

STATE LIBRARY BOARD
REGULAR MEETING
First Quarter 2016-2017
November 4, 2016

AGENDA

10:00 a.m.

Call to Order: JoAnn Campbell, Chairperson

A. Approval of Minutes [August 12, 2016]

Unfinished Business

B. Administration Report/FY2017 Agency Funding/Organizational Chart

C. State Aid and Scholarships

D. Grants and Special Projects

Other Unfinished Business

New Business

E. State Aid FY2017/Scholarships

F. Reports/Travel and Correspondence

Other New Business

G. Board Information/Election of Officers

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STATE LIBRARY BOARD
MINUTES
Fourth Quarter 2015-2016
August 12, 2016

The State Library Board convened at 10:13 a.m. on August 12, 2016, in the Bessie B. Moore Conference Room at the Arkansas State Library. Members present were JoAnn Campbell, Deborah Kirby, Bucky Ellis, Dr. Jo Bell and JoAnn Cooper. Staff present included State Librarian Carolyn Ashcraft, Dwain Gordon, Brooke Crawford and Brandy Bryant. Reid Adkins (Attorney General's office) was also in attendance.

Chair Jo Ann Campbell called the meeting to order. She extended a welcome to Morgan Aldrich, the new liaison with the Governor's office. Morgan provided a little background information about herself and said she was looking forward to working with the Board and Carolyn on behalf of the State Library.

Campbell asked for corrections or additions to the minutes of the May 13, 2016, meeting. A motion was made by Kirby and seconded by Bell to approve the minutes as submitted. Motion carried.

Crawford provided commentary on the items in Tab B, beginning with [B1]. Concerning HR, the agency currently has 7 positions frozen and awaiting Governor's approval. The agency has 56 budgeted positions and currently 42 employees.

The annual and biennial budgets were submitted in May and June. The SEFA report, required by all agencies who receive federal funds, was submitted in July. Crawford is currently working on the FY16 Closing Book for state funds. The biennial budget hearing is set for mid-November

Jeff Crittenden, with Legislative Audit, has completed the audit for FY2015. There was one reportable finding in the preliminary report, which dealt with an overpayment of Sick Leave Lump Sum Payout. A follow-up letter was sent to Roger Norman, Director of Legislative Audit, regarding the changes and current status of those findings on July 29th. Ashcraft reported she was not happy about the finding as the staff followed the instructions that were provided within AASIS and there is apparently a flaw in the AASIS system. There was general discussion among the board members on this issue. Once the final report is filed and reviewed, Legislative Audit will submit the final report to the board.

Crawford reported the IT department is nearing the end of the annual rollout, which keeps the agency computers and software updated for State compliance. During the year nearly half of the computers in the agency have been updated and IT has migrated from three old servers to two brand new servers, thereby increasing performance across the agency and reducing consumption of resources.

Crawford pointed the board to items B2, which contained the State general revenue distribution for FY2017 ending July 30, 2016, followed by the Federal LSTA revenue distribution for FY2017 in B3. She stated that the finances are in good shape.

Crawford reported the three pieces of correspondence in B4 reflected the transfer of \$1,000,000 from the Rainy Day Funds to the State Library to be used as aid to public libraries and the upcoming agency hearing before the Legislative Council and Joint Budget Committee in November.

The agency organizational chart was presented in B5. Ashcraft distributed a copy of the agency's answers to budget questions from Phyllis Bell (previous liaison with the Governor's office). She wanted the board to be aware of the responses concerning proposed statute changes, special language in the agency budget bill, and strategic directions for the agency in the next 5 years.

Ashcraft reviewed Tab C and the Standards for State Aid [C1], the Rules Governing Distribution of Scholarship Assistance [C2] and the Scholarship Assistance Application [C3]. Ashcraft reminded those in attendance that the scholarship assistance is a commitment and there is the requirement that the individual remain employed in an Arkansas public library for a period of one year upon completion of the degree. If the individual does not complete the degree, the funds must be repaid. If the individual does not remain employed in an Arkansas public library, the funds must be repaid.

There was no report on Grants and Special Projects [D1] as there was no updated LSTA information.

Ashcraft began the review of Tab E with the list of Public Library Systems Qualifying for State Aid [E1], with the changes to reflect Patty Hector as the new director of the Saline County Library, Vanessa Adams as the director of the Independence County Library and Amy Ketzer as the interim director at the Mid-Arkansas Regional Library. A motion to approve the list was made by Ellis, with a second by Kirby. Motion carried.

The State Aid 2017 Distribution Recommendation Summary [E2] included: Scholarships at \$85,500; MLS Awards at \$774,000; Multi-County Regional at \$552,000; and Per Capita Distribution at \$4,249,620 for a total of \$5,661,120 in State Aid. Ashcraft pointed out that the balance of \$19,201 will be carried over into the new fiscal year. Bell made a motion to approve the distribution as recommended, with Ellis seconding the motion. Motion carried.

Ashcraft presented information from the Calhoun County Library which has requested direct participation in State Aid funding. The CCL currently receives the per capita portion of State Aid through their contractual agreement with Union County. Ashcraft reported the current library tax for Calhoun County is at .3 mils. Although they initially voted for a 1 mil tax, the tax has rolled back to .3 mils over the years and there has been no effort to increase the library millage. After discussion, the board stated they would consider adding Calhoun County to State Aid as a separate entity after they have increased their millage rate and met the other standards. A motion to this affect was made by Kirby and seconded by Ellis. Motion carried.

Ashcraft presented the FY2016 State Aid Distribution spreadsheet [E3] and stated it reflects all four quarter payments so the recipients could see the future payments. Following discussion, a motion was made by Kirby to apply the same formula distribution throughout the fiscal year so there would be no negative changes for the qualifying libraries. Cooper seconded the motion and the motion carried. A motion to approve the FY2017 State Aid first quarter payment was made by Cooper, and seconded by Ellis. Motion carried. Ashcraft informed the board that the first quarter payment would not be issued until September.

Ashcraft presented the scholarship assistance applications [E4] which were from the Ouachita Mountains Regional (Brenda Miner), Fayetteville Public Library (Rachel Eaton), and the Central Arkansas Library System (Lara Browning-Kamins). After discussion, a motion was made by Cooper, seconded by Kirby, to approve these applications. Motion carried.

Ashcraft presented the recommendation for scholarship assistance [E5] which reflects the efforts of eight individuals who are working on their Master's degrees. A motion to approve the list was made by Bell, seconded by Cooper. Motion carried.

Crawford presented the list of scholarship payments made since 1977 [E6] and reported a total paid out of over \$751,123 during that time! Cooper stated that the scholarship assistance is one of her favorite action items as a board member.

Ashcraft proceeded to Tab F and the reports and correspondence items.

In the State Librarian's report [F1], Ashcraft commented on some of the meetings she has attended and provided a list of future meetings. She reported that she has been appointed the liaison between COSLA and the Government Publishing Office (GPO). She has relinquished her position on the Library Statistics Working Group.

Deputy Director Gordon reported [F2] on his various travels and continuing education programs. He reported that a survey on interest and resources for continuing education efforts has been distributed to the public libraries. Kirby asked that it be shared with the academic libraries as well. Gordon stated he would be recruiting individuals from all types of libraries to serve on a Continuing Education Advisory Committee.

Ruth Hyatt reported [F3] on the many efforts within Library Development. She highlighted the various programs she attended while at the ALA annual conference in Florida.

Ashcraft presented the Center for the Book information in which Zoe Butler reported [F4] that the **2016 If All Arkansas Read the Same Book** will be *The Pecan Man*, by Cassie Dandridge Selleck with an author tour scheduled for later this year. Copies of the title will be distributed to all public libraries. Work is complete on the Arkansas Gems poster and it will be distributed at the upcoming National Book Festival in Washington, DC, in September.

Ashcraft directed the board to Donovan Mays' report [F5] on his various site visits and efforts as coordinator of technology support.

Amber Gregory reported [F6] on the e-rate efforts, beginning with an update that Arkansas public libraries has requested \$911,805 in FY2016 for internet access. She continues to serve on several committees at the national level in order to learn more about e-rate and support the libraries efforts. Gregory recently attended the ALA annual meeting in Florida, and participated in a meeting of the ALA E-Rate Task Force. Senator John Boozman is co-chair of a newly formed Senate Broadband Caucus and Amber has reached out to his staff to offer assistance and input as requested.

Cathy Howser's report [F7] on the various training events she has attended or presented was presented. She will be going to the National Book Festival in September. The 2017 summer reading program theme will be "Build a Better World".

The announcement of the 2016 Charlie May Simon and Arkansas Diamond Book Award winners was provided, along with the 2016-2017 reading list for both awards.

J.D. Hall provided an update [F8] on the various activities in the Library for the Blind. The digital book collection continues to grow and the cassette collection continues to decrease as they continue in the effort to reduce the size of the cassette book collection, with a complete phase out of all cassette books and machines within 2 years. The number of readers registered for digital download of audio books from the NLS BARD database is up to 654.

Michael Strickland gave an update [F9] on the various projects and activities for Information Services. Ashcraft encouraged the attendees to stop by the display on the first floor, to see the *Fossils of Arkansas*, *Mineral of Arkansas*, and *Rocks of Arkansas* designed and set up by the Arkansas Geological Survey.

Sally Hawkes reported [F10] on the migration of the ASL web page. The new site is tentatively scheduled to launch during the last quarter of 2016.

Sarah Lipsey's report on Collection Management activities [F11] included updates on the digitization project of historical Arkansas documents. The second specialized book scanner will be purchased for the project utilizing money from the ANCRC grant of \$24,000 awarded in May. Librarian Stephanie Carter has left the agency for a new career opportunity. The bulk of her job responsibilities will be reassigned to Librarian Wendy Briley.

Correspondence followed the reports and included [F12] news clippings on storage efforts at the U/A Libraries, efforts to relocate the Independence County Library in Batesville, expansion of library hours at the Mississippi County Library Blytheville and Osceola branches, the Aug. 9 election to increase library personal property levy from 1 mill to 3.7 for library expansion in Fayetteville and efforts in Calhoun County. Also included in the clippings was information on a \$1.4 million gift which will be used to build a new Hempstead County Library in Hope, the unveiling of the Conway County Library bookmobile, the design for the new Sherwood Library, efforts of the Pine Bluff/Jefferson County Library board to seek public input on expansion, the efforts of the White County Library to select an architect for their new library facility in Searcy and an article featuring Patty Hector, the new director of the Saline County Library.

An updated Arkansas Public Library System map was presented [F13]. The list of public libraries by Library Development Districts [F14] was provided and Ashcraft requested any updates/corrections be sent to her attention.

Ashcraft mentioned the U.S. Senate has confirmed Carla Hayden as the nation's 14th Librarian of Congress. Hayden is the first woman, and the first African-American to serve as Librarian of Congress, and is the first professional librarian to hold the office in over 60 years. Ashcraft reported Hayden's mother is from the Forrest City (AR) area. Ashcraft provided a copy of the letter from the Mid-AR Regional Library board informing her of the appointment of Amy Ketzer as their interim director.

Ashcraft distributed a handout on the NEH effort to fund public programming and publishing efforts to mark the 100th anniversary of the U.S. entry into World War I. She encouraged the libraries to apply for the grant and to consider ways at the local level to participate in the World War I Centennial effort in 2017.

The final tab in the board packet contained the board information [G1], list of liaisons [G2], and board by-laws [G3]. Ashcraft reminded the board that the annual meeting will be held in November and the nominating committee will prepare a slate of officers for consideration. She also mentioned that Ferguson's term expires Oct. 18 and she is not eligible for a second term. There has not been an appointment made to fill the position currently held by Ellis, so he continues to serve. Ashcraft reminded the board of the committee assignments [G4] and that the staff directory is provided [G5] with contact information and job titles for their information. The next meeting of the board will be Nov. 4th [G6] at the State Library.

A.G. Liaison Reed Adkins provided an overview on the issue of weapons in public buildings. Pursuant to Ark. Code Ann. 5-73-122(a)(1), "it is unlawful for any person other than a law enforcement officer or a security guard in the employ of the state or an agency of the state, or any city or county, or any state or federal military personnel, to knowingly carry or possess a loaded firearm or other deadly weapon in any publicly owned building or facility or on the State Capitol grounds." In regard to concealed handguns, it is lawful for a person to carry a concealed handgun in his or her motor vehicle or leave the concealed handgun in his or her locked and unattended motor vehicle in a publicly owned and maintained parking lot if the person has a license to carry a concealed handgun. Ark. Code Ann. 5-73-122(a)(3)(C). Basically he stressed that libraries are public entities. Signs are not mandatory in public buildings/facilities, but are advisable. In fact, the building in which the AG's office is located has a sign at the front entrance that says "No weapons are allowed" and cites the code A.C.A. § 5-73-122(a)(1).

Campbell thanked Reid for his input on this issue concerning guns in public places, like libraries.

Ashcraft distributed printed copies of the 'board member handbook' from the Attorney General's office. A portion of this information was presented to the board by Julie Chavis at the May 2016 meeting.

There being no further business to discuss, a motion was made by Bell to adjourn, seconded by Cooper. Motion carried. Campbell adjourned the meeting at 11:56 a.m.

Approval Date

Carolyn Ashcraft, State Librarian

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Administrative Services Manager – Brooke Crawford

Federal Operations:

Federal fiscal year closed at the end of September. The federal reporting window has opened and the financials will be complete and submitted before the end of December.

Human Resources:

Carolyn and I met with Kay Barnhill, Director of the Office of Personnel Management (OPM) on September 7 regarding some personnel issues. Our discussion ended in us willingly giving up 4 vacant positions that have been empty for 10+ years. We have to pay a portion of insurance for every budgeted position whether it is filled or not, so the longstanding vacant positions have cost us quite a bit over the years. The 4 vacant positions are expected to be released for FY18 (July 1, 2017). We also discussed 2 positions that needed to be reclassified. We have been in contact with Morgan Aldridge, our liaison to the Governor's Office, regarding these changes and we are currently awaiting approval. We are also still awaiting approval to advertise some of the other current vacant positions.

OPEN ENROLLMENT – Open enrollment for 2017 has ended.

Interviews have been conducted for the State Library Manager – Digital Services position. It has been offered and is awaiting official acceptance. Interviews will be held soon for the Fiscal Support Supervisor position.

