

Assessment procedures did not disclose instances of noncompliance considered reportable.

ENABLING LEGISLATION AND ORGANIZATIONAL STRUCTURE

Act 489 of 1979 created the Arkansas State Library as a division of the Arkansas Department of Education. Its mission is to serve as the information resource center for state agencies, legislators, and legislative staffs; provide guidance and support for the development of local public libraries and library services; and provide the resources, services, and leadership necessary to meet the educational, informational, and cultural needs of the citizens of Arkansas.

The Agency administers state and federal funds appropriated for libraries and library development, including State Aid to Public Libraries funds and federal Library Services and Technology Act (LSTA) funds. The Agency’s Board is comprised of seven members who are appointed by the Governor for seven-year terms. The Agency’s organizational chart is presented in Exhibit I on page 2.

ARKANSAS LEGISLATIVE AUDIT
500 Woodlane Street, Suite 172, Little Rock, AR 72201
Phone: 501-683-8600 Fax: 501-683-8605
www.arklegaudit.gov
Report ID: SR1451917 Report Date: June 27, 2018
FISCAL ANALYSIS

Revenues, Expenditures, and Transfers

Agency revenues, expenditures, and transfers for fiscal years 2013 through 2017 are presented in Exhibit II on page 3. The Agency reported total revenues of $1.83 million for fiscal year 2017. The Agency’s primary source of revenue is federal grants from the Institute of Museum and Library Services. Revenues increased in 2017 due to an increase in federal grant awards.

Agency expenditures totaled $10.97 million for fiscal year 2017. The majority of expenditures were for assistance, grants, and aid, which comprised 51% of total expenditures.

Net transfers totaled $9.23 million in fiscal year 2017, an increase of $863,960 over fiscal year 2016.

Assets and Liabilities

Asset and liability balances at year-end for fiscal years 2013 through 2017 are presented in Exhibit III on page 3. Agency assets and liabilities totaled $2.91 million and $286,359, respectively, at June 30, 2017. Fixed assets comprised 76% of total assets and include equipment, library holdings, and intangibles. Fixed assets increased in 2017 due to acquisitions. Decreased expenditures created an increase of cash and cash equivalents for the fiscal year.
### Exhibit II

**Arkansas State Library**

**Revenues, Expenditures, and Transfers**

For the Years Ended June 30, 2013 through 2017

<table>
<thead>
<tr>
<th></th>
<th>Fiscal Year</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
</tr>
<tr>
<td>Federal grants and reimbursements</td>
<td>$1,818,761</td>
</tr>
<tr>
<td>Fees</td>
<td>4,620</td>
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<tr>
<td>Other income</td>
<td>5,316</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>$1,828,697</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>$2,431,719</td>
</tr>
<tr>
<td>Assistance, grants, and aids</td>
<td>5,602,720</td>
</tr>
<tr>
<td>Commodities, materials, and supplies</td>
<td>1,415,567</td>
</tr>
<tr>
<td>Other expenses</td>
<td>1,519,843</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>$10,998,849</td>
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<tr>
<td><strong>Net Transfers In (Out)</strong></td>
<td>$9,229,749</td>
</tr>
</tbody>
</table>

*Source: Arkansas Administrative Statewide Information System Trial Balance (unaudited by Arkansas Legislative Audit)*

### Exhibit III

**Arkansas State Library**

**Assets and Liabilities**

For the Years Ended June 30, 2013 through 2017

<table>
<thead>
<tr>
<th></th>
<th>Fiscal Year</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assets</strong></td>
<td></td>
</tr>
<tr>
<td>Cash and cash equivalents</td>
<td>$328,222</td>
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<tr>
<td>Fixed assets</td>
<td>2,210,315</td>
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<tr>
<td>Other assets</td>
<td>372,082</td>
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<tr>
<td><strong>Total Assets</strong></td>
<td>$2,910,619</td>
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<tr>
<td><strong>Liabilities</strong></td>
<td></td>
</tr>
<tr>
<td>Payroll liability</td>
<td>$83,463</td>
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<tr>
<td>Other liabilities</td>
<td>202,896</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td>$286,359</td>
</tr>
</tbody>
</table>

*Source: Arkansas Administrative Statewide Information System Trial Balance (unaudited by Arkansas Legislative Audit)*
October 15, 2018

Carolyn Ashcraft
State Librarian
Arkansas State Library
900 W. Capitol Ave Suite 100
Little Rock, AR 72201

Dear Ms. Ashcraft,

This is the official notice of my retirement from the Arkansas State Library and my position of Coordinator of Children’s and Institutional Programs, effective December 1, 2018. I will have 29 years and 7 months of service at this library, with a total of 37 years and 2 months of service in the Arkansas Public Employees Retirement System.

I appreciate the opportunity to have worked with so many amazing people, within this agency and throughout the state and country. I have always felt that what we do makes a difference in the lives of the people we serve- both directly and indirectly.

I am looking forward to spending time doing things of my own choosing- gardening, traveling, creating art, and even reading books with adults as the main characters!

Sincerely,

[Signature]

Catherine J. Howser

cc: Jennifer Chilcoat, Ruth Hyatt
<table>
<thead>
<tr>
<th>COMMITMENT ITEM</th>
<th>DESCRIPTION</th>
<th>TOTAL APPRO.</th>
<th>TOTAL BUDGETED</th>
<th>% OF TOTAL BUDGET</th>
<th>TOTAL EXPENDED</th>
<th>BALANCE</th>
<th>% REMAINING</th>
</tr>
</thead>
<tbody>
<tr>
<td>501:00:00</td>
<td>Reg. Salaries</td>
<td>$1,595,456</td>
<td>$1,595,456</td>
<td>46.3%</td>
<td>$516,360</td>
<td>$1,079,096</td>
<td>68%</td>
</tr>
<tr>
<td>501:00:01</td>
<td>Extra Help</td>
<td>$5,000</td>
<td>$5,000</td>
<td>0.1%</td>
<td>$1,496</td>
<td>$3,504</td>
<td>70%</td>
</tr>
<tr>
<td>501:00:03</td>
<td>Pers. Svcs. Matching</td>
<td>$558,704</td>
<td>$558,704</td>
<td>16.2%</td>
<td>$176,782</td>
<td>$381,923</td>
<td>68%</td>
</tr>
<tr>
<td></td>
<td><strong>Total Salaries &amp; Matching</strong></td>
<td><strong>$2,159,160</strong></td>
<td><strong>$2,159,160</strong></td>
<td><strong>62.7%</strong></td>
<td><strong>$694,637</strong></td>
<td><strong>$1,464,523</strong></td>
<td><strong>68%</strong></td>
</tr>
<tr>
<td>502:00:02</td>
<td>Operating Expenses</td>
<td>$1,128,409</td>
<td>$1,127,548</td>
<td>32.7%</td>
<td>$373,021</td>
<td>$754,527</td>
<td>67%</td>
</tr>
<tr>
<td>505:00:09</td>
<td>Conf. &amp; Travel</td>
<td>$7,760</td>
<td>$7,760</td>
<td>0.2%</td>
<td>$5,324</td>
<td>$2,436</td>
<td>31%</td>
</tr>
<tr>
<td>506:00:10</td>
<td>Prof. Fees &amp; Services</td>
<td>$0</td>
<td>$0</td>
<td>0.0%</td>
<td>$0</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>512:00:11</td>
<td>Capital Outlay</td>
<td>$0</td>
<td>$0</td>
<td>0.0%</td>
<td>$0</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td></td>
<td><strong>Total M &amp; O</strong></td>
<td><strong>$1,136,169</strong></td>
<td><strong>$1,135,308</strong></td>
<td><strong>32.9%</strong></td>
<td><strong>$378,346</strong></td>
<td><strong>$756,962</strong></td>
<td><strong>67%</strong></td>
</tr>
<tr>
<td>509:00:46</td>
<td>Books/Subscriptions</td>
<td>$220,243</td>
<td>$151,096</td>
<td>4.4%</td>
<td>$75,803</td>
<td>$75,293</td>
<td>50%</td>
</tr>
<tr>
<td></td>
<td><strong>TOTALS</strong></td>
<td><strong>$3,515,572</strong></td>
<td><strong>$3,445,564</strong></td>
<td><strong>100.0%</strong></td>
<td><strong>$1,148,786</strong></td>
<td><strong>$2,296,778</strong></td>
<td><strong>67%</strong></td>
</tr>
<tr>
<td></td>
<td>M&amp;R paid to ASL account</td>
<td>$0</td>
<td>$0</td>
<td>100%</td>
<td>$0</td>
<td>$0</td>
<td>100%</td>
</tr>
<tr>
<td>COMMITMENT ITEM</td>
<td>DESCRIPTION</td>
<td>TOTAL APPRO.</td>
<td>TOTAL BUDGETED</td>
<td>% OF TOTAL BUDGET</td>
<td>TOTAL EXPENDED</td>
<td>TOTAL BALANCE</td>
<td>% REMAINING</td>
</tr>
<tr>
<td>-----------------</td>
<td>----------------------</td>
<td>--------------</td>
<td>----------------</td>
<td>-------------------</td>
<td>----------------</td>
<td>---------------</td>
<td>-------------</td>
</tr>
<tr>
<td>501:00:00</td>
<td>Reg. Salaries</td>
<td>$379,313</td>
<td>$379,313</td>
<td>12.3%</td>
<td>$98,743</td>
<td>$280,570</td>
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<tr>
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<td>$14,625</td>
<td>$14,625</td>
<td>0.5%</td>
<td>$4,486</td>
<td>$10,139</td>
<td>69%</td>
</tr>
<tr>
<td>501:00:03</td>
<td>Pers. Svcs. Matching</td>
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<td>$159,011</td>
<td>5.2%</td>
<td>$47,232</td>
<td>$111,779</td>
<td>70%</td>
</tr>
<tr>
<td></td>
<td><strong>Total Salaries &amp; Matching</strong></td>
<td><strong>$552,949</strong></td>
<td><strong>$552,949</strong></td>
<td><strong>18.0%</strong></td>
<td><strong>$150,460</strong></td>
<td><strong>$402,489</strong></td>
<td><strong>73%</strong></td>
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<tr>
<td>502:00:02</td>
<td>Operating Expenses</td>
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<td>$2,438,239</td>
<td>79.2%</td>
<td>$1,005,169</td>
<td>$1,433,070</td>
<td>59%</td>
</tr>
<tr>
<td>505:00:09</td>
<td>Conf. &amp; Travel</td>
<td>$42,161</td>
<td>$42,161</td>
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<td>$6,945</td>
<td>$35,216</td>
<td>84%</td>
</tr>
<tr>
<td>506:00:10</td>
<td>Prof. Fees &amp; Services</td>
<td>$25,000</td>
<td>$10,000</td>
<td>0.3%</td>
<td>$0</td>
<td>$10,000</td>
<td>100%</td>
</tr>
<tr>
<td>512:00:11</td>
<td>Capital Outlay</td>
<td>$75,000</td>
<td>$34,572</td>
<td>1.1%</td>
<td>$0</td>
<td>$34,572</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td><strong>Total M &amp; O</strong></td>
<td><strong>$2,580,400</strong></td>
<td><strong>$2,524,972</strong></td>
<td><strong>82.0%</strong></td>
<td><strong>$1,012,114</strong></td>
<td><strong>$1,512,858</strong></td>
<td><strong>60%</strong></td>
</tr>
<tr>
<td>TOTALS</td>
<td></td>
<td><strong>$3,133,349</strong></td>
<td><strong>$3,077,921</strong></td>
<td><strong>100.0%</strong></td>
<td><strong>$1,162,574</strong></td>
<td><strong>$1,915,347</strong></td>
<td><strong>62%</strong></td>
</tr>
</tbody>
</table>
STANDARDS FOR STATE AID TO PUBLIC LIBRARIES

Authorized by Act 489, Acts of Arkansas, 1979

1.0 ORGANIZATION

1.1 All county libraries, including those in county or regional systems, shall be organized in accordance with Act 244 of 1927. All city libraries, including those in county or regional systems, shall be organized in accordance with Act 177 of 1931.

1.2 County and city libraries shall provide evidence to the State Library Board of organization and operation as a department of county or municipal government.

1.3 Public library systems composed of county and/or city libraries shall provide evidence to the State Library Board of organization and operation under the provisions of a formal interlocal agreement, as provided in Section 90, Act 742 of 1977.

2.0 GOVERNANCE

2.1 Policies for city, county, and regional library systems shall be established by legally constituted administrative boards, comprised of trustees serving designated terms, conducting regularly scheduled meetings, preferably not less than quarterly, and functioning with recorded bylaws and policies which are on file with the State Library.

2.2 The library shall comply with the Civil Rights Act of 1964 and shall provide library service for all residents.

2.3 The library director shall submit quarterly, annual, and special reports as required to the State Library and to local boards.

2.4 City, county, and regional library systems shall provide the State Library with a copy of a current long range plan developed for the purpose of guiding the public library administration in the attainment of goals and future planning.
3.0 FINANCE

3.1 The State Library Board supports the concept that libraries or library systems serving populations greater than 50,000, with budgets in excess of $250,000, can render more efficient, effective library service, and preference of support shall be given to the development of such systems.

3.2 All libraries shall maintain the one mill county or city library tax on real and personal property as authorized in Amendments 30 and 38 of the Arkansas Constitution.

3.3 All cities and counties should restore the library tax to the maximum permitted by law by not later than July 1, 1991.

3.4 Libraries should receive additional local support.

3.5 The annual budget for city, county, and regional libraries shall be filed with the State Library. The budget should reflect an amount equal to the previous annual budget, plus growth, with the allocation for materials reflecting comparable growth.

4.0 PERSONNEL

4.1 City, county, and regional library systems participating in the State Aid to Public Libraries program shall be administered by a qualified librarian. A Master's degree in Library Science awarded through a program accredited by the American Library Association is recognized as the minimum qualifying degree.

4.2 Systems employing a new head librarian or director after September 1, 1988, must provide the State Library Board with evidence of a qualifying library degree in order to continue participation in the State Aid to Public Libraries program.

4.3 Public library staff members should be well trained and qualified for their position. They should be encouraged to participate in continuing education and training programs to improve library skills.

4.4 All libraries should have adequate support staff, with no employee receiving less than the current minimum wage.

5.0 FACILITIES

5.1 The county or city government shall provide a suitable building for headquarters operation and adequate quarters for necessary branches.
6.0 RESOURCES AND RESOURCE SHARING

6.1 The library shall maintain a current collection of materials to serve all citizens.

6.2 The library shall agree to provide interlibrary loan service to other libraries in Arkansas.

6.3 The library shall coordinate services for the blind and physically handicapped with the sections of the Arkansas State Library which administer these services.

7.0 NOTIFICATION

7.1 If the State Library Board determines that a city, county, or regional library or system fails to qualify for participation in the State Aid to Public Libraries program, the State Librarian shall notify the board chairman and the library director via certified mail not later than fifteen working days following that determination.

8.0 RIGHT OF APPEAL

8.1 Upon determination by the State Library Board that a city, county, or regional library or system fails to qualify for participation in the State Aid to Public Libraries program, the library or system shall have the right to appeal that decision at the next scheduled meeting of the State Library Board. Intent to appeal must be filed in writing with the State Librarian not more than thirty days following receipt of a notice of failure to meet the standards.

8.2 All appeals shall be presented to the State Library Board in an open hearing, with the final determination to be made by the State Library Board.

