

STATE LIBRARY BOARD
REGULAR MEETING
Second Quarter 2015-2016
February 12, 2016

AGENDA

10 a.m.

Call to Order: Jo Ann Campbell, Chairperson

A. Approval of Minutes [November 13, 2015]

Unfinished Business

B. FY2016 Agency Funding/ Administration Report

C. State Aid and Scholarships

D. Grants and Special Projects

New Business

E. State Aid FY2016/Scholarships

F. Reports/Travel and Correspondence

G. Board Information/Expense Reimbursement/Committee Assignments

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STATE LIBRARY BOARD
MINUTES
Regular Meeting
First Quarter 2015-2016
November 13, 2015

The State Library Board convened on November 13, 2015, in the multi-purpose room at the Cabot Public Library. Members present were JoAnn Campbell (Vice-Chair), Martine Ferguson, Deborah Knox, Deborah Kirby, and JoAnn Cooper. Board members Dr. Josephine Bell and George 'Bucky' Ellis were absent. Julie Chavis, liaison from the Attorney General's office was present. Staff members present were State Librarian Carolyn Ashcraft, Mindy Hodges, and Dwain Gordon.

Vice-Chair Campbell called the meeting to order at 10:08 a.m. Deborah Moore, Director of the Lonoke-Prairie Regional Library System, welcomed the board and guests to the Cabot Public Library. Moore stated the staff were available to offer assistance with touring the new facility and to explain the various programs and services provided at CPL.

Campbell asked for corrections or additions to the minutes from the August 14, 2015, meeting. A motion was made by Cooper and seconded by Ferguson to approve the minutes as submitted. Motion carried.

Hodges presented the report from Administration in Tab B, beginning with the federal operations. She reminded the board that the federal fiscal year runs from Oct. 1 through Sep. 30, so our 2016 federal fiscal year just began. Hodges is preparing for the biennial risk assessment for the agency. This comprehensive document explores levels of risk associated with various divisions of the agency and how the agency would address and mitigate such risks. It will be submitted to DFA Office of Internal Audit and then reviewed as a part of our annual audit by Bureau of Legislative Audit.

Hodges reported to the board that we are still awaiting approval to advertise several current vacant positions.

Hodges provided an overview of the various training opportunities she had participated in since the last meeting. These included the APAC Certified Public Managers Program (a masters' class in leadership), the State Employee Grievance Appeal Panel orientation, and the Arkansas Library Leadership Institute (ALL-In).

Hodges referred the board to the revenue reports for the federal LSTA [B2] and state general [B3] revenues and commented that the agency is in good shape financially.

Hodges addressed a question from the board concerning the upcoming Legislative session. She reminded the board and audience that now is the appropriate time to speak with legislators concerning the cuts to State Aid that occurred at the end of the last session. The State legislature meets annually, with the fiscal session being held in the even years. The FY2017/2018 biennial request will be formulated in the summer of 2016, with hearings held in the Fall in preparation for the Spring 2017 Legislative session.

Ashcraft stated she would put out a call to the librarians to collect their comments on how the cuts in State Aid have impacted their budgets. A compilation of the results will be provided to the board at the February 2016 meeting. It was mentioned that the AAPL had prepared postcards and distributed them to the libraries in order to allow local patrons to write to their legislators to tell them of the importance of libraries in the local communities and to ask them to restore the State Aid funds.

Ashcraft reviewed Tab C and the Standards for State Aid [C1], the Rules Governing Distribution of Scholarship Assistance [C2], and the Scholarship Assistance Application [C3].

Ashcraft referred the board to the report from Grants & Special Projects [D1], and stated the first Arkansas Library Leadership Institute (ALL-In) was a success. The meeting took place Nov. 4-6 at the DeGray Lake Resort State Park. Maureen Sullivan was the facilitator. There were 34 participants from across the state. Comments from those in attendance included: 'I learned a lot, even with 29+ years in libraries.' [Anna Bates]; 'I've had other opportunities for training, but not with a library focus.' [Kevin Barron]; 'It was a diverse group.' [Judy Calhoun]; and 'After the meeting Sullivan was energized and felt more familiar with rural libraries.' [Mindy Hodges] The ALL-In participants will be staying in touch via listserv and will meet for a program at the annual conference of the Arkansas Library Association in November.

Ashcraft covered the items behind Tab E, beginning with the list of 'Public Library Systems Qualifying for State Aid' [E1]. There were no recommended changes to the list. A motion to approve the list was made by Knox, seconded by Ferguson. The motion carried.

The FY2016 State Aid spreadsheet was presented [E2]. A motion to approve the second quarter payment was made by Kirby, seconded by Ferguson. Motion carried.

The 'Recommendation for Scholarship Assistance' [E3] was presented which reflected the work of 20 individuals to earn the MLS degree. Ashcraft pointed out that 13 on the list would be completing their coursework by the end of December (1 at TWU and 12 at UNT). A motion to approve the recommendation was made by Cooper, seconded by Kirby. Motion carried.

The board moved on to the reports and correspondence [Tab F].

Ashcraft reported [F1] on the various events in which she has participated, beginning with the Association for Rural and Small Libraries annual conference held in Little Rock, Sep. 30-Oct. 3. She reported a record attendance of 510 individuals from 40 states. Judy Calhoun expressed her appreciation to Ashcraft and the State Library staff who worked hard to help make the ARSL gathering 'the best conference ever!'"

As a follow-up to the scholarship report, Ashcraft noted that she will be hosting the final weekend gathering of the UNT cohort on Saturday, Dec. 18. On Sunday, Dec. 19 she will join Dr. Yvonne Chandler and others from UNT in the graduation/recognition ceremony for the UNT students. This two-year ELMS project was made possible by a \$498,363 grant awarded by the IMLS-Laura Bush 21st Century Librarians Program.

Ashcraft completed her report by informing the board that the final meeting of the Arkansas Civil War Sesquicentennial Commission will be held at the State Library on Dec. 1.

Deputy Director Gordon reviewed his report [F2] and commented briefly on his participation in various meetings and continuing education opportunities. He continues to represent the agency at the frequent meetings of the Office of Personnel Management (OPM) Government Basics Training, which is offered to new supervisors in all State agencies.

Ruth Hyatt presented her report [F3] and added that the new 2015-2016 edition of the *Arkansas Public Library Laws* have arrived and will be distributed to the libraries in the near future. The .pdf version is available on the State Library website. Hyatt is finalizing the draft of the 2015 annual public library survey and anticipates release to the libraries in March.

Hyatt invited those in attendance to participate in the afternoon session featuring a discussion with Dr. Bobby Roberts on millage campaigns and with First Class Communications on branding efforts for the Garland County Library. Future training on millage campaigns is being planned for February and April. More information and registration for these events will be forthcoming.

Ashcraft referred the board to the rest of the reports [F4 – F11] for their review, pointing out highlights on future events/conferences. The correspondence items [F12] included letters of thanks for book donations, a letter to Governor Hutchinson from Kevin Barron addressing the impact of the State Aid cuts, and a letter from Preserve Arkansas concerning their upcoming Arkansas Preservation Awards dinner on Jan. 15, 2016. Ashcraft pointed out that the AR Civil War Sesquicentennial Commission has been selected to receive a 2015 Award in Outstanding Achievement in Preservation Education for an Organization at the Awards dinner.

The updated list of public libraries and contact information [F13] completed the section.

Ashcraft commented that the National Library Legislative Day is scheduled for May 2-3, 2016 in Washington, DC. She reported to the board members she attended the official grand opening of the Cabot Public Library held Oct. 31, and had the opportunity to visit with Senator Eddie Joe Williams and Representative Tim Lemons (whom she has known for decades as Senator Williams is a childhood friend from Sheridan and Representative Lemons is an acquaintance from her days in college at UA-Monticello). She took the opportunity to visit with both concerning the State Library, general library issues and state aid funding.

Ashcraft referred to AG liaison Chavis concerning a previous email exchange concerning a question about guns in libraries. Chavis mentioned A.C.A 5-73-122 which references carrying firearms in a public building. She suggested libraries might post a sign to cite the code with wording such as ‘possession of firearms is prohibited’. Chavis said she would look into the matter more deeply and provide further clarification if needed.

Campbell moved the board to Tab G, and Ashcraft reminded the board that Ellis’s term expired in October. However, there have been no applications for the position from Congressional District 1, so Ellis will continue to serve until a replacement has been appointed. She reminded the board that the guidance from the Governor’s office is to utilize the Congressional District map that was in place at the time the ASL board was established (1979). Kirby made a motion to ‘approach the Legislature to revise the wording of the code in order to utilize the latest Congressional District map when determining the appointment of new board members’. Cooper seconded the motion. Motion carried.

Kirby asked about the librarian class codes set up by OPM and the salary guidelines. She pointed out that school and academic libraries don’t have to follow those salary guidelines. Hodges said the agency has not been able to compete and has requested a labor market rate for the senior librarian position. With the new administration, things are tenuous and we are waiting for approval to post and advertise vacant positions.

Chavis stated the AG’s office will be updating the board member handbook in early 2016 and she will make it available as soon as it is ready for release.

Ashcraft reminded the board the November meeting is the annual meeting and the time for election of officers. In accordance with the by-laws, the nominating committee submitted the following slate of candidates: Jo Ann Campbell for Chairman and Deborah Knox for Vice Chairman. Ballots were provided, which also allowed for write-in candidates. The board members voted and unanimously elected Campbell as Chairman and Knox as Vice Chairman for 2016.

Campbell thanked the board for their support and made the following committee assignments [G4] for 2016:

Executive Committee: Chair, Campbell; Vice Chair, Knox and Ashcraft
Nominating Committee: Cooper and Kirby
Policies & By-Laws Committee: Vice Chair, Knox; Bell and Ellis
Government Liaison Committee: Chair, Campbell; Cooper and Kirby
Personnel Committee: Chair, Campbell; Bell and Ferguson

The updated staff directory was provided [G5].

In looking at the calendar for 2016 [G6], the regular meeting dates (second Friday in Feb., May, Aug. and Nov.) would be Feb. 12, May 13, Aug. 12 and Nov. 11. Ashcraft pointed out that Nov. 11 will be observed as the Veteran's Day holiday. The board members unanimously agreed to move the November meeting up one week to Nov. 4.

Ashcraft had a card of thanks for Ellis and passed it around for the board members to sign.

Deborah Moore thanked the board and the audience for coming to Cabot for the meeting and reminded everyone they were welcome to tour the library before leaving. She was pleased to announce that lunch had been arranged and everyone was welcome to stay and enjoy the food.

Ashcraft reminded the audience that they should sign the sign-in sheet as a record of their attendance.

The next regular meeting of the board will be Friday, February 12, at 10 a.m. at the State Library in Little Rock.

There being no further business to discuss, a motion was made by Cooper to adjourn. Campbell adjourned the meeting at 11:45 a.m.