Audit of FY15 Books:

We received an email from Joey Buddenberg, Supervising Senior Auditor for Legislative Audit, informing us that we have a final report of no findings. He sent a draft of the letter that was not for release and we are still awaiting the final copy. The issue regarding Ms. Harrison was found to be correct as originally paid due to FMLA sick leave policy and therefore the funds that she was asked to pay back because of overpayment, were refunded back to her. DFA plans to revise their Sick Leave Payout Worksheet to correct one of the issues. I have not heard of any plans regarding the correction needed in AASIS.

IT:

Ken has been extremely busy replacing outdated items throughout the agency. We have been able to update some monitors, a few computers, some laptops for the Training Room and an additional backup storage unit for the agency, which will aid in our Disaster Plan. We also purchased new phones for the agency since the phones we were leasing from DIS are outdated and they were also hindering our internet speed. DIS is no longer leasing phones and agencies are responsible for purchasing their own. Ken will be working to get all the phones changed out once DIS has programmed the new ones. We also have updated the monitor in Bessie Moore Conference Room to a 90" so it would be a more appropriate size for the room. An Aquos Board was also purchased and is on a mobile cart, so it will be able to be

used in any of our meeting rooms. The Aquos Board is an interactive board/monitor that allows the presenter or the audience (when given permission) to notate directly on the screen. This will be an invaluable tool for presentations and training and will be available to anyone using the meeting rooms after they receive a brief training lesson.

Standard Features:

- ✓ **80" Class (80" diagonal) Interactive Display System - 1920 x 1080 HD Resolution**
- ✓ **Annotate, Create, and Present Content**
- ✓ **Multi-Board Function enables 3 Displays to be connected together**
- ✓ **Up to 4 Simultaneous Users with Interactive Touch Pens**
- ✓ **View, Share, Collaborate with up to 50 Mobile devices**
- ✓ **Multiple Gestures with 10-Point Touch Screen**
- ✓ **Customizable Windows PC***
- ✓ **Business-Class MFP Connectivity**
 - Documents and images scanned from a color-scan-capable Sharp MFP can be imported directly to the Sharp Pen Software for display on the AQUOS BOARD™ system. For added convenience, image data shown onscreen - including notations - can be saved to a PC, sent via email, or sent directly to an MFP for printout.
- ✓ **Web-Conferencing Options**
 - Open your boardroom or classroom to a broad range of web conferencing options! Web Conferencing Applications such as GoToMeeting® and WebEx™ facilitate live video conferencing and screen sharing with the AQUOS BOARD™.*
- ✓ **Additional Specifications**
 - Sharp Renown Energy Efficient LED Technology
 - Engineered for 24/7 Use
 - 3-Year Onsite Limited Warranty
 - Full-Bodied Front Facing Speakers
 - Easy Transport
 - Built-in Wi-Fi (with computer option)

FEDERAL LSTA REVENUE
 FEL0100 FEL0200 BUDGET DISTRIBUTION FY2017
 BY COMMITMENT ITEM
 October 31, 2016

COMMITMENT ITEM	DESCRIPTION	TOTAL APPRO.	TOTAL BUDGETED	% OF TOTAL BUDGET	TOTAL EXPENDED	BALANCE	% REMAINING
501:00:00	Reg. Salaries	\$470,066	\$397,911	12.5%	\$84,349	\$313,562	79%
501:00:01	Extra Help	\$14,625	\$14,625	0.5%	\$7,565	\$7,060	48%
501:00:03	Pers. Svcs. Matching	\$192,429	\$166,218	5.2%	\$46,283	\$119,935	72%
	Total Salaries & Matching	\$677,120	\$578,754	18.2%	\$138,196	\$440,558	76%
502:00:02	Operating Expenses	\$2,438,239	\$2,438,239	76.6%	\$1,032,537	\$1,405,702	58%
505:00:09	Conf. & Travel	\$42,161	\$42,161	1.3%	\$9,173	\$32,988	78%
506:00:10	Prof. Fees & Services	\$25,000	\$25,000	0.8%	\$2,200	\$22,800	91%
512:00:11	Capital Outlay	\$100,000	\$100,000	3.1%	\$79,799	\$20,201	20%
	Total M & O	\$2,605,400	\$2,605,400	81.8%	\$1,123,709	\$1,481,691	57%
	TOTALS	\$3,282,520	\$3,184,154	100.0%	\$1,261,906	\$1,922,248	60%

STATE GENERAL REVENUE
EPA0100 BUDGET DISTRIBUTION FY2017
BY COMMITMENT ITEM
October 31, 2016

COMMITMENT ITEM	DESCRIPTION	TOTAL APPRO.	TOTAL BUDGETED	% OF TOTAL BUDGET	TOTAL EXPENDED	BALANCE	% REMAINING
501:00:00	Reg. Salaries	\$1,681,462	\$1,665,684	46.2%	\$497,840	\$1,167,844	70%
501:00:01	Extra Help	\$5,000	\$5,000	0.1%	\$2,631	\$2,369	47%
501:00:03	Pers. Svcs. Matching	\$574,627	\$574,627	16.0%	\$183,616	\$391,011	68%
	Total Salaries & Matching	\$2,261,089	\$2,245,311	62.3%	\$684,087	\$1,561,224	70%
502:00:02	Operating Expenses	\$1,128,409	\$1,128,409	31.3%	\$361,899	\$766,510	68%
505:00:09	Conf. & Travel	\$7,760	\$7,760	0.2%	\$499	\$7,261	94%
506:00:10	Prof. Fees & Services	\$0	\$0	0.0%	\$0	\$0	0%
512:00:11	Capital Outlay	\$0	\$0	0.0%	\$0	\$0	0%
	Total M & O	\$1,136,169	\$1,136,169	31.5%	\$362,398	\$773,771	68%
509:00:46	Books/Subscriptions	\$237,940	\$220,243	6.1%	\$127,525	\$92,718	42%
	TOTALS	\$3,635,198	\$3,601,723	100.0%	\$1,174,010	\$2,427,713	67%
	M&R paid to ASL account	\$0	\$0		\$0	\$0	100%

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ARKANSAS STATE LIBRARY
900 WEST CAPITOL, STE 100
LITTLE ROCK, ARKANSAS 72201-3108

STANDARDS FOR STATE AID TO PUBLIC LIBRARIES

Authorized by Act 489, Acts of Arkansas, 1979

1.0 ORGANIZATION

- 1.1 All county libraries, including those in county or regional systems, shall be organized in accordance with Act 244 of 1927. All city libraries, including those in county or regional systems, shall be organized in accordance with Act 177 of 1931.
- 1.2 County and city libraries shall provide evidence to the State Library Board of organization and operation as a department of county or municipal government.
- 1.3 Public library systems composed of county and/or city libraries shall provide evidence to the State Library Board of organization and operation under the provisions of a formal interlocal agreement, as provided in Section 90, Act 742 of 1977.

2.0 GOVERNANCE

- 2.1 Policies for city, county, and regional library systems shall be established by legally constituted administrative boards, comprised of trustees serving designated terms, conducting regularly scheduled meetings, preferably not less than quarterly, and functioning with recorded bylaws and policies which are on file with the State Library.
- 2.2 The library shall comply with the Civil Rights Act of 1964 and shall provide library service for all residents.
- 2.3 The library director shall submit quarterly, annual, and special reports as required to the State Library and to local boards.
- 2.4 City, county, and regional library systems shall provide the State Library with a copy of a current long range plan developed for the purpose of guiding the public library administration in the attainment of goals and future planning.

3.0 FINANCE

- 3.1 The State Library Board supports the concept that libraries or library systems serving populations greater than 50,000, with budgets in excess of \$250,000, can render more efficient, effective library service, and preference of support shall be given to the development of such systems.
- 3.2 All libraries shall maintain the one mill county or city library tax on real and personal property as authorized in Amendments 30 and 38 of the Arkansas Constitution.
- 3.3 All cities and counties should restore the library tax to the maximum permitted by law by not later than July 1, 1991.
- 3.4 Libraries should receive additional local support.
- 3.5 The annual budget for city, county, and regional libraries shall be filed with the State Library. The budget should reflect an amount equal to the previous annual budget, plus growth, with the allocation for materials reflecting comparable growth.

4.0 PERSONNEL

- 4.1 City, county, and regional library systems participating in the State Aid to Public Libraries program shall be administered by a qualified librarian. A Master's degree in Library Science awarded through a program accredited by the American Library Association is recognized as the minimum qualifying degree.
- 4.2 Systems employing a new head librarian or director after September 1, 1988, must provide the State Library Board with evidence of a qualifying library degree in order to continue participation in the State Aid to Public Libraries program.
- 4.3 Public library staff members should be well trained and qualified for their position. They should be encouraged to participate in continuing education and training programs to improve library skills.
- 4.4 All libraries should have adequate support staff, with no employee receiving less than the current minimum wage.

5.0 FACILITIES

- 5.1 The county or city government shall provide a suitable building for headquarters operation and adequate quarters for necessary branches.

6.0 RESOURCES AND RESOURCE SHARING

- 6.1 The library shall maintain a current collection of materials to serve all citizens.**
- 6.2 The library shall agree to provide interlibrary loan service to other libraries in Arkansas.**
- 6.3 The library shall coordinate services for the blind and physically handicapped with the sections of the Arkansas State Library which administer these services.**

7.0 NOTIFICATION

- 7.1 If the State Library Board determines that a city, county, or regional library or system fails to qualify for participation in the State Aid to Public Libraries program, the State Librarian shall notify the board chairman and the library director via certified mail not later than fifteen working days following that determination.**

8.0 RIGHT OF APPEAL

- 8.1 Upon determination by the State Library Board that a city, county, or regional library or system fails to qualify for participation in the State Aid to Public Libraries program, the library or system shall have the right to appeal that decision at the next scheduled meeting of the State Library Board. Intent to appeal must be filed in writing with the State Librarian not more than thirty days following receipt of a notice of failure to meet the standards.**
- 8.2 All appeals shall be presented to the State Library Board in an open hearing, with the final determination to be made by the State Library Board.**
- 8.3 The State Library Board may provisionally approve a city, county, or regional library or system for a period of time they deem sufficient to rectify deficiencies. The Board may grant additional waivers upon acceptance of satisfactory evidence of progress.**

ARKANSAS STATE LIBRARY
RULES GOVERNING DISTRIBUTION OF
SCHOLARSHIP ASSISTANCE

1.00 REGULATORY AUTHORITY

- 1.01 These rules shall be known as Arkansas State Library Rules Governing the Distribution of Scholarship Assistance.
- 1.02 These rules are enacted pursuant to the Arkansas State Library's authority under Act 489, Acts of Arkansas 1979, Arkansas Code Anno. 13-2-201 et seq.

2.0 PURPOSE

- 2.01 It is the purpose of these rules to formalize a process already in existence and set reasonable guidelines to make scholarship assistance available to every public library in the state of Arkansas to address the education needs of public library staff working toward the ultimate goal of obtaining a master's degree in library and information science as defined in 3.04. These rules are specifically for the purpose of establishing standards for distributing funds available through the state aid to public library fund administered by the Arkansas State Library.

3.00 DEFINITIONS

- 3.01 For the purpose of these rules and regulations the applying institution must be a "public library" located in Arkansas which is duly established and recognized pursuant to Arkansas Code 13-2-401, 13-2-501, 13-2-901 and those libraries which have been determined by the Arkansas State Library to be functioning as a "public library."
- 3.02 ASL refers to the Arkansas State Library.
- 3.03 ALA refers to the American Library Association.
- 3.04 A master's degree refers to the educational award given by a library school whose program is accredited by the ALA.
- 3.05 State Aid refers to State Aid to Public Libraries

4.0 FOCUS AREA

- 4.01 To aid Arkansas public libraries in employing master's degree librarians by providing educational opportunities for public library staff members through traditional, on-campus or distance learning.

5.0 ELIGIBILITY STANDARDS

- 5.01 Scholarship funds will be distributed to a public library that submits scholarship application to the ASL Board. Priority will be given as follows:
1. Public libraries eligible for State Aid whose personnel are employed as library directors.
 2. Public libraries eligible for State Aid whose personnel are employed positions other than library director.
 3. Public libraries not eligible for State Aid but recognized by the ASL as public libraries.

- 5.02 The applying institution (or its governing body) must be able to accept and administer the scholarship on behalf of the employee.
- 5.03 Individuals upon whose behalf the library is applying must meet the following standards:
1. Show evidence of completion of 12 semester hours toward the master's degree.
 2. Provide a copy of the agreement with the public library concerning employment in a public library for at least one year after completion of the master's degree.
 3. Furnish official transcript which shows the individual received a minimum course grade (based upon an "A-F" grading scale), of "B", or if applicable, a "Credit" for a credit/no credit course. "Incompletes" do not qualify for reimbursement.
 4. Agree to remain employed by a public library in the state of Arkansas for a duration of one year upon completion of degree.

6.0 ADMINISTRATION

- 6.01 The scholarship will be administered by the ASL Board.

7.0 SCHOLARSHIP PROPOSALS

- 7.01 The proposals shall include an application from the applicant library. The ASL Board shall review the proposals for approval. Proposals shall be consistent with Arkansas Code and existing ASL rules regarding an ALA accredited library program.
- 7.02 Funding may include but is not limited to tuition, materials, travel, lodging, and other items associated with educational costs.

8.0 DISTRIBUTION OF FUNDS

- 8.01 The ASL Board will budget and distribute funds appropriated for each biennium from the Arkansas State Legislature according to the following:
1. The total amount of funds to be distributed will be determined by the ASL Board each year at a minimum of 1% of the appropriated State Aid to Public Libraries.
 2. Funds may provide as many scholarships as are requested each year. All monies not disbursed shall be returned to the State Aid fund for distribution.
 3. Funds may be disbursed to the applicant library at the completion of each semester.
 4. Funds will be distributed via scholarship for each individual as identified by the ASL Board in accordance with eligibility. Each scholarship will include a set of assurances and provisions required in the eligibility standards.
- 8.02 The ASL Board reserves the right to approve and/or deny any scholarship applications.