8.3 The State Library Board may provisionally approve a city, county, or regional library or system for a period of time they deem sufficient to rectify deficiencies. The Board may grant additional waivers upon acceptance of satisfactory evidence of progress.
1.00 REGULATORY AUTHORITY

1.01 These rules shall be known as Arkansas State Library Rules Governing the Distribution of Scholarship Assistance.

1.02 These rules are enacted pursuant to the Arkansas State Library’s authority under Act 489, Acts of Arkansas 1979, Arkansas Code Anno. 13-2-201 et seq.

2.0 PURPOSE

2.01 It is the purpose of these rules to formalize a process already in existence and set reasonable guidelines to make scholarship assistance available to every public library in the state of Arkansas to address the education needs of public library staff working toward the ultimate goal of obtaining a master’s degree in library and information science as defined in 3.04. These rules are specifically for the purpose of establishing standards for distributing funds available through the state aid to public library fund administered by the Arkansas State Library.

3.00 DEFINITIONS

3.01 For the purpose of these rules and regulations the applying institution must be a “public library” located in Arkansas which is duly established and recognized pursuant to Arkansas Code 13-2-401, 13-2-501, 13-2-901 and those libraries which have been determined by the Arkansas State Library to be functioning as a “public library.”

3.02 ASL refers to the Arkansas State Library.

3.03 ALA refers to the American Library Association.

3.04 A master’s degree refers to the educational award given by a library school whose program is accredited by the ALA.

3.05 State Aid refers to State Aid to Public Libraries

4.0 FOCUS AREA

4.01 To aid Arkansas public libraries in employing master’s degree librarians by providing educational opportunities for public library staff members through traditional, on-campus or distance learning.

5.0 ELIGIBILITY STANDARDS

5.01 Scholarship funds will be distributed to a public library that submits scholarship application to the ASL Board. Priority will be given as follows:

1. Public libraries eligible for State Aid whose personnel are employed as library directors.
2. Public libraries eligible for State Aid whose personnel are employed positions other than library director.
3. Public libraries not eligible for State Aid but recognized by the ASL as public libraries.
5.02 The applying institution (or its governing body) must be able to accept and administer the scholarship on behalf of the employee.

5.03 Individuals upon whose behalf the library is applying must meet the following standards:

1. Show evidence of completion of 12 semester hours toward the master’s degree.
2. Provide a copy of the agreement with the public library concerning employment in a public library for at least one year after completion of the master’s degree.
3. Furnish official transcript which shows the individual received a minimum course grade (based upon an “A-F” grading scale), of “B”, or if applicable, a “Credit” for a credit/no credit course. “Incompletes” do not qualify for reimbursement.
4. Agree to remain employed by a public library in the state of Arkansas for a duration of one year upon completion of degree.

6.0 ADMINISTRATION

6.01 The scholarship will be administered by the ASL Board.

7.0 SCHOLARSHIP PROPOSALS

7.01 The proposals shall include an application from the applicant library. The ASL Board shall review the proposals for approval. Proposals shall be consistent with Arkansas Code and existing ASL rules regarding an ALA accredited library program.

7.02 Funding may include but is not limited to tuition, materials, travel, lodging, and other items associated with educational costs.

8.0 DISTRIBUTION OF FUNDS

8.01 The ASL Board will budget and distribute funds appropriated for each biennium from the Arkansas State Legislature according to the following:

1. The total amount of funds to be distributed will be determined by the ASL Board each year at a minimum of 1% of the appropriated State Aid to Public Libraries.
2. Funds may provide as many scholarships as are requested each year. All monies not disbursed shall be returned to the State Aid fund for distribution.
3. Funds may be disbursed to the applicant library at the completion of each semester.
4. Funds will be distributed via scholarship for each individual as identified by the ASL Board in accordance with eligibility. Each scholarship will include a set of assurances and provisions required in the eligibility standards.

8.02 The ASL Board reserves the right to approve and/or deny any scholarship applications.

-- Approved by the State Library Board, August 12, 2005
Arkansas State Library
Scholarship Assistance Application

Instructions: Complete this form to apply for State Aid funds to underwrite a scholarship award from your library to an employee who has been admitted to the graduate program in an ALA-accredited library school. Attach to this form all appropriate documentation, such as a letter of admission from the library school, a letter of agreement from the employee who will benefit from the local scholarship award, and a copy of the minutes of the meeting of the local library board at which the application was approved.

<table>
<thead>
<tr>
<th>APPLICANT</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Aid grant funds are requested to underwrite a scholarship award from this public library to an employee who has been admitted to a graduate program in an accredited library school. The applicant library agrees to award the full amount of the scholarship award to the employee. The employee has agreed to provide transcripts as evidence of credits earned each semester and to remain on the job for a period of one (1) year following grant of aid. If these conditions are not met, the applicant library agrees to refund to the State Library all grant funds paid under this award.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Applicant Library Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mailing Address</td>
</tr>
<tr>
<td>City/State/Zip Code + 4 digit extension</td>
</tr>
<tr>
<td>Phone Number</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name of Library Board Chair (PLEASE PRINT)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature of Library Board Chair or Official Designee</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>AGREEMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>I have applied to my employer for a scholarship grant. I am enrolled in a graduate program in an accredited library school and have completed the first twelve (12) hours credit. Supporting documents are attached. I have agreed to furnish transcripts at the end of each semester as evidence of credits earned, to remain employed in an Arkansas public library for at least one year following grant of aid and to fulfill any local requirements. If I do not fulfill these agreed conditions, I understand that I must repay to the applicant library all funds paid to me from this award.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Participant Name (PLEASE PRINT)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Participant’s Signature</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>RECOMMENDATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>I have reviewed this application and the supporting documents. I recommend that the State Library Board ( ) approve ( ) deny this application.</td>
</tr>
</tbody>
</table>

| Signature of State Librarian | Date |

<table>
<thead>
<tr>
<th>ACTION TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>In a regular meeting of the State Library Board held on ___________________________ the Board voted to ( ) approve ( ) deny this application.</td>
</tr>
</tbody>
</table>

| Signature of State Library Board Chairman | Date |
Manager of Grants & Special Projects – Debbie Hall

Federal Grants to States Program (LSTA)

**FY17 State Program Report**
The FY17 State Program Report (SPR) is due to IMLS at the end of December. Project Directors are inputting project data and is due to me December 14.

- LSTA Projects and Project Directors
  - Arkansas Center for the Book – Zoe Butler
  - Children’s Services Workshop – Cathy Howser
  - Collection Management – Sarah Lipsey
  - Continuing Education – Ruth Hyatt
  - Digital Services – Lynn Valetutti
  - Information Services – Michael Strickland
  - IT Support and Management – Ken Giesbrecht
  - Library Consulting – Ruth Hyatt
  - Library for the Blind – JD Hall
  - Summer Reading Program – Cathy Howser
  - Tech & E-Rate Support – Amber Gregory
  - Traveler – Lynn Valetutti

**LSTA Grants to States Award**
The federal grant for FY19 (beginning October 1, 2019) will be announced in December.

**IMLS Site Visit**
2019 is the year for a routine site visit by our IMLS Program Officer, Dennis Nangle. This year the site visit is scheduled to coincide with the annual Children’s Services Workshop in March.

**Acronyms**
LSTA – Library Services and Technology Act
IMLS – Institute of Museum and Library Services
SPR – State Program Report (annual LSTA G2S report to IMLS)
G2S – Grants to States
<table>
<thead>
<tr>
<th>Administrative Unit, Director, and Area Serviced:</th>
<th>Population Served</th>
<th>Library Tax Units</th>
<th>Quarterly MLS Award</th>
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<tbody>
<tr>
<td><strong>Library Systems with Tax, Serving 150,001 or More:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Central Arkansas Library System Nate Coulter (Perry and Pulaski Counties, excluding North Little Rock)</td>
<td>337,104</td>
<td>3</td>
<td>NO</td>
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<tr>
<td><strong>Subtotal Served</strong></td>
<td>337,104</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Library Systems with Tax, Serving 75,001 to 150,000:</strong></td>
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<td></td>
<td></td>
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<tr>
<td>Washington County Library System Glenda B. Audrain, MLS - U of AL (Washington County)</td>
<td>144,223</td>
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<td>YES</td>
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<tr>
<td>Faulkner-Van Buren Regional Library John McGraw, MLIS - U of AL (Faulkner and Van Buren Counties)</td>
<td>138,855</td>
<td>2</td>
<td>YES</td>
</tr>
<tr>
<td>Crowley Ridge Regional Library David Eckert, MLS - Kent State U (Craighhead and Poinsett Counties)</td>
<td>129,858</td>
<td>4</td>
<td>YES</td>
</tr>
<tr>
<td>Saline County Library Patty Hector, MLS - UNT (Saline County)</td>
<td>118,703</td>
<td>1</td>
<td>YES</td>
</tr>
<tr>
<td>Garland County Library John Wells, MLS - U. of MO (Garland County)</td>
<td>97,477</td>
<td>1</td>
<td>YES</td>
</tr>
<tr>
<td>Fort Smith Public Library Jennifer Goodson, MLS-U of OK (Fort Smith District of Sebastian County)</td>
<td>88,133</td>
<td>1</td>
<td>YES</td>
</tr>
<tr>
<td>Arkansas River Valley Regional Library Donna McDonald, MLIS - U of OK (Franklin, Johnson, Logan, and Yell Counties)</td>
<td>87,146</td>
<td>4</td>
<td>YES</td>
</tr>
<tr>
<td>Fayetteville Public Library David Johnson, MLS - U of TN - Knoxville (Fayetteville)</td>
<td>83,826</td>
<td>1</td>
<td>YES</td>
</tr>
<tr>
<td>White River Regional Library Debra Sutterfield, MLS - U. of AL (Cleburne, Fulton, Izard, Sharp, and Stone Counties)</td>
<td>80,516</td>
<td>5</td>
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<tr>
<td>White County Library Darla Ino, MLS - U of TN - Knoxville (White County)</td>
<td>79,263</td>
<td>1</td>
<td>YES</td>
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<tr>
<td>Northeast Arkansas Regional Library Mike Rogers, MLS - UNT (Clay, Greene, and Randolph Counties)</td>
<td>76,966</td>
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<tr>
<td><strong>Subtotal Served</strong></td>
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<td></td>
<td></td>
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<tr>
<td><strong>Library Systems with Tax, Serving 50,001 to 75,000:</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Lonoke County Library Leroy Gatlin, MLS - U of MO - Columbia (Lonoke County)</td>
<td>72,228</td>
<td>1</td>
<td>YES</td>
</tr>
<tr>
<td>Pine Bluff and Jefferson County Library Bobbie Morgan, MLS - University of Washington (Jefferson County)</td>
<td>70,016</td>
<td>2</td>
<td>YES</td>
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<tr>
<td>Union County Library Michael O'Connell, MLIS - Catholic Univ of America (Union County and contracted with Ouachita County and Calhoun County)</td>
<td>69,129</td>
<td>5</td>
<td>YES</td>
</tr>
<tr>
<td>Texarkana Public Library Jennifer Strayhorn, MSLS - UNT (Total Population 67,962) (Texarkana, AR and TX)</td>
<td>30,283</td>
<td>1</td>
<td>YES</td>
</tr>
<tr>
<td>**Mid-Arkansas Regional Library Clare Graham, MLS - UNT (Hot Spring, Grant, Dallas, and Cleveland Counties)</td>
<td>67,116</td>
<td>4</td>
<td>YES</td>
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<tr>
<td>Mississippi-Crittenden Co. Regional Library Lowell Walters, MSLS - Clarion (Mississippi and Crittenden Counties)</td>
<td>66,786</td>
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<tr>
<td>North Little Rock Public Library Crystal Gates, MLSIS - LSU (North Little Rock)</td>
<td>66,278</td>
<td>1</td>
<td>YES</td>
</tr>
<tr>
<td>Southeast Arkansas Regional Library Judy Calhoun, MLS - Florida State U (Bradley, Chicot, Desha, Drew and Lincoln Counties)</td>
<td>66,173</td>
<td>5</td>
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<tr>
<td>Rogers Public Library Judy Casey, MLS - U of AL (Rogers)</td>
<td>65,021</td>
<td>1</td>
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<tr>
<td>Pope County Library Shawn Pierce, MLS - TWU (Pope County)</td>
<td>63,779</td>
<td>1</td>
<td>YES</td>
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<tr>
<td>Crawford County Library System Eva White, MLS - TWU (Crawford County)</td>
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<td>YES</td>
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<tr>
<td>Library System</td>
<td>Manager</td>
<td>University/State</td>
<td>Counties/locations</td>
</tr>
<tr>
<td>-----------------------------------------------------</td>
<td>-----------------------------</td>
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<td>Scott-Deesebastian Regional Library</td>
<td>Rene Myers, MLS - U of W/Milwaukee</td>
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<td>Carroll and Madison Library System</td>
<td>Johnice Dominick, MLIS - LSU</td>
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<td>Tri-County Library System</td>
<td>Marilyn Archer, MLS - Emporia State U.</td>
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<td>Baxter County Library</td>
<td>Kim Crow-Shener, MLS - UNT</td>
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<td>Columbia County Library</td>
<td>Rhonda Rolen, MLIS - LSU</td>
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<td>(Columbia County and contract with Lafayette County)</td>
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<td>Rebecca Bledsoe</td>
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<td>David Anderson, MLS - TWU</td>
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*FY2019 State Aid Distribution November 1, 2018

Arkansas State Library
Office of Administration
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<th>Headquarters Lib.</th>
<th>Tax Unit</th>
<th>2016 Population</th>
<th>Per Capita @ 1.53402529</th>
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<th>Error Adj**</th>
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<th>First Qtr. Payment</th>
<th>Second Qtr. Payment</th>
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<td>49,937</td>
<td>76,605</td>
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<td>18,000</td>
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<td>118,599</td>
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<td>29,650</td>
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<td>Bradley Co.</td>
<td>10,996</td>
<td>16,866</td>
<td>12,000</td>
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<td>Chicot Co.</td>
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<td>16,790</td>
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<td>Southeast Arkansas Reg. Lib.</td>
<td>Desha Co.</td>
<td>11,876</td>
<td>18,218</td>
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<td>Drew Co.</td>
<td>18,651</td>
<td>28,611</td>
<td>12,000</td>
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<td>Lincoln Co.</td>
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<td>21,024</td>
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<td>66,173</td>
<td>101,511</td>
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<td>179,503</td>
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<td>Nevada Co.</td>
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<tr>
<td>Southwest Arkansas Reg. Lib.</td>
<td>Pike Co.</td>
<td>10,832</td>
<td>16,617</td>
<td>12,000</td>
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## FY2019 State Aid Distribution