Approval Date

Carolyn Ashcraft, State Librarian

Administrative Services Manager - Mindy Hodges

Human Resources:

Since the last board meeting, several major changes have been announced. This will be my last board report as I am leaving employment on February 26 to stay home with my young children. My formal letter is attached in the Correspondence tab, but I would like to take this opportunity to thank Carolyn and the ASL board members, both past and present, who have allowed me to serve this agency and carry out its mission. I am honored by your trust and will miss you all.

Mary Brewer will be retiring that same day after over 41 years of service to our State. Her letter is also attached in the Correspondence tab. She has been working closely with all her staff and depository liaisons to ensure a smooth transition.

Dustin Brock (Information Systems Coordinator) has taken a position in the private sector. We wish him well. His last day of employment with the State was January 22. This leaves us currently without any IT support.

With these new needs, all of our vacant positions were reassessed by DFA and the Governor's Office. Ms. Phyllis Bell in Gov. Hutchinson's Office was tremendously instrumental in getting these three critical positions unfrozen. All three of the above positions are currently being advertised on arstatejobs.com. Applications will be accepted through February 15. It is our intent to have the positions filled before Mary and I leave at the end of the month.

According to the Governor's Office, the remaining vacant positions remain frozen indefinitely until circumstances significantly change.

At the November board meeting Debbie Kirby raised the question of competitive salaries for MLS librarians in our agency. I approached our DFA personnel liaison regarding this issue. He informed me that there is strong consideration being paid to revamping the current compensation system statewide again, but since that is never a certainty, I am working with OPM and Carolyn on re-grading the professional librarian positions in this agency. That is something that will be requested in the FY 2018-19 Biennial Request due this summer.

2016 Risk Assessment:

Final adjustments are being made to the risk assessment document. It will be finalized prior to my departure from the agency. It is due March 31.

Upcoming Budget Processes:

All 2017 budget requests have been prepared by project managers; the executive committee will formalize the requests this week and have an outline of the biennial request ready upon my departure.

Fiscal Session starts in March. Once it is over, the Agency will immediately finalize the Annual Operations Plan. Brooke Crawford and I have already begun work on this process and barring any large cuts, it will be finished awaiting only the final general revenue amount.

Biennial budget requests will be due this summer. Hearings on the requests will be held during the fall and the Regular Session will begin January of 2017. It is this session where the agency will request to make the changes to the law governing our board composition to reflect the current congressional district and repeal of any laws to the contrary which was motioned and approved in the November ASL Board meeting. The agency will also be requesting revisions to other laws relevant to the state documents collection. Mary Brewer has worked closely with Sarah Lipsey, Carolyn Ashcraft and Julie Chavis (our Liaison for the Attorney General's Office) to make sure these changes are proposed.

STATE GENERAL REVENUE
EPA0100 BUDGET DISTRIBUTION FY2016
BY COMMITMENT ITEM
February 1, 2016

COMMITMENT ITEM	DESCRIPTION	TOTAL APPRO.	TOTAL BUDGETED	% OF TOTAL BUDGET	TOTAL EXPENDED	BALANCE	% REMAINING
501:00:00	Reg. Salaries	\$1,679,562	\$1,670,770	46.4%	\$906,767	\$764,003	46%
501:00:01	Extra Help	\$5,000	\$5,000	0.1%	\$0	\$5,000	100%
501:00:03	Pers. Svcs. Matching	\$574,201	\$574,201	16.0%	\$327,264	\$246,937	43%
	Total Salaries & Matching	\$2,258,763	\$2,249,971	62.5%	\$1,234,031	\$1,015,940	45%
502:00:02	Operating Expenses	\$1,128,409	\$1,128,409	31.3%	\$623,762	\$504,647	45%
505:00:09	Conf. & Travel	\$7,760	\$7,760	0.2%	\$4,393	\$3,367	43%
506:00:10	Prof. Fees & Services	\$0	\$0	0.0%	\$0	\$0	0%
512:00:11	Capital Outlay	\$0	\$0	0.0%	\$0	\$0	0%
	Total M & O	\$1,136,169	\$1,136,169	31.6%	\$628,155	\$508,014	45%
509:00:46	Books/Subscriptions	\$237,940	\$213,359	5.9%	\$163,289	\$50,070	23%
	TOTALS	\$3,632,872	\$3,599,499	100.0%	\$2,025,474	\$1,574,025	44%
	M&R paid to ASL account	\$0	\$178		\$0	\$178	100%

FEDERAL LSTA REVENUE
 FEL0100 FEL0200 BUDGET DISTRIBUTION FY2016
 BY COMMITMENT ITEM
 February 1, 2016

COMMITMENT ITEM	DESCRIPTION	TOTAL APPRO.	TOTAL BUDGETED	% OF TOTAL BUDGET	TOTAL EXPENDED	BALANCE	% REMAINING
501:00:00	Reg. Salaries	\$469,266	\$444,701	13.7%	\$142,059	\$302,642	68%
501:00:01	Extra Help	\$14,625	\$14,625	0.5%	\$11,369	\$3,256	22%
501:00:03	Pers. Svcs. Matching	\$192,249	\$183,340	5.6%	\$78,499	\$104,841	57%
	Total Salaries & Matching	\$676,140	\$642,666	19.8%	\$231,927	\$410,739	64%
502:00:02	Operating Expenses	\$2,438,239	\$2,438,239	75.1%	\$1,011,220	\$1,427,019	59%
505:00:09	Conf. & Travel	\$42,161	\$42,161	1.3%	\$16,701	\$25,460	60%
506:00:10	Prof. Fees & Services	\$25,000	\$25,000	0.8%	\$0	\$25,000	100%
512:00:11	Capital Outlay	\$100,000	\$100,000	3.1%	\$0	\$100,000	100%
	Total M & O	\$2,605,400	\$2,605,400	80.2%	\$1,027,921	\$1,577,479	61%
	TOTALS	\$3,281,540	\$3,248,066	100.0%	\$1,259,848	\$1,988,218	61%

ARKANSAS STATE LIBRARY
900 WEST CAPITOL, STE 100
LITTLE ROCK, ARKANSAS 72201-3108

STANDARDS FOR STATE AID TO PUBLIC LIBRARIES

Authorized by Act 489, Acts of Arkansas, 1979

1.0 ORGANIZATION

- 1.1 All county libraries, including those in county or regional systems, shall be organized in accordance with Act 244 of 1927. All city libraries, including those in county or regional systems, shall be organized in accordance with Act 177 of 1931.
- 1.2 County and city libraries shall provide evidence to the State Library Board of organization and operation as a department of county or municipal government.
- 1.3 Public library systems composed of county and/or city libraries shall provide evidence to the State Library Board of organization and operation under the provisions of a formal interlocal agreement, as provided in Section 90, Act 742 of 1977.

2.0 GOVERNANCE

- 2.1 Policies for city, county, and regional library systems shall be established by legally constituted administrative boards, comprised of trustees serving designated terms, conducting regularly scheduled meetings, preferably not less than quarterly, and functioning with recorded bylaws and policies which are on file with the State Library.
- 2.2 The library shall comply with the Civil Rights Act of 1964 and shall provide library service for all residents.
- 2.3 The library director shall submit quarterly, annual, and special reports as required to the State Library and to local boards.
- 2.4 City, county, and regional library systems shall provide the State Library with a copy of a current long range plan developed for the purpose of guiding the public library administration in the attainment of goals and future planning.

3.0 FINANCE

- 3.1 The State Library Board supports the concept that libraries or library systems serving populations greater than 50,000, with budgets in excess of \$250,000, can render more efficient, effective library service, and preference of support shall be given to the development of such systems.
- 3.2 All libraries shall maintain the one mill county or city library tax on real and personal property as authorized in Amendments 30 and 38 of the Arkansas Constitution.
- 3.3 All cities and counties should restore the library tax to the maximum permitted by law by not later than July 1, 1991.
- 3.4 Libraries should receive additional local support.
- 3.5 The annual budget for city, county, and regional libraries shall be filed with the State Library. The budget should reflect an amount equal to the previous annual budget, plus growth, with the allocation for materials reflecting comparable growth.

4.0 PERSONNEL

- 4.1 City, county, and regional library systems participating in the State Aid to Public Libraries program shall be administered by a qualified librarian. A Master's degree in Library Science awarded through a program accredited by the American Library Association is recognized as the minimum qualifying degree.
- 4.2 Systems employing a new head librarian or director after September 1, 1988, must provide the State Library Board with evidence of a qualifying library degree in order to continue participation in the State Aid to Public Libraries program.
- 4.3 Public library staff members should be well trained and qualified for their position. They should be encouraged to participate in continuing education and training programs to improve library skills.
- 4.4 All libraries should have adequate support staff, with no employee receiving less than the current minimum wage.

5.0 FACILITIES

- 5.1 The county or city government shall provide a suitable building for headquarters operation and adequate quarters for necessary branches.

6.0 RESOURCES AND RESOURCE SHARING

- 6.1 The library shall maintain a current collection of materials to serve all citizens.**
- 6.2 The library shall agree to provide interlibrary loan service to other libraries in Arkansas.**
- 6.3 The library shall coordinate services for the blind and physically handicapped with the sections of the Arkansas State Library which administer these services.**

7.0 NOTIFICATION

- 7.1 If the State Library Board determines that a city, county, or regional library or system fails to qualify for participation in the State Aid to Public Libraries program, the State Librarian shall notify the board chairman and the library director via certified mail not later than fifteen working days following that determination.**

8.0 RIGHT OF APPEAL

- 8.1 Upon determination by the State Library Board that a city, county, or regional library or system fails to qualify for participation in the State Aid to Public Libraries program, the library or system shall have the right to appeal that decision at the next scheduled meeting of the State Library Board. Intent to appeal must be filed in writing with the State Librarian not more than thirty days following receipt of a notice of failure to meet the standards.**
- 8.2 All appeals shall be presented to the State Library Board in an open hearing, with the final determination to be made by the State Library Board.**
- 8.3 The State Library Board may provisionally approve a city, county, or regional library or system for a period of time they deem sufficient to rectify deficiencies. The Board may grant additional waivers upon acceptance of satisfactory evidence of progress.**

ARKANSAS STATE LIBRARY
RULES GOVERNING DISTRIBUTION OF
SCHOLARSHIP ASSISTANCE

1.00 REGULATORY AUTHORITY

- 1.01 These rules shall be known as Arkansas State Library Rules Governing the Distribution of Scholarship Assistance.
- 1.02 These rules are enacted pursuant to the Arkansas State Library's authority under Act 489, Acts of Arkansas 1979, Arkansas Code Anno. 13-2-201 et seq.