-- Approved by the State Library Board, August 12, 2005

Arkansas State Library Scholarship Assistance Application

Instructions: Complete this form to apply for State Aid funds to underwrite a scholarship award from your library to an employee who has been admitted to the graduate program in an ALA-accredited library school. Attach to this form all appropriate documentation, such as a letter of admission from the library school, a letter of agreement from the employee who will benefit from the local scholarship award, and a copy of the minutes of the meeting of the local library board at which the application was approved.

APPLICANT

State Aid grant funds are requested to underwrite a scholarship award from this public library to an employee who has been admitted to a graduate program in an accredited library school. The applicant library agrees to award the full amount of the scholarship award to the employee. The employee has agreed to provide transcripts as evidence of credits earned each semester and to remain on the job for a period of one (1) year following grant of aid. If these conditions are not met, the applicant library agrees to refund to the State Library all grant funds paid under this award.

Applicant Library Name

Mailing Address

City/State/Zip Code + 4 digit extension

Phone Number

Fax Number

Name of Library Board Chair (PLEASE PRINT)

Signature of Library Board Chair or Official Designee

Date

AGREEMENT

I have applied to my employer for a scholarship grant. I am enrolled in a graduate program in an accredited library school and have completed the first twelve (12) hours credit. Supporting documents are attached. I have agreed to furnish transcripts at the end of each semester as evidence of credits earned, to remain employed in an Arkansas public library for at least one year following grant of aid and to fulfill any local requirements. If I do not fulfill these agreed conditions, I understand that I must repay to the applicant library all funds paid to me from this award.

Participant Name (PLEASE PRINT)

Participant's Signature

Date

RECOMMENDATION

I have reviewed this application and the supporting documents. I recommend that the State Library Board () approve () deny this application.

Signature of State Librarian

Date

ACTION TAKEN

In a regular meeting of the State Library Board held on _____ the Board voted to () approve () deny this application.

Signature of State Library Board Chairman

Date

Manager of Grants & Special Projects - Debbie Hall

Federal Grants to States Program (LSTA)

Mindy Hodges has been selected as an independent consultant to evaluate the Arkansas State Library LSTA 5-year plan. The evaluation is due March 30, 2017 and a draft will be presented at the February 2017 ASL Board meeting. This evaluation will help formulate the new 5-year plan that is due in June 2017.

State Program Report

The annual State Program Report (SPR) is due to IMLS December 29, 2016. Project managers are completing the SPR for their projects.

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ADMINISTRATIVE UNIT, DIRECTOR, AND AREA SERVICED:	2013 Population Served	LIB. TAX UNITS *	QTRLY MLS AWARD
LIBRARY SYSTEMS WITH TAX, SERVING 150,001 OR MORE :			
Central Arkansas Library System Nate Coulter (Perry and Pulaski Counties, excluding North Little Rock)	335,554	3	NO
SUBTOTAL SERVED	335,554		
LIBRARY SYSTEMS WITH TAX, SERVING 75,001 TO 150,000:			
Washington County Library System Glenda B. Audrain, MLS - U of AL (Washington County)	137,450	1	YES
Faulkner-Van Buren Regional Library John McGraw, MLIS - U of AL (Faulkner and Van Buren Counties)	136,512	2	YES
Crowley Ridge Regional Library David Eckert, MLS - Kent State U (Craighead and Poinsett Counties)	125,633	4	YES
Saline County Library Patty Hector, MLS - UNT (Saline County)	114,404	1	YES
Garland County Library John Wells, MLS - U. of MO (Garland County)	97,173	1	YES
Arkansas River Valley Regional Library Donna McDonald, MLIS - U of OK (Franklin, Johnson, Logan, and Yell Counties)	87,855	4	YES
Fort Smith Public Library Jennifer Goodson, MLIS-U of OK (Fort Smith District of Sebastian County)	87,650	1	YES
White River Regional Library Debra Sutterfield, MLS - U. of AL (Cleburne, Fulton, Izzard, Sharp, and Stone Counties)	80,988	5	YES
Fayetteville Public Library David Johnson, MLS - U of TN - Knoxville (Fayetteville)	78,960	1	YES
White County Library Darla Ino, MLS - U of TN - Knoxville (White County)	78,483	1	YES
Northeast Arkansas Regional Library Mike Rogers, MLS - UNT (Clay, Greene, and Randolph Counties)	76,191	3	YES
SUBTOTAL SERVED	1,101,299		
LIBRARY SYSTEMS WITH TAX, SERVING 50,001 TO 75,000:			
Pine Bluff and Jefferson County Library Taylor Eubank (Interim Director) (Jefferson County)	73,191	2	NO
Union County Library Laura Cleveland, MSLS - UNT (Union County and contracted with Ouachita County and Calhoun County)	70,937	5	YES
Lonoke County Library Leroy Gattin, MLS - U of MO, Columbia (Lonoke County)	70,753	1	YES
Mississippi-Crittenden Co. Regional Library Kevin Barron, MLS - U of MO - Columbia (Mississippi and Crittenden Counties)	68,966	3	YES
Mid-Arkansas Regional Library Amy Ketzer, MSLS - U of KY (Interim Director) (Hot Spring, Grant, Dallas, and Cleveland Counties)	68,105	4	YES
Southeast Arkansas Regional Library Judy Calhoun, MLS - Florida State U (Bradley, Chicot, Desha, Drew and Lincoln Counties)	67,905	5	YES
Texarkana Public Library Jennifer Strayhorn, MSLS - UNT (Texarkana, AR and TX)	(Total Population 67,491) (Arkansas only 30,016) 30,016	1	YES
North Little Rock Public Library Crystal Gates, MLIS - LSU (North Little Rock)	66,075	1	YES
Pope County Library Shawn Pierce, MLS - TWU (Pope County)	62,547	1	YES
Crawford County Library System Eva White, MLS - TWU (Crawford County)	61,640	1	YES

PUBLIC LIBRARY SYSTEMS QUALIFYING FOR STATE AID

Rogers Public Library Judy Casey, MLS - U of AL (Rogers)	60,112	1	YES
Scott-Sebastian Regional Library Judy Beth Clevenger, MLS - U. of OK (Scott County and Sebastian County, South District)	50,642	2	YES
SUBTOTAL SERVED		750,889	
LIBRARY SYSTEMS WITH TAX, SERVING 25,001 to 50,000:			
Tri-County Library System Marilyn Archer, MLS - Emporia State U. (Howard, Little River and Sevier Counties)	43,677	3	YES
Carroll and Madison Library System Johnice Dominick, MLIS - LSU (Carroll and Madison Counties)	43,509	2	YES
Baxter County Library Kim Crow-Sheaner, MLS - UNT (Baxter County)	40,957	1	YES
Phillips-Lee-Monroe Regional Library VACANT 6/2002 (Phillips, Lee, and Monroe Counties)	38,096	3	NO
Boone County Library Ginger Schoenenberger - MLS - Clarion Univ (Boone County)	37,396	1	YES
Independence County Library Vanessa Adams, MLS - U of Missouri (Independence County)	36,997	1	YES
Columbia County Library Rhonda Rolen, MLIS - LSU (Columbia County and contract with Lafayette County)	31,416	2	YES
Ouachita Mountains Regional Library Brenda Miner (MLS - U of OK) (Montgomery and Polk Counties)	29,632	2	YES
West Memphis Public Library Caroline Redfean, MSLS - Drexel (West Memphis)	25,545	1	YES
SUBTOTAL SERVED		327,225	
LIBRARY SYSTEMS WITH TAX SERVING LESS THAN 25,000:			
East Central Arkansas Regional Library John Paul Myrick, MLS - U of Alabama (Cross and Woodruff Counties)	24,620	2	YES
Hempstead County Library Courtney McNeil, MLS - Florida State U. (Hempstead County)	22,474	1	YES
Ashley County Library David Anderson, MLS - TWU (Ashley County)	21,283	2	YES
Conway County Library Jay Carter, MLIS - USF (Conway County)	21,245	1	YES
Southwest Arkansas Regional Library Courtney McNeil, MLS - Florida State U. (Nevada and Pike Counties)	19,976	2	YES
Arkansas County Library Anna Bates, MLIS - FSU (Arkansas County)	18,777	2	YES
Jackson County Library Tonya Ryals, MSI - U of Michigan (Jackson County)	17,615	1	YES
Lawrence County Library Ashley Burris, MLIS - U of AL (Lawrence County)	17,011	1	YES
Marion County Library Judy Mays, MLS - UNC/Chapel Hill (Marion County)	16,430	1	YES
Forrest City Public Library Arlisa Price, MSLS - UNT (Forrest City)	15,016	1	YES
Newton County Library Teresa Hayes, MLS - Case Western R. U. (Newton County)	8,064	1	YES
SUBTOTAL SERVED		202,511	
Total Arkansas Population		2,717,478	

Headquarters Lib.	Tax Unit	2013 Population	Per Capita @ 1.56381027	\$12,000/co. in multi-co. region	MLS	Total FY2017	First Qtr. Payment	Second Qtr. Payment	Third Qtr. Payment	Fourth Qtr. Payment
Arkansas Co. Lib.	Arkansas Co.	18,777	29,364		18,000	47,364	11,841	11,841	11,841	11,841
Ashley Co. Lib.	Ashley Co. less Crossett	15,912	24,883							
Ashley Co. Lib.	Crossett (city) (Ashley Co.)	5,371	8,399							
Ashley Co. Lib. Total		21,283	33,283		18,000	51,283	12,821	12,821	12,821	12,821
Baxter Co. Lib.	Baxter Co.	40,957	64,049		18,000	82,049	20,512	20,512	20,512	20,512
Boone Co. Lib.	Boone Co.	37,396	58,480		18,000	76,480	19,120	19,120	19,120	19,120
Columbia Co. Lib.	Columbia Co.	24,164	37,788							
Columbia Co. Lib.	Lafayette Co. (contract)	7,252	11,341							
Columbia Co. Lib. Total		31,416	49,129		18,000	67,129	16,782	16,782	16,782	16,782
Conway Co. Lib.	Conway Co.	21,245	33,223		18,000	51,223	12,806	12,806	12,806	12,806
Crawford Co. Lib. System	Crawford Co.	61,640	96,393		18,000	114,393	28,598	28,598	28,598	28,598
Garland Co. Lib.	Garland Co.	97,173	151,960		18,000	169,960	42,490	42,490	42,490	42,490
Hempstead Co. Lib.	Hempstead Co.	22,474	35,145		18,000	53,145	13,286	13,286	13,286	13,286
Independence Co. Lib	Independence Co.	36,997	57,856		18,000	75,856	18,964	18,964	18,964	18,964
Jackson Co. Lib.	Jackson Co.	17,615	27,547		18,000	45,547	11,387	11,387	11,387	11,387
Jefferson Co. Lib.	Jefferson Co. Total less Pine Bluff	27,097	42,375							
Jefferson Co. Lib.	Pine Bluff (city) (Jefferson Co.)	46,094	72,082							
Jefferson Co. Lib. Total		73,191	114,457		-	114,457	28,614	28,614	28,614	28,614
Lawrence Co. Lib.	Lawrence Co.	17,011	26,602		18,000	44,602	11,150	11,150	11,150	11,150
Lonoke Co. Lib.	Lonoke Co.	70,753	110,644		18,000	128,644	32,161	32,161	32,161	32,161
Marion Co. Lib.	Marion Co.	16,430	25,693		18,000	43,693	10,923	10,923	10,923	10,923
Newton Co. Lib.	Newton Co.	8,064	12,611		18,000	30,611	7,653	7,653	7,653	7,653
Pope Co. Lib.	Pope Co.	62,547	97,812		18,000	115,812	28,953	28,953	28,953	28,953
Saline Co. Lib.	Saline Co.	114,404	178,906		18,000	196,906	49,227	49,227	49,227	49,227
Union Co. Lib.	El Dorado (city)	18,539	28,991							
Union Co. Lib.	Union Co. Total less El Dorado	22,155	34,646							
Union Co. Lib.	Calhoun County (contract)	5,241	8,196							
Union Co. Lib.	Camden (city) (Ouachita Co.)	11,674	18,256							
Union Co. Lib.	Ouachita Co. Total less Camden (contract)	13,328	20,842							
Union Co. Lib. Total		70,937	110,932		18,000	128,932	32,233	32,233	32,233	32,233
Washington Co. Lib.	Washington Co. (less Fayetteville)	137,450	214,946		18,000	232,946	58,236	58,236	58,236	58,236
White Co. Reg. Lib. System	White Co.	78,483	122,733		18,000	140,733	35,183	35,183	35,183	35,183
Total Single County Libraries		1,056,243	1,593,907	-	360,000	2,011,764	502,941	502,941	502,941	502,941
Arkansas River Valley Reg. Lib.	Franklin Co.	18,034	28,202	12,000						
Arkansas River Valley Reg. Lib.	Johnson Co.	25,846	40,418	12,000						
Arkansas River Valley Reg. Lib.	Logan Co.	22,082	34,532	12,000						
Arkansas River Valley Reg. Lib.	Yell Co.	21,893	34,236	12,000						
Arkansas River Valley Reg. Lib. Total		87,855	137,389	48,000	18,000	203,389	50,847	50,847	50,847	50,847
Carroll & Madison Co. Lib. System	Carroll Co.	27,808	43,486	12,000						
Carroll & Madison Co. Lib. System	Madison Co.	15,701	24,553	12,000						
Carroll & Madison Co. Lib. System Total		43,509	68,040	24,000	18,000	110,040	27,510	27,510	27,510	27,510
Central Arkansas Lib. System	Little Rock (city) (Pulaski Co.)	197,357	308,629							
Central Arkansas Lib. System	Perry Co.	10,345	16,178	12,000						