<table>
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<tr>
<th>Headquarters Lib.</th>
<th>Tax Unit</th>
<th>2016 Population</th>
<th>Per Capita @ 1.53402529</th>
<th>$12,000/co. in multi-co. region</th>
<th>MLS</th>
<th>Error Adj**</th>
<th>Total FY2019</th>
<th>First Qtr. Payment</th>
<th>Second Qtr. Payment</th>
<th>Third Qtr. Payment</th>
<th>Fourth Qtr. Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Southwest Arkansas Reg. Lib. Total</td>
<td></td>
<td>19,230</td>
<td>29,499</td>
<td>24,000</td>
<td>18,000</td>
<td>2</td>
<td>71,497</td>
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<td>Tri-County Reg. Lib.</td>
<td>Howard Co.</td>
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<td>20,521</td>
<td>12,000</td>
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<td>Little River Co.</td>
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<td>19,100</td>
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<td>Tri-County Reg. Lib.</td>
<td>Sevier Co.</td>
<td>16,910</td>
<td>25,940</td>
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<td>Tri-County Reg. Lib.</td>
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<td>42,736</td>
<td>65,561</td>
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<td>18,000</td>
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<td>119,556</td>
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<td>Cleburne Co.</td>
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<td>12,000</td>
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<tr>
<td>White River Reg. Lib.</td>
<td>Fulton Co.</td>
<td>12,123</td>
<td>18,897</td>
<td>12,000</td>
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<tr>
<td>White River Reg. Lib.</td>
<td>Izard Co.</td>
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<td>20,607</td>
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<tr>
<td>White River Reg. Lib.</td>
<td>Sharp Co.</td>
<td>17,157</td>
<td>26,319</td>
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<tr>
<td>White River Reg. Lib.</td>
<td>Stone Co.</td>
<td>12,539</td>
<td>19,235</td>
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<tr>
<td>White River Reg. Lib.</td>
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<td>80,516</td>
<td>122,514</td>
<td>60,000</td>
<td>18,000</td>
<td>10</td>
<td>201,504</td>
<td>50,376</td>
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<tr>
<td>Total Regional Libraries</td>
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<td>1,294,377</td>
<td>1,985,607</td>
<td>540,000</td>
<td>252,000</td>
<td>165</td>
<td>2,777,442</td>
<td>694,361</td>
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<tr>
<td>Fayetteville Public Library</td>
<td>Fayetteville (city)</td>
<td>83,826</td>
<td>128,591</td>
<td>12,000</td>
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<td></td>
<td></td>
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</tr>
<tr>
<td>Forrest City Public Lib.</td>
<td>Forrest City (city)</td>
<td>14,840</td>
<td>22,213</td>
<td>12,000</td>
<td>2</td>
<td>40,211</td>
<td>10,053</td>
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<tr>
<td>Fort Smith Public Lib.</td>
<td>Fort Smith (city)</td>
<td>28,133</td>
<td>135,198</td>
<td>12,000</td>
<td>11</td>
<td>153,197</td>
<td>38,297</td>
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<td>North Little Rock Public Lib.</td>
<td>North Little Rock (city)</td>
<td>66,278</td>
<td>101,672</td>
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<td>119,664</td>
<td>29,916</td>
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<td>Rogers Public Lib.</td>
<td>Rogers (city)</td>
<td>65,021</td>
<td>99,744</td>
<td>12,000</td>
<td>8</td>
<td>117,736</td>
<td>29,434</td>
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</tr>
<tr>
<td>Texarkana Public Lib.</td>
<td>Texarkana (city)</td>
<td>30,283</td>
<td>46,455</td>
<td>12,000</td>
<td>4</td>
<td>76,451</td>
<td>19,113</td>
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<td>West Memphis Public Lib.</td>
<td>West Memphis (city)</td>
<td>25,284</td>
<td>38,786</td>
<td>12,000</td>
<td>3</td>
<td>38,783</td>
<td>9,696</td>
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<tr>
<td>Total City Libraries</td>
<td></td>
<td>373,305</td>
<td>572,659</td>
<td>12,000</td>
<td>108,000</td>
<td>47</td>
<td>692,612</td>
<td>173,154</td>
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<tr>
<td>Grand Total</td>
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<td>2,753,540</td>
<td>4,224,000</td>
<td>552,000</td>
<td>756,000</td>
<td>350</td>
<td>5,531,649</td>
<td>1,382,913</td>
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**Error Adjustment: Calculation error from FY18 Final payment.**

### Counties Not Qualifying

<table>
<thead>
<tr>
<th>Counties Not Qualifying</th>
<th>Total Released for FY2019 State Aid</th>
<th>Prairie</th>
<th>150,000</th>
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<tr>
<td>Searcy</td>
<td>Multi-County Regionals</td>
<td>552,000</td>
<td></td>
</tr>
<tr>
<td>Total Designated</td>
<td>MLS Awards, 44 headquarters libraries*</td>
<td>774,000</td>
<td></td>
</tr>
<tr>
<td>St. Francis</td>
<td>Balance for Per Capita Distribution</td>
<td>1,476,000</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>4,224,000</td>
<td></td>
</tr>
</tbody>
</table>

Fifth Payment (optional) is the distribution of the remainder of the reserves held for scholarships, multi-county regionals and MLS awards.

**Source:**

- [www.census.gov](http://www.census.gov)
- Fact Finder 2 database of 2016 official census estimates

**Balances**

- ACTUAL: State Aid: 5,700,000
- Scholarships: (20,250)
- Amt Paid Out: (138,913)
- Adjustments: 5,540,837

November 1, 2018

Arkansas State Library
Office of Administration
Page 3 of 3
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Arkansas State Library
Scholarship Assistance Application

Instructions: Complete this form to apply for State Aid funds to underwrite a scholarship award from your library to an employee who has been admitted to the graduate program in an ALA-accredited library school. Attach to this form all appropriate documentation, such as a letter of admission from the library school, a letter of agreement from the employee who will benefit from the local scholarship award, and a copy of the minutes of the meeting of the local library board at which the application was approved.

APPLICANT

State Aid grant funds are requested to underwrite a scholarship award from this public library to an employee who has been admitted to a graduate program in an accredited library school. The applicant library agrees to award the full amount of the scholarship award to the employee. The employee has agreed to provide transcripts as evidence of credits earned each semester and to remain on the job for a period of one (1) year following grant of aid. If these conditions are not met, the applicant library agrees to refund to the State Library all grant funds paid under this award.

Crawford County Library System
Applicant Library Name
1409 Main Street
Mailing Address
Van Buren, AR 72956
City/State/Zip Code + 4 digit extension
479-471-3226
Phone Number
479-471-3227
Fax Number
Jami Balkman
Name of Library Board Chair (PLEASE PRINT)

[Signature]
Signature of Library Board Chair or Official Designee
Date

AGREEMENT

I have applied to my employer for a scholarship grant. I am enrolled in a graduate program in an accredited library school and have completed the first twelve (12) hours credit. Supporting documents are attached. I have agreed to furnish transcripts at the end of each semester as evidence of credits earned, to remain employed in an Arkansas public library for at least one year following grant of aid and to fulfill any local requirements. If I do not fulfill these agreed conditions, I understand that I must repay to the applicant library all funds paid to me from this award.

Allison Harrison
Participant Name (PLEASE PRINT)

[Signature]
Participant’s Signature
Date

RECOMMENDATION

I have reviewed this application and the supporting documents. I recommend that the State Library Board approve ( ) deny this application.

[Signature]
Signature of State Librarian
Date

ACTION TAKEN

In a regular meeting of the State Library Board held on the Board voted to
( ) approve ( ) deny this application.

[Signature]
Signature of State Library Board Chairman
Date
To Whomever It May Concern,

First and foremost, I want to thank you for considering me for the MLS reimbursement scholarship.

I am pursuing my Master’s in Library Science from the University of North Texas. In addition to the degree, I will have a Digital Content Management certificate. As an applicant for the MLS reimbursement scholarship, I can provide proof of my completion of at least 12 graduate hours. Upon completion of this semester (Fall 2018) I will have 24 completed graduate hours. My anticipated graduation date is December 2019. Should I be granted this scholarship, it will ensure that I will graduate in a timely manner.

The library is my passion, and it began to influence my life at a young age. As a child, it became a safe place for me to escape into the world of literature. After school each day, my sister and I would walk to the library until our parents got off work. It was during those trips to the library that I decided what I wanted to be as an adult. At thirteen years of age, I knew I wanted to work in a library. From that point on, I read numerous books, wrote short stories and essays, and later went on to obtain my Bachelor of Science in English with the Teacher Licensure.

When I complete my program, I intend to remain as an employee to the Crawford County Library System indefinitely.

Respectfully,

Allison Harrison
Library Teen Programmer
Alma Public Library
<table>
<thead>
<tr>
<th>Library Name</th>
<th>Individual Name</th>
<th>Library School</th>
<th># of Hours -- Fall 2018</th>
<th>Recommend Award in the amount of **</th>
<th>Cumulative number of hours completed</th>
<th>Anticipated date of completion/MLS award</th>
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</thead>
<tbody>
<tr>
<td>Bentonville Public Library</td>
<td>Courtney Fitzgerald</td>
<td>UNT</td>
<td>3</td>
<td>$1,350</td>
<td>30</td>
<td>May, 2019</td>
</tr>
<tr>
<td>Central AR Library System</td>
<td>Nate Coulter</td>
<td>UWM</td>
<td>3</td>
<td>$1,350</td>
<td>21</td>
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<tr>
<td>Central AR Library System</td>
<td>Deidre Scott</td>
<td>U of OK</td>
<td>6</td>
<td>$2,700</td>
<td>36</td>
<td>Dec. 2018</td>
</tr>
<tr>
<td>Crawford County Library</td>
<td>Allison Harrison</td>
<td>UNT</td>
<td>12</td>
<td>$5,400</td>
<td>24</td>
<td>Dec. 2019</td>
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<tr>
<td>Crawford County Library</td>
<td>Robin Egerton</td>
<td>TWU</td>
<td>6</td>
<td>$2,700</td>
<td>33</td>
<td>Dec. 2018</td>
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<tr>
<td>ECARL - Cross County</td>
<td>Asti Ogletree</td>
<td>U SoMS</td>
<td>4</td>
<td>$1,800</td>
<td>37</td>
<td>May, 2019</td>
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<td>Kate Skorija</td>
<td>FSU</td>
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<td>$0</td>
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<td>Deborah Moore</td>
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<td>33</td>
<td>May, 2019</td>
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<td>Kenya Windel</td>
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<td>Dec. 2018</td>
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<td>36</td>
<td>Dec. 2018</td>
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<td>Van Buren County Library</td>
<td>Andrea Singleton</td>
<td>TWU</td>
<td>6</td>
<td>$2,700</td>
<td>30</td>
<td>May 1, 2019</td>
</tr>
</tbody>
</table>

November 1, 2018
State Librarian – Carolyn Ashcraft

Since the August 10, 2018, board meeting I have participated in the following meetings/events:

- Mandatory Director Training provided by the Office of the Attorney General, Camp Robinson, Aug. 28
- Reception for retirement of Anna Bates and promotion of Donovan Hays at the Stuttgart Public Library, Sep. 30
- AR Women’s Hall of Fame Induction Ceremony, Little Rock, Sep. 30
- ArLA annual conference, Rogers, Sep. 23-25
- COSLA annual conference, Bismarck, ND, Sep. 30 – Oct. 3
- Southern Council meeting of Chiefs and LD staff, Baton Rouge, LA, Oct. 23-25
- Arkansas Digital Government Summit, Little Rock Marriot, Nov. 1
- Mabel Boswell Memorial Library ribbon cutting and open house, Bryant, Nov. 8

Due to the illness of my brother, I decided to cancel my plans to attend the ARSL annual conference in Springfield, IL, Sep. 12-15. He passed away on Sep. 8, so it was a wise decision to cancel my trip.

On Thursday, Sep. 20 I drove to Mountain Home to attend a reception/presentation at the Donald W. Reynolds Library. Dr. Tom and Deborah Knox were presented the inaugural Heart of the Library Award in recognition of their years of dedication to the library and their involvement in the efforts to raise funds for the new building, the establishment of the BCL Foundation, and the Friends of the Library. This was a very enjoyable event.

At the request of the Mayor of Bella Vista, I participated in the interviews of candidates for the position of Director of the Bella Vista Public Library. The first interview was conducted via Zoom on Sep. 19, followed by face-to-face interviews in Bella Vista on Sep. 26.

As an advisory board member I participated in a meeting to plan the 9th annual Arkansas Digital Government Summit. The Summit was held Nov. 1 at the Little Rock Marriott.

Various members of the State Library staff and I have participated in numerous meetings and email exchanges with DIS to discuss the Data Center Optimization project. We are providing information as requested to assist DIS with understanding our unique IT structure and the resources we require for our programs/services.

Future meetings/events include:

- Agency Budget Hearing in Big-MAC, Little Rock, Nov. 14
- ALL-In at DeGray Lodge, Nov. 14-16
- Grand Opening of the Mulberry Public Library, Nov. 18
- Texas Library Association annual conference, Austin, TX, April 16-17, 2019

**Acronyms:** ALA – American Library Association; ArLA – Arkansas Library Association; ARSL – Association for Rural and Small Libraries; COSLA – Chief Officers of State Library Agencies; FDLP - Federal Depository Library Program; GPO – Government Publishing Office (formerly the Government Printing Office); IMLS – Institute of Museum and Library Services; LDD – Library Development District
Deputy Director – Jennifer Chilcoat

On-Going Projects

Orientation

My orientation to the Agency and my place in it continues. I am happy to say that I have been willingly and patiently taught by staff in all areas, and the team approach to getting work done is exemplary.

State Data Coordinator

After meeting with Ruth Hyatt to discuss the distribution of our duties, it was decided that I will serve as the Arkansas’ State Data Coordinator (SDC). SDCs are responsible for collecting and, where possible, vetting the statistics gathered by public libraries throughout the state. In my previous job, I was responsible for collecting and submitting the data for CALS’ fourteen libraries to the SDC, so I have a running start. IMLS will provide training, including New SDC Orientation, December 4-6 for the upcoming survey of 2018 statistics.

Ruth, who has served as our SDC for 10 years, will take on the Continuing Education duties previously assumed by Dwain Gordon.

EXCITE Transformation for Libraries

The Arkansas State Library was recently chosen as one of five sites for the EXCITE Transformation for Libraries (EXCITE) Bootcamp. The program is presented by the Connecticut State Library (CSL) with funds from a $299,950 IMLS supplemental grant to a previously-awarded grant from the Laura Bush 21st Century Librarian Program. In the words of CSL, EXCITE is “an intensive team-based experiential learning program that will teach collaboration and innovation skills, result in programs and services that respond to community input and demonstrated needs, lead to cultural change at libraries, and sustain project impact through extended training.” Projected dates for the program are October 15-17, 2019. In the coming weeks, we will work with CSL to settle on the application criteria and process. The program is designed to be of use to staff from all library types.

Senior Librarian, Information Services

The application window has closed for the Senior Librarian position, which has been vacant since August. We are reviewing applications and hope to have this position filled by late 2018 or very early 2019.

Outreach

August 23 Public Meeting, Alma Public Library
Facilitated a public meeting to determine interest for a new building for the Alma Public Library. Turnout was good, and all indications are that the people of Alma will support a badly-needed new building. I was also able to drop by the Mulberry Public Library, also part of the Crawford County Library System, to view their expansion in progress. Their expanded building will open on November 18.

August 18 Anna Bates’ Retirement Reception, Stuttgart Public Library
September 10  
Mobile Computer Lab, White Hall Public Library
Transported ASL’s Laptop Lab to White Hall for two public beginning computer classes. Due to an understandable miscommunication, I ended up unexpectedly teaching these classes. The staff at White Hall was gracious and I had an excellent time brushing up on my training skills.

September 17  
Mobile Computer Lab, Watson Chapel Library

September 18  
State Employee Benefits Fair
Michael Strickland and I represented ASL at this annual benefits fair. Over 40 state employees signed up for library cards, and we were able to educate people about the services we provide to help them in their jobs.