2.0 PURPOSE

- 2.01 It is the purpose of these rules to formalize a process already in existence and set reasonable guidelines to make scholarship assistance available to every public library in the state of Arkansas to address the education needs of public library staff working toward the ultimate goal of obtaining a master's degree in library and information science as defined in 3.04. These rules are specifically for the purpose of establishing standards for distributing funds available through the state aid to public library fund administered by the Arkansas State Library.

3.00 DEFINITIONS

- 3.01 For the purpose of these rules and regulations the applying institution must be a "public library" located in Arkansas which is duly established and recognized pursuant to Arkansas Code 13-2-401, 13-2-501, 13-2-901 and those libraries which have been determined by the Arkansas State Library to be functioning as a "public library."
- 3.02 ASL refers to the Arkansas State Library.
- 3.03 ALA refers to the American Library Association.
- 3.04 A master's degree refers to the educational award given by a library school whose program is accredited by the ALA.
- 3.05 State Aid refers to State Aid to Public Libraries

4.0 FOCUS AREA

- 4.01 To aid Arkansas public libraries in employing master's degree librarians by providing educational opportunities for public library staff members through traditional, on-campus or distance learning.

5.0 ELIGIBILITY STANDARDS

- 5.01 Scholarship funds will be distributed to a public library that submits scholarship application to the ASL Board. Priority will be given as follows:
1. Public libraries eligible for State Aid whose personnel are employed as library directors.
 2. Public libraries eligible for State Aid whose personnel are employed positions other than library director.
 3. Public libraries not eligible for State Aid but recognized by the ASL as public libraries.

- 5.02 The applying institution (or its governing body) must be able to accept and administer the scholarship on behalf of the employee.
- 5.03 Individuals upon whose behalf the library is applying must meet the following standards:
1. Show evidence of completion of 12 semester hours toward the master's degree.
 2. Provide a copy of the agreement with the public library concerning employment in a public library for at least one year after completion of the master's degree.
 3. Furnish official transcript which shows the individual received a minimum course grade (based upon an "A-F" grading scale), of "B", or if applicable, a "Credit" for a credit/no credit course. "Incompletes" do not qualify for reimbursement.
 4. Agree to remain employed by a public library in the state of Arkansas for a duration of one year upon completion of degree.

6.0 ADMINISTRATION

- 6.01 The scholarship will be administered by the ASL Board.

7.0 SCHOLARSHIP PROPOSALS

- 7.01 The proposals shall include an application from the applicant library. The ASL Board shall review the proposals for approval. Proposals shall be consistent with Arkansas Code and existing ASL rules regarding an ALA accredited library program.
- 7.02 Funding may include but is not limited to tuition, materials, travel, lodging, and other items associated with educational costs.

8.0 DISTRIBUTION OF FUNDS

- 8.01 The ASL Board will budget and distribute funds appropriated for each biennium from the Arkansas State Legislature according to the following:
1. The total amount of funds to be distributed will be determined by the ASL Board each year at a minimum of 1% of the appropriated State Aid to Public Libraries.
 2. Funds may provide as many scholarships as are requested each year. All monies not disbursed shall be returned to the State Aid fund for distribution.
 3. Funds may be disbursed to the applicant library at the completion of each semester.
 4. Funds will be distributed via scholarship for each individual as identified by the ASL Board in accordance with eligibility. Each scholarship will include a set of assurances and provisions required in the eligibility standards.
- 8.02 The ASL Board reserves the right to approve and/or deny any scholarship applications.

-- Approved by the State Library Board, August 12, 2005

Arkansas State Library Scholarship Assistance Application

Instructions: Complete this form to apply for State Aid funds to underwrite a scholarship award from your library to an employee who has been admitted to the graduate program in an ALA-accredited library school. Attach to this form all appropriate documentation, such as a letter of admission from the library school, a letter of agreement from the employee who will benefit from the local scholarship award, and a copy of the minutes of the meeting of the local library board at which the application was approved.

APPLICANT

State Aid grant funds are requested to underwrite a scholarship award from this public library to an employee who has been admitted to a graduate program in an accredited library school. The applicant library agrees to award the full amount of the scholarship award to the employee. The employee has agreed to provide transcripts as evidence of credits earned each semester and to remain on the job for a period of one (1) year following grant of aid. If these conditions are not met, the applicant library agrees to refund to the State Library all grant funds paid under this award.

Applicant Library Name

Mailing Address

City/State/Zip Code + 4 digit extension

Phone Number

Fax Number

Name of Library Board Chair (PLEASE PRINT)

Signature of Library Board Chair or Official Designee

Date

AGREEMENT

I have applied to my employer for a scholarship grant. I am enrolled in a graduate program in an accredited library school and have completed the first twelve (12) hours credit. Supporting documents are attached. I have agreed to furnish transcripts at the end of each semester as evidence of credits earned, to remain employed in an Arkansas public library for at least one year following grant of aid and to fulfill any local requirements. If I do not fulfill these agreed conditions, I understand that I must repay to the applicant library all funds paid to me from this award.

Participant Name (PLEASE PRINT)

Participant's Signature

Date

RECOMMENDATION

I have reviewed this application and the supporting documents. I recommend that the State Library Board () approve () deny this application.

Signature of State Librarian

Date

ACTION TAKEN

In a regular meeting of the State Library Board held on _____ the Board voted to () approve () deny this application.

Signature of State Library Board Chairman

Date

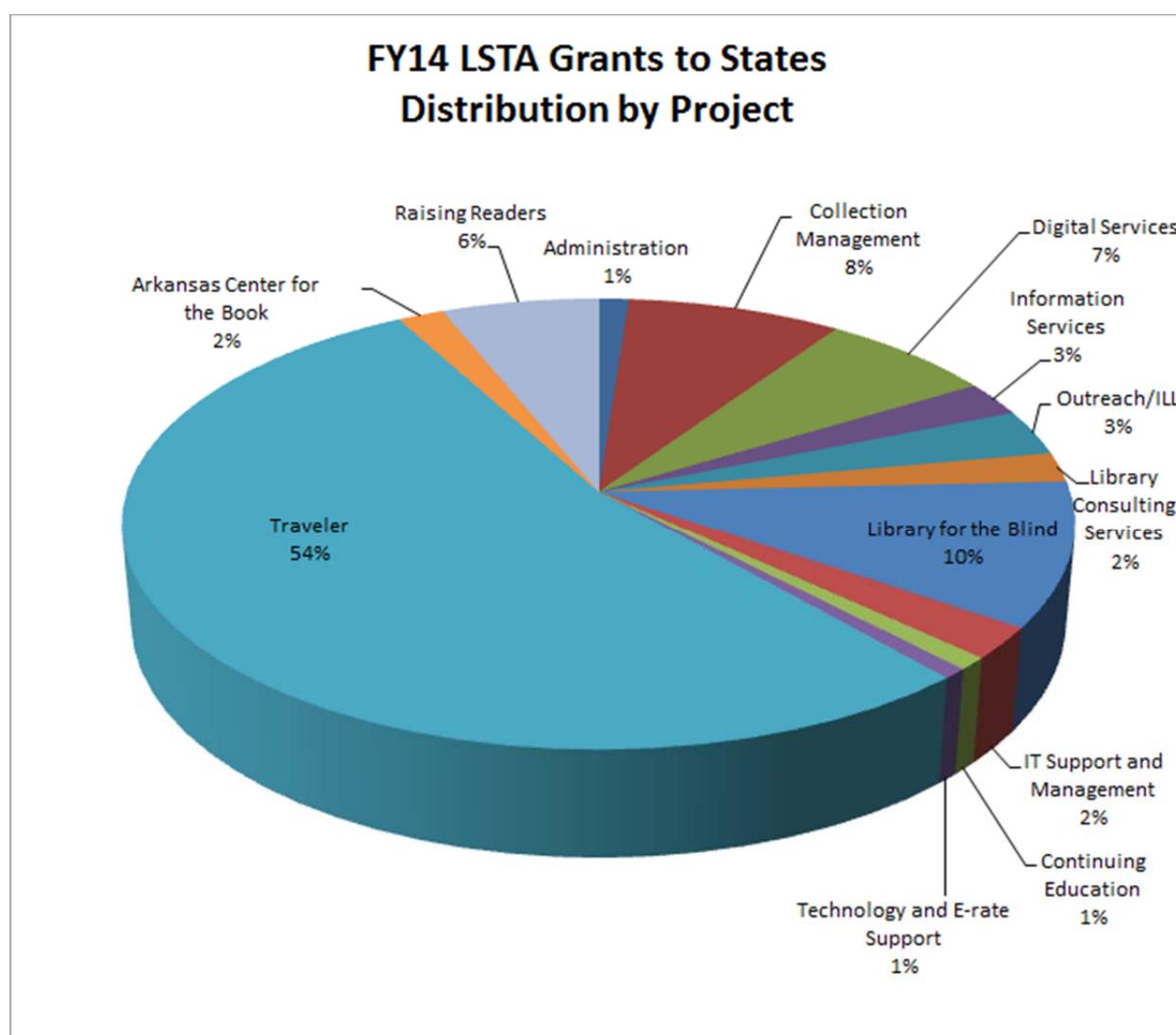
Manager of Grants & Special Projects – Debbie Hall

LSTA

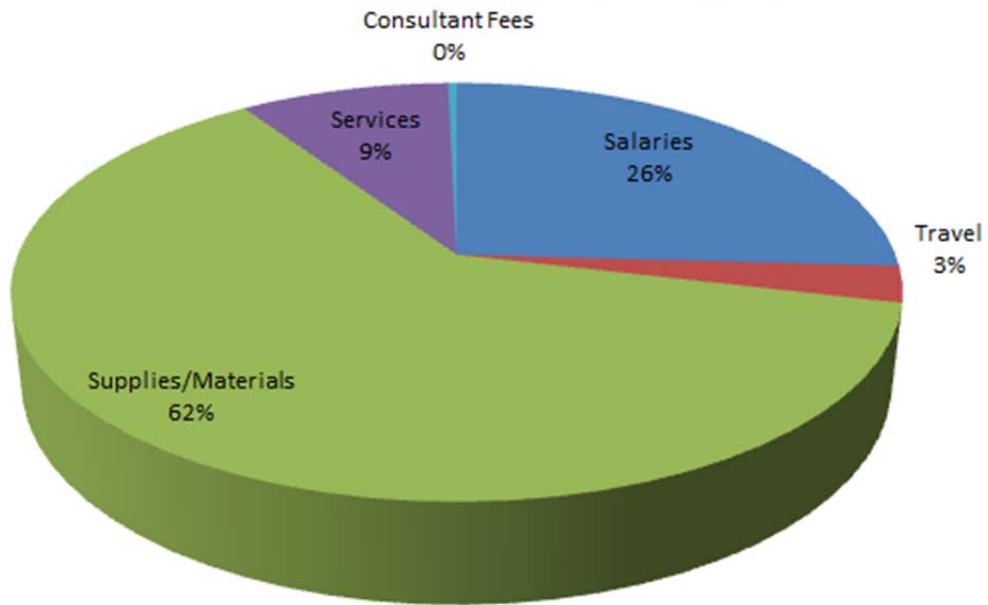
The State Program Report (SPR) for the LSTA Grants to States program was submitted to IMLS January 29, 2016.