Headquarters Lib.	Tax Unit	2013 Population	Per Capita @ 1.56381027	\$12,000/co. in multi-co. region	MLS	Total FY2017	First Qtr. Payment	Second Qtr. Payment	Third Qtr. Payment	Fourth Qtr. Payment
Central Arkansas Lib. System	Pulaski Co. Total less LR & NLR	127,852	199,936	12,000						
Central Arkansas Lib. System Total		335,554	524,743	24,000		548,743	\$ 137,186	\$ 137,186	\$ 137,186	\$ 137,186
Crowley Ridge Reg. Lib.	Craighead Co. Total less Jonesboro	29,937	46,816	12,000						
Crowley Ridge Reg. Lib.	Jonesboro (city) (Craighead Co.)	71,551	111,892							
Crowley Ridge Reg. Lib.	Poinsett Co. Total less Trumann	16,990	26,569	12,000						
Crowley Ridge Reg. Lib.	Trumann (city) (Poinsett Co.)	7,155	11,189							
Crowley Ridge Reg. Lib. Total		125,633	196,466	24,000	18,000	238,466	59,617	59,617	59,617	59,617
East Central Arkansas Reg. Lib.	Cross Co.	17,548	27,442	12,000						
East Central Arkansas Reg. Lib.	Woodruff Co.	7,072	11,059	12,000						
East Central Arkansas Reg. Lib. Total		24,620	38,501	24,000	18,000	80,501	20,125	20,125	20,125	20,125
Faulkner-Van Buren Reg. Lib.	Faulkner Co.	119,580	187,000	12,000						
Faulkner-Van Buren Reg. Lib.	Van Buren Co.	16,932	26,478	12,000						
Faulkner-Van Buren Reg. Lib. Total		136,512	213,479	24,000	18,000	255,479	63,870	63,870	63,870	63,870
Mid-Arkansas Reg. Lib.	Cleveland Co.	8,593	13,438	12,000						
Mid-Arkansas Reg. Lib.	Dallas Co.	7,993	12,500	12,000						
Mid-Arkansas Reg. Lib.	Grant Co.	18,019	28,178	12,000						
Mid-Arkansas Reg. Lib.	Hot Spring Co.	33,500	52,388	12,000						
Mid-Arkansas Reg. Lib. Total		68,105	106,503	48,000	18,000	172,503	43,126	43,126	43,126	43,126
Mississippi/Crittenden Co. Lib.	Blytheville (city) (Mississippi Co.)	15,120	23,645							
Mississippi/Crittenden Co. Lib.	Crittenden Co. Total less West Memphis	24,201	37,846	12,000						
Mississippi/Crittenden Co. Lib.	Mississippi Co. Total less Blytheville	29,645	46,359	12,000						
Mississippi/Crittenden Co. Lib. Total		68,966	107,850	24,000	18,000	149,850	37,462	37,462	37,462	37,462
Northeast Arkansas Reg. Lib.	Clay Co.	15,402	24,086	12,000						
Northeast Arkansas Reg. Lib.	Greene Co.	43,097	67,396	12,000						
Northeast Arkansas Reg. Lib.	Randolph Co.	17,692	27,667	12,000						
Northeast Arkansas Reg. Lib. Total		76,191	119,148	36,000	18,000	173,148	43,287	43,287	43,287	43,287
Ouachita Mountains Reg Lib	Montgomery Co.	9,226	14,428	12,000						
Ouachita Mountains Reg Lib	Polk Co.	20,406	31,911	12,000						
Ouachita Mountains Reg Lib Total		29,632	46,339	24,000	18,000	88,339	22,085	22,085	22,085	22,085
Phillips-Lee-Monroe Reg. Lib.	Lee Co.	10,015	15,662	12,000						
Phillips-Lee-Monroe Reg. Lib.	Monroe Co.	7,682	12,013	12,000						
Phillips-Lee-Monroe Reg. Lib.	Phillips Co.	20,399	31,900	12,000						
Phillips-Lee-Monroe Reg. Lib. Total		38,096	59,575	36,000		95,575	23,894	23,894	23,894	23,894
Scott-Sebastian Reg. Lib.	Scott Co.	10,950	17,124	12,000						
Scott-Sebastian Reg. Lib.	Sebastian Co. Total less Fort Smith	39,692	62,071	12,000						
Scott-Sebastian Reg. Lib. Total		50,642	79,194	24,000	18,000	121,194	30,299	30,299	30,299	30,299
Southeast Arkansas Reg. Lib.	Bradley Co.	11,249	17,591	12,000						
Southeast Arkansas Reg. Lib.	Chicot Co.	11,335	17,726	12,000						
Southeast Arkansas Reg. Lib.	Desha Co.	12,505	19,555	12,000						
Southeast Arkansas Reg. Lib.	Drew Co.	18,785	29,376	12,000						
Southeast Arkansas Reg. Lib.	Lincoln Co.	14,031	21,942	12,000						
Southeast Arkansas Reg. Lib. Total		67,905	106,191	60,000	18,000	184,191	46,048	46,048	46,048	46,048
Southwest Arkansas Reg. Lib.	Nevada Co.	8,799	13,760	12,000						
Southwest Arkansas Reg. Lib.	Pike Co.	11,177	17,479	12,000						

FY2017 State Aid

Headquarters Lib.	Tax Unit	2013 Population	Per Capita @ 1.56381027	\$12,000/co. in multi-co. region	MLS	Total FY2017	First Qtr. Payment	Second Qtr. Payment	Third Qtr. Payment	Fourth Qtr. Payment
Southwest Arkansas Reg. Lib. Total		19,976	31,239	24,000	18,000	73,239	18,310	18,310	18,310	18,310
Tri-County Reg. Lib.	Howard Co.	13,581	21,238	12,000						
Tri-County Reg. Lib.	Little River Co.	12,730	19,907	12,000						
Tri-County Reg. Lib.	Sevier Co.	17,366	27,157	12,000						
Tri-County Reg. Lib.		43,677	68,303	36,000	18,000	122,303	30,576	30,576	30,576	30,576
White River Reg. Lib.	Cleburne Co.	25,686	40,168	12,000						
White River Reg. Lib.	Fulton Co.	12,304	19,241	12,000						
White River Reg. Lib.	Izard Co.	13,368	20,905	12,000						
White River Reg. Lib.	Sharp Co.	17,049	26,661	12,000						
White River Reg. Lib.	Stone Co.	12,581	19,674	12,000						
White River Reg. Lib. Total		80,988	126,650	60,000	18,000	204,650	51,162	51,162	51,162	51,162
Total Regional Libraries		1,297,861	2,029,608	540,000	252,000	2,821,608	705,402	705,402	705,402	705,402
Fayetteville Public Library	Fayetteville (city)	78,960	123,478		18,000	141,478	35,370	35,370	35,370	35,370
Forrest City Public Lib.	Forrest City (city)	15,016	23,482		18,000	41,482	10,371	10,371	10,371	10,371
Fort Smith Public Lib.	Fort Smith (city)	87,650	137,068		18,000	155,068	38,767	38,767	38,767	38,767
North Little Rock Public Lib.	North Little Rock (city)	66,075	103,329		18,000	121,329	30,332	30,332	30,332	30,332
Rogers Public Lib.	Rogers (city)	60,112	94,004		18,000	112,004	28,001	28,001	28,001	28,001
Texarkana Public Lib.	Texarkana (city)	30,016	46,939	12,000	18,000	76,939	19,235	19,235	19,235	19,235
West Memphis Public Lib.	West Memphis (city)	25,545	39,948		18,000	57,948	14,487	14,487	14,487	14,487
Total City Libraries		363,374	568,248	12,000	126,000	706,248	176,562	176,562	176,562	176,562
Grand Total		2,717,478	4,191,764	552,000	738,000	5,539,620	1,384,905	1,384,905	1,384,905	1,384,905

Counties Not Qualifying

Clark	Total Released for FY2017 State Aid	5,661,120	Fifth Payment (optional) is the distribution of the remainder of the reserves held for scholarships, multi-county regionals and MLS awards.
Searcy	Reserved for Scholarships (85,500)		
Benton	Multi-County Regionals (552,000)		
Miller	MLS Awards, 44 headquarters libraries* (774,000)	*Includes reserve for vacancies	
St. Francis	Total Designated (1,411,500)		
Prairie	Balance for Per Capita Distribution	4,249,620	

Source: www.census.gov
 Fact Finder 2 database of 2013 official census estimates

4,249,620/2,717,478= 1.56381027

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Arkansas State Library Scholarship Assistance Application

Instructions: Complete this form to apply for State Aid funds to underwrite a scholarship award from your library to an employee who has been admitted to the graduate program in an ALA-accredited library school. Attach to this form all appropriate documentation, such as a letter of admission from the library school, a letter of agreement from the employee who will benefit from the local scholarship award, and a copy of the minutes of the meeting of the local library board at which the application was approved.

APPLICANT

State Aid grant funds are requested to underwrite a scholarship award from this public library to an employee who has been admitted to a graduate program in an accredited library school. The applicant library agrees to award the full amount of the scholarship award to the employee. The employee has agreed to provide transcripts as evidence of credits earned each semester and to remain on the job for a period of one (1) year following grant of aid. If these conditions are not met, the applicant library agrees to refund to the State Library all grant funds paid under this award.

Saline County Library
Applicant Library Name

1800 Smithers
Mailing Address

Benton, AR 72015
City/State/Zip Code + 4 digit extension

501-778-4766 Phone Number 501-778-0536 Fax Number

George Ellis
Name of Library Board Chair (PLEASE PRINT)

[Signature] Signature of Library Board Chair or Official Designee 7-26-16 Date

AGREEMENT

I have applied to my employer for a scholarship grant. I am enrolled in a graduate program in an accredited library school and have completed the first twelve (12) hours credit. Supporting documents are attached. I have agreed to furnish transcripts at the end of each semester as evidence of credits earned, to remain employed in an Arkansas public library for at least one year following grant of aid and to fulfill any local requirements. If I do not fulfill these agreed conditions, I understand that I must repay to the applicant library all funds paid to me from this award.

Lyndsey Claire Ammons
Participant Name (PLEASE PRINT)

Lyndsey Claire Ammons 7-18-16
Participant's Signature Date

RECOMMENDATION

I have reviewed this application and the supporting documents. I recommend that the State Library Board approve () deny this application.

C. Carolyn Johnson 10-18-16
Signature of State Librarian Date

ACTION TAKEN

In a regular meeting of the State Library Board held on _____ the Board voted to () approve () deny this application.

Signature of State Library Board Chairman Date



Bob Herzfeld Memorial Library
1800 Smithers Drive
Benton, AR 72015
(501) 778-4766

Mabel Boswell Memorial Library
201 N. Prickett Road
Bryant, AR 72022
(501) 847-2166

August 12, 2016

Carolyn Ashcraft
Director/State Librarian
Arkansas State Library
900 West Capitol Avenue, Suite 100
Little Rock, AR 72201-3108

Dear Carolyn Ashcraft,

I am pleased to accept the offer of the Arkansas State Library scholarship. Currently, I am working toward my Master's Degree in Library Science through the University of Oklahoma – Tulsa Campus. So far, I have finished fifteen hours of coursework with a 4.0 grade point average. I am hoping to become a Young Adult Librarian once I have finished the program. I will stay employed at an Arkansas library for as long as I am asked in order to receive this scholarship. Thank you for giving others the opportunity to achieve higher learning.

Sincerely,

Lyndsey Ammons

Library Assistant: Collections
Saline County Library
1800 Smithers Drive
Benton, AR 72015

Recommendation for Scholarship Assistance

DRAFT

Library Name	Individual Name	Library School	# of Hours -- Fall 2016	Recommend Award in the amount of **	Cumulative number of hours completed	Anticipated date of completion/MLS award
Bentonville Public Library	Courtney Fitzgerald	UNT	3	\$1,350	18	
Central AR Library System	Dessalines Agginie	UNT	6	\$2,700	24	
Central AR Library System	Erin Brady-Randle	TWU	6	\$2,700	36	Dec,2016
Central AR Library System	Lara Browning-Kamins	TWU	9	\$4,050	21	
Fayetteville Public Library	Gwyneth Jelinek	FSU	3	\$1,350	36	Dec, 2016
Fayetteville Public Library	Rachel Eaton	U of TN	18	\$8,100	30	May,2017
Garland County Library	Greg Wallace	TWU	3	\$1,350	30	
Saline County Library	Lyndsey Ammons	U of OK	9	\$4,050	21	
						October 31, 2016

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State Librarian – Carolyn Ashcraft

Since the August 12, 2016, board meeting I have participated in the following events:

- Dedication of Sandra Campbell Room at UA-Monticello, Sep. 22
- COSLA annual meeting, Minneapolis, MN, Oct. 23-26
- ARSL annual conference, Fargo, ND, Oct. 26-29

Our budget hearing before the Joint Budget Committee has been changed to Nov. 15 at 1:30 in Big-MAC, Committee Room A.

I will report on the COSLA and ARSL conferences at the board meeting.

Future meetings/events include:

- ArLA annual conference, Little Rock, Nov. 13-15
- Southern Council of State Libraries Library Development Forum, Charleston, SC, Nov. 28-30

Acronyms: IMLS – Institute of Museum and Library Services; LSWG – Library Statistics Working Group; GPO – Government Publishing Office (formerly the Government Printing Office); FDLP – Federal Depository Library Program; ALA – American Library Association; COSLA – Chief Officers of State Library Agencies; ALPS – Arkansas Library Paraprofessionals; ARSL – Association for Rural and Small Libraries; ArLA – Arkansas Library Association

Deputy Director - Dwain Gordon

Meetings/Presentations

- August 19 Arkansas Library Association Board Meeting, Laman Library, North Little Rock
- September 26 Arkansas Library Association Conference Committee Meetings, UALR, Little Rock
- October 14
- October 26

Continuing Education

An interests and resources survey was sent to the Academic Libraries. Individuals from throughout the state from a variety of libraries will be recruited to serve on a Continuing Education Advisory Committee.

- September 8 Customer Service Workshop, Barton Library, El Dorado

Outreach Services

- September 13 Annual State Employee Benefits Fair, State Capitol, Little Rock
Over 60 state employees registered for ASL library cards.

Upcoming Meetings/Travel

- November 13-15 Arkansas Library Association Annual Conference,
Doubletree Hotel, Little Rock
- December 2 Arkansas Library Association Annual Changeover Board Meeting,
Laman Library, North Little Rock

Manager of Library Development- Ruth Hyatt

Ongoing Projects

Annual Public Library Survey –fiscal year 2015

The Institute for Museums and Libraries sent out their questions for library submissions of the Fiscal Year 2015 survey in early October. I am adding my questions for state level data responses and sending out groups of questions to library headquarters. I appreciate the help I receive from the library staff in clearing up any questions and adding annotations to the data sent to the federal level.