September 28  
LDD III Meetings

October 26  
I attended these monthly meetings of directors and other representatives of LDD III libraries. I have reached out to the LDD I group, which meets quarterly. I was unable to attend their last meeting, but they will contact me with the date and place of their next meeting so that I can attend. I will ultimately check in with all LDDs to see if they meet regularly and whether they would like for me to attend on occasion.

October 11  
Groundbreaking, Pine Bluff Public Library
I had the pleasure of attending this community celebration, complete with Jr. ROTC flag presentation and music. The construction is part of a 3.0-mill tax increase approved by voters in November 2016. Plans for the 32,000 sf structure include a coffee shop, computer lab, Teen Loft, recording studios, meeting rooms, and a teaching kitchen. Construction Manager East Harding Construction plans to work with the Pine Bluff Construction & Trade Alliance whenever they can in order to keep as many tax dollars in the local economy as possible.

Training

August 13  
EASE (Empowering Arkansas State Employees) Training

September 11  
HRkansas and Harassment Training

October 17  
Hiring Talent Training

These are all state-mandated trainings for supervisors.

August 22  
Excel for Librarians Webinar

September 20  
Library Financial Management
Presented by Chief Officers of State Library Agencies, Inc. This was a helpful overview of budgetary basics, with an emphasis on the relationship between an agency’s financial accountability and its reputation.

Meetings

August 16  
Various meetings regarding the DIS push for Data Center Optimization.

August 28

September 7

October 10
September 22-25  Arkansas Library Association Annual Conference  
Attendance at the ArLA Conference was an excellent opportunity to re-introduce myself to librarians around the state, and it came at an excellent point in my tenure at ASL. I spent several hours working at the ASL table in the Exhibits Hall, which was especially useful. Also of notable benefit were the ALL-In Orientation, session on COUNTER database use statistics, and Ruth Hyatt’s session on Public Library Law.

October 2  Administrative Rules and Regulations Subcommittee  
With Sarah Lipsey and Brooke Crawford, I attended a hearing of this subcommittee of the Arkansas Legislative Council. The purpose of this hearing was to approve or deny state agencies’ requests to keep or eliminate the individual rules and regulations they have on their books, pursuant to Act 781 of 2017. While our attendance at this meeting was short, due to the bundling of non-controversial requests, it was educational to see the process in action.

Upcoming

November 27  Final state-mandated trainings for supervisors  
December 13

December 4-6  Annual State Data Coordinators (SDC) Meeting, Baltimore, MD  
This meeting, which includes a half-day orientation session just for new SDCs, will prepare me to take on my new role as Arkansas’ SDC. The data gathering process will ramp up quickly after my return, with final edits to the survey and training for public librarians taking place early next year for the 2018 survey.
Manager of Library Development– Ruth Hyatt

Ongoing Projects and Partnerships

Mr. Rogers’ Sweater Drive –Partnership with AETN
The Sweater Drive will run November 1-30. Participating libraries will donate collected sweaters and other winter clothing to Arkansans throughout the state via the Salvation Army or through a partnership with a local church or charity. Katie Culpepper conducted a training on October 12 at the AETN station in Conway. A recording of the session is available and materials will have been delivered by state library staff by November 1. The final donation count will be available for the next board report.

ALL-In The Arkansas Library Leadership Institute
The Institute is scheduled for November 14-16. Our Facilitators will be Dr. Sharon Morris and Kieran Hixon, both from the State Library in Colorado. There was a slight planning hiccup when we were informed in late August that some of the guest rooms at the DeGray Lake resort would be unavailable due to renovations, but those issues have been ironed out. All rooms have been assigned, menus picked, and the final payments from participants and their sponsoring libraries are coming in.

Arkansas Teen Book Award
The Arkansas Teen Book Award committee met in Searcy on August 28 to make sure that we had the website updated and ready for the final voting for the 2018 winners, and for the names of the winners to be posted after being announced at the Arkansas Library Association conference. Jessica Horton of the Craighead County-Jonesboro Public Library has done a lot of work on the award website and presented our session on the award at the conference. There have been a lot of changes to the processes used for the award. Anyone can nominate at book for the next award via the website. You can also volunteer to be a reader. The readers take the full nominee list and read any 8 that they choose, then vote for their favorites. The top 5 favorites of each level become the nominees that the teens will vote on throughout the school year and summer. Winners are announced at the Arkansas State Library conference each fall.

This year’s winners are:
Level 1: Scythe by Neal Schusterman
Honorable mentions: Frozen Charlotte by Alex Bell and The Plot to Kill Hitler by Patricia McCormick

Level 2: If I Was Your Girl by Meredith Russo
Honorable mentions: The Serpent King by Jeff Zentner and My Name is Not Friday by Jon Walter

Site Visits/Meetings/Training:

July 24 ALL-In Follow-Up Session Arkansas State Library, Little Rock
The mentors and committee met to finalize agenda details beyond the facilitator training sessions. A special thanks to mentors Lisa Fuller and Gwyneth Jelinek for providing added content for the Institute.

August 2 Coding with Kids training Craighead County-Jonesboro Public Library, Jonesboro
Cathy Howser and I worked with the fantastic staff at the host site library to bring this final training to 35 more public library staff. A special thank you to Kay Taylor and the IT staff for making sure we had everything we needed and that presenter Joel Spencer could conduct the training smoothly. In this final session we had a few libraries want to send more staff for the training. We have realized that there is a great deal of interest in sharing programming ideas and experiences. Amber will be arranging a day for programmers working with coding for any age later this fall. Note: As of this writing, the date has been set for November 8. Sign up at www.library.arkansas.gov/CEcalendar or contact Amber Gregory at amber@library.arkansas.gov.
This is always a fantastic opportunity to share Continuing Education ideas with other states. I was very proud to share with everyone the Coding with Kids Trainings organized by Amber Gregory. Ideas to be stolen include facilitated sessions on the Opioid crisis, Gardening/Nutrition programs, Story Corps partnerships and Director Boot Camps.

This site is being renovated from an old bank into a library and meeting room space. Currently, the meeting room is being prepared for an art exhibit. I was to help with computer set up but a local company offered their time and expertise for the technology, so I was able to concentrate on the site itself.

This was a chance to say goodbye to Anna as a library director and to celebrate Donovan Mays taking over the duties of director. Donovan worked in Library Development for almost a decade. Anna will still be with us as a mentor for ALL-In.

Both locations had been registered for one of the training sessions but due to unforeseen circumstances had missed their training dates. The distance between these libraries made for a long day in the car and only a brief stop at each location. The kits were well received and appreciated.

The committee discussed the final votes and finalized the session to be presented at the Arkansas Library Association Conference. The posters and bookmarks, designed by Danny Koonce, were approved by the committee and Carolyn Ashcraft. Both were printed in time for distribution at the conference.

It was a very stormy night and we did not get any participants for the class that evening.

I attended a very interesting session on workplace safety on the first day of the conference. The half-day session covered basic safety concerns through OSHA inspections and claims. We ended with a short video course on safety around blood borne pathogens. I attended several other useful sessions during ARSL. My favorites were the OSHA preconference and “I Inherited a Mess,” and while it wasn’t exactly the kinds of situations some of our new directors have faced, it was interesting to hear about it from someone from another state.

We did not have any participants show up for the 10:30 class, so the staff made the call that we would cancel the second class that afternoon, or at least the mobile lab part of the class. If anyone came, the branch librarian would call on the staff instructor to come out and use the library’s computers to teach a one on one session.

We had one person for each class in Redfield. This allowed for one-on-one instruction on exactly what the person wished to learn. It was very helpful to the women who showed up to learn about sharing documents online and using the computer for conducting a job search.
September 22  ALL-In Orientation Session  Rogers’, AR
An orientation session was held on September 22nd in Rogers’ Arkansas prior to the Arkansas Library Association Conference. Our State Librarian, our new Deputy Director, the ALL-In committee, all nine of our past participant mentors and 20 of the 26 chosen participants attended and shared a bit about themselves and their goals for the Institute in November.

September 23-26 Arkansas Library Association Conference  Rogers’, AR
I presented 3 sessions at the conference this year: Friends of the Library, Disaster Planning and Public Library Law. Each session was well attended and there were some great questions. All materials are available in adobe connect meeting rooms. I haven’t yet recorded the sessions as promised but I will. Until then, the links for each are...

http://asl.adobeconnect.com/fl/  Friends of the Library
http://asl.adobeconnect.com/pll/  Public Library Law
http://asl.adobeconnect.com/dp/  Disaster Planning

September 27  Site Visit, Barton Library
Nancy Arn will be retired by the time of this board meeting. I am hoping that the new director will come to this meeting but if not, I will be arranging a time to go to the library to meet with him and share some information about Arkansas Public Libraries and everything that the Arkansas State Library can offer.

October 2  Introduction to computers  Pine Bluff Public Library
This set of classes drew 5 people to the 10am class, so Jana Mitchell from PBPL and I split them up. Jana took the two women interested in learning more about documents and cloud storage and I took the 3 people interested in basic email, online searching and online banking. In the afternoon, we had another couple of people come in, so Jana assisted a woman who wanted to know how to create documents and save them to a flash drive for later printing and I helped a gentleman who came back to learn how to create a resume for himself; he had learned how to search the web for jobs that morning and now needed to know about filling out the applications and attaching a copy of his resume.

October 8  Library Law and Difficult Patrons sessions  Faulkner-Van Buren Regional
The library was closed for a staff training day so I was able to present two sessions. The session on library law focuses on the laws most useful to front line staff and on the creation of library use policies. The session on difficult patrons is actually pulled out of a longer session including safety and security and customer service.

October 16 and 17  Library Trustees for Staff training, Coding Kit training, Marion County Library
I presented a version of the Trustee Training to library staff so that they have a clear understanding of the relationship and duties of a library trustee and the limits of their powers. It can be very helpful for library staff to understand how they can interact with library trustees and the proper channels of communication. I was also able to participate in a fun craft program and game night at the library before coming back in the morning to crack open the coding kit and explain how to use it for library programs.

October 19  Mr. Rogers’ Sweater Drive materials delivery
I delivered sets of materials to the regional headquarters for the Barton Library in El Dorado and the Southeast Arkansas Regional Library System.

October 23-26  Library Development Forum  Baton Rouge Louisiana
This forum is a great opportunity to connect with Library Development staff from several states. I am most excited about meeting a LD staffer from Kentucky who spent 15 years as a building consultant. The Harwood Institute training will be challenging to try to initiate in Arkansas libraries, but there are several tools that I will be looking at for more information. It is almost impossible to take a multiple day training and reduce it to a 1.5-day session.

October 30  Mr. Rogers’ Sweater Drive Material Delivery
Donation sites will be Cabot, Wynne, and Carlisle. Thank you to Lonoke for coming to pick up their materials.

October 31  Mr. Rogers’ Sweater Drive Materials Delivery
Donation sites will be Garland County Library, Glenwood, DeQueen, Delight and Murfeesboro.

November 1  Mr. Rogers’ Sweater Drive Materials Delivery
Donation sites will be Gentry, Gravette and Eureka Springs.
Arkansas Center for the Book Coordinator – Zoe Butler

On-Going Projects:

Letters about Literature

Preliminary information is being sent to public schools and libraries in Arkansas to promote the 2018-2019 Letters about Literature reading and writing competition. There has been another change in the leadership of the project at the national level. The Center for the Book at the Library of Congress has designated Dawn Stitzel as the project’s director. She also serves as the Center’s Literacy Awards Program Director. For the first time, entries will be accepted electronically this year, beginning on November 1, 2018. Video Guides developed by the national Center for the Book are also a new addition and are available to teachers and students on the read.gov website. Dollar General Literacy Foundation, the national sponsor of the program, has approved a budget for the upcoming year. Grants of $1200 will be awarded to participating states.

Book Club Project

Mailings were sent to 130 book clubs during July, August, and September of 2018, with a total of 1,560 books provided. 823 people attended discussions at library-sponsored book clubs across the state in the third quarter of 2018. New titles for the book club collection have been purchased, and 2019 schedules for all clubs will be completed and sent out in November.

If All Arkansas Read the Same Book

Final negotiations are currently underway with the Agent Director of the Penguin Random House Speakers Bureau for the 2018 If All Arkansas Read the Same Book author tour. The book will be announced in early November, and a summer 2019 author tour is being planned. More information will appear soon on the Arkansas State Library website.

Arkansas Gems Project

2,500 bookmarks and 1,000 posters were distributed at the annual National Book Festival in Washington, D.C., on September 1, 2018. Amber Gregory attended the festival and represented the Arkansas Center for the Book at the annual Pavilion of the States. The Arkansas Gems items feature works published during the past year about Arkansas or by Arkansas authors. Both items are also being distributed to all Arkansas public libraries and will be available during the coming year at various library conferences and events.

Site Visits/Meetings/Training:

August 30  Stuttgart Public Library, Stuttgart, AR
Retirement reception for Library Director Anna Bates

September 6  Author Presentation, Little Rock, AR
Author John Meacham’s discussion of his newest book, *The Soul of America*

October 5  Continuing Education Session, Arkansas State Library
Annual Adult Programming Idea Exchange for programmers in Arkansas public libraries

October 24 & 25  Southern Council of State Library Agencies Development Forum, Baton Rouge, LA
Presentation from the Harwood Institute for Public Innovation

Upcoming Events:

November 15  Arkansas Reading Association Conference, Little Rock, AR
Coordinator of E-Rate Services – Amber Gregory

E-Rate Update:
Funding Year 2019 (July 1, 2019 – June 30, 2020) Form 471 application filing window dates have not yet been set, but a mid-January to mid-March application filing window is likely. Two E-Rate applicant training events are scheduled this fall.
- November 28, 2018, 1-4 pm, Arkansas State Library
- December 3, 2018, 12:30 – 3:30 pm, Rogers Public Library

Coding Update:
A Fourth Coding with Kids Fundamentals for Public Libraries training with Joel Spencer was held August 2, 2018, at the Craighead County Jonesboro Public Library. Attendees: 30. Coding Kits Distributed: 24

Project Totals:
- 4 Coding workshops
- 128 attendees
- 119 Coding in a Box Kits distributed

Follow-up Event: Coding with Kids Idea Share Event, 10 am – 3 pm, November 8, 2018, at ASL

Adobe Connect Online E-Rate Meetings with Arkansas Public Libraries:
Between July 26 and October 29, 2018, 34 Adobe Connect meetings were held with 25 Arkansas public libraries. Assistance was given with E-Rate Forms 472, 486 & 500, Invoice Deadline Extension Requests, service provider paperwork, E-Rate Productivity Center (EPC) setup and PIN requests.

Arkansas River Valley Regional Library  Malvern - Hot Spring County Library
Baxter County Library  Marion County Library
Bradley County Library  Mississippi County Library
Chicot County Library  Pope County Library
Craighead County Jonesboro Public Library  Prairie County Library
Crawford County Library  Prescott/Nevada County Library
Crittenden County Library  Public Library of Pine Bluff/Jefferson County
Dallas County Library  Rogers Public Library
Forrest City Public Library  Sharp County Library
Ft. Smith Public Library  Star City Public Library
Grant County Library  Van Buren County Library
Iva Jane Peek Public Library  White County Library
Little River County Library

Meetings, Trainings, Webinars & Conferences:
July 29-August 1  Research Institute for Public Libraries (RIPL)  Atlanta, GA
The RIPL conference focused on using library data to improve community engagement. Breakout sessions included how to create a successful survey to get better results and how to interpret demographic data.