This is an annual report on the expenditures of federal funds provided to the Arkansas State Library by the Institute of Museum and Library Services through the Grants to States program. Following are two pie chart graphs showing the distribution of the federal funds. The first is Distribution by Project and the second is Distribution by Category. The total amount of the FY14 Grants to States award for Arkansas was \$1,792,501. Expenditures took place October 1, 2014 through September 30, 2015.

A more detailed report will be generated and made available at the May ASL Board meeting.



FY14 Funds expended by category



PUBLIC LIBRARY SYSTEMS QUALIFYING FOR STATE AID

E1

ADMINISTRATIVE UNIT, DIRECTOR, AND AREA SERVICED:	2013 Population Served	LIB. TAX UNITS *	QTRLY MLS AWARD
LIBRARY SYSTEMS WITH TAX, SERVING 150,001 OR MORE :			
Central Arkansas Library System Dr. Bobby Roberts, MLS - U. of OK. (Perry and Pulaski Counties, excluding North Little Rock)	335,554	3	YES
SUBTOTAL SERVED		335,554	
LIBRARY SYSTEMS WITH TAX, SERVING 75,001 TO 150,000:			
Washington County Library System Glenda B. Audrain, MLS - U of AL (Washington County)	137,450	1	YES
Faulkner-Van Buren Regional Library John McGraw, MLIS - U of AL (Faulkner and Van Buren Counties)	136,512	2	YES
Crowley Ridge Regional Library David Eckert, MLS - Kent State U (Craighead and Poinsett Counties)	125,633	4	YES
White River Regional Library Debra Sutterfield, MLS - U. of AL (Cleburne, Fulton, Independence, Iazard, Sharp, and Stone Counties)	117,985	6	YES
Saline County Library Erin Waller, MLS - U of So MS (Saline County)	114,404	1	YES
Garland County Library John Wells, MLS - U. of MO (Garland County)	97,173	1	YES
Arkansas River Valley Regional Library Donna McDonald, MLIS - U of OK (Franklin, Johnson, Logan, and Yell Counties)	87,855	4	YES
Fort Smith Public Library Jennifer Goodson, MLIS-U of OK (Fort Smith District of Sebastian County)	87,650	1	YES
Fayetteville Public Library David Johnson, MLS - U of TN - Knoxville (Fayetteville)	78,960	1	YES
White County Library Darla Ino, MLS - U of TN - Knoxville (White County)	78,483	1	YES
Northeast Arkansas Regional Library Mike Rogers, MLS - UNT (Clay, Greene, and Randolph Counties)	76,191	3	YES
SUBTOTAL SERVED		1,138,296	
LIBRARY SYSTEMS WITH TAX, SERVING 50,001 TO 75,000:			
Pine Bluff and Jefferson County Library Vacant (Jefferson County)	73,191	2	NO
Union County Library Laura Cleveland, MSLS - UNT (Union County and contracted with Ouachita County and Calhoun County)	70,937	5	YES
Lonoke County Library Leroy Gattin, MLS - U of MO, Columbia (Lonoke County)	70,753	1	YES
Mississippi-Crittenden Co. Regional Library Kevin Barron, MLS - U of MO - Columbia (Mississippi and Crittenden Counties)	68,966	3	YES
Mid-Arkansas Regional Library Ashley Parker, MLS -TWU (Hot Spring, Grant, Dallas, and Cleveland Counties)	68,105	4	YES
Southeast Arkansas Regional Library Judy Calhoun, MLS - Florida State U (Bradley, Chicot, Desha, Drew and Lincoln Counties)	67,905	5	YES
Texarkana Public Library Jennifer Strayhorn, MSLS - UNT (Texarkana, AR and TX)	(Total Population 67,491) (Arkansas only 30,016) 30,016	1	YES
North Little Rock Public Library Crystal Gates, MLIS - LSU (North Little Rock)	66,075	1	YES
Pope County Library Shawn Pierce, MLS - TWU (Pope County)	62,547	1	YES
Crawford County Library System Eva White, MLS - TWU (Crawford County)	61,640	1	YES

PUBLIC LIBRARY SYSTEMS QUALIFYING FOR STATE AID

Rogers Public Library Judy Casey, MLS - U of AL (Rogers)	60,112	1	YES
Scott-Sebastian Regional Library Judy Beth Clevenger, MLS - U. of OK (Scott County and Sebastian County, South District)	50,642	2	YES
SUBTOTAL SERVED		750,889	
LIBRARY SYSTEMS WITH TAX, SERVING 25,001 to 50,000:			
Tri-County Library System Marilyn Archer, MLS - Emporia State U. (Howard, Little River and Sevier Counties)	43,677	3	YES
Carroll and Madison Library System Johnice Dominick, MLIS - LSU (Carroll and Madison Counties)	43,509	2	YES
Baxter County Library Kim Crow-Sheaner, MLS - UNT (Baxter County)	40,957	1	YES
Phillips-Lee-Monroe Regional Library VACANT 6/2002 (Phillips, Lee, and Monroe Counties)	38,096	3	NO
Boone County Library LaVoyce Ewing, MS - UNT (Boone County)	37,396	1	YES
Columbia County Library Rhonda Rolen, MLIS - LSU (Columbia County and contract with Lafayette County)	31,416	2	YES
Ouachita Mountains Regional Library Brenda Miner (enrolled - U of OK) Complete in May 2016 (Montgomery and Polk Counties)	29,632	2	NO
West Memphis Public Library Caroline Redfearn, MSLS - Drexel (West Memphis)	25,545	1	YES
SUBTOTAL SERVED		290,228	
LIBRARY SYSTEMS WITH TAX SERVING LESS THAN 25,000:			
East Central Arkansas Regional Library John Paul Myrick, MLS - U of Alabama (Cross and Woodruff Counties)	24,620	2	YES
Hempstead County Library Courtney McNeil, MLS - Florida State U. (Hempstead County)	22,474	1	YES
Ashley County Library David Anderson, MLS - TWU (Ashley County)	21,283	2	YES
Conway County Library Jay Carter, MLIS - USF (Conway County)	21,245	1	YES
Southwest Arkansas Regional Library Courtney McNeil, MLS - Florida State U. (Nevada and Pike Counties)	19,976	2	YES
Arkansas County Library Anna Bates, MLIS - FSU (Arkansas County)	18,777	2	YES
Jackson County Library Tonya Ryals, MSI - U of Michigan (Jackson County)	17,615	1	YES
Lawrence County Library Ashley Burris, MLIS - U of AL (Lawrence County)	17,011	1	YES
Marion County Library Judy Mays, MLS - UNC/Chapel Hill (Marion County)	16,430	1	YES
Forrest City Public Library Arlisa Price, MSLS - UNT (Forrest City)	15,016	1	YES
Prairie County Library April Highfil (Prairie County)	8,374	1	NO
Newton County Library Teresa Hayes, MLS - Case Western R. U. (Newton County)	8,064	1	YES
SUBTOTAL SERVED		210,885	
Total Arkansas Population		2,725,852	

FY2016 State Aid

Headquarters Lib.	Tax Unit	2013 Population	Per Capita @ 1.21915973	\$12,000/co. in multi-co. region	MLS	Total FY2016	First Qtr. Payment	Second Qtr. Payment	Third Qtr. Payment	Fourth Qtr. Payment
Arkansas Co. Lib.	Arkansas Co.	18,777	22,892		18,000	40,892	10,223	10,223	10,223	10,223
Ashley Co. Lib.	Ashley Co. less Crossett	15,912	19,399							
Ashley Co. Lib.	Crossett (city) (Ashley Co.)	5,371	6,548							
Ashley Co. Lib. Total		21,283	25,947		18,000	43,947	10,987	10,987	10,987	10,987
Baxter Co. Lib.	Baxter Co.	40,957	49,933		18,000	67,933	16,983	16,983	16,983	16,983
Boone Co. Lib.	Boone Co.	37,396	45,592		18,000	63,592	15,898	15,898	15,898	15,898
Columbia Co. Lib.	Columbia Co.	24,164	29,460							
Columbia Co. Lib.	Lafayette Co. (contract)	7,252	8,841							
Columbia Co. Lib. Total		31,416	38,301		18,000	56,301	14,075	14,075	14,075	14,075
Conway Co. Lib.	Conway Co.	21,245	25,901		18,000	43,901	10,975	10,975	10,975	10,975
Crawford Co. Lib. System	Crawford Co.	61,640	75,149		18,000	93,149	23,287	23,287	23,287	23,287
Garland Co. Lib.	Garland Co.	97,173	118,469		18,000	136,469	34,117	34,117	34,117	34,117
Hempstead Co. Lib.	Hempstead Co.	22,474	27,399		18,000	45,399	11,350	11,350	11,350	11,350
Jackson Co. Lib.	Jackson Co.	17,615	21,475		18,000	39,475	9,869	9,869	9,869	9,869
Jefferson Co. Lib.	Jefferson Co. Total less Pine Bluff	27,097	33,036							
Jefferson Co. Lib.	Pine Bluff (city) (Jefferson Co.)	46,094	56,196							
Jefferson Co. Lib. Total		73,191	89,232		9,000	98,232	26,808	26,808	22,308	22,308
Lawrence Co. Lib.	Lawrence Co.	17,011	20,739		18,000	38,739	9,685	9,685	9,685	9,685
Lonoke Co. Lib.	Lonoke Co.	70,753	86,259	6,000	18,000	110,259	29,065	29,065	26,065	26,065
Marion Co. Lib.	Marion Co.	16,430	20,031		18,000	38,031	9,508	9,508	9,508	9,508
Newton Co. Lib.	Newton Co.	8,064	9,831		18,000	27,831	6,958	6,958	6,958	6,958
Pope Co. Lib.	Pope Co.	62,547	76,255		18,000	94,255	23,564	23,564	23,564	23,564
Prairie Co. Lib.	Prairie Co.	8,374	10,209	6,000		16,209	5,552	5,552	2,552	2,552
Saline Co. Lib.	Saline Co.	114,404	139,477		18,000	157,477	39,369	39,369	39,369	39,369
Union Co. Lib.	El Dorado (city)	18,539	22,602							
Union Co. Lib.	Union Co. Total less El Dorado	22,155	27,010							
Union Co. Lib.	Calhoun County (contract)	5,241	6,390							
Union Co. Lib.	Camden (city) (Ouachita Co.)	11,674	14,232							
Union Co. Lib.	Ouachita Co. Total less Camden (contract)	13,328	16,249							
Union Co. Lib. Total		70,937	86,484		18,000	104,484	26,121	26,121	26,121	26,121
Washington Co. Lib.	Washington Co. (less Fayetteville)	137,450	167,574		18,000	185,574	46,393	46,393	46,393	46,393
White Co. Reg. Lib. System	White Co.	78,483	95,683		18,000	113,683	28,421	28,421	28,421	28,421
Total Single County Libraries		1,027,620	1,252,833	12,000	351,000	1,615,833	409,208	409,208	398,708	398,708
Arkansas River Valley Reg. Lib.	Franklin Co.	18,034	21,986	12,000						
Arkansas River Valley Reg. Lib.	Johnson Co.	25,846	31,510	12,000						
Arkansas River Valley Reg. Lib.	Logan Co.	22,082	26,921	12,000						
Arkansas River Valley Reg. Lib.	Yell Co.	21,893	26,691	12,000						
Arkansas River Valley Reg. Lib. Total		87,855	107,109	48,000	18,000	173,109	43,277	43,277	43,277	43,277
Carroll & Madison Co. Lib. System	Carroll Co.	27,808	33,902	12,000						
Carroll & Madison Co. Lib. System	Madison Co.	15,701	19,142	12,000						
Carroll & Madison Co. Lib. System Total		43,509	53,044	24,000	18,000	95,044	23,761	23,761	23,761	23,761
Central Arkansas Lib. System	Little Rock (city) (Pulaski Co.)	197,357	240,610							
Central Arkansas Lib. System	Perry Co.	10,345	12,612	12,000						
Central Arkansas Lib. System	Pulaski Co. Total less LR & NLR	127,852	155,872	12,000						