Annual Public Library Survey – fiscal year 2016

Work has already started on the Annual Public Library survey for fiscal year 2016. I will be making small changes to the survey in October and November. If time allows, I will gather input from public library staff before going to training for State Data Coordinators in early December. I do not expect too many changes to data elements. As always though, please be sure to read the instructions carefully for changes. I will try to indicate important changes in the survey on the Bibliostat submission site and in all training materials. Training will be held in late February of 2017. The survey will be released for data entry in early March 2017. The deadline for submission will remain April 15.

AETN Mister Rogers Sweater Drive

This program has been a very successful partnership for PBS affiliate AETN and several Public Libraries in Arkansas. This year we will have another set of libraries participating in the program. The final list was not yet available as of the writing of this report, but all participants and their successes will be acknowledged in the next board report. The program will run from November 1-November 30. All clothing collected will be distributed to those in need in the “neighborhood” of the participating library or branch. Katie Culpepper of AETN will hold a training session for participants on October 14. By this board meeting, the session will have been accessible online and we will have attempted to record it as we did last year. We use Adobe Connect for online training and we can use their online classrooms in any location with internet. Materials will have been delivered to those who could not attend the live training.

Site Visits/Meetings/Training:

August 1 ALL-In follow up session 3

Thank you to Kevin Barron and the staff of the Blytheville Public Library for hosting this session. In our third follow up to ALL-In, we shared more information about challenges in libraries and discussed the book *An Astronauts Guide to Life on Earth: What Going to Space Taught Me About Ingenuity, Determination, and Being Prepared For Anything* by Col. Chris Hadfield. Watch his TED talk “What I learned from going blind in space” with this link

http://www.ted.com/talks/chris_hadfield_what_i_learned_from_going_blind_in_space

We also watched the TED talk by Simon Sinek to prepare for our next discussion which will focus on his book *Start With Why*

http://www.ted.com/talks/simon_sinek_how_great_leaders_inspire_action

August 26 ALL-In follow up session 3

We repeated this opportunity for participants to follow up on ALL-In and attempted to use Google Hangouts to increase participation. We had one successful hangout login but lost her due to Wi-Fi fluctuations. But thank you for trying! We will continue with the follow up sessions after the anniversary event in November.

- September 1 RIPL (Research Institute for Public Libraries) orientation webinar
This is an intensive program and the organizers wanted to make sure that we understood what we were getting into, to make sure that we had a project in mind to work on and to share with us several articles for pre-institute reading.
- September 14 Board Orientation, Sulphur Springs Public Library
This board is basically starting from scratch after a re-organization. I presented the orientation and will do my best to answer their future questions. Training for library Board members and staff is available upon request. Please contact Ruth Hyatt at ruth@library.arkansas.gov or by phone at 501-682-5288.
- September 19 Board Orientation, Saline County Library
This presentation was scheduled for new board members but was also attended by the more experienced board members and administrative and branch staff. I find that it is very helpful to have staff attend training for the library board. I am always pleased to have staff at the orientation sessions because both groups need to be trained on how to work together for the benefit of the library. Training for library Board members and staff is available upon request. Please contact Ruth Hyatt at ruth@library.arkansas.gov or by phone at 501-682-5288.
- September 26 Board Orientation, Columbia County Library
There was only one new board member here but everyone on the board came to hear the presentation. It is an important refresher session for more experienced board members. Training for library Board members and staff is available upon request. Please contact Ruth Hyatt at ruth@library.arkansas.gov or by phone at 501-682-5288.
- Sept. 30-Oct. 3 RIPL (Research Institute for Public Libraries) <https://ripl.lrs.org/>
This was AMAZING! 3 and ½ very intensive days covering everything needed by public libraries to determine what data they need to collect, how to collect it, how to analyze it and how to present it. There were several of my State Data Coordinator counterparts there as well from other state libraries. Every session had elements of practical applications and real world examples. We worked individually on projects and together in groups. There were break-out sessions for a wide variety of topics. I will be watching the recordings of the break-out sessions I could not clone myself to attend. I recommend this institute to every public librarian in Arkansas. Keep your eye on the website. Applications for the institute open in January and they fill up on the first day!!

Upcoming Events/Trainings:

- October 26-30 Association for Rural and Small Libraries Conference in Fargo, North Dakota
November 12 ALL-In Anniversary Event
November 18 Special Libraries Panel for the Central Arkansas Library System staff training day
November 28-30 Southern Council Library Development Forum in Charleston, South Carolina
December 6-9 State Data Coordinator training in Louisville, Kentucky.

Arkansas Center for the Book Coordinator - Zoe Butler

On-Going Projects:

Letters about Literature

Promotional efforts are underway for the 2016-2017 Letters about Literature competition. Information about the reading and writing competition is distributed to teachers, librarians, and parents, encouraging participation by students in grades 4-12. All schools that have had participating students in past years are contacted with this year's guidelines and entry deadlines.

Book Club Project

Mailings were sent to 153 book clubs during July, August, and September of 2016, with a total of 1,836 books provided. 742 people attended discussions at library-sponsored book clubs across the state in the third quarter of 2016. 9 new book clubs have been organized during this time and are currently using the book club service, and 1 club disbanded and stopped participation in the book club service.

If All Arkansas Read the Same Book

The 2016 choice for the annual If All Arkansas Read the Same Book state-wide read is *The Pecan Man* by Cassie Dandridge Selleck. Released in 2012, *The Pecan Man* is a work of Southern fiction. In the summer of 1976, recently widowed and childless, Ora Lee Beckworth hires a homeless, elderly black man to mow her lawn. The neighborhood children call him the Pee-can Man; their mothers call them inside whenever he appears. When the police chief's son is found stabbed to death, the man Ora knows as Eddie is arrested and charged with murder. Twenty-five years later, Ora sets out to tell the truth about the Pecan Man. In narrating her story, Ora discovers more truth about herself than she could ever have imagined. This novel has been described as *To Kill a Mockingbird* meets *The Help*. The project will begin in October and the annual author tour will take place in the Spring of 2017. Copies of the book will be purchased and distributed to all public libraries in the state and will be made available to libraries participating in the book club service.

Arkansas Gems Project

The 2016 Arkansas Gems poster and bookmark, featuring works published during the past year about Arkansas subjects or by Arkansas authors, were distributed at the Pavilion of the States during the National Book Festival in Washington, D.C., September 24, 2016. 1,000 posters and 3,000 bookmarks were distributed to visitors at the festival. Both items will be distributed to all Arkansas public libraries during October, and will be available at various library conferences throughout the coming year.

Site Visits/Meetings/Training:

September 23 & 24 National Book Festival, Washington, D.C.
Host the Arkansas booth for the Pavilion of the States and distribute Arkansas materials to visitors at the festival

Upcoming Events:

November 13-15 Arkansas Library Association Conference, Little Rock, AR

Coordinator of Technology Support - Donovan Mays

Site Visits

- July 28 Murfreesboro: Gladys Leeper at the Pike County Library asked that I assist with the public access computers at the library. The Apple/PC interface with the printer was giving the patrons problems and she was hoping I would be able to repair the connection issues. Unfortunately, the issue was the printer itself. The machine had succumbed to age and was no longer functioning. A visiting patron volunteered a printer he had at home and retrieved it for donation to the library, but it was unusable as well. I was able to suggest several replacement options for the library and hopefully one of those will be within their budget in the near future.
- July 29 Delight: Ginny Evans at the Delight Branch Library asked that I assist with her public access computers. She had a new computer which had been donated to the library, but it had been locked previous to the donation and she had not been given the passwords. I had to bring the machine back to the State Library and enlist the assistance of our new Information Systems Coordinator, Ken Giesbrecht. We were able to reset the passwords and I hope to be able to return the machine to Delight soon.
- August 3 Yellville: Charlie Miles at the Marion County Library in Yellville asked me to teach some classes for the public on Computer Basics and to do a presentation on E-readers. She also wanted my assistance with printing virtual reality goggles on their 3D printer. The classes went very well and I was asked to do more in the future, though we have not set dates for that event yet. I was able to help with the 3D printer, assisting with design choices and some basic printer maintenance while I was there.
- August 5 Stuttgart: Due to the restructuring of the upstairs of the library following Anna Bates being promoted at the Arkansas County Library to director they have been able to open up much of the staff area and had room for additional machines for staff and needed my assistance to make sure everything was properly connected. I was also able to set up the machine I previously taken back to the State Library for repairs. I was also given another machine to bring back to my office to work on to be returned at the next State Library Board Meeting on the 12 of August.
- August 8 Texarkana: Jennifer Strayhorn at the Texarkana Public Library asked that I present on 3D printing for their board and the public. I was very excited to be able to do this, they are working on developing a Maker Space and were curious about the implications of the technology. I was able to answer questions and show them how to integrate the machines into library programs as well as how to use the advantages of the technology in their grant proposals for the space. The board was so interested they stayed for both presentations and I was able to speak to patrons and staff about the benefits of Maker Spaces as well.

- August 16 Delight: This trip was to return the repaired computer to the Delight Branch Library for Ginny Evans. While I was there she also asked me about repairing the Smart Board which had been donated to the library. On previous visits we had determined that the issue was a faulty circuit board inside the Smart Board and there was a replacement in one of the Smart Boards in Murfreesboro. I went to Murfreesboro and was able to get the part and introduce myself to the new librarian there (Gladys Leeper no longer works at the Pike County Library). I was able to return to Delight with the part, but unfortunately, it was no longer working either. That model of Smart Board is no longer manufactured, so there's not much to be done at this point, but it's still usable for films and presentations, which have been a huge success at the Delight Branch Library.
- September 7 Library Market: I contacted Ben Bizzle at Library Market in Jonesboro to learn more about his business. He invited me up for the day to show me what kinds of products and services they offer and what they can do to assist libraries in Arkansas. They offer a variety of services, mainly focused around library marketing and website design. What impressed me most was one of their products called Browsealoud, it's a piece of translation software that offers text to speech translations for 40 languages along with additional options for users with ADD and ADHD. I was very impressed with Ben's setup and his team and I hope they do well as they move forward.
- September 13 Hamburg: Holly Gillum at the Ashley County Library in Hamburg asked that I help her evaluate the library's technology and what can be done to update the systems. She also wanted advice on moving forward with an integrated library system and general information about the State Library and various organizations to join. We had a great day discussing the changes she's looking forward to making and how to move forward with the library. Holly is already making huge strides in accomplishing the goals she has set, though I do not envy the collection weeding she has ahead of her. I was able to invite her to visit the State Library and hope she is able to attend a future board meeting.

Coordinator of E-Rate Services - Amber Gregory

E-Rate Update:

The FY 2016 application filing window closed July 21, 2016. Arkansas public libraries requested \$911,660.30 for internet access, voice service and internal connections equipment. Many AR library applications have been funded, including both Category 1 and Category 2 requests. Those applications that have yet to be funded total \$584,197.78. The application review process is ongoing.

Adobe Connect Online E-Rate Meetings with Arkansas Public Libraries:

Between July 28 and October 6, 2016, 26 Adobe Connect meetings were held with 16 Arkansas public libraries. Assistance was given with E-Rate Forms 472, 486, 498, application review questions and service provider paperwork.

Baxter County Library
 Chicot County Libraries
 Columbia County Library
 Jonesboro - Craighead County Library
 Dallas County Library
 Desha County Library
 Grant County Library
 Little River County Library

Mississippi County Library
 Malvern - Hot Spring County Library
 Poinsett County Library
 Pope County Library
 Rogers Public Library
 Sharp County Library
 Southeast Arkansas Regional Library
 Van Buren County Library

Meetings, Webinars & Training:

August 12 Arkansas Library Association Conference Committee Meeting, Marriott, LR
 I attended a conference committee meeting at the Marriott Downtown to view the conference location and discuss A/V and food details for the upcoming conference.

August 19 Arkansas Library Association Board Meeting, North Little Rock, AR
 I attended an ArLA board meeting in my role as Awards Committee Chair.

September 15 *Filtering: The Man in the Middle* American Library Association (ALA) webinar
 The American Library Association's Office of Information Technology Policy (OITP) and the Office of Intellectual Freedom (OIF) presented a webinar on the latest interpretations and challenges of the Children's Internet Protection Act (CIPA). Filter disabling scenarios for adult patrons and privacy concerns for encrypted data were key issues in the discussion.

September 16 Website training, Information Network of Arkansas (INA), Little Rock
 INA led training on how to edit the new ASL website in advance of the new website launch.

September 22 *Grow2Gig+* Schools Health & Libraries Broadband Coalition (SHLB) webinar
 The first webinar in the *Grow2Gig+* series introduced success stories of anchor institutions with a focus on broadband planning.

September 26 Arkansas Library Association Conference Committee Meeting, UALR, LR
The conference committee met to discuss conference registrations, vendor participation and food selections.

Conference Calls:

August 3 - October 4 Weekly Calls with Universal Service Administrative Company (USAC)
The regularly scheduled monthly E-Rate call with state E-Rate coordinators, representatives from the American Library Association (ALA) Office of Information Technology Policy (OITP), USAC and the Federal Communications Commission were replaced with weekly calls. I joined 8 regular weekly calls. Questions focused on the frequent outages of the E-Rate Productivity Center (EPC) portal, Form 498 and the invoicing process, application review procedures and access by state coordinators and the public to FY 2016 data.

Upcoming Events:

October 18 USAC E-Rate applicant training, Philadelphia, PA

October 20 Presenting: *Broadband Planning for Libraries: Enough is Never Enough* webinar for TechSoup with co-presenter Emily Almond

November 12 Arkansas Library Leadership Institute (ALL*In) follow up event with Maureen Sullivan at ASL

November 13-15 Arkansas Library Association Annual Conference, Marriott, Little Rock

November 28-30 Southern Council Library Development Forum, Charleston, SC

Coordinator of Children's and Institutional Programs - Cathy Howser

Site Visits/Meetings/Training /Events

July 26 CSLP School Outreach Committee Meeting Conference Call
The Collaborative Summer Library Program created this committee in 2016 to encourage school/library partnerships and explore ways that schools could utilize CSLP programs. In this third meeting, we tried to define our goals, targeted partners. We are developing a survey to be distributed to the CSLP State Representatives.

Aug 10 Teen Live! Virtual Conference Online
School Library Journal presents an annual free virtual conference about teen services and literature which is always very informative. I attended sessions on mental health in teen literature, moving from teen services into management, college and career readiness, and serving the underserved.