September 1  National Book Festival  Washington, DC
The National Book Festival was held in the Washington DC Convention Center. The Arkansas table in the Pavilion of the States featured the AR Gems poster and AR Gems bookmarks. We had the honor of a
visit from Dr. Carla Hayden, Librarian of Congress, in the Arkansas booth.

September 22    Arkansas Library Leadership Institute (ALL-In) Pre-Conference    Rogers, AR
In preparation for the 2nd Arkansas Library Leadership Institute (ALL-In) to be held at DeGray Lake Resort State Park November 14-16, 2018, a pre-conference meeting was held for participants to become acquainted with each other and the curriculum.

September 23-24    Arkansas Library Association Annual Conference    Rogers, AR
I attended the ARLA Annual Conference to assist with the ASL booth in the exhibit hall and attend breakout sessions related to coding.

October 18    Telecom meeting at ALA Washington Office (WO)    Washington, DC
The ALA Washington Office hosted a telecom meeting with stakeholders representing E-Rate Coordinators; Schools, Health and Libraries Broadband Coalition (SHLB); WO staff working on telecom issues and advocacy; and outside telecom council. The focus of the meeting ranged from issues awaiting FCC action to broadband legislation expected in the next session and how the library community can prepare for any broadband or telecom opportunity.

October 19    Annual E-Rate Applicant Training    Washington, DC
Each year the Universal Service Administrative Company (USAC) holds annual applicant training to share program changes and application filing best practices with the E-Rate applicant community.

October 24    Amigos Technology Planning Training    Jonesboro, AR
Amigos trainer Megan Bryant delivered an all-day training relating to various aspects of technology planning. Attendees: 3

October 25    Amigos Technology Planning Training    Benton, AR
Amigos trainer Megan Bryant delivered an all-day training relating to various aspects of technology planning. Attendees: 5

Conference Calls:
Aug 7 – Oct 2    E-Rate calls with Universal Service Administrative Company (USAC)
I participated in 3 E-Rate calls with state E-Rate coordinators, representatives from ALA’s Office of Information Technology Policy (OITP), and USAC. Questions focused on fall applicant training, status of Category 2 and cost amortization for large projects.

Sept 13 – Oct 11    E-Rate Task Force (ERTF) Monthly Calls
The E-Rate Task Force holds a monthly call the second Thursday of the month to discuss new and ongoing E-Rate projects. We discussed the status of a letter written to the FCC regarding the future of Category 2 funding, cost amortization for large projects, the Tribal Connect Act and ways to encourage libraries to apply for more Category 2 funding.

Upcoming Events:
December 4    Amigos Technology Planning Training    Fayetteville, AR
January 25-29    ALA Midwinter Meeting    Seattle, WA
Coordinator of Children’s and Institutional Programs – Cathy Howser

Ongoing Projects

Charlie May Simon Book Children’s Award and Arkansas Diamond Primary Book Award

I developed the preliminary reading lists for the 2018-2019 Reading Committees. The Reading Committees are meeting again. I have updated the book award web pages on ASL’s website. I continue to field questions from teachers, authors, and publishers about the awards.

Collaborative Summer Library Program

I serve on several committees for CSLP that meet throughout the year. Most of that communication is done online. As the State Representative, I handle multiple administrative tasks for Arkansas’ public libraries. We are evaluating the summer programs and collecting orders for the 2019 program. The 2019 manual will be distributed as soon as possible.

Children’s Services Workshop

The 2019 annual workshop will be held on March 8, 2019, at the Arkansas 4-H Center. The main presenter will be Sherry Norfolk from Missouri. We have several of the presenters for the concurrent sessions committed.

Site Visits/Meetings/Training/Events

August 2 Coding with Kids Workshop Craighead Co. Jonesboro Public Library
Joel Spencer presented this introductory workshop on the basics of coding. I attended to assist with the workshop and distribution of materials. The librarians were thrilled to see all of the equipment and materials each library would be receiving as part of the grant.

August 3 Services from AR State Library Craighead Co. Jonesboro Public Library
I presented briefly at the CCJPL’s annual Librarians’ Workshop. I talked about the Arkansas Diamond Award, Charlie May Simon Award, and the new virtual exhibit about Charlie May Simon currently in development by the Center for Arkansas History and Culture. I introduced the 2019 Summer Reading Program posters and told them about the 2020 and 2021 slogans and themes.

August 15 Teen Live! Virtual Conference (Online)
School Library Journal presents an annual virtual conference about teen services and literature which is always very informative. I attended all three keynote sessions and four concurrent sessions.

August 30 Retirement Reception for Anna Bates Stuttgart Public Library
I was one of several State Library staff members who attended this very nice reception to honor Anna Bates’ years of service at the Stuttgart Public Library. There was a good crowd present to wish Anna well in her retirement, including numerous people from that community and other libraries.

September 11-15 Association for Rural and Small Libraries Conference Springfield IL
I attended all of the keynote sessions and meal functions. The concurrent sessions are always very interesting and full of practical information. I selected sessions focused on programming for various age groups and got great ideas that could be implemented in Arkansas. One of my favorites was about “Adulting 101,” which teaches basic life skills like budgeting, cooking, etiquette, etc. to older teens.
These were the first meetings for the 2018-19 round of reading. We had discussion about the procedures and guidelines for each committee and award. I explained the process that I go through to create the preliminary reading lists they have received. We went through the lists, casting votes for the books we had read, discussing various titles as we progressed.

This continuing education event is very dependent upon the attendees. Everyone brought their favorite/best children’s activity or program to present to the group and took home new ideas to use in their library. I also shared updated information about upcoming reading programs and materials.

This training was presented by a coach from the Harwood Institute for Public Innovation and focused on learning their practices and using their tools to create change in your community. It was an interesting starting point but would require further training to fully implement. The forum was also a great opportunity to interact with our colleagues at other State Libraries in the southeast.

These are regular meetings to discuss and vote on books that members have read from the preliminary reading list.
Manager of Arkansas Library for the Blind – J.D. Hall

Circulation

In the Federal fiscal year from October 1st, 2017 through September 30th, 2018 the Arkansas State Library’s Library for the Blind program circulated a total of 191,155 books. Of this figure 162,892 were direct circulation, 28,198 were patron downloads from the Braille and Audio Reading program (BARD), and 65 were interlibrary loans. Patron downloads accounted for 14.7 percent of total circulation. Circulation of books through the new pilot program of Duplication on Demand accounted for 80 percent of all direct circulation and currently accounts for over 99 percent of daily circulation.

Duplication On Demand

In the fall of 2017 the Arkansas State Library’s Library for the Blind program was one of 6 libraries for the blind in the country asked to participate in a 6-month long pilot test to provide digital audio books on demand. Duplication on Demand (DoD) is a mode of operation in which copies of requested books are created as required and the media (USB flash memory cartridges) are reused when the circulation completes. This gives patrons immediate access to the National Library Service for the Blind’s entire collection of current and retrospective book titles, currently 103,408 titles, which is almost twice the number of titles available on the shelves. New books are added to the National Library Service for the Blind’s BARD database each day, and each night those are downloaded to the State Library’s Library for the Blind database. The pilot program was so successful that in the 3 months after the end of the pilot, 8 new libraries adopted Duplication on Demand, and so far another 14 are scheduled to pick it up in 2019. As more libraries do this the National Library service for the Blind can produce fewer and fewer copies for the shelves of library collections and use the money that they save to add more titles. This year the National Library Service for the Blind added 4,000 titles; next year they hope to add 5,000.

The Duplication on Demand service allows the State Library’s Library for the Blind program to provide faster service with immediate access to more titles, while at the same time allowing it to significantly reduce the size of its’ collection. The library currently receives one copy of each title solely to use for the completion of full bibliographic records. It will stop receiving shelf copies altogether when complete records, including narrators, subjects, language, and content restrictions can be either downloaded or pushed out to the library’s database by NLS. This year the library excessed just under 10,000 copies of digital books. The long range goal is to continue to excess as many or more each year, freeing up space for other Arkansas State Library collections by reducing the size of the digital book collection.

BARD (Braille and Audio Reading Download) Readership

There are currently 739 Library for the Blind readers who download digital audio and braille books and magazines from the National Library Service for the Blind (NLS) BARD program; 55 of them were added in the past year. In FY 2018 those patrons downloaded 28,198 BARD books and read them on 997 registered Apple and Android mobile devices. The free Apple App enables BARD books to be downloaded easily to an Apple iPhone, iPad, or other mobile Apple device. The free Android App enables users to download books directly to any Android device with an OS of 4.1 or higher.
Outsourcing Braille

In May of this year the Library made the decision to contract with the Utah State Library for the Blind in Salt Lake City, Utah, to provide circulation of Braille books to its patrons. With the addition of Arkansas, this library provides Braille Library Service to patrons in 21 states. This action was taken after many years of declining circulation, and precipitated by a shortage of space to house an ever-increasing collection. The library has begun the process of excessing the entire 36,000 volumes of the Braille collection, a process that could take several years to accomplish.

Travel

Travel since the last Board Meeting:

September 12: J.D. Hall made a presentation to interested patrons of the Mulberry Library
September 13: J.D. Hall exhibited at the annual Aging conference in Fort Smith
September 14: J.D. Hall attended quarterly OIB (Older Individuals who are Blind) Board mtg.
September 24-25: J.D. Hall exhibited at the Arkansas Library Association conference in Rogers
September 24-25: Kristina Waltermire did a program on BARD at the ARLA conference in Rogers
October 15: J.D. Hall attended White Cane Recognition Day at World Services for the Blind
October 22-26: Kristina Waltermire attended Library Program Development Program at Baton Rouge, Louisiana

Upcoming Travel

Upcoming travel scheduled to date includes:

November 4 – 6: J.D. Hall, exhibit and present at annual AER conference in Little Rock (Association for the Education and Rehabilitation of the Blind)
Manager of Information Services – Michael Strickland

**On-Going Projects:**

**Updating Patent Collection**

Michael Strickland and Ava Conway are working with Sarah Lipsey to update and clean up the U.S. Patent Collection. With the completion of this project, this quarter, there should be more space available for the housing of state documents on the first floor.

**Circulating Collection Books**

Information Services staff continue to review and remove dated resources from first floor collections as needed.

**2018 Arkansas Library Association (ArLA) Annual Conference**


**Facebook**

The number of persons who “liked” and followed the Arkansas State Library, Information Services Facebook page continued to increase last quarter to 1226.
**Division Manager of Collection Management - Sarah Lipsey**

**On-Going Projects:**

**Division Personnel Changes**

Jennifer Scroggins was hired to fill the Digital Services Librarian position vacated by Janice Weddle. She began her employ with us on May 21, 2018. Jennifer is settling in well, and intends to pursue an MLS.

Acquisitions Senior Librarian Abbie Wilson and Digital Services Senior Librarian Kathy Seymour have both retired. The Division’s department managers and I decided it was more critical to fill the Acquisitions position first due to Katie’s increasing workload and relative newness. We’ve begun the search for a qualified applicant.

Despite its importance, we will not be able to fill the Digital Services position immediately due to the employee cap and must wait on future vacancies.

**Arkansas Digital Library Consortium**

The Arkansas Digital Library Consortium (ADLC) officially launched September 19, 2018 with 22 charter members. Pine Bluff Jefferson County Library System is scheduled to officially join ADLC next month, and several other libraries have expressed significant interest in joining.

Currently, there are over 35,000 titles available to share among ADLC members. The number of titles within the consortial collection does not include items individual members are allowed to purchase for the exclusive use of their own patrons through Overdrive Advantage accounts. Acquisitions Manager Katie Jones reports that ADLC is currently maintaining fewer than 5 holds per each title within the budget allotted to holds management. This is significantly below our target ratio of 8.

Jones is doing an effective job of chairing the selection committee, and has developed an excellent vendor relation with Overdrive. The selection committee members have all been elected, and will being their buying duties this quarter.

ADLC has gotten positive press in several Arkansas newspapers, including the *Arkansas Democrat Gazette*. A couple of samples, along with ASL’s press release, is enclosed.

**Arkansas State Library Website Redesign**

Based on my consultations with Information Network of Arkansas (INA), and weighing our options and budget with the other members of ASL’s Executive Committee, we are opting for a complete overhaul and modernization of our existing agency website. Our site will also be upgraded to the most current version of the ExpressionEngine (EE) web editing platform. We will soon enter into a formal contract with INA pending the internal finalization of a few design details.

While evaluating the existing site, it became obvious that a more centralized, top-down approach is necessary for effective management of both content, content organization, and content creators. There are more user management options in the latest version of EE, so the Executive Committee will use those to develop internal procedures and workflows throughout the redesign process.
With feedback from the Executive Committee, I have proposed the content organization for the new site, and will produce the content for the new webpages and provide it to the designer on INA’s project team. They’ve already quoted us a significant amount of projects hours, and this method keeps the billable hours as low as possible. Although it will place considerable demands on my time over the next quarter, I am happy to put my talents at work for the benefit of the agency, and I think it’s a more viable solution than pushing integral content that should be on our agency’s site to a less appropriate medium like LibGuides. This was done in the past to compress costs but did not work well.

While assisting Digital Services Manager Lynn Valetutti and Digital Services staff with the influx of inquiries regarding rule submissions and repeals due to Act 781, I’ve received a lot of feedback that even direct links on our existing website are invisible. This redesign is overdue.

**DIS Optimization Project**

Now that both Manager of Digital Services Lynn Valetutti and are members of the push team, and able to interact directly with members of the DIS pull team, we are better able to assess how the optimization project will affect our specialized library systems and applications.

I’ve seen nothing from DIS’ proposals to suggest that our ability to manage and administer our own agency-specific applications will be curtailed or compromised. I have clarified with DIS that they are not interested in our digital collections or resources, including databases, but only the underlying applications and platforms my staff and I use to manage them.

Even so, there is always the possibility that it may be more inconvenient for me or our vendors to access the critical systems that I administer when we are required to transfer our agency’s internal servers to a DIS-administered data center. Specifically those systems are the SirsiDynix ILS which underpins all of our library operations and catalog, but also the EZproxy authentication service, which enables us to provide remote database access to state employees. Many of our cloud-based OCLC cataloging and ILL services also interoperate with SirsiDynix.

I looked into some options last year when SirsiDynix was down for three weeks, but I’m actively working with SirsiDynix and OCLC to provide quotes for moving these systems to the cloud. SirsiDynix offers a software as a service (SaaS) package for Symphony. This wouldn’t change the ILS, it would just mean that SirsiDynix is managing the server for us, and we would always have the most up to date version of Symphony. We wouldn’t necessarily have to stay with OCLC for remote authentication, but they also provide cloud-based hosting options.

**SirsiDynix Symphony ILS**

I will schedule an upgrade for Symphony with SirsiDynix support this quarter. We will be moving from version 3.5.1 to 3.5.3.1. The latest version will come with a new ability to interface directly with OCLC’s Connexion cataloging client from within Symphony’s staff client Workflows. This feature is a welcome convenience for cataloging staff and should allow for a more streamlined workflow and has generated some actual excitement among CM staff.