FY2016 State Aid

Headquarters Lib.	Tax Unit	2013 Population	Per Capita @ 1.21915973	\$12,000/co. in multi-co. region	MLS	Total FY2016	First Qtr. Payment	Second Qtr. Payment	Third Qtr. Payment	Fourth Qtr. Payment
Central Arkansas Lib. System Total		335,554	409,094	24,000	18,000	451,094	112,773	112,773	112,773	112,773
Crowley Ridge Reg. Lib.	Craighead Co. Total less Jonesboro	29,937	36,498	12,000						
Crowley Ridge Reg. Lib.	Jonesboro (city) (Craighead Co.)	71,551	87,232							
Crowley Ridge Reg. Lib.	Poinsett Co. Total less Trumann	16,990	20,714	12,000						
Crowley Ridge Reg. Lib.	Trumann (city) (Poinsett Co.)	7,155	8,723							
Crowley Ridge Reg. Lib. Total		125,633	153,167	24,000	18,000	195,167	48,792	48,792	48,792	48,792
East Central Arkansas Reg. Lib.	Cross Co.	17,548	21,394	12,000						
East Central Arkansas Reg. Lib.	Woodruff Co.	7,072	8,622	12,000						
East Central Arkansas Reg. Lib. Total		24,620	30,016	24,000	18,000	72,016	18,004	18,004	18,004	18,004
Faulkner-Van Buren Reg. Lib.	Faulkner Co.	119,580	145,787	12,000						
Faulkner-Van Buren Reg. Lib.	Van Buren Co.	16,932	20,643	12,000						
Faulkner-Van Buren Reg. Lib. Total		136,512	166,430	24,000	18,000	208,430	52,107	52,107	52,107	52,107
Mid-Arkansas Reg. Lib.	Cleveland Co.	8,593	10,476	12,000						
Mid-Arkansas Reg. Lib.	Dallas Co.	7,993	9,745	12,000						
Mid-Arkansas Reg. Lib.	Grant Co.	18,019	21,968	12,000						
Mid-Arkansas Reg. Lib.	Hot Spring Co.	33,500	40,842	12,000						
Mid-Arkansas Reg. Lib. Total		68,105	83,031	48,000	18,000	149,031	37,258	37,258	37,258	37,258
Mississippi/Crittenden Co. Lib.	Blytheville (city) (Mississippi Co.)	15,120	18,434							
Mississippi/Crittenden Co. Lib.	Crittenden Co. Total less West Memphis	24,201	29,505	12,000						
Mississippi/Crittenden Co. Lib.	Mississippi Co. Total less Blytheville	29,645	36,142	12,000						
Mississippi/Crittenden Co. Lib. Total		68,966	84,081	24,000	18,000	126,081	31,520	31,520	31,520	31,520
Northeast Arkansas Reg. Lib.	Clay Co.	15,402	18,777	12,000						
Northeast Arkansas Reg. Lib.	Greene Co.	43,097	52,542	12,000						
Northeast Arkansas Reg. Lib.	Randolph Co.	17,692	21,569	12,000						
Northeast Arkansas Reg. Lib. Total		76,191	92,889	36,000	18,000	146,889	36,722	36,722	36,722	36,722
Ouachita Mountains Reg Lib	Montgomery Co.	9,226	11,248	12,000						
Ouachita Mountains Reg Lib	Polk Co.	20,406	24,878	12,000						
Ouachita Mountains Reg Lib Total		29,632	36,126	24,000	9,000	69,126	19,532	19,532	15,032	15,032
Phillips-Lee-Monroe Reg. Lib.	Lee Co.	10,015	12,210	12,000						
Phillips-Lee-Monroe Reg. Lib.	Monroe Co.	7,682	9,366	12,000						
Phillips-Lee-Monroe Reg. Lib.	Phillips Co.	20,399	24,870	12,000						
Phillips-Lee-Monroe Reg. Lib. Total		38,096	46,445	36,000		82,445	20,611	20,611	20,611	20,611
Scott-Sebastian Reg. Lib.	Scott Co.	10,950	13,350	12,000						
Scott-Sebastian Reg. Lib.	Sebastian Co. Total less Fort Smith	39,692	48,391	12,000						
Scott-Sebastian Reg. Lib. Total		50,642	61,741	24,000	18,000	103,741	25,935	25,935	25,935	25,935
Southeast Arkansas Reg. Lib.	Bradley Co.	11,249	13,714	12,000						
Southeast Arkansas Reg. Lib.	Chicot Co.	11,335	13,819	12,000						
Southeast Arkansas Reg. Lib.	Desha Co.	12,505	15,246	12,000						
Southeast Arkansas Reg. Lib.	Drew Co.	18,785	22,902	12,000						
Southeast Arkansas Reg. Lib.	Lincoln Co.	14,031	17,106	12,000						
Southeast Arkansas Reg. Lib. Total		67,905	82,787	60,000	18,000	160,787	40,197	40,197	40,197	40,197
Southwest Arkansas Reg. Lib.	Nevada Co.	8,799	10,727	12,000						
Southwest Arkansas Reg. Lib.	Pike Co.	11,177	13,627	12,000						
Southwest Arkansas Reg. Lib. Total		19,976	24,354	24,000	18,000	66,354	16,588	16,588	16,588	16,588

FY2016 State Aid

Headquarters Lib.	Tax Unit	2013 Population	Per Capita @ 1.21915973	\$12,000/co. in multi-co. region	MLS	Total FY2016	First Qtr. Payment	Second Qtr. Payment	Third Qtr. Payment	Fourth Qtr. Payment
Tri-County Reg. Lib.	Howard Co.	13,581	16,557	12,000						
Tri-County Reg. Lib.	Little River Co.	12,730	15,520	12,000						
Tri-County Reg. Lib.	Sevier Co.	17,366	21,172	12,000						
Tri-County Reg. Lib.		43,677	53,249	36,000	18,000	107,249	26,812	26,812	26,812	26,812
White River Reg. Lib.	Cleburne Co.	25,686	31,315	12,000						
White River Reg. Lib.	Fulton Co.	12,304	15,001	12,000						
White River Reg. Lib.	Independence Co.	36,997	45,105	12,000						
White River Reg. Lib.	Izard Co.	13,368	16,298	12,000						
White River Reg. Lib.	Sharp Co.	17,049	20,785	12,000						
White River Reg. Lib.	Stone Co.	12,581	15,338	12,000						
White River Reg. Lib. Total		117,985	143,843	72,000	18,000	233,843	58,461	58,461	58,461	58,461
Total Regional Libraries		1,334,858	1,627,405	552,000	261,000	2,440,405	612,351	612,351	607,851	607,851
Fayetteville Public Library	Fayetteville (city)	78,960	96,265		18,000	114,265	28,566	28,566	28,566	28,566
Forrest City Public Lib.	Forrest City (city)	15,016	18,307		9,000	27,307	4,577	4,577	9,077	9,077
Fort Smith Public Lib.	Fort Smith (city)	87,650	106,859		18,000	124,859	31,215	31,215	31,215	31,215
North Little Rock Public Lib.	North Little Rock (city)	66,075	80,556		13,500	94,056	20,139	24,639	24,639	24,639
Rogers Public Lib.	Rogers (city)	60,112	73,286		18,000	91,286	22,822	22,822	22,822	22,822
Texarkana Public Lib.	Texarkana (city)	30,016	36,594	12,000	18,000	66,594	16,649	16,649	16,649	16,649
West Memphis Public Lib.	West Memphis (city)	25,545	31,143		18,000	49,143	12,286	12,286	12,286	12,286
Total City Libraries		363,374	443,011	12,000	112,500	567,511	136,253	140,753	145,253	145,253
Grand Total		2,725,852	3,323,249	576,000	724,500	4,623,749	1,157,812	1,162,312	1,151,812	1,151,812

Counties Not Qualifying

Clark	Total Released for FY2016 State Aid	4,770,749	
Searcy	Reserved for Scholarships	(85,500)	
Benton	Multi-County Regionals	(588,000)	
Miller	MLS Awards, 43 headquarters libraries*	(774,000)	*Includes reserve for vacancies
St. Francis	Total Designated	(1,447,500)	
	Balance for Per Capita Distribution	3,323,249	

Source: www.census.gov
 Fact Finder 2 database of 2013 official census estimates

Fifth Payment is the distribution of the remainder of the reserves held for scholarships, multi-county regionals and MLS awards.

Arkansas State Library Scholarship Assistance Application

Instructions: Complete this form to apply for State Aid funds to underwrite a scholarship award from your library to an employee who has been admitted to the graduate program in an ALA-accredited library school. Attach to this form all appropriate documentation, such as a letter of admission from the library school, a letter of agreement from the employee who will benefit from the local scholarship award, and a copy of the minutes of the meeting of the local library board at which the application was approved.

APPLICANT

State Aid grant funds are requested to underwrite a scholarship award from this public library to an employee who has been admitted to a graduate program in an accredited library school. The applicant library agrees to award the full amount of the scholarship award to the employee. The employee has agreed to provide transcripts as evidence of credits earned each semester and to remain on the job for a period of one (1) year following grant of aid. If these conditions are not met, the applicant library agrees to refund to the State Library all grant funds paid under this award.