Aug 22 Arkansas Teen Book Award Steering Committee Meeting Arkansas State Library
The Steering Committee evaluated the 2016 voting and results, established the final reading list and schedule for announcing results. We are replacing a committee member this fall. Voting on the 2016 winner closes soon.

Sept 16 Expression Engine Website Training INA Office, Simmons Bank Building
This was additional face-to-face training with the INA staff who are developing our new website. They were helpful in answering specific questions we have raised as we have tried to use the new software.

Sept 17 Charlie May Simon Book Award Reading Committee Christ Episcopal Church
This was the first meeting for the 2016-17 round of reading. We had discussion about the procedures and guidelines for the committee and award. I explained the process that I go through to create the preliminary reading list they have received. We went through the list, casting votes for the books we had read, discussing various ones as we progressed.

Sept 22-26 National Book Festival Washington, DC Convention Center
I attended the Festival to assist Zoe Butler in staffing the Arkansas booth in the Pavilion of the States at this massive celebration of books and authors. There were thousands of people wanting our diamond stamped on their map of states. We gave away almost everything we had shipped up there this year. It is always interesting to see what the other states distribute as well.

Upcoming Events

Oct 5-10	National Storytelling Festival	Jonesborough, TN
Oct 26-30	Association for Rural and Small Libraries Conference	Fargo, ND
Nov 13-15	Arkansas Library Association Conference	Little Rock

Ongoing Projects

Charlie May Simon Book Children's Award and Arkansas Diamond Primary Book Award

I developed the preliminary reading lists for the 2017-2018 Reading Committees. The Reading Committees are meeting again. I have updated the book award web pages on ASL's website. I continue to field questions from teachers, authors, and publishers about the awards.

Arkansas Teen Book Award

Some of the other Steering Committee members share responsibility for various aspects of this award. I am recruiting readers, assigning readers to their groups, moderating groups, fielding questions, scheduling, presenting sessions about the award, working on the publicity for the awards, etc.

Collaborative Summer Library Program

I serve on several committees for CSLP that meet throughout the year. Most of that communication is done online. As the State Representative, I handle multiple administrative tasks for Arkansas's public libraries. We are evaluating the summer programs and collecting orders for the 2017 program. I also serve on other committees including Budget and Finance, Membership, Rules of Use and School Outreach.

Manager of Arkansas Library for the Blind - J.D. Hall

COLLECTION

In the Federal fiscal year from September 30, 2015 through October 1, 2016 the digital book collection grew from 20,794 titles (106,829 copies) to 34,414 titles (130,047 copies), an increase of 23,218 copies. In the same time excession of the cassette book collection resulted in a further decrease in the number of circulating cassette book copies from 35,526 to 10,159, a reduction of 25,367 copies. The library has nearly finished the excess of 26,000 master copy cassette books that have been stored in the basement. It is expected that this collection will be gone completely within 3 months. The library plans to phase out all cassette books and machines within 2 years.

CIRCULATION

From October 1, 2015 through September 30, 2016 the Arkansas State Library's Library for the Blind program circulated 173,162 books through direct mail circulation, with another 28,660 books downloaded from the BARD (Braille and Audio Reading Download). There were 162,465 direct circulations of digital talking books, 9,481 of cassette books, and 1,216 of Braille books. Another 1,896 digital books were borrowed on interlibrary loan for patrons. Patron downloads of BARD books and magazines accounted for 14 percent of total circulation. Cassette book circulation continued to fall as the number of titles available in that format was reduced, falling from 10.2 percent of total direct audio-book circulation on October 1, 2015 to 4.75 percent by September 30, 2016. Demand for older cassette book titles remained strong but the library met that need through interlibrary loans and by downloading and making digital copies of the most popular titles.

BARD (Braille and Audio Reading Download) READERSHIP

There are currently 668 Library for the Blind readers who download digital audio and braille books and magazines from the National Library Service for the Blind (NLS) BARD program. As of September 30th, 569 patrons had downloaded BARD mobile Apps and were using them on registered Apple and Android devices. The free Apple App enables BARD books to be downloaded easily to an Apple I-phone, I-Pad, or other mobile Apple device. The free Android App enables users to download books directly to any Android device with an OS of 4.1 or higher. Downloads of audio and braille books and magazines currently account for about 14 percent of total circulation.

TRAVEL

Travel for this quarter includes:

- August 11 J.D. Hall attended Board Meeting of the Friends of Arkansas Information Reading Service program (F.A.I.R.S.)
- September 9 J.D. Hall exhibited at annual State Employee Benefit Fair
- September 22 J.D. Hall & Kristina Waltermire attended Lighthouse for the Blind opening of their new Community Resource Center.
- September 27-30 J.D. Hall exhibited at the 2016 Aging Conference in Fort Smith

Upcoming Travel Scheduled to Date includes

October 13 J.D. Hall exhibit at Governor's Council on Aging program in Hot Springs Village

November 1 J.D. Hall exhibit at Homecare Association of Arkansas 2016 conference in
North Little Rock

Manager of Information Services – Michael Strickland

On-Going Projects:

Circulating Collection Books

Information Services staff were able to send 22 shelves of books from the Circulating Collection to Collection Development for review and removal.

Facebook

The number of persons who “liked” the Arkansas State Library, Information Services Facebook page increased slightly this quarter from 1040 to 1048.

Site Visits/Meetings/Training:

- | | |
|--------------------|--|
| September 13, 2016 | Michael Strickland, Dwain Gordon and J.D. Hall represented the Arkansas State Library at the 2016 Arkansas State Employees Benefit Fair held at the State Capitol. Over 60 new state employees signed up for library cards and access to State Library services. |
| September 27, 2016 | Kathleen Fowler and Judi King conducted ILL Training at the Yellville Public Library. |

Manager of Network Services – Sally Hawkes



New ASL Web Page Migration

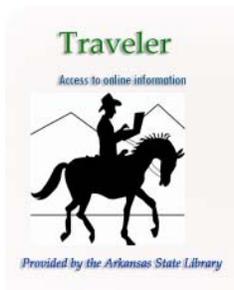
The new web page went live on October 18.



This banner was posted in September on the existing SharePoint web site. Reminders were also sent out to lists for AAIM, ARKLib-L and Traveler. As noted, the domain name <http://www.library.arkansas.gov> remained the same. Aliases for long URLs are being created for some programs,

http://library-staging.ark.org/landing-page/details/traveler-searches	http://library.arkansas.gov/traveler
	www.library.arkansas.gov/traveler

What is new on the page? There are fewer drop-down menus and more direct links on the opening page. There is a Who to Contact listing for direct staff and services access, a link for school librarians to ADE, a separate Library News page, and the site is mobile accessible.



Training - Live

September 29 - Van Buren County Library, Clinton, AR

November 14 - Arkansas Library Association Annual Conference, Little Rock, AR

Division Manager of Collection Management - Sarah Lipsey

On-Going Projects:

Arkansas Documents Collection Development

From July to September 2016, Digital Services received 853 physical pieces for its Arkansas Documents collection, composing 89 titles. A total of 2073 titles were received into the digital documents collections. 171 Arkansas Documents tangible documents were distributed to the state depository libraries.

Digital Services staff continue their efforts in our digitization project of historical Arkansas documents. The final products are made available to the public via our online digital digital repository CONTENTdm. The book scanner purchased with funds from an ANCRC grant in May of 2016 has now been installed and will soon be ready for use in the project.

Federal Documents

Between July and August, Collection Management staff has received 2740 new items for the Federal Documents collection. 912 tangible items were added to the collection, along with 1828 digital resources.

The Federal Documents Librarian began tracking a new statistic as of October. She will track the number of federal documents the Selective Federal Depository Libraries in Arkansas request to discard, including the total number of items granted or denied permission. We will also track the number of federal documents the State Library ingests into its Federal Documents collection from the selective depositories.

Carolyn Ashcraft

From: Marijke Visser <mvisser@alawash.org>
Sent: Wednesday, August 31, 2016 8:09 AM
To: Carolyn Ashcraft
Subject: E-rate task force

Hello Carolyn,

I wanted to let you know how appreciative we are that Amber is able to serve another term on the E-rate task force. She is phenomenal! She is always ready to step up and help when there's a project and if I need information or examples from the field I know that I'm going to get some about Arkansas libraries. Amber must have a strong relationship with your libraries as she is able to reach out on any number of questions I've asked and provide input directly from the local library experience. It has been very helpful for our work here in DC.

In addition to the work for the task force, Amber has recently been a great addition to the governance board on the development of an E-rate clearinghouse. Her comments are always thoughtful and she has no qualms about holding us accountable and providing positive suggestions for improvement. She is clearly very knowledgeable about the E-rate program as well as the needs of libraries around broadband capacity and planning.

I appreciate her good natured attitude and positive outlook- especially over this last year when there have been so many challenges with the E-rate program. Your libraries are very lucky to have Amber as a resource and I am very lucky to have her part of our go-to volunteer pool.

Thanks again for supporting her work with us!
Marijke

Marijke Visser
ALA Office for Information Technology Policy
202-628-8410



Arkansas Library Association • PO Box 958 • Benton, AR 72018
501.860.7585 • www.arlib.org • email: arlib2@sbcglobal.net

Carolyn Ashcraft, State Librarian
Arkansas State Library
900 W. Capitol, Suite 100
Little Rock, AR 72201

Dear Carolyn,

On behalf of the Arkansas Library Association, please accept my sincere gratitude for the Arkansas State Library and your support of our annual conference. Your continuous assistance, both financially and professionally, is appreciated as we are in the process of rebuilding our organization's finances and strengthen board governance.

We are very excited about this year's speakers. We have Marci Merola from the ALA Office for Library Advocacy kicking off the conference, author Marilyn Johnson as our luncheon speaker and ALA president, Julie Todaro is ending the conference. Again, in appreciation for ASL's contribution we will be delighted to acknowledge the Arkansas State Library's assistance at all appropriate opportunities.

Sincerely,

Judy Calhoun

2016 ArLA President

RECEIVED

SEP 30 2016

State Librarian's Office

Thank you card received Oct. 6, 2016 :

Dear Committee,

Thank you for the scholarship. It came at the perfect time as I completed my program of study at the University of Oklahoma. I feel very fortunate to work with the Ouachita Mountains Regional Library. I have spent most of my life in western Arkansas, and I'm happy to work for a system that I have used too many times to count over the years. Your dedication to libraries through the scholarship program gives encouragement and support to those of us entering the profession, and I look forward to working with such a dedicated group.

Brenda Miner

Public Libraries of Arkansas by Library Development Districts

Library Name	Mailing Address	City	Zip Code
LDD I			
Arkansas River Valley Regional Library	501 North Front Street	Dardanelle	72834-3507
Donald W. Reynolds Library	300 Library Hill	Mountain Home	72653
Bella Vista Public Library	11 Dickens Place	Bella Vista	72714-4603
Bentonville Public Library	125 West Central	Bentonville	72712-5298
Boone County Library	221 West Stephenson Avenue	Harrison	72601-4225
Carroll & Madison Library System	106 Spring Street	Berryville	72616-3846
Crawford County Library	1409 Main Street	Van Buren	72956-4503
Fayetteville Public Library	401 West Mountain Street	Fayetteville	72701-5819
Fort Smith Public Library	3201 Rogers Avenue	Fort Smith	72903-2953
Gentry Public Library	105 East Main Street	Gentry	72734-0803
Gravette Public Library	119 Main Street NE	Gravette	72736-9363
Iva Jane Peek Public Library	P. O. Box 247	Decatur	72722-0247
Marion County Library	P. O.Box 554	Yellville	72687-0554
Newton County Library	HCR 31, Box 8	Jasper	72641-9401
Pea Ridge Library	P. O. Box 9	Pea Ridge	72751-0009
Pope County Library	116 East Third Street	Russellville	72801-5198
Rogers Public Library	711 South Dixieland Road	Rogers	72758-4513
Scott-Sebastian Regional Library	P. O. Box 400	Greenwood	72936-0400
Searcy County Library	202 East Main	Marshall	72950-9502
Siloam Springs Public Library	205 East Jefferson Street	Siloam Springs	72761-2677
Sulphur Springs Public Library	P. O. Box 275	Sulphur Springs	72768-0275
Washington County Library System	1080 West Clydesdale Drive	Fayetteville	72701-8211
LDD II			
Crowley Ridge Regional Library	315 West Oak Avenue	Jonesboro	72401-3594
East Central Arkansas Regional Library	410 East Merriman	Wynne	72396-2947
Forrest City Public Library	421 South Washington	Forrest City	72335-3839
Independence County Library	368 East Main Street	Batesville	72501-5605
Jackson County Library	P. O. Box 748	Newport	72112-0748
Lawrence County Library	115 West Walnut Street	Walnut Ridge	72476
Mississippi/Crittenden County Library	200 North Fifth Street	Blytheville	72315-2712
Northeast Arkansas Regional Library	120 North Twelfth Street	Paragould	72450-4103
Trumann Public Library	P. O. Box 73	Trumann	72472-0073
West Memphis Public Library	213 North Avalon	West Memphis	72301-2995
White River Regional Library	P. O. Box 1107	Mountain View	72560
Woolfolk Library	100 North Currie Street	Marion	72364-1858