We will also be assigned a new account manager from SirsiDynix. Jeff Myers has left the company.
Site Visits/Meetings/Training:

August 2  SirsiDynix Conference Call.
Consultation regarding viability of sharing Symphony ILS with state agencies in a similar manner as the Arkanss State Archives.

August 16  Website Design Meeting, Arkansas State Library.
Discussion with Amy Rodriguez and Brent Jones of INA regarding ASL’s needs, available options, and procedure for undergoing a site redesign.

August 20  Library Assessment, Arkansas Department of Transportation.
Onsite evaluation and cataloging consultation with DOT library staff, and overview of State Documents Depository guidelines and available trainings. Conducted by Sarah Lipsey and Kathy Seymour.

August 28  DIS Push/Pull Team Kickoff Meeting, UA Cooperative Extension Services.
Overview for state government agencies representatives regarding the statewide DIS Optimization project. Collection Management participants: Sarah Lipsey and Lynn Valetutti.

September 7  Website Design Meeting, conference call.
Discussion with Amy Rodriguez from INA regarding projected level of effort for the website project.

September 23  ADLC Selection Committee Meeting, Rogers, AR.
Conducted by Katie Jones with ADLC Selection Committee members attending ArLA.

September 25  ADLC ArLA Presentation, Rogers, AR.
Conducted by Katie Jones with Shane Spencer of Overdrive to promote ADLC to ArLA attendees.

October 10  DIS Push/Pull Team Meeting, Arkansas State Library.
Additional overview of the statewide DIS Optimization project between the DIS pull team and ASL push team. Collection Management participants: Sarah Lipsey and Lynn Valetutti.

October 18  Government Publishing Office, conference call.
Conference with Kathy Bayer and Robin Haun-Mohamed of GPO’s LSCM department discussing what options are available to ASL as the regional federal depository library regarding collection management of physical documents, and to convey concerns of weeding trends observed within the region.

October 19  Website Design Meeting, Arkansas State Library.
Follow up with the INA project team regarding our decisions on the website redesign project. Executive Committee participants: Jennifer Chilcoat, Debbie Hall and Sarah Lipsey.

October 22-24  Federal Depository Library Conference, virtual.
Annual FDLP conference highlighting current issues affecting the program and serving depositories, including annual meeting of Regional depositories.
October 24  SirsiDynix Conference Call.
Consultation regarding migration ASL’s SirsiDynix Symphony ILS to a SirsiDynix hosted environment, and what services are available from SirsiDynix for remote user authentication. Participants: Janet Klutho of SirsiDynix, Katie Jones and Sarah Lipsey.
FOR IMMEDIATE RELEASE

STATE LIBRARY CREATES ARKANSAS DIGITAL LIBRARY CONSORTIUM

Patrons of 22 public libraries have a powerful new tool to gain access to e-books and audiobooks, thanks to the Arkansas State Library.

The Arkansas Digital Library Consortium is a collaboration between 22 public libraries and library systems to share e-books and audiobooks through the digital content platform, Overdrive. The consortium was established by the Arkansas State Library.

“Member libraries will pool a portion of the money they usually spend on digital books to create a large, shared library of digital books,” said Katie Jones, acquisitions manager.

Patrons will have access to a larger number of books than their individual library would be able to afford alone.

“For example, a small rural library that might only have a budget of $2,000 for e-books will now have access to more than $125,000 worth of e-books by being a member of the consortium.”

The ADLC will focus on current bestsellers and other popular titles that appeal to a wide audience. Individual libraries can still choose to buy additional titles for their patrons.

“Beyond the cost-saving benefits of more free e-books and audiobooks for patrons, collaboration among librarians will allow them to tap into the shared expertise of their colleagues,” Jones added.

Library staff members will save time by sharing the workload of selecting and purchasing books and streamlining process that would have normally been performed by each individual library.

“Other states that have implemented state-wide e-book consortia have been wildly successful, and we are confident that it will be just as fruitful here in Arkansas,” she said.

Participating libraries include Ash Flat Library, Ashley County Library, Calhoun County Library, Clark County Library, Columbia County Library, Conway County Library, Crittenden County Library, Crossett Public Library, East Central Arkansas Regional Library, Faulkner - Van Buren Regional Library System, Forrest City Public Library, Independence County Library, Jackson County Library, Lawrence County Library, Lonoke County Library, Mississippi County Library, Pea Ridge Community Library, Saline County Library, Southeast Arkansas Regional Library, West Memphis Public Library, White County Regional Library System and William F. Laman Public Library.

The Arkansas State Library provides the resources, services, and leadership necessary to meet the educational, informational and cultural needs of the citizens of Arkansas. The Library also provides guidance and support for the development of local public libraries and library services. Visit the library online at www.library.arkansas.gov.

###
FC Public Library joining with state’s digital consortium

Program will give patrons greater access to e-books and audiobooks

The Forrest City Public Library is teaming up with numerous other public libraries across the state to offer patrons greater access to e-books and audiobooks.

The program, through the Arkansas State Library, allows these facilities to pool their resources to increase their offerings for patrons.

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“Member libraries will pool a portion of the money they usually spend on digital books to create a large, shared library of digital books,” said Katie Jones, acquisitions manager.

Patrons will have access to a larger number of books than their individual library would be able to afford alone.

“For example, a small rural library that might only have a budget of $2,000 for e-books will now have access to more than $125,000 worth of e-books by being a member of the consortium,” said Jones.

FCPL Director Arlisa Harris said the move will benefit library patrons who enjoy the e-books and audiobooks.

“This allows us to be part of a larger pool of e-books for the community. Before, we were buying about $2,000 worth of content, but now that we’re part of a consortium and there is $125,000 of content accessible to anyone who has a library card
with us," said Harris, adding that the consortium will continue purchasing e-books annually to increase the offerings available to library patrons.

Harris also noted how many patrons are changing with the times and choosing e-books over visiting the library to check out the actual book.

"There are some people like you and me who still enjoy having the book in hand. But, some patrons don't come in anymore and only access books through e-books and enjoy having the ability to do so," added Harris. "I think it's great in the sense that it gives people more access to more information and more books."

The ADLC will focus on current bestsellers and other popular titles that appeal to a wide audience. Individual libraries can still choose to buy additional titles for their patrons.

Harris explained that through the consortium, she will be able to recommend books to the consortium for purchase if a local library patron is looking for a particular title. "If someone requests a particular title, I can add that to the pool of requested titles," said Harris. "Obviously, the more requests it gets, the more likely it is to be available."

"Beyond the cost-saving benefits of more free e-books and audiobooks for patrons, collaboration among librarians will allow them to tap into the shared expertise of their colleagues," Jones added.

Library staff members will save time by sharing the workload of selecting and purchasing books and streamlining process that would have normally been performed by each individual library.

"Other states that have implemented statewide e-book consortia have been wildly successful, and we are confident that it will be just as fruitful here in Arkansas," Jones said.

In addition to the FCPL, other participating libraries include: Ash Flat Library, Ashley County Library, Calhoun County Library, Clark County Library, Columbia County Library, Conway County Library, Crittenden County Library, Crossett Public Library, East Central Arkansas Regional Library, Faulkner - Van Buren Regional Library System, Independence County Library, Jackson County Library, Lawrence County Library, Lonoke County Library, Mississippi County Library, Pea Ridge Community Library, Saline County Library, Southeast Arkansas Regional Library, West Memphis Public Library, White County Regional Library System and William F. Laman Public Library.
More and more readers download e-books

SEAN CLANCY
ARKANSAS DEMOCRAT-GAZETTE

When avid reader Karen Zap needs to find a copy of a book for her book club, or when she’s looking for something to read on her own, she goes to the library.

Only she doesn’t drive there, or walk, or take the bus. She grabs her Kindle device and searches the ebook selections offered by the Central Arkansas Library System or North Little Rock’s Lamar Library. She is a patron of both libraries.

“I love it,” Zap says. “I’m on my second Kindle now. I even take it with me in my purse.”

Zap, who leads the Sherwood-based Boomer Bookclub — aka LitWits — says that she likes to download books for her club and also titles from genres that might not normally make it onto her group’s reading list.

She typically uses her computer to search for a

See LIBRARY on Page 6D
Library

Continued from Page 1D

e-books in October 2009, says Phillip Jones, a manager of the system’s collection development department. It’s his job to buy library materials that circulate, meaning things like books, e-books, DVDs and other items that get checked out.

As of last month, CALS had 47,763 e-book tiles and 14,498 downloadable audiobook titles, Jones says. The system has 868,345 physical books, says Nathan James, CALS deputy executive director for technology and collection innovation.

“E-books and downloadable audiobooks are both rising,” Jones says.

The number of e-books that were checked out increased almost 10 percent from 2016 to 2017, he says, and audiobook borrowing jumped 24 percent.

“They’re very popular,” he says of the audiobooks, adding that many patrons use their smartphones to listen to downloaded audio titles.

CALS and Laman patron Patricia Holifield is an audiobook fan who has progressed from books on tape and books on CD to downloadable books.

“I like them because I can listen to them and do something else at the same time,” she says.

She usually listens through her smartphone’s speakers or her earbuds, and over her Bluetooth service when she’s in her car. “I absolutely love it.”

In the beginning, CALS, as with many libraries, got its e-book titles from a company called OverDrive. Patrons downloaded the free OverDrive app (application) onto their phone, tablet, e-reader, computer or other device to access the library’s electronic offerings.

In the early days, the OverDrive app was “pretty clunky,” James says, especially for certain devices. That app has now been joined by one called Libby.

“I like it much better,” James says. “I’m a Kindle reader, and getting books to your Kindle with the OverDrive app was excruciating. With Libby it’s really quite easy.”

At cals.org, under the Discover tab at the top of the page, visitors can follow a link that provides steps and tutorials to download e-books or audiobooks for devices ranging from e-readers to tablets and smartphones.

Along with OverDrive, CALS, which has 14 branches, also offers other apps including Hoopla, which has e-books, audiobooks, movies, TV shows, music and comic books. As is Libby, the apps are free and all one needs is a library card and a device to download the app.

Laman Library, which has two branches, has been offering e-books for about a decade, says associate director Richard Theilig. Laman uses OverDrive, Hoopla, Axis 360 and other apps.

“Most of our patrons love it,” Theilig says. “There are a few with issues, and sometimes the technology can be daunting for some folks, but we try to walk them through the process and help them.”

Lamanlibrary.org has detailed instructions on downloading the various apps and what they feature.

“It can be difficult to keep up with all those apps,” Theilig says.

At CALS, James says there has been some negative feedback on the app proliferation. “We just got a comment from a patron who said, ‘I hate all these apps.’ But it’s kind of the nature of the world of apps out there now. We’re trying to do better.”

James says he hopes to start a series of classes on how to use the apps, access the system’s catalog and navigate the website.
Besides the content they offer, there are differences in the way the app makers charge the libraries, James says.

OverDrive, for instance, uses the familiar print model in which the library pays for a title and patrons check it out or sign on to a waiting list and wait for it to be returned. But the initial charge for e-books, especially for popular titles, is steep when compared to physical copies.

One physical copy of The President Is Missing, the recent James Patterson-Bill Clinton thriller, might cost the library $17 or $18, Jones says.

The e-book version costs the library $90 per copy.

“The publishers are afraid that they will lose revenue because with an e-book you don’t have to buy replacement copies,” Jones says. “If a person’s dog eats the book or if it wears out from use, the library has to buy a new one.”

E-books can’t be eaten by a pet or ruined after you spill your coffee all over it, so publishers are getting what they can up front.

Hoopla’s model offers unlimited copies of titles and has no concept of holds. The catch is that it charges the library each time a title is checked out.

“If somebody checks out the same thing 200 times, we’re charged 200 times,” James says. “We have about 600 or so active patrons on Hoopla every month and they max out our budget every day. It’s a challenge to budget for it.”

Laman places a daily cap on titles offered by Hoopla, Theilig says.

“Because the service is so popular, that cap is reached fairly early in the day. I just got back from a conference where we spoke with representatives from Hoopla. There are a number of library administrators who are not happy about that pricing model. We’re trying to work with them.”

At the end of this month, a new program will help some libraries buy digital content.

The Arkansas Digital Library Consortium, administered by the Arkansas State Library, will be made up of 22 public libraries and was formed to “facilitate the acquisition and use of digital content by pooling the buying power of Arkansas public libraries,” says Sarah Lipsey, the state library’s division manager of collection management.

The consortium, whose member libraries have not been announced, will initially focus on OverDrive and pulling libraries’ budgets together to afford higher priced e-books.

“If you only have $5,000, that’s not going to go very far if you’re paying $80 for a best-seller,” Lipsey says of smaller libraries. “If you can combine forces you can buy more content than you could buy yourself.”

Content bought by the consortium libraries with the pooled funds will be available to patrons of all 22 member libraries, Lipsey says, adding that there is the potential that the group will pursue contracts for other content.

The Arkansas Book Cooperative, an e-book consortium for smaller public libraries, is merging with the new consortium, she says.
Title: Library in your hands
Author: SEAN CLANCY ARKANSAS DEMOCRAT-GAZETTE
Size: 213.59 column inches
Fayetteville, AR Circulation: 35538
Digital Services Manager - Lynn Valetutti

On-Going Projects:

Arkansas Documents Collection Development

Digital Services received 1,371 physical pieces for its Arkansas Documents collection that included 52 new physical titles. There were 1,158 digital titles received into the collection, which included 264 new digital titles from August 1, 2018 through October 25, 2018. The current trend indicates an increase in digital content submissions along with new titles.

Processing old documents and digitizing the ACTS of Arkansas has decreased significantly due to the vacancy of the Senior Librarian position. Digitizing the Arkansas Game and Fish Commission research documents project concluded. ASL provided copies to AGFC. Cataloging the research documents and posting on the ASL website will not occur until staffing increases.

The Governor’s Memorandum from October 15, 2018 mandating submission of copies of the repealed ACT 781 rules to the ASL generated an increase of inquiries from agencies for the Governor’s office and us. Due to the volume of questions, we have coordinated with the Governor’s office to provide support to the agencies to streamline the submission process. The amount of repealed rule submissions is significant. Digital Services processing workload is increasing along with agency re-orientation to the depository submission guidelines.

The graduate students from UALR completed their internships in August. They digitized over 400 AGFC research files along with four Acts of Arkansas with OCR formatting. Interns set-up the newly acquired ScanPro 2200 All-In-One-Fiche &16/35mm scanner and utilized it for special research requests. Several agencies contacted the ASL about digitizing their microfiche with this new equipment. We were unable to provide this service due to the staffing shortage and the magnitude of their records.

ASL hosted the FDLP consortium meeting on September 14, 2018. Approximately, 12 librarians participated in the event. The agenda included the introduction of the new FDLP Exchange program and review of the ASL holding’s policy.

Traveler

Biblio Labs will be replacing Autographics as the provider for authentication services for the Traveler Program. It will use IP addresses and geolocation services for validation of access to resources. ASL will save over $44,000.00 per year by transitioning to Biblio Labs. The test links are now available and the conversion will take place by December 1, 2018. We will be distributing the new embeddable URLs link to all libraries shortly in preparation.

ProQuest, Mango Languages, and Credo Reference provided database training at the Arkansas Library Association in Rogers, Arkansas. Upon our request, they attended and offered the latest information on the new resources.