Columbia County Library

Applicant Library Name
2057 North Jackson

Mailing Address
Magnolia, AR 71753

City/State/Zip Code + 4 digit extension
870-234-1991

870-234-5077

Phone Number
John White

Fax Number

Name of Library Board Chair (PLEASE PRINT)

John White

11/13/15

Signature of Library Board Chair or Official Designee

Date

AGREEMENT

I have applied to my employer for a scholarship grant. I am enrolled in a graduate program in an accredited library school and have completed the first twelve (12) hours credit. Supporting documents are attached. I have agreed to furnish transcripts at the end of each semester as evidence of credits earned, to remain employed in an Arkansas public library for at least one year following grant of aid and to fulfill any local requirements. If I do not fulfill these agreed conditions, I understand that I must repay to the applicant library all funds paid to me from this award.

Morgan Chance

Participant Name (PLEASE PRINT)

Morgan Chance

11-13-15

Participant's Signature

Date

RECOMMENDATION

I have reviewed this application and the supporting documents. I recommend that the State Library Board approve () deny this application.

Cadyn Ance
Signature of State Librarian

2/3/16

Date

ACTION TAKEN

In a regular meeting of the State Library Board held on _____ the Board voted to () approve () deny this application.

Signature of State Library Board Chairman

Date

November 16, 2015

Carolyn Ashcraft, State Librarian
Arkansas State Library
900 West Capitol Avenue
Little Rock, AR 72201

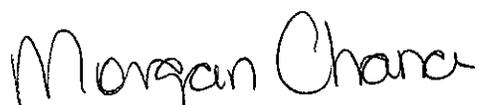
Dear Ms. Ashcraft,

I would like to submit an application for the Arkansas State Library Scholarship. Receiving this assistance would help me tremendously in completing my Master's Degree in Library and Information Science. I am currently enrolled in the online degree program at the University of North Texas and I will graduate in December. Presently I have finished 32 hours toward my degree.

Being the Lead Circulation Clerk at Columbia County Library in Magnolia, Arkansas, for 6 years has drawn me to seek a Master's Degree in the library profession. I thoroughly enjoy my work and plan to continue my library work in Arkansas after graduation.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Morgan Chance". The signature is written in a cursive, slightly slanted style.

Morgan Chance

**Arkansas State Library
Scholarship Assistance Application**

Instructions: Complete this form to apply for State Aid funds to underwrite a scholarship award from your library to an employee who has been admitted to the graduate program in an ALA-accredited library school. Attach to this form all appropriate documentation, such as a letter of admission from the library school, a letter of agreement from the employee who will benefit from the local scholarship award, and a copy of the minutes of the meeting of the local library board at which the application was approved.

APPLICANT

State Aid grant funds are requested to underwrite a scholarship award from this public library to an employee who has been admitted to a graduate program in an accredited library school. The applicant library agrees to award the full amount of the scholarship award to the employee. The employee has agreed to provide transcripts as evidence of credits earned each semester and to remain on the job for a period of one (1) year following grant of aid. If these conditions are not met, the applicant library agrees to refund to the State Library all grant funds paid under this award.

BOONE COUNTY
Applicant Library Name
221 W. STEPHENSON AVE
Mailing Address
HARRISON, AR. 72601-
City/State/Zip Code + 4 digit extension
870-741-5913 Phone Number 870-741-5946 Fax Number
DONNETTE SMITH
Name of Library Board Chair (PLEASE PRINT)

Donnette Smith 8-21-15
Signature of Library Board Chair or Official Designee Date
Donnette Smith

AGREEMENT

I have applied to my employer for a scholarship grant. I am enrolled in a graduate program in an accredited library school and have completed the first twelve (12) hours credit. Supporting documents are attached. I have agreed to furnish transcripts at the end of each semester as evidence of credits earned, to remain employed in an Arkansas public library for at least one year following grant of aid and to fulfill any local requirements. If I do not fulfill these agreed conditions, I understand that I must repay to the applicant library all funds paid to me from this award.

GINGER L. SCHOENENBERGER
Participant Name (PLEASE PRINT)
Ginger Schoenenberger 11-11-15
Participant's Signature Date

RECOMMENDATION

I have reviewed this application and the supporting documents. I recommend that the State Library Board (approve () deny this application.

Cathy Ancelet 2/3/16
Signature of State Librarian Date

ACTION TAKEN

In a regular meeting of the State Library Board held on _____ the Board voted to
() approve () deny this application.

Signature of State Library Board Chairman Date

Boone County Library
221 W. Stephenson Ave.
Harrison, AR. 72601
870-741-5913

Carolyn Ashcraft, State Librarian
Arkansas State Library
900 West Capital, Suite 100
Little Rock, AR. 72201-3108

Dear Mrs. Ashcraft and Members of the Arkansas State Library Board,

I am writing to respectfully ask Mrs. Ashcraft and the State Library Board for assistance in helping me to obtain my MSLS. I have been attending Clarion University since fall of 2012, and have completed 27 hours of the required 36 for my degree, and will complete my MSLS in May 2016. I have maintained a GPA of 3.857 and will graduate Summa Cum Laude. It is my plan upon graduation to become the Director of the Boone County Library and continue to make it the best library in the our area, with the best staff and programs.

In the fall of 2007 I stated working for the Boone County Library as the head of the Children's Department. I came to Arkansas with an Associates in Liberal Arts, as well as a Library Media Specialist Certificate. I have worked in education and within the same school district for over 20 years.

In 2012 our director at the Boone County Library decided to leave, at that time she expressed to the Board of Trustees that I would make an ideal candidate for an Interim Director, therefore, the Board asked me if I would be willing to take the job, which of course I was very excited to do. During this time it seemed I had a talent for the position, so the president of our Board approached me and asked me if I would be willing to return to School and obtain my MSLS, I was thrilled. I had come to realize I loved being the Interim Director, working with the staff and having the ability to work with the diverse patron population was amazing.

The challenge of managing a building over 50 years old has been exhilarating and rewarding. Furthermore, during this past few years I have been instrumental in bringing e-books, e-readers, and modernizing our some of our outdated materials and equipment. I realized I enjoy promoting intellectual freedom and freedom of information, as well as articulating the importance of the library and the need for life long learning.

Consequently, It is my deepest hope that you will find my request for assistance favorable and allow me this much needed financial aid.

Respectfully,
Ginger Schoenenberger-Interim Director
Boone County Library
Harrison, Ar. 72601

RECEIVED

NOV 23 2015

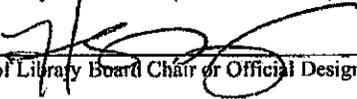
State Librarian's Office

**Arkansas State Library
Scholarship Assistance Application**

Instructions: Complete this form to apply for State Aid funds to underwrite a scholarship award from your library to an employee who has been admitted to the graduate program in an ALA-accredited library school. Attach to this form all appropriate documentation, such as a letter of admission from the library school, a letter of agreement from the employee who will benefit from the local scholarship award, and a copy of the minutes of the meeting of the local library board at which the application was approved.

APPLICANT

State Aid grant funds are requested to underwrite a scholarship award from this public library to an employee who has been admitted to a graduate program in an accredited library school. The applicant library agrees to award the full amount of the scholarship award to the employee. The employee has agreed to provide transcripts as evidence of credits earned each semester and to remain on the job for a period of one (1) year following grant of aid. If these conditions are not met, the applicant library agrees to refund to the State Library all grant funds paid under this award.

BENTONVILLE PUBLIC LIBRARY
Applicant Library Name
405 S. MAIN STREET
Mailing Address
BENTONVILLE, AR 72712
City/State/Zip Code + 4 digit extension
479-271-3192 479-271-6775
Phone Number Fax Number
HADI DUDLEY
Name of Library Board Chair (PLEASE PRINT)

Signature of Library Board Chair or Official Designee 1/22/16
Date

AGREEMENT

I have applied to my employer for a scholarship grant. I am enrolled in a graduate program in an accredited library school and have completed the first twelve (12) hours credit. Supporting documents are attached. I have agreed to furnish transcripts at the end of each semester as evidence of credits earned, to remain employed in an Arkansas public library for at least one year following grant of aid and to fulfill any local requirements. If I do not fulfill these agreed conditions, I understand that I must repay to the applicant library all funds paid to me from this award.

COURTNEY BROOK FITZGERALD
Participant Name (PLEASE PRINT)

Participant's Signature 1-22-16
Date

RECOMMENDATION

I have reviewed this application and the supporting documents. I recommend that the State Library Board approve () deny this application.

Cadyn Ancead
Signature of State Librarian 2/3/16
Date

ACTION TAKEN

In a regular meeting of the State Library Board held on _____ the Board voted to () approve () deny this application.

Signature of State Library Board Chairman Date

Personal Statement

By: Courtney B. Fitzgerald

I come from a strong family of consummate business professionals and was encouraged and expected to pursue a career in business at a very young age, but after eight years in finance, business administration and project management, I personally needed to redefine how I contribute to society. I wanted to apply my experience and appreciation of literature, technology and education towards enriching the lives of individuals in my community. My pursuit of a career in public librarianship thus began and eventually catapulted me towards pursuing a Master of Science degree majoring in Library Science (MLS) through the University of North Texas (UNT) starting in 2014. I successfully completed my Masters of Business Administration (MBA) in 2006 from the University of Phoenix (UoP), as well as obtained my undergraduate degree in Finance from Missouri State University (MSU) in 2001, both while working full-time.

My new journey began as a volunteer with the Bentonville Public Library (BPL) in 2009 which increased my appetite for library science considerably. I was eventually hired as a part-time clerk and truly realized the tangible and emotional rewards of this field. I eagerly pursued the position of Circulation Librarian as a means of combining my extensive business acumen with the newfound love of library science, and was eventually promoted to the position in 2011. I have a proven record of accomplishment within my current and former positions for establishing exceptional working relationships and possess strong leadership abilities. I have utilized many of my transferrable skills to improve operational efficiency within my department consisting of 20 team members I manage on a daily basis. In the past, I had successfully co-managed the daily operations of three multi-million dollar branches for a Fortune 500 company, including the daily financials, so I was able to easily transition into this different administrative role with BPL. I will continue to apply my strengths in management, operational efficiency, dedication, and expertise in technological innovation to the information profession and the strategic goals of my organization. My husband, Jon and I have resided in the area for over 10 years with no intentions of moving from our 'dream location' so I will continue to dedicate my skills and abilities to BPL for the foreseeable future.

As a testament to my dedication to our field, I have been involved in multiple leadership capacities by presenting different sessions to library colleagues at TLCU and Arkansas Library Association (ArLA) conferences and have submitted professional articles for publication in *Arkansas Libraries* journal. I was also selected to attend the inaugural Arkansas Library Leadership Institute and graduated from Leadership Benton County in May, 2015, representing the City of Bentonville. In addition, I was recently selected to serve on the Board of Directors for the Literacy Council of Benton County and participate regularly in multiple charitable events throughout the year.