Public Libraries of Arkansas by Library Development Districts

Library Name	Mailing Address	City	Zip Code
LDD III			
Central Arkansas Library System	100 Rock Street	Little Rock	72201-1624
Conway County Library	101 West Church	Morrilton	72110-3399
Faulkner-Van Buren Regional Library	1900 Tyler	Conway	72032-3240
Lonoke County Library	204 East 2nd Street	Lonoke	72086-2858
Mid-Arkansas Regional Library	202 East Third Street	Malvern	72104-3910
Prairie County Library	P. O. Box 428	Hazen	72064-0423
Saline County Library	1800 Smithers Drive	Benton	72015-3108
White County Library System	113 East Pleasure Avenue	Searcy	72143-7709
William F. Laman Public Library	2801 Orange	North Little Rock	72114-2296
LDD IV			
Barton Library	200 East Fifth	El Dorado	71730-3897
Calhoun County Library	P. O. Box 1162	Hampton	71744-1162
Clark County Library	609 Caddo Street	Arkadelphia	71923-0609
Columbia County Library	P. O. Box 668	Magnolia	71753-0668
Garland County Library	1427 Malvern Avenue	Hot Springs	71901-6316
Hempstead County Library	500 South Elm Street	Hope	71801-5222
Lafayette County Library	219 East 3rd Street	Lewisville	71845-8075
Montgomery County Library	P. O. Box 189	Mount Ida	71957-0189
Ouachita Mountains Regional Library			
Polk County Library	410 8th Street	Mena	71953
Public Library of Camden & Ouachita County	120 Harrison Avenue	Camden	71701-3968
Southwest Arkansas Regional Library	107 South Circle Drive	Hope	71801
Texarkana Public Library	600 West Third Street	Texarkana, TX	75501-5054
Tri-County Regional Library System	200 W. Stillwell	DeQueen	71832
LDD V			
Arkansas County Library	2002 South Buerkle Street	Stuttgart	72160-6508
Ashley County Library	211 East Lincoln	Hamburg	71646-3217
Crossett Public Library	1700 Main Street	Crossett	71635-2962
DeWitt Public Library	205 West Maxwell Street	DeWitt	72042-1942
Phillips-Lee-Monroe Regional Library	702 Porter	Helena	72342-3142
Public Library of Pine Bluff & Jefferson County	200 East Eighth Avenue	Pine Bluff	71601-5092
Southeast Arkansas Regional Library System	114 West Jefferson	Monticello	71655-4933

Public Libraries of Arkansas by Library Development Districts

Phone	Fax	E-Mail address	Librarian	Library Name
				LDD I
479-229-4418	479-229-2595	arvrls@centurytel.net	Donna McDonald	Arkansas River Valley Regional Library
870-580-0987	870-580-0935	kim.c@baxtercountylibrary.org	Kim Crow Sheaner	Donald W. Reynolds Library
479-855-1753	479-855-4475	rwright@bellavistaar.gov	Roxie Wright	Bella Vista Public Library
479-271-3192	479-271-9051	Hdudley@bentonvillear.com	Hadi Dudley	Bentonville Public Library
870-741-5913	870-741-5913	ginger@boonecountylibrary.org	Ginger Schoenenberger	Boone County Library
870-423-5300	870-423-7117	dominick@camals.org	Johnice Dominick	Carroll & Madison Library System
479-471-3226	479-471-3226	ewhite@crawfordcountylib.org	Eva White	Crawford County Library
479-856-7000	479-571-0222	djohnson@faylib.org	David Johnson	Fayetteville Public Library
479-783-0229	479-782-8571	jgoodson@fortsmithlibrary.org	Jennifer Goodson	Fort Smith Public Library
479-736-2054	479-736-8567	darla.threet@cityofgentry.com	Darla Threet	Gentry Public Library
479-787-6955	479-787-6955		vacant	Gravette Public Library
479-752-7323	479-752-8366	ijppublib121@yahoo.com	Karen Jones	Iva Jane Peek Public Library
870-449-6015	870-449-5808	libdir@marcolibrary.org	Judy Mays	Marion County Library
870-446-2983	870-446-2983	nc2983@eritter.net	Teresa Hayes	Newton County Library
479-451-8442		library@pearidgecommunitylibrary.org	Peggy Maddox	Pea Ridge Library
479-968-4368	479-968-3222	Director@popelibrary.org	Shawn Pierce	Pope County Library
479-621-1152	479-621-1165	judyc@rogersark.org	Judy Casey	Rogers Public Library
479-996-2856	479-996-2236	judybc111@yahoo.com	Judy Beth Clevenger	Scott-Sebastian Regional Library
870-448-2420	870-448-5453	path353@yahoo.com	Pat Halsted	Jim G. Ferguson/Searcy County Library
479-524-4236	479-524-3908	library@siloomsprings.com	Dolores Deuel	Siloam Springs Public Library
479-298-3753	479-298-3515	sspringslib@yahoo.com	Lily Mae Buckley	Sulphur Springs Public Library
479-442-6253	479-442-6812	glendaa@wcls.lib.ar.us	Glenda Audrain	Washington County Library System
				LDD II
870-935-5133	870-935-7987	david@libraryinjonesboro.org	David Eckert	Crowley Ridge Regional Library
870-238-3850	870-238-5434	jpaul@crosscountylibrary.org	John Paul Myrick	East Central Arkansas Regional Library
870-633-5646	870-633-5647	fcpl@forrestcitylibrary.org	Arlisa Price Harris	Forrest City Public Library
870-793-8814	870-793-8896	vanessa@indcolib.com	Vanessa Adams	Independence County Library
870-523-2952	870-523-5218	tonya.ryals@yahoo.com	Tonya Ryals	Jackson County Library
870-886-3222	870-886-9520	akburris@hotmail.com	Ashley Burris	Lawrence County Library
870-762-2431	870-762-2442	kbarron@mclibrary.net	Kevin Barron	Mississippi/Crittenden County Library
870-236-8711	870-236-1442	pdpcomposing@yahoo.com	Mike Rogers	Northeast Arkansas Regional Library
870-483-7744	870-483-6833	teaguejanie@hotmail.com	Janie Teague	Trumann Public Library
870-732-7590	870-732-7636	redfearn.caroline@wmlibrary.org	Caroline Redfearn	West Memphis Public Library
870-269-4682		wrrlibrary@yahoo.com	Debra Sutterfield	White River Regional Library
870-739-3238	870-739-4624	woolfolklibrary@yahoo.com	Debbe Davenport	Woolfolk Library

Public Libraries of Arkansas by Library Development Districts

Phone	Fax	E-Mail address	Librarian	Library Name
				LDD III
501-918-3000	501-375-7451	ncoulter@cals.org	Nate Coulter	Central Arkansas Library System
501-354-5204	501-354-5206	jay.carter@conwaycountylibrary.org	Jay Carter	Conway County Library
501-327-7482	501-327-9098	john@fcl.org	John McGraw	Faulkner-Van Buren Regional Library
855-572-6657	501-676-0557	dmoore@lonokecountylibrary.org	Deborah Moore	Lonoke County Library
501-332-5441	501-332-6679	charlotte.m.smith@arkansas.gov	vacant	Mid-Arkansas Regional Library
870-255-3576	870-255-1212	ahighfill@prairiecountylibrary@gmail.com	April Highfill	Prairie County Library
501-778-4766	501-778-0536	pattyh@salinecountylibrary.org	Patty Hector	Saline County Library
501-279-2870	501-268-5682	darla.ino@arkansas.gov	Darla Ino	White County Library System
501-758-1720	501-753-0524	crystal.gates@lamanlibrary.org	Crystal Gates	William F. Laman Public Library
				LDD IV
870-863-5447	870-862-3944	lcleveland@bartonlibrary.org	Laura Cleveland	Barton Library
870-798-4492	870-798-4492	calcolib@yahoo.com	Allie Stevens	Calhoun County Library
870-246-2271	870-246-4189	library22@yahoo.com	Judy Golden	Clark County Library
870-234-1991	870-234-5077	rhonda@cocolib.org	Rhonda Rolan	Columbia County Library
501-623-4161	501-623-5647	gchlsar@hotmail.com	John Wells	Garland County Library
870-777-4564	870-777-2915	hempcolib@gmail.com	Courtney McNiel	Hempstead County Library
870-921-4757	870-921-4756	lewisvillelibrary2004.yahoo.com	Rosey Byrd	Lafayette County Library
870-867-3812	870-867-3812	montlibrary@hotmail.com	Joann Whisenhunt	Montgomery County Library
870-867-3812	870-867-3812	omreglibrary@hotmail.com	Brenda Miner	Ouachita Mountains Regional Library
479-394-2314	479-394-2314	polkcountylibrary@yahoo.com	Shirley Philpot	Polk County Library
870-836-5083	870-836-0163	lrpickett@hotmail.com	Lisa Pickett	Public Library of Camden & Ouachita County
		swarlib@gmail.com	Courtney McNiel	Southwest Arkansas Regional Library
903-794-2149	903-794-2139	jstrayhorn@txar-publib.org	Jennifer Strayhorn	Texarkana Public Library
870-584-4364	870-642-8319	tri-countyreglibsystem@hotmail.com	Marilyn Archer	Tri-County Regional Library System
				LDD V
870-673-1966	870-673-4295	stuttgart006@centurytel.net	Anna Bates	Arkansas County Library
870-853-2078	870-853-2079	ashcolib@sbcglobal.net	Holly Gillum	Ashley County Library
870-364-2230	870-364-2231	david@crossett.lib.ar.us	David Anderson	Crossett Public Library
870-946-1151	870-946-1151	dewittpl@yahoo.com	Sarah Beth Cole	DeWitt Public Library
870-338-7732	870-338-8855	ral72342@yahoo.com	vacant / Linda Bennett,staff	Phillips-Lee-Monroe Regional Library
870-534-4802	870-534-8707	teubank@pineblufflibrary.org	Vacant	Public Library of Pine Bluff & Jefferson County
870-367-8584	870-367-5166	director.searl@gmail.com	Judy Calhoun	Southeast Arkansas Regional Library System
				updated October 19, 2016

Arkansas State Library Board

Martine Ferguson

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 E-mail: martine32@windstream.net
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 Cell Phone:
 Term: 10/18/2016
 Congressional District: 4

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 Home E-mail: JosephineBell39@yahoo.com
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 Term: 10/18/2017
 Congressional District: 4

Jo Ann Campbell*

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 Home Fax:
 Work Fax:
 E-mail:
 Home E-mail: joann@garycampbell.com
 Cell Phone:
 Term: 10/18/2018
 Congressional District: 3

George (Bucky) Ellis

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 Benton, AR 72015
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 Work Phone: (501) 315-1000
 Home Fax:
 Work Fax: (501) 315-4222
 E-mail: gellisinbenton@swbell.net
 Home E-mail:
 Cell Phone:
 Term: 10/18/2015
 Congressional District: 2

Deborah Kirby

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 Term: 10/18/2019
 Congressional District: 2

Deborah Knox**

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 Work Fax:
 E-mail: deborah62875@gmail.com
 Home E-mail:
 Cell Phone: (870) 404-1470
 Term: 10/18/2020
 Congressional District: 3

Jo Ann Cooper

16 Algonquin Court
 Cabot, AR 72023-
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 Work Fax:
 E-mail: jacoper@suddenlink.net
 Home E-mail:
 Cell Phone:
 Term: 10/18/2021
 Congressional District: 2

* Chairman 11/2015 - 11/2016

**Vice Chairman 11/2015 - 11/2016

Rev May 16, 2016

Liaisons for the Arkansas State Library

Governor's Office:

Morgan Aldridge
Legislative and Agency Liaison
Office of Governor Asa Hutchinson
State Capitol, Room 120
Little Rock, AR 72201
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Email: morgan.aldridge@governor.arkansas.gov

Attorney General's Office:

Reid Adkins
Assistant Attorney General
Arkansas Office of Attorney General
323 Center Street, Suite 200
Little Rock, AR 72201
Phone: 501.682.1080
Fax: 501.682.7871
Email: reid.adkins@arkansasag.gov

ARKANSAS STATE LIBRARY BOARD BYLAWS

ARTICLE I

NAME

Section 1. The name of this organization shall be the ARKANSAS STATE LIBRARY BOARD as created by Act 489, Acts of Arkansas, 1979.

Section 2. The organization shall hereinafter be referred to as the “Board.”

ARTICLE II

PURPOSE

Section 1. The Board shall name the State Librarian.

Section 2. The Board shall act as the policy-making and responsible body for the Arkansas State Library and its functions as defined by Act 489 of 1979.

ARTICLE III

MEMBERSHIP

Section 1. The Board shall be composed of seven members appointed by the Governor, subject to confirmation by the Arkansas Senate, for their interest in libraries and statewide library development.

Section 2. One member of the Board shall be appointed from each of the four Congressional Districts and three members shall be selected from the State at-large, provided no more than two members are appointed from any one Congressional District.

ARTICLE IV

OFFICERS

Section 1. Officers of the Board shall consist of a Chairman and Vice Chairman. The State Librarian shall serve as executive secretary.

Section 2. Nomination and election of officers, with the exception of executive secretary, shall take place at the annual meeting.

Section 2a. Officers shall be nominated by a Nominating Committee of members named by the Chairman. Opportunity shall be given for additional nominations to be made from the floor.

Section 2b. Consent of all nominees shall be procured prior to nomination.

Section 2c. Officers shall be elected at the annual meeting for a term of one year. No officer shall serve for more than two consecutive terms.

Section 2d. Election of officers shall be by written ballot and counted by the executive secretary.

Section 3. Duties of the officers shall be defined by members as need arises.

Section 3a. The Chairman shall preside at all meetings and perform the duties generally assigned to this office.

Section 3b. The Vice Chairman, in the absence of the Chairman, shall preside over meetings and perform other duties as assigned.

Section 3c. The State Librarian, serving as executive secretary, shall keep the minutes of the Board meetings, attend all committee meetings, and perform duties generally assigned to this office. The executive secretary shall serve without vote in meetings of the Board or committees.

Section 4. Absences of officers or vacancies of office shall be filled by members as need arises.

Section 4a. In the absence of the Chairman, the Vice Chairman shall preside over the meeting and perform other duties as assigned.

Section 4b. In the absence of the Chairman and Vice Chairman, when a quorum is present, the members shall elect a temporary chairman to preside at the meeting and perform other duties as assigned.

Section 4c. When the office of Chairman is vacated during the year, the Vice Chairman shall serve as Chairman for the remainder of the unexpired term.

Section 4d. When the office of Vice Chairman is vacated during the year, the Nominating Committee shall nominate a replacement who shall be duly elected to serve the remainder of the unexpired term.

ARTICLE V

COMMITTEES

Section 1. The Chairman shall name members of the following STANDING COMMITTEES at the annual meeting.

Section 1a. The EXECUTIVE COMMITTEE shall consist of the Chairman, the Vice Chairman, and the executive secretary. This committee shall prepare the agenda for all meetings, call special meetings when deemed necessary, and perform interim duties as assigned by the Board.

Section 1b. The NOMINATING COMMITTEE shall be composed of two members appointed by the Chairman by September 1 each year. (The Chairman shall be excluded from membership.) The Committee shall prepare a slate of officers who have consented to serve if elected. The nominations shall be submitted in writing to the membership at least two weeks prior to the annual meeting.