I handled 30 support related calls for Traveler.
<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
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<tbody>
<tr>
<td>August 9, 2018</td>
<td>FDLP Exchange Training.</td>
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<tr>
<td>August 14, 2018</td>
<td>Conferred with Biblio Labs regarding the possible replacement of Autographics.</td>
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<tr>
<td>August 16, 2018</td>
<td>Marketing and strategizing meeting for Mango Languages.</td>
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<td>August 23-24, 2018</td>
<td>Amigos Course-Copy.</td>
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<td>August 28, 2018</td>
<td>DIS Push/Pull Meeting.</td>
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<td>September 10, 2018</td>
<td>Arkansas Game and Fish close out meeting</td>
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<tr>
<td>September 14, 2018</td>
<td>FDLP Exchange regional consortium meeting.</td>
</tr>
<tr>
<td>September 22-26, 2018</td>
<td>ARLA Conference, Rogers, Arkansas.</td>
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<tr>
<td>October 1, 2018</td>
<td>BiblioLabs Implementation meeting.</td>
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<td>October 10, 2018</td>
<td>DIS Push/Pull Meeting for ASL specific.</td>
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<td>October 10, 2018</td>
<td>ProQuest transition meeting.</td>
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<tr>
<td>October 11, 2018</td>
<td>Mango Languages transition meeting.</td>
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<td>October 19, 2018</td>
<td>OITP orientation for ALA.</td>
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<tr>
<td>October 22-24, 2018</td>
<td>FDLP Virtual conference.</td>
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Dear Carolyn,

You cannot imagine how wonderful it was to return to work immediately following a very demanding conference and find seven weeks of tasks waiting for me. It was Christmas in September! On behalf of the Southeast Arkansas Regional Library, we are extremely grateful to receive tasks from the Publisher’s Exhibit Collection. Thank you, thank you!

Sincerely,
Judy Calhoun
Regional Director

September 26, 2018
Carolyn Aschraft,
Arkansas State Library,
900 W. Capitol Suite 100,
Little Rock, AR 72201

October 1, 2018

Dear Carolyn,

Thank you very much for participating in our interview panel as part of our grand opening.

It was a real pleasure to have your expertise and knowledge on the table for the discussion.

Your depth of knowledge was a welcome addition to the discussion. I also appreciated your comments and counsel during our deliberations.

Warmest Regards,

Peter Clusius, Mayor.
Where are they now?

Librarian leaves legacy of love and learning

Most everyone who has raised a child in Fayetteville over the past three decades knows “Miss Lolly.” Lolly Greenwood has been working with children at the Fayetteville Public Library since 1991.

“Since that time, she has been instrumental in developing and building nationally recognized programs and services that both engage school-age students in learning to read and in building habits for lifetime success,” enthuses Steve Litzinger, FPL spokesman. “Some of these programs include Books & Bites, True Lit Festival, Baby Bookworms, Reading Roadshow, Sit, Stay, Read, and Homework Helpers. Weekly recurring Story Time programming at the library has grown from twice a month to five days a week under Greenwood’s leadership. In addition, the library’s annual Summer Reading Club is now one of the largest programs of its kind in the state of Arkansas.”

Greenwood is retiring at the end of this month, and the library just won’t be the same. “Based on her passion for literacy and people, Lolly Greenwood has impacted thousands of lives in our community and beyond,” says David Johnson, FPL executive director. “We are grateful to Lolly for her tremendous dedication and commitment to the library and wish her all the best in her retirement.” Greenwood took a few minutes during her last day on the job to reminisce for our Where Are They Now? feature.

Q What is the first book you remember falling in love with? A Definitely the Bobbsey Twins [series] — I loved those as a child.

Q What inspired you to become a librarian? And how did you wind up in Fayetteville? A Following a 10-year career as a preschool teacher, I knew that I wanted to always work with children. I started my library career in Children’s at the Roberta Fulbright library on Dickson Street, and in 1994 I was lucky enough to be hired as the children’s manager there.

My love affair with libraries and children’s programming began at that point and has only grown over the years. My love of children has always driven my choices throughout my career, and, in life in general. It is so heartwarming making connections with children at the library, at schools and in the community, and I love the hugs they give.

We moved back in to Fayetteville in 1979 to raise our children. After graduating from the University of Arkansas, I lived in Little Rock and Jackson, Miss., but there was always a burning desire to be back in Fayetteville. This is definitely my home.

Q What are the best changes you’ve seen in the world of libraries? And what are some changes you don’t love quite as much? A Libraries have gone from being just a repository for books to community gathering places, a place to meet and make friends, attend fun and educational programs, snuggle up and read with your children and grandchildren. And I love it that you don’t have to shush and be quiet in our Children’s Library. We want children to play and have fun while learning. I just think libraries are getting better and better.

Q What’s been the coolest moment of your career? Meeting someone exciting? Seeing the new library open? A Definitely being named Children’s Librarian of the Year through the Arkansas Library Association. It was quite an honor, and I was very flattered to be chosen.

I have met many amazing children and teen authors through my involvement with our True Lit Festival and other library author events. Those include Jack Gantos, Lois Lowry, Jacqueline Woodson, Louis Sachar, Jennifer Holm, Christopher Paul Curtis, LeVar Burton and others. I am constantly amazed at their talent and what they bring to the world of children’s literature.

And yes, being part of the planning, design and opening of Blair Library was amazing, and I still love coming to work every day in this beautiful building. I am so proud of Blair Library and the overwhelming response from the community, and I look forward to the expansion. It is going to be equally amazing.

Q What books are on your list to read as soon as you retire? And what else do you plan to do to stay busy? A Any mystery or historical fiction, and my goal is to add more non-fiction to my reading list.

To stay busy, I plan to spend time with my husband, our grown children and our grandchildren, travel to some parts of the U.S. that I haven’t seen, spend time with friends, play bridge, get re-involved in organizations, volunteer and of course, enjoy relaxing on our wonderful patio.

— BECCA MARTIN-BROWN BMARTIN@NWADG.COM

Say thanks

To commemorate Lolly Greenwood’s retirement, the Fayetteville Public Library will have a guest book available in the Children’s Library through Aug. 30 for members of the public to write well wishes to “Miss Lolly.”

Q What’s been the coolest moment of your career? Meeting someone exciting? Seeing the new library open? A Definitely being named Children’s Librarian of the Year through the Arkansas Library Association. It was quite an honor, and I was very flattered to be chosen.

I have met many amazing children and teen authors through my involvement with our True Lit Festival and other library author events. Those include Jack Gantos, Lois Lowry, Jacqueline Woodson, Louis Sachar, Jennifer Holm, Christopher Paul Curtis, LeVar Burton and others. I am constantly amazed at their talent and what they bring to the world of children’s literature.

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— BECCA MARTIN-BROWN BMARTIN@NWADG.COM
Barton Library’s new director brings new ideas to familiar place

By Caitlan Butler  
Staff Writer

The Barton Library welcomed new library director Michael O’Connell earlier this month.

O’Connell comes to El Dorado from Bethesda, Maryland. O’Connell said he has been a librarian for over 20 years and that he got into the field because it “looked interesting.”

O’Connell said that since his arrival, he and the other librarians have been working to develop more standardized procedures. The Barton Library has updated their website and he said they have plans to get a new site in the future. He did not note any other large-scale upcoming changes.

“We’re working on developing an extended strategy and a five-year plan,” O’Connell said. “We’re still in the beginning stages of that.”

Barton Technology Coordinator Lacey Ferrell said the library staff was excited to have O’Connell on board.

“We look forward to all the new ideas and changes he’ll be bringing to the library and to the public,” Ferrell said.

O’Connell noted that he has enjoyed his stay in El Dorado so far.

“It’s a lovely town,” O’Connell said. “Everybody’s been very nice.”

Caitlan Butler can be reached at 870-862-6611 or cbutter@eldoradonews.com.
Pangburn Library offers Computer Coding Club

Debbie Atwood
for The Sun Times

The Pangburn Public Library is offering a Computer Coding Club to introduce kids to fun activities associated with computer coding. According to the library, the kids will do "activities with building blocks, coding board games, unplugged coding activities, iPads and robots."

Because the program has been "sponsored by a grant from the White County Community Foundation, an affiliate of the Arkansas Community Foundation, a WalMart Community Grant (store #157), and the Arkansas State Library," kids, or their families, do not have to pay anything to participate in the club or purchase any supplies.

The club, open to kids ages 5-12 years old, first met on September 11 and will meet each Tuesday in the library at 3:45. Enrollment is limited to 20 participants, and though the club seems to be full at this time, children may start later if there is an opening. For more information contact Ms. Lisa at lisa.boatman@arkansas.gov or Ms. Amber at amber.duncan@arkansas.gov, or call the library at 501-728-4612. You can also get additional information, or see what else is going on at the library, by checking out the Pangburn Public Library Facebook page.
Long-time Baxter County Library Foundation supporters Tom and Deborah Knox are the 2018 recipients of the Heart of the Library Award, recognizing noteworthy and extraordinary leadership in support of the Library. Tom and Deborah were presented with the award during a special donor recognition event Thursday at the Library.

Tom and Deborah have been generous supporters to the Library for many years. Deborah was one of the founders of the Baxter County Library Foundation in 1999. During her time serving on the Library Foundation Board, she gave countless hours of her time and energy to lead the Library Foundation Trustees through an extensive planning and grant application process for a Donald W. Reynolds Foundation Capital Grant proposal.

She served as Capital Campaign Chair, leading the community in an effort to raise $2 million for the new Library. Her dedication to the Library culminated in the opening of the Donald W. Reynolds Library Serving Baxter County in October 2010.

Deborah also served on the Baxter County Library Foundation Trustees Executive Board for 10 years, and on the Baxter County Library Board from 2001 to 2011. Today, she remains active with the Library, serving on the Arkansas State Library Board.

The Knox Community Meeting Rooms in the Library are named after Deborah and Tom, because of their significant monetary contribution at the Nell Powell Wright Circle of Giving level, during the campaign. The meeting rooms offer community meeting space to an average of 6,000 people per year.

In addition to awarding the Knox’s the Heart of the Library Award, the Library Foundation unveiled an updated donor wall. The Giving Circles on the Wall of Honor, located in the entrance hallway of the Library, showcases the many community members that have given financially to support the Library Foundation and its mission.

Donors that have given $5,000 and above are recognized on the wall. This is the first time the donor wall has been updated since the Donald W. Reynolds Library Serving Baxter County building was unveiled in 2010.
Dr. Tom and Deborah Knox are the 2018 recipients of the Heart of the Library Award. Pictured are: Kim Crow Sheaner, Library Director; Dr. John Ahrens, Vice President, Library Board of Trustees; Dr. Tom Knox; Deborah Knox; and Adeana Estoll, Library Foundation Coordinator. SUBMITTED PHOTO
White County Libraries to Offer Coding Club Programs

The White County Regional Library System announces that registration has opened for a new children’s Coding Club program which will be offered at all eight library branches beginning the week of September 10, 2018. Library branches include the Searcy Public Library, the Lyda Miller Public Library (Bald Knob), the Goff Public Library (Beebe), the Bradford Public Library, the Baldwin Memorial Library (Judsonia), the El Paso Community Library, the Pangburn Public Library, and the Rose Bud Public Library. Registration is open to children ages 5-12 on a first-come, first-served basis, with a maximum of 20 children per library location. To register or to learn what day and time the weekly program will be offered, parents or guardians of interested students will need to call or visit their local library.

The program’s curriculum from Code.org is designed to teach children coding fundamentals through a series of simple lessons, including some that are “unplugged.” In other lessons, children will assemble or operate materials in the kits using software and coding skills they learn as part of the program that extends over two academic years covering four courses. Lessons and courses are sequential and slowly build skills that lead to the more complex activities found in Course 4. Because of the sequential nature of the program, each library asks for a commitment from students to complete the course for which they register, with the goal that each registered student would complete Courses 1-4 over a period of two years.

Like all library programs, the courses are offered free of charge to participants.

The Coding Club program is made possible in part by a grant from the White County Community Foundation (an affiliate of the Arkansas Community Foundation), a Walmart Community Grant, and the Arkansas State Library (sponsored in part through funding from the Institute of Museum and Library Services).
With the turn of a shovel on Thursday morning, Bobbie Morgan’s dream became a reality.

The director of the Pine Bluff/Jefferson County Library System was joined by several other library and city officials at the groundbreaking ceremony at the site of the new main library at Sixth Avenue and Main Street in downtown Pine Bluff.

Pine Bluff Mayor Shirley Washington heralded the event as “a great day in the City of Pine Bluff, Arkansas. We are standing strong in unity today.”

Morgan thanked the residents of Pine Bluff for passing the 2016 millage that allowed construction of the $10 million facility, which is slated for a spring 2020 opening.

Architects Polk, Stanley, Wilcox, Little Rock, in association with Reed Architectural Firm, Pine Bluff, imagined the new facility as a transformative force for the downtown area. Now, East Harding Construction, Little Rock and a host of Pine Bluff construction and trade alliance craftsmen, begin the journey to transform imaging into reality.

Van Tilbury, president and CEO of East Harding Construction, said that “the future for Pine Bluff is bright and East Harding Construction is thrilled to be selected as the Construction Manager for these two library projects. I commend the citizens for passing the please see LIBRARY on 8A

Voters approved a 3.0-mill tax increase to raise $14 million in November 2016 to construct a new library building in Pine Bluff and to renovate the Watson Chapel community. We intend to work with as many members of the Pine Bluff Construction & Trade Alliance as possible to build these two projects in order to keep as many tax dollars in the local economy as possible. It is an exciting time for Pine Bluff.”

Votes approved a 3.0-mill tax increase to raise $14 million in November 2016 to construct a new library building in Pine Bluff and to renovate the Watson Chapel library. Similarly, county voters approved a 0.25 mill increase to fund renovations at the White Hall, Alzheimer and Redfield branches.

The 32,000-square-foot downtown library will feature a computer lab will be included, featuring the latest technology to search and apply for employment opportunities.

A glass-enclosed Teen Loft, a Youth Learning Layer for kid-friendly events, two recording studios and public meeting rooms will be included. There will be a teaching kitchen for practical preparations to teach children how to prepare meals and snacks for themselves, mom and dad. A coffee shop is also included in the plans for the new library.

The Pine Bluff Library was established in 1913 as a Public Library Association with the assistance of the local Pine Bluff chapter of the Daughters of the American Revolution.

An article in the Jefferson County Historical Quarterly spring 2018 issue states, “Mrs. Marion Dewoody Pettigrew, beginning in 1913, was deeply involved in the beginning of the Pine Bluff/Jefferson County Library. In 1930, voters approved a $65,000 bond issue to build a library on West Fifth Avenue. The library opened in 1931 with Pettigrew as president. She later became the librarian.”

The library was located at Fifth Avenue and Chestnut Street, and the building is still standing today.

In 1979, an Interlocal Agreement was established between the City of Pine Bluff and Jefferson County creating the Pine Bluff/Jefferson County Library System. The library continues to operate under the terms of this agreement which, among other matters, established the funding for the library to be provided by an ad valorem property tax, a tax whose amount is based on the value of a transaction or of a
The tax rate which funds the library's operations only (not the new construction) has not increased for approximately 30 years.

The library is currently located in the east portion of the Pine Bluff Civic Center built in 1963-68.