Ever since that first day I began volunteering at the public library (BPL), I was happy to devote as many hours a week for free to an organization that embraced acceptance, diversity and unselfishly gave all they could to our community. I intend to actively participate in the promotion of literacy, technological advancements in libraries and offer lifelong learning opportunities to communities across this county doing a job that I would so gladly do for free.

State Librarian – Carolyn Ashcraft

Since the November 13, 2015, board meeting I have participated in the following events:

- AR Civil War Sesquicentennial Commission, final meeting, Little Rock, Dec. 1
- Consultation with Ouachita Mountains Regional Library Board, Mt. Ida, Dec. 4
- LSWG meeting, Louisville, KY, Dec. 11

We wrapped up our collaboration with Dr. Yvonne Chandler at the University of North Texas on the ELMS project. The group met in the Bessie B. Moore Conference Room on Saturday, Dec. 18, for their final two workshops. I participated in the graduation/recognition ceremony held Sunday, Dec. 19 at 3 p.m. in the Ron Robinson Theater in the River Market area of Little Rock. The facility was filled to capacity as family and friends watched the graduates receive their degrees. The ELMS project was made possible by a \$498,363.00 grant awarded by the Institute of Museum and Library Services (IMLS) – Laura Bush 21st Century Librarians Program. The program supports efforts to recruit and educate the next generation of librarians and the faculty who will prepare them for careers in library science.

On Dec. 21 I received a subpoena to appear in federal district court in December of 2016, and bring any financial documents that I have concerning the Terry Branch Library of the Central Arkansas Library System. I reached out to our liaison at the AG's office, Julie Chavis, who emailed Mary Carol West to let her know that the State Library and the Terry Branch are unrelated entities. The State Library is not part of the Central Arkansas Library System. Therefore, the State Library does not have any financial information on the Terry Branch for me to bring to court. I will apprise the Board of any future actions concerning this civil action.

The Arkansas Alumni Association reached out to me to offer to donate several hundred copies of *The University of Arkansas Etched in Stone* to libraries around the state. Staff worked this week repackaging the books and distributing 140 copies to 19 public, 46 school and 10 academic libraries.

Future meetings/events include:

- National Library Week, April 10-16
- Millage Campaign Workshop with Libby Post, Little Rock, April 18-20
- National Library Legislative Day, Washington, DC, May 2-3
- COSLA Spring Meeting, Washington, DC, May 4
- ALPS annual conference, Hot Springs, May 18-20
- Western Council annual meeting, Tacoma, WA, June 12-14
- COSLA annual meeting, Minneapolis, MN, Oct. 23-26
- ARSL annual conference, Fargo, ND, Oct. 26-29
- ArLA annual conference, Little Rock, Nov. 13-15

Acronyms: IMLS – Institute of Museum and Library Services; LSWG – Library Statistics Working Group; UNT/ELMS – University of North Texas/Education for Library and Information Sciences; ALA – American Library Association; COSLA – Chief Officers of State Library Agencies; ALPS – Arkansas Library Paraprofessionals; ARSL – Association for Rural and Small Libraries; ArLA – Arkansas Library Association

Deputy Director - Dwain Gordon

Meetings/Presentations

- December 5 Arkansas Library Association, Conference Committee leadership meeting, North Little Rock
- December 11 Arkansas Library Association Leadership exchange/board meeting, North Little Rock
- December 12 AETN's Mr. Rogers Sweater Drive Recognition Event, Delight
- January 12 Arkansas Library Association meeting, Conference Committee, UALR

Upcoming Continuing Education Events

- March 1 Annual Public Library Survey Training 10:00 - 4:00 ASL
- March 4 Adult Programming 10:00 - 4:00 ASL
This will be a participant driven session where you can share your favorite and most successful programs.
- March 11 Children's Services Workshop Ferndale
- March 18 Outreach Programming 10:00 - 4:00 ASL
This will be a participant driven session where you can share your favorite and most successful programs.
- March 25 YA Programming 10:00 - 4:00 ASL
This will be a participant driven session where you can share your favorite and most successful programs.
- April 18-20 Library Campaign Training Institute with Libby Post ASL
Libby Post, President of Communications Services. A political consultant by training, Post uses her political communication skills to help libraries throughout the country wage successful funding campaigns. She developed the 4 part Library Campaign Training Institute which has been the training core for scores of public libraries. She is a trainer for the United for Libraries Neal-Schuman Citizens Save Libraries program. Her main focus is helping libraries throughout New York State wage successful redistricting efforts, budget votes, funding initiatives and building referendums.

Weeding Project

8 shelves of items pulled from ASL shelves for reassignment to other libraries.

Outreach Services

State Agency Outreach Opportunities:

The State Library has been included as part of the *Government Basics Training* offered by the Department of Finance and Administration's Office of Personnel Management Division. This formal presentation will walk participants through the benefits and services offered to them through the State Library.

November 17	Little Rock
December 9	England
December 16	Little Rock
January 20	Little Rock
January 28	Little Rock
February 3	Department of Corrections Training Center, England

Upcoming Meetings/Travel

February 18	Office of Personnel Management (OPM) <i>Government Basics Training</i> , Little Rock
February 23	Office of Personnel Management (OPM) <i>Government Basics Training</i> , Little Rock
February 26-27	Arkansas Library Association Retreat/Board meeting, Heber Springs
March 8	Office of Personnel Management (OPM) <i>Government Basics Training</i> , Little Rock
March 11	Children's Services Workshop, Ferndale
March 31	Office of Personnel Management (OPM) <i>Government Basics Training</i> , Little Rock
April 5-8	Public Library Association 2016 Conference, Denver, CO

Manager of Library Development- Ruth Hyatt

Site Visits/Meetings/Training:

November 3 Millage Training, Cabot Public Library

I would like to thank the Cabot Public Library for hosting this event in their new building. It is a lovely facility with a large meeting room that worked very well for this presentation. I would also like to thank Dr. Bobby Roberts of the Central Arkansas Library System for coming to speak about his experiences running millage campaigns. He offered a lot of very useful information and encouragement. After a short break, we continued the afternoon with a presentation by 1st Class Communication. This agency worked with the Garland County Library on a branding campaign and offered our attendees some excellent tips on creating a consistent message and getting it out to the right people.

November 19 State Data Coordinators online caucus

The State Data Coordinators on various committees will be using an online meeting software to share information with and get input from the rest of us in an attempt to be to the point of actual decision making when we reach the training conference in December.

November 20 Southeast Arkansas Regional Library Training Day, Monticello, AR

I was the substitute for Zoe Butler, our consultant for the Arkansas Center for the Book for this presentation. I used her PowerPoint to walk everyone through the process of beginning a book club at the public library and how to get their club on the schedule to use the titles in our book club collection here at the Arkansas State Library. A few of the libraries already had book clubs in place but I believe a few more of the branches in this system will be contacting Zoe soon.

November 30 Retirement celebration for Steve Perdue, Saline County Library, Benton, AR

I was very glad to be able to get this event to fit into my calendar. I had worked with Steve Perdue at the Saline County Library for over a decade and it was a joy to see his work celebrated.

December 4 Outreach Coordinators---Mind Meld, Arkansas State Library

I had been quite surprised at the Arkansas Library Association Conference to be approached by three different people to discuss their new position in "Outreach". This is a new position in many libraries and people were looking for guidance and connection. We have had a lot of success with getting people in similar positions together for sharing and training. When I sent out a message to the directors to inquire if they had anyone in an "outreach" position, I received over a dozen responses excited about the prospect of meeting and working together. Not all were able to attend our first gathering but the ones who did expressed a great enthusiasm for their position and enjoyed sharing information about their current efforts and future plans. **We will offer this meeting again on March 18, 2016.** Contact Ruth Hyatt for more information. ruth@library.arkansas.gov or 501-682-5288

December 8-11 State Data Coordinator Conference, Louisville, KY

This is an extremely helpful meeting and comes at the perfect time for me to complete the latest draft of the Annual Public Library Survey with knowledge of changes or potential changes to the Federal Level questions. There were not a lot of changes for this year to the survey itself but there will be a big change when it comes time for me to upload the collected data. IMLS is no longer partnering with Census. Instead, they will be working with AIR (the American Institutes for Research). This will mean a completely different tool for uploading the data – no more Webplus. It will also mean a change in the retrieval tools for the vetted data. I will have more information as the change-over progresses. You can still get data information from me upon request.

On-Going Projects:

Annual Public Library Survey

The draft of the survey for Fiscal Year 2015 is now with Bibliostat for development. I expect it to be ready for release during the first week of March. We will hold a training session at the Arkansas State Library on March 1, 2016. You are welcome to join us in person or online. The training recordings created last year were viewed over 100 times. We will make new section videos for this year's survey as well.

You can also request a site visit for training. This can be very useful for library systems that must collect certain data from their branch managers. Please contact Ruth Hyatt to register for the training session or to arrange for an on-site training.

ruth@library.arkansas.gov or 501-682-5288

Survey submission deadline will be April 15, 2016.

A draft of the survey and each section is available on our website in the Libguide for Directors and Trustees under Library Development. <http://libguides.library.arkansas.gov/APLS>

Mr. Rogers Sweater Drive

14 public libraries and the Arkansas State Library participated in AETN's Mr. Rogers Sweater Drive this fall. The total count on sweaters and other warm clothing items collected is reported as 2,660! Here are a few pictures from the drive.



Garland County Public Library



Earle Public Library



DeQueen Public Library



Delight Public Library

Upcoming Events/Trainings:

April 18-20 2016 Library Campaign Training Institute with Libby Post

This is a 3 day event that you will not want to miss! This training will be held at the Arkansas State Library. Our speaker will be Libby Post, President of Communications Services. A political consultant by training, Post uses her political communication skills to help libraries throughout the country wage successful funding campaigns. She developed the 4 part Library Campaign Training Institute which has been the training core for scores of public libraries. She is a trainer for the United for Libraries Neal-Schuman Citizens Save Libraries program. Her main focus is helping libraries throughout New York State wage successful redistricting efforts, budget votes, funding initiatives and building referendums.

Coordinator of Arkansas Center for the Book - Zoe Butler

On-Going Projects:

Letters about Literature

Plans are underway for the annual state awards ceremony honoring all Letters about Literature state winners and finalists. The Old State House Museum will serve as a co-sponsor of the event and the tentative date for the event is Saturday, May 7, 2016. The final deadline for all participants to submit their entries to the National Center for the Book was January 11 and state judging will occur in March. The reading and writing competition is open to all students in grades 4-12.

Book Club Project

123 book clubs received mailings during October, November, and December of 2015, with a total of 1,476 books provided. 752 people attended discussions at library-sponsored book clubs across the state in October, November, and December. 3 new book clubs have been organized during the last quarter of the year, and are currently using the book club service and 1 club disbanded and stopped their book club services. Annual schedules were completed for all clubs for the coming year.

Last year, 5,500 books were mailed to book clubs across the state, and 2,760 people met in clubs to read and hold book discussions.