***Section 1c.** the POLICIES AND BYLAWS COMMITTEE shall be composed of the Vice Chairman and two members named by the Chairman. This Committee shall review all policies and bylaws each year and recommend changes or additions where needed.

Section 1d. The GOVERNMENTAL LIASON COMMITTEE shall be composed of the Chairman and two members named by the Chairman. The duty of this Committee shall be to work with the State Librarian on all matters concerning local, state, and federal legislation and funding.

Section 1e. The PERSONNEL COMMITTEE shall be composed of two members named by the Chairman to serve with the Chairman to solicit and review applications and make recommendations to the Board for consideration for the position of State Librarian when a vacancy exists and to serve with the State Librarian to solicit and review applications and make recommendations to the Board for consideration for the managerial positions of associate or deputy directors when a vacancy exists.

Section 2. The Chairman shall name such AD HOC COMMITTEES as needed to carry out the functions of the Board.

ARTICLE VI

MEETINGS

Section 1. Regular meetings of the Arkansas State Library Board shall be held on the second Friday of February, May, August, and November.

Section 2. The annual meeting of the Board for organizational purposes shall be held at the time of the regular meeting in November.

Section 3. Special meetings of the Board may be called by the Executive Committee. Upon written request from three members of the Board, the Executive Committee shall be required to call a special meeting. The notices of such special meetings shall state the specific business to be transacted and no business shall be transacted except that stated in the call.

Section 4. Notices of all regular meetings and special meetings, when possible, shall be mailed by the State Librarian at least ten days prior to the date of the meeting.

Section 5. The order of business for regular meetings shall be:

1. Call to order
2. Reading of the minutes
3. Unfinished business
4. New business
5. Reports
6. Adjournment

ARTICLE VII

QUORUM, VOTE

Section 1. A majority (four) of the members of the Board shall constitute a quorum for the transaction of business. The Chairman shall count as a member for quorum.

Section 2. All business transacted by the Board shall be by majority vote of its members. The Chairman shall vote to confirm unanimity, in case of tie vote or when needed for quorum.

ARTICLE VIII

AMENDMENTS

Section 1. These bylaws may be amended by majority vote of the members at any regular meeting of the Board provided the amendment was stated in the call for the meeting or had been presented in writing at the previous regular meeting.

ARTICLE IX

POLICIES, CONTRACTS, AGREEMENTS

Section 1. The Board shall establish by majority vote such Policies as may be necessary to carry out the functions of the state library agency and to promote statewide library development.

Section 2. Proposed policies or policy changes must be submitted in writing to the members and discussed at a meeting prior to the regular meeting when the vote on the question is to be recorded.

Section 3. The Arkansas State Library through majority vote of the Board shall enter into such contracts and agreements with other libraries, institutions, and agencies as may be necessary to carry out the purposes of Act 489 of 1979.

ARTICLE X

STATE LIBRARIAN

The State Librarian shall be responsible to the Arkansas State Library Board for the proper management of the Arkansas State Library, for the administration of the policies to carry out the functions of the agency, for the preservation and care of its properties, and for the efficiency of its services.

ARTICLE XI

PARLIAMENTARY PROCEDURE AND AUTHORITY

Section 1. Except when in conflict with the provisions of Act 489 of 1979 or these Bylaws, Roberts Rules of Order, Revised, shall govern the proceedings of this Board.

Section 2. Act 489 of 1979, is the authority for these bylaws.

“Section 1. ... The State Librarian shall serve as executive secretary of the State Library Board, but without vote thereon, and shall attend all of the Board meetings and keep records thereof. The State Librarian shall have charge of the work of the State Library, and shall perform such other duties as the State Library Board may prescribe...”

“Section 2. (a) There is hereby created the State Library Board, hereinafter referred to as the “Board”, to consist of seven (7.) members to be appointed by the Governor subject to confirmation by the Arkansas Senate ...

(b) The members of the Board shall be appointed by the Governor for reason of their interest in libraries and statewide library development.”

“Section 3. ... The Board shall meet at such place or places and shall keep such records as it may deem to be appropriate. The Board shall select annually a Chairman and such other officers as it deems necessary and shall adopt policies and bylaws governing its meetings, the conduct of its business, and the business of the State Library. A majority of its members shall constitute a quorum for the transaction of business, and all business transacted by the Board shall be by majority vote of its members.”

ASL Board Standing Committee Assignments -- 2016

Executive Committee: Chair, Campbell; Vice Chair, Knox and Ashcraft

Nominating Committee: Cooper and Kirby

Policies & By-Laws Committee: Vice Chair, Knox; Bell and Ellis

Government Liaison Committee: Chair, Campbell; Cooper and Kirby

Personnel Committee: Chair, Campbell; Bell and Ferguson

[In accordance with the By-Laws, the Chair shall name members of these standing committees at the annual meeting held in November.]

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Arkansas State Library -- Staff Directory

11/1/2016

First Name	Last Name	Phone/Fax	Title
Office of the State Librarian		501-682-1526 / 501-682-1899 FAX	
CAROLYN	ASHCRAFT		STATE LIBRARIAN
BRANDY	BRYANT		ADMINISTRATIVE SPECIALIST III
DEBORAH	HALL		MANAGER OF GRANTS & SPECIAL PROJECTS
DANNY	KOONCE		PUBLIC INFORMATION SPECIALIST
Deputy Director		501-682-2863 / 501-682-1529 FAX	
DWAIN	GORDON		DEPUTY DIRECTOR
Library for the Blind		501-682-1155 / 501-682-1529 FAX	
JOHN (J.D.)	HALL	1-866-660-0885 Toll Free	MANAGER OF LIBRARY FOR THE BLIND
JEFFERY	KERSEY		SENIOR LIBRARIAN
NORMAN	VANDERBILT		LIBRARY SUPPORT ASSISTANT
SEARCY	EWELL		LIBRARY SUPPORT ASSISTANT
KELLY	SMITH		SENIOR LIBRARIAN
THOMAS	SEPE		LIBRARY TECHNICAL ASSISTANT
KRISTINA	WALTERMIRE		SENIOR LIBRARIAN
JERRY	FIELDS		MAIL CLERK
		VACANT	LIBRARY SUPPORT ASSISTANT
		VACANT	LIBRARY SUPPORT ASSISTANT
		VACANT	LIBRARY SUPPORT ASSISTANT
		VACANT	LIBRARY TECHNICIAN
Library Development		501-682-1693 FAX	
RUTH	HYATT	501-682-5288	MANAGER OF LIBRARY DEVELOPMENT
CATHERINE	HOWSER	501-682-2860	COORDINATOR OF CHILDREN'S & INSTITUTIONAL PROGRAMS
ZOE	BUTLER	501-682-2874	COORDINATOR OF THE ARKANSAS CENTER FOR THE BOOK
AMBER	GREGORY	501-682-8576	COORDINATOR OF E-RATE SERVICES
DONOVAN	MAYS	501-682-5291	COORDINATOR OF TECHNOLOGY SUPPORT
		VACANT	ADMINISTRATIVE SPECIALIST II
Information Services		501-682-2053 / 501-682-1529 FAX	
MICHAEL	STRICKLAND		MANAGER OF INFORMATION SERVICES
KATHLEEN	FOWLER		SENIOR LIBRARIAN
AVA	CONWAY		LIBRARY TECHNICAL ASSISTANT
WIN	GATES		LIBRARY TECHNICIAN
SHERRY	CHASTAIN		LIBRARY SUPPORT ASSISTANT
JUDI	KING		LIBRARY TECHNICIAN
Outreach Services		501-682-1299 / 501-682-1529 FAX	
		VACANT	SENIOR LIBRARIAN
Network Services		501-682-6052 / 501-682-1531 FAX	
SALLY	HAWKES		MANAGER OF NETWORK SERVICES

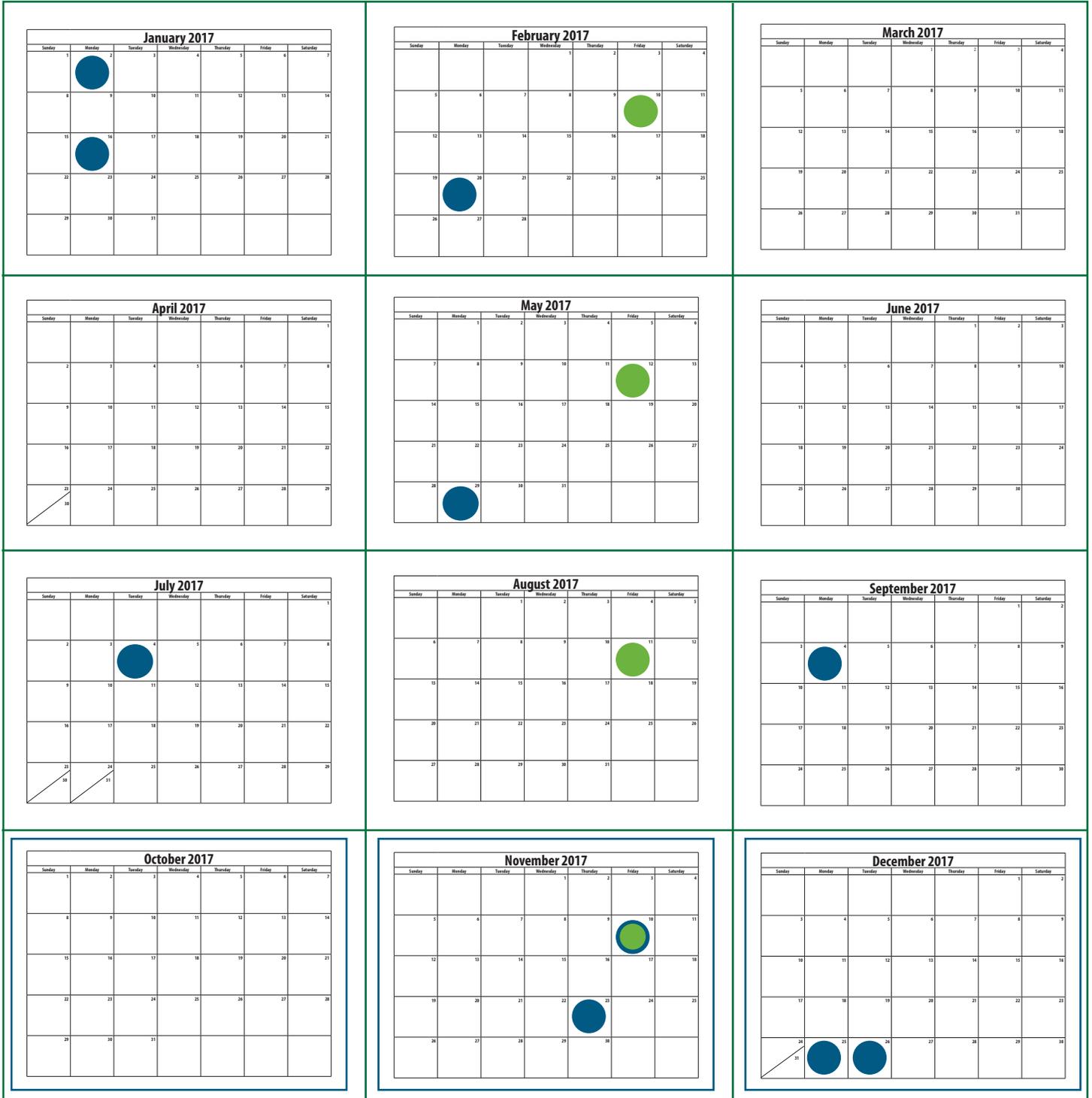
Arkansas State Library -- Staff Directory

11/1/2016

First Name	Last Name	Phone/Fax	Title
Collection Management		501-682-2550 / 501-682-1532 FAX	
SARAH	LIPSEY		DIVISION MANAGER OF COLLECTION MANAGEMENT
		VACANT	MANAGER OF DIGITAL SERVICES
		VACANT	MANAGER OF COLLECTION DEVELOPMENT/CATALOGING
SUBRINA	WHITE		ADMINISTRATIVE SPECIALIST II
JEAN ANN	SLAVINGS		LIBRARY TECHNICIAN
INELL	STIGALL		LIBRARY TECHNICIAN
EMMA	STEWART		LIBRARY TECHNICIAN
WENDY	BRILEY		LIBRARIAN
REBA	DRIVER		LIBRARIAN
JANICE	WEDDLE		LIBRARIAN
TINA	YOUNGBLOOD		LIBRARIAN
		VACANT	LIBRARIAN - DIGITAL SERVICES
KATHY	SEYMOUR		SENIOR LIBRARIAN
CHERIE	MADARASH-HILL		SENIOR LIBRARIAN
		VACANT	LIBRARY TECHNICIAN - DIGITAL SERVICES
ABBIE	WILSON		SENIOR LIBRARIAN
		VACANT	LIBRARY COORDINATOR - DIGITAL SERVICES
		VACANT	LIBRARY COORDINATOR - DIGITAL SERVICES
Administration		501-682-1527/ 501-682-1533 FAX	
BROOKE	CRAWFORD		ADMINISTRATIVE SERVICES MANAGER
TRISH	LUCKADUE		ADMINISTRATIVE SPECIALIST III
		VACANT	FISCAL SUPPORT SUPERVISOR
GWEN	SCALES		FISCAL SUPPORT SPECIALIST
SHARI	RUSH		FISCAL SUPPORT SPECIALIST
		VACANT	COMPUTER SUPPORT ANALYST
KEN	GIESBRECHT		INFORMATION SYSTEMS COORDINATOR



2017



State Library Board Meetings, as scheduled



State Observed Holidays

Jan 2 - New Year's Day; Jan 16 - Dr. Martin Luther King Jr. and Robert E. Lee's Birthdays (Observed); Feb 20 - George Washington's Birthday and Daisy Gatson Bates Day (Observed); May 29 - Memorial Day (Observed); July 4 - Independence Day; Sept 4 - Labor Day; Nov 10 - Veterans Day; Nov 23 - Thanksgiving Day; Dec 24 - Christmas Eve (observed on Monday, Dec. 25); Dec. 25 - Christmas Day (observed on Tuesday, Dec. 26)