An architectural rendering of the new Pine Bluff Library. The structure will be located at the corner of Sixth Avenue and Main Street in downtown Pine Bluff.
Retirement party held for Anna Bates

Above: Anna Bates, the retiring Stuttgart Public Library Director, stands beside a plaque to commemorate her years of being assistant director and director at the library. A party was held in her honor, Thursday, Aug. 30 in the conference room at the library. Many state librarians, family members, local library board members, local foundation board members, friends, local citizens and the business community were at the event.
Above Right: Anna Bates, (second from left) was honored with a retirement party, being with the library for 11 years. With her is Rolfe Bryant, (from left) President of the Stuttgart Public Library Board of Directors, Bates, Clara Dobson, administrative assistant and Donavan Mays, incoming director of the library.

Carolyn Ashcroft, state librarian from The Arkansas State Library, (from left) read a proclamation from Sen. John Bozeman's office, from Washington D.C. to Anna Bates, who is retiring from the office of director of the Stuttgart Public Library. PHOTOS BY BILL SHRUM
Our View
New WM library a potential hub for revitalization

By now, most of us are aware West Memphis is about to get a new library, which in our opinion is long overdue, and its new location on East Broadway will greatly enhance this business district commonly referred to as Main Street West Memphis.

For decades city leaders have focused a considerable amount of public attention to this stretch of Broadway and while public funds have made considerable improvements to the business district we have to admit that property owners have failed to step up to the plate and make a noticeable difference.

Whether West Memphis citizens know it or not, funds to support this city’s library is derived from a special library tax which will be used entirely on this new state-of-the-art facility.

The new public library will be located directly across from what Main Street people say is a unique project that passers-by will be talking about for years to come. For many months now Main Street planners are awaiting completion of a nearly quarter of a million project that will transform the old water tower into a uniquely lighted and decorated so-called “sculpture”.

Although the project has been delayed several times, planners are promising the tower will be the focal point for attracting tourists and visitors to Main Street and hopefully encourage future private business investments.

The location will also be used for future public events and gatherings as a way of putting more emphasis on a business district that many visionaries hope will return to its once thriving glory days.

And, we must say, the new library will play a big part in this new direction based on what we’ve been told the new facility will feature. Let’s forget the days of Dewey Decimal Classification system and the old-fashioned index cards, or even the isles upon isles of books, reference guides and documents and invasion a state-of-the-art facility with scores of the latest computers that patrons can use and do research on. There will be public Internet access for patrons to do their research or even perform such things as paying a utility bill or fill out a job application on line.

We’re told there will even be a trendy coffee bar and other amenities for visitors to take advantage of including meeting space.

We’re sure there will be many programs and events for children of all ages, especially during the summer months.

All this, we’re told could serve as hub of future development on East Broadway, but let us say once again this is another public project using public money with little investment from the current property owners on East Broadway and within this Main Street District boundaries.

We have to bring it up again that West Memphis officials passed up another great opportunity awhile back when they turned their backs on allowing the West Memphis School District to build a new school on the site of L.R. Jackson Community Center that has been in total disrepair for some time now.

While city leaders have dumped a considerable amount of money into making the old facility usable again it will never do what a new school could have done to enhance this section of West Memphis’ business district.

Nevertheless, what is done is done and let’s hope this new library and other projects being undertaken by city planners sets the foundation for serious revitalization and redevelopment.
"All about eBooks and eAudiobooks" will be held at 10:30 a.m. Wednesday, Sep. 5, at the White Hall Library, 300 Anderson Ave. Attendees are asked to bring their smartphones or tablets to this free event.

"Basic Computer Training" will be held on Monday, Sep. 10. There are two times available to attend: 10 a.m., or 2:30 p.m. The events are sponsored by the Arkansas State Library and taught by Ruth Hyatt.

In other news, the library has the following new editions:

**Fiction**
- Paradox by Catherine Coulter
- Pale as Death by Heather Graham
- A Measure of Darkness by Jesse Kellerman
- The Breakers by Marcia Muller
- Texas Rangers by James Patterson
- The Quiet Side of Passion by Alexander McCall Smith
- Better Late Than Never by Kimberla Lawson Roby
- Feared by Lisa Scottoline
- Bloody Sunday by Ben Coes
- Dopesick by Beth Macy

**Large Print**
- Aunt Dimity & The King's Ransom by Nancy Atherton
- The Quiet Side of Passion by Alexander McCall Smith
- Better Late Than Never by Kimberla Lawson Roby
- Vernon Is On His Way by Beth Macy

**Children's Chapter Books**
- Stay Sweet by Siobhan Vivian
- The Button War by Avi
- Sharks and other Deadly Ocean Creatures

**Children's Picture Books**
- Monster & Mouse Go Camping

**Young Adult**
- The Last Thing I Told You by Emily Arsenault
Arkansas teens select book award winners

Arkansas teens have chosen six books to share the 2018 Arkansas Teen Book Award.

The Level 1 winner, chosen by seventh- through ninth-graders, is Scythe by Neal Shusterman. Frozen Charlotte by Alex Bell and The Plot to Kill Hitler by Patricia McCormick were voted honorable mention.

The Level 2 winner, chosen by students in 10th through 12th grades, is If I Was Your Girl by Meredith Russo. The Serpent King by Jeff Zentner and My Name is Not Friday by Jon Walter were voted honorable mention.

The Arkansas Teen Book Award program began in 2009 as a cooperative effort between public and school librarians across the state. Arkansas recognizes quality children's literature through the Charlie May Simon and Arkansas Diamond awards, yet the acknowledgment of young adult literature had been greatly neglected. Enter six Arkansas librarians whose goal was to fill this gap.

The steering committee for the teen award now consists of public librarians and school library media specialists from varying backgrounds and service areas.

Each year, dozens of volunteer readers working with teens give their time to reading the nominated titles. The primary sponsoring organization in the project is the Arkansas State Library. Nominations are accepted from the public and all eligible materials are included in the yearly reading lists. These books are read and voted on by Arkansas teachers and librarians to create a manageable reading list. This reading list is distributed across the state and then teens cast their votes for their favorite titles to determine the ultimate winners of the awards.
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<td>501-354-5206</td>
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<td>Jay Carter</td>
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</table>

Public Libraries of Arkansas by Library Development Districts

updated Nov. 2, 2018
Arkansas State Library Board

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Congressional District: 4

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* Chairman 11/2017 - 11/2018
**Vice Chairman 11/2017 - 11/2018
Rev May 11, 2018
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ARKANSAS STATE LIBRARY BOARD

BYLAWS

ARTICLE I

NAME

Section 1. The name of this organization shall be the ARKANSAS STATE LIBRARY BOARD as created by Act 489, Acts of Arkansas, 1979.

Section 2. The organization shall hereinafter be referred to as the “Board.”

ARTICLE II

PURPOSE

Section 1. The Board shall name the State Librarian.

Section 2. The Board shall act as the policy-making and responsible body for the Arkansas State Library and its functions as defined by Act 489 of 1979.

ARTICLE III

MEMBERSHIP

Section 1. The Board shall be composed of seven members appointed by the Governor, subject to confirmation by the Arkansas Senate, for their interest in libraries and statewide library development.

Section 2. Appointments made from congressional districts and at-large shall be made in accordance with Ark. Code Ann §13-2-205 (3) or other controlling statutes. **

** Approved 02-09-2018 by Arkansas State Library Board
ARTICLE IV
OFFICERS

Section 1. Officers of the Board shall consist of a Chairman and Vice Chairman. The State Librarian shall serve as executive secretary.

Section 2. Nomination and election of officers, with the exception of executive secretary, shall take place at the annual meeting.

Section 2a. Officers shall be nominated by a Nominating Committee of members named by the Chairman. Opportunity shall be given for additional nominations to be made from the floor.

Section 2b. Consent of all nominees shall be procured prior to nomination.

Section 2c. Officers shall be elected at the annual meeting for a term of one year. No officer shall serve for more than two consecutive terms.

Section 2d. Election of officers shall be by written ballot, show of hands, voice vote, or acclamation and counted by the executive secretary. **

Section 3. Duties of the officers shall be defined by members as need arises.

Section 3a. The Chairman shall preside at all meetings and perform the duties generally assigned to this office.

Section 3b. The Vice Chairman, in the absence of the Chairman, shall preside over meetings and perform other duties as assigned.

Section 3c. The State Librarian, serving as executive secretary, shall keep the minutes of the Board meetings, attend all committee meetings, and perform duties generally assigned to this office. The executive secretary shall serve without vote in meetings of the Board or committees.

Section 4. Absences of officers or vacancies of office shall be filled by members as need arises.

Section 4a. In the absence of the Chairman, the Vice Chairman shall preside over the meeting and perform other duties as assigned.

Section 4b. In the absence of the Chairman and Vice Chairman, when a quorum is present, the members shall elect a temporary chairman to preside at the meeting and perform other duties as assigned.
Section 4c. When the office of Chairman is vacated during the year, the Vice Chairman shall serve as Chairman for the remainder of the unexpired term.

Section 4d. When the office of Vice Chairman is vacated during the year, the Nominating Committee shall nominate a replacement who shall be duly elected to serve the remainder of the unexpired term.

ARTICLE V
COMMITTEES

Section 1. The Chairman shall name members of the following STANDING COMMITTEES at the annual meeting.

Section 1a. The EXECUTIVE COMMITTEE shall consist of the Chairman, the Vice Chairman, and the executive secretary. This committee shall prepare the agenda for all meetings, call special meetings when deemed necessary, and perform interim duties as assigned by the Board.

Section 1b. The NOMINATING COMMITTEE shall be composed of two members appointed by the Chairman by September 1 each year. (The Chairman shall be excluded from membership.) The Committee shall prepare a slate of officers who have consented to serve if elected. **

*Section 1c. the POLICIES AND BYLAWS COMMITTEE shall be composed of the Vice Chairman and two members named by the Chairman. This Committee shall review all policies and bylaws each year and recommend changes or additions where needed.

Section 1d. The GOVERNMENTAL LIASON COMMITTEE shall be composed of the Chairman and two members named by the Chairman. The duty of this Committee shall be to work with the State Librarian on all matters concerning local, state, and federal legislation and funding.

*Approved 02-01-80 by Arkansas State Library Board
Section 1e. The PERSONNEL COMMITTEE shall be composed of two members named by the Chairman to serve with the Chairman to solicit and review applications and make recommendations to the Board for consideration for the position of State Librarian when a vacancy exists and to serve with the State Librarian to solicit and review applications and make recommendations to the Board for consideration for the managerial positions of associate or deputy directors when a vacancy exists.

Section 2. The Chairman shall name such AD HOC COMMITTEES as needed to carry out the functions of the Board.

ARTICLE VI
MEETINGS

Section 1. Regular meetings of the Arkansas State Library Board shall be held on the second Friday of February, May, August, and November.

Section 2. The annual meeting of the Board for organizational purposes shall be held at the time of the regular meeting in November.

Section 3. Special meetings of the Board may be called by the Executive Committee. Upon written request from three members of the Board, the Executive Committee shall be required to call a special meeting. The notices of such special meetings shall state the specific business to be transacted and no business shall be transacted except that stated in the call.

Section 4. Notices of all regular meetings and special meetings, when possible, shall be mailed by the State Librarian at least ten days prior to the date of the meeting.

Section 5. The order of business for regular meetings shall be:

1. Call to order
2. Reading of the minutes
3. Unfinished business
4. New business
5. Reports
6. Adjournment
ARTICLE VII
QUORUM, VOTE

Section 1. A majority (four) of the members of the Board shall constitute a quorum for the transaction of business. The Chairman shall count as a member for quorum.

Section 2. All business transacted by the Board shall be by majority vote of its members. The Chairman shall vote to confirm unanimity, in case of tie vote or when needed for quorum.

ARTICLE VIII
AMENDMENTS

Section 1. These bylaws may be amended by majority vote of the members at any regular meeting of the Board provided the amendment was stated in the call for the meeting or had been presented in writing at the previous regular meeting.

ARTICLE IX
POLICIES, CONTRACTS, AGREEMENTS

Section 1. The Board shall establish by majority vote such policies as may be necessary to carry out the functions of the state library agency and to promote statewide library development.

Section 2. Proposed policies or policy changes must be submitted in writing to the members and discussed at a meeting prior to the regular meeting when the vote on the question is to be recorded.

Section 3. The Arkansas State Library through majority vote of the Board shall enter into such contracts and agreements with other libraries, institutions, and agencies as may be necessary to carry out the purposes of Act 489 of 1979.
ARTICLE X

STATE LIBRARIAN

The State Librarian shall be responsible to the Arkansas State Library Board for the proper management of the Arkansas State Library, for the administration of the policies to carry out the functions of the agency, for the preservation and care of its properties, and for the efficiency of its services.

ARTICLE XI

PARLIAMENTARY PROCEDURE

AND AUTHORITY

Section 1. Except when in conflict with the provisions of Act 489 of 1979 or these Bylaws, Roberts Rules of Order, Revised, shall govern the proceedings of this Board.

Section 2. Act 489 of 1979, is the authority for these bylaws.

“Section 1. … The State Librarian shall serve as executive secretary of the State Library Board, but without vote thereon, and shall attend all of the Board meetings and keep records thereof. The State Librarian shall have charge of the work of the State Library, and shall perform such other duties as the State Library Board may prescribe…”

“Section 2. (a) There is hereby created the State Library Board, hereinafter referred to as the “Board”, to consist of seven (7.) members to be appointed by the Governor subject to confirmation by the Arkansas Senate …

(b) The members of the Board shall be appointed by the Governor for reason of their interest in libraries and statewide library development.”

“Section 3. … The Board shall meet at such place or places and shall keep such records as it may deem to be appropriate. The Board shall select annually a Chairman and such other officers as it deems necessary and shall adopt policies and bylaws governing its meetings, the conduct of its business, and the business of the State Library. A majority of its members shall constitute a quorum for the transaction of business, and all business transacted by the Board shall be by majority vote of its members.”
Placeholder for Election ballot
Placeholder for 2019 committees
<table>
<thead>
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<td>Arkansas State Library -- Staff Directory</td>
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<tr>
<td>Office of the State Librarian 501-682-1526 / 501-682-1899 FAX</td>
<td>CAROLYN ASHCRAFT</td>
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<td>STATE LIBRARIAN</td>
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<tr>
<td></td>
<td>BRANDY BRYANT</td>
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<td>ADMINISTRATIVE SPECIALIST III</td>
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<td></td>
<td>DEBORAH HALL</td>
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<td>DANNY KOONCE</td>
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<td>PUBLIC INFORMATION SPECIALIST</td>
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<td></td>
<td>JEFFERY KERSEY</td>
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<td>SENIOR LIBRARIAN</td>
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<td>NORMAN VANDERBILT</td>
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<td>MANAGER OF NETWORK SERVICES</td>
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<tr>
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<tr>
<td>LYNN</td>
<td>VALETUTTI</td>
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<td>KATIE</td>
<td>JONES</td>
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<td>ADMINISTRATIVE SERVICES MANAGER</td>
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<td>COMPUTER SUPPORT ANALYST</td>
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State Library Board Meetings, as scheduled  
State Observed Holidays

Jan 1 - New Year's Day; Jan 21 - Dr. Martin Luther King Jr. and Robert E. Lee’s Birthdays (Observed); Feb 18 - George Washington’s Birthday and Daisy Gatson Bates Day (Observed); May 27 - Memorial Day (Observed); July 4 - Independence Day; Sept 2 - Labor Day; Nov 11 - Veterans Day; Nov 28 - Thanksgiving Day; Dec 24 - Christmas Eve; Dec. 25 - Christmas Day