If All Arkansas Read the Same Book

Work has begun on the evaluation and selection process for the 2015 If All Arkansas Read the Same Book project, with this year's author and book to be chosen soon. The state-wide author tour will be held in the fall, with the first presentation to be planned for the Arkansas Library Association Conference.

Arkansas Gems Project

2015 marked the completion of work with graphic artist Jann Greenland, with the third in a series of her designs for the Arkansas Gems Project. Key elements representing aspects of Arkansas culture, geography, and heritage highlighted on the poster included a crop duster airplane, early native pottery, and a mallard duck. The poster also featured 15 books published within the last year about Arkansas or by authors from the state.

Book titles are being gathered for evaluation and selection for the 2016 poster and bookmark project, and a new graphic design artist will be chosen soon.

Site Visits/Meetings/Training:

October 5-8 2015 If All Arkansas Read the Same Book Author Tour at 13 Arkansas locations.
Accompany author and introduce at various sessions, and assist with book sales and signing events afterward.

Upcoming Events:

March (Date to be announced) State Judging Meeting for 2016 Letters about Literature

May 7 State letters about Literature Awards Ceremony

April 25 & 26 Idea Exchange Meeting, National Center for the Book, Washington, D.C.

Coordinator of Technology Support - Donovan Mays

Site Visits

- Oct 20 Yellville: While at the Arkansas Library Association Conference Dara Stein asked me to take a look at the 3D Printer at Yellville; it had been jamming. I was able to determine the issue, there was a piece of plastic broken off inside the extruder. I was able to take the extruder apart and remove the plastic at which point it resumed printing without any additional issues. I hope it continues to work well for the library.
- Oct 27 Conway: John McGraw asked that I present the 3D Printer to the public at his library in Conway. A small crowd started to form even as I was setting up and I was surprised at the massive influx of people. The presentation went over very well and I was able to answer questions from a variety of people. As in most cases my most interesting questions came from a few retired craftspeople who had worked with similar technologies in the past, but had not yet seen a 3D Printer in person.
- Nov 6 Murfreesboro: The libraries of Pike County had several Smart Boards donated to the libraries and Gladys Leeper in Murfreesboro asked me to evaluate the possibility of installing one in the library. I had seen and used Smart Boards a few times before this, but had never worked with the physical machines and needed to look into the device and determine what would be needed to install the machines. Unfortunately, the projector needed to be mounted to the wall and the cinderblock construction of the library meant that was beyond my capabilities. I plan to return once I gather additional research on the machines.
- Nov 10 McCrory: The fax machine at the McCrory Branch Library was able to send faxes, but not receive them. I was able to determine the issues had to do with the settings of the machine, and it was not broken. After changing the settings I was able to send several test faxes to and from the library headquarters in Wynne and showed the librarian how to change the settings and created a handout for her to refer to in the future.
- Nov 12 Clinton: I was asked to demonstrate the tech petting zoo and 3D Printer for some of the board members of the Van Buren County Library. They are in the process of building a new library and were looking at the viability of the technology for their new location. They decided they would like me to do a presentation for the public at the new location once it opens.
- Dec 8 Crossett: David Anderson was able to purchase a 3D Printer for the Crossett Public Library and asked that I help set it up and give the staff a brief training on how to use it. I was able to show them how to set up the machine and was even able to do several test prints to show them as many aspects of the machine as possible. The staff were very enthusiastic about the machine and I had a lovely time showing them its various aspects.
- Dec 17 Newport: Tonya Ryals at the Jackson County Library asked that I teach some basic computer classes for the public. While the public had been requesting such classes, only

one person came to them. This meant I was able to give individual attention to this patron and teach her exactly what she wanted to know, rather than teach a general class to a larger group. Smaller classes allow me to spend time addressing the interests of the attendees.

- Dec 22 Crossett: The new 3D Printer in Crossett was giving the staff some trouble and they requested I come down and see if I could determine the issue. From the phone calls we had I believed the issue was the filament extruder, this is the part that melts the plastic and allows it to be pushed out for printing. There had been a similar issue with the Arkansas State Library's 3D Printer and once I arrived I was able to quickly solve the issue.
- Jan 5 Delight: Ginny Evans at the Delight Branch Library was one of the Pike County Libraries to receive a Smart Board and asked that I help install the projector. She had also enlisted the help of a local school teacher who had experience with Smart Boards and her husband, who I found out was the mayor of Delight. We were able to install the projector in the ceiling and get all the wiring straightened out. Unfortunately the Smart Board itself was an older model and doesn't appear to work correctly. She is still able to use it to share the screen from her laptop or show movies on the screen until we can find the necessary parts.
- Jan 11 Augusta: Angie Meachum at the Woodruff County Library asked that I present the Tech Petting Zoo and 3D Printer for her library. The turnout this time was smaller than previous visits, but I was able to help some people understand how the machine works and some of the possibilities it can lead to.
- Jan 12 Warren: Sandy Doss at the Warren Branch Library told me that her patrons were requesting I return to assist with technical issues they were having with their computers and devices. I was able to help people with issues ranging from smart phones to laptops to wireless printing. The patrons at Warren are quick learners and they really challenge my skills. Every time I visit their questions are more complex and interesting.
- Jan 14 Murfreesboro: Gladys Leeper had requested I help set up the Smart Board at Murfreesboro after the success Ginny Evans and I had in Delight. Unfortunately I was unable to get the machine set up for Murfreesboro. The projector they had was designed to be installed high on a wall or in the ceiling and wasn't designed to have a power button on it, that coupled with the fact that Gladys had not been given a remote when the machine had been donated meant I couldn't even turn it on. This turned out to be for the best, since the location of the Smart Board hasn't been finalized yet. I will return to help with the installation when she gets a remote.

Total Mileage: 2,266

Coordinator of E-Rate Services - Amber Gregory

E-Rate Update:

Funding Year (FY) 2015 began July 1, 2015 and continues through June 30, 2016. As of December 11, 2015, all FY 2015 library applications have been funded. Funding requested by Arkansas public libraries FY 2015 totaled \$1,102,282.67.

Libraries are planning for the FY 2016 application filing cycle which brings many changes to the application process. Following last year's E-Rate Modernization Orders, FY 2016 ushers in a completely new application filing system with the introduction of the E-Rate Productivity Center (EPC) online portal. FY 2016 will offer an estimated \$4.9 Billion for Category 1 (telecommunications and internet access) and Category 2 (equipment) services. Arkansas public library E-Rate training for FY 2016 was held in Monticello, Wynne, Bentonville, Camden and Little Rock in late November and early December. The E-Rate application filing window for FY 2016 will open February 3 and close April 29, 2016. One-on-one filing assistance via Adobe Connect is available to all Arkansas public libraries upon request.

Adobe Connect Online E-Rate Meetings with Arkansas Public Libraries:

Between October 27, 2015 and January 22, 2016, 17 Adobe Connect meetings were held with 11 Arkansas public libraries to assist in completing E-Rate Forms 486, 470, service provider paperwork and assistance with Request for Proposals (RFPs).

Baxter County Library	Public Library of Pine Bluff/Jefferson County
Columbia County Library	Public Library of Prescott & Nevada County
Dallas County Library	Sevier County Library
Grant County Library	Sharp County Library
Iva Jane Peek Public Library	Van Buren County Library
Monticello Branch Library	

Site Visits/Meetings/Trainings/Conferences:

November 4-6 Arkansas Library Leadership Institute (ALL*In), DeGray Lake Resort State Park
The inaugural ALL*In included 34 librarians from all corners of the state representing school, academic, public and special libraries. Maureen Sullivan, ALA past president, led the 3 day institute covering topics such as communication, risk taking, leading change, creating an effective team and a personal leadership plan. I worked on the ALL*In planning committee prior to the institute, and I was fortunate to be selected as a participant. Ms. Sullivan led a phenomenal workshop which fostered leadership among Arkansas librarians and inspired continued commitment to leadership in the profession. Plans are underway for a follow-up session for the 2015 ALL*In cohort at the 2016 Arkansas Library Association (ArLA) annual conference.

I provided E-Rate training for FY 2016 in 5 locations throughout the state focusing on changes to the E-Rate program for the upcoming year. Topics included the new E-Rate Productivity Center (EPC), additional money to fund increasing broadband connectivity, including fiber installation and equipment, updates on Form 470 and billed entity numbers. Form 471 training will be offered once the form is released and functional, most likely via webinar.

November 19	Southeast Arkansas Regional Library, Monticello, AR	attendees: 9
December 3	East Central Arkansas Regional Library, Wynne, AR	attendees: 4

December 8	Bentonville Public Library, Bentonville, AR	attendees: 10
December 10	Public Library of Camden and Ouachita County, Camden, AR	attendees: 4
December 15	Arkansas State Library, Little Rock, AR	attendees: 7

December 3 Strategic Planning East Central Arkansas Regional Library, Wynne, AR
 I led a morning strategic planning session for the library director, 4 library staff members and one board member to outline the goals and process of long-range planning. The library director has extensive experience in strategic planning, but he wanted to involve staff and the library board in training to establish a timeline and assign responsibility for the upcoming project.

December 8 Crystal Bridges Museum of American Art Library, Bentonville, AR
 I visited the Crystal Bridges Library with Hadi Dudley, Bentonville Public Library Director, in conjunction with E-Rate training offered in Bentonville. We explored the collections and met Valerie Sallis, Interim Library Director and Archivist/Cataloger.

December 11 Arkansas Library Association (ArLA) board meeting, North Little Rock, AR
 I attended the December executive board changeover meeting of the Arkansas Library Association as the 2015 Legislative Chair and the 2016 Awards Chair. At the meeting, results of the internal audit revealed the financial difficulties ArLA currently faces and laid out a path to regain financial stability.

January 8-12 American Library Association (ALA) Midwinter Meeting, Boston, MA
 I attended Midwinter as a member of the ALA E-Rate Task Force (ERTF). We met to discuss the Children's Internet Protection Act (CIPA) guidance paper that ERTF is working on in conjunction with USAC and the FCC. Our goal is to offer updated CIPA guidance to encourage libraries to take advantage of E-rate funds available for broadband upgrades and equipment purchases to support robust internet access. We discussed ERTF support of the Library E-Rate Assessment Project (LEAP) and the Library E-Rate Clearinghouse. The 5 LEAP states and the Advisory Group held a meeting to plan next steps for the pilot states and project guidance/documentation that will be useful to all states based on experiences of the pilots. I met with the other members of the Library E-Rate Clearinghouse governance board to plan resources for the website and possibilities for training/support for state E-Rate coordinators. USAC's John Noran held office hours at Midwinter, and I met with him to discuss Arkansas E-Rate questions and challenges. I met with Maureen Sullivan to discuss the possibility of returning to Arkansas for next year's ArLA annual conference for an ALL*In follow-up and to speak to the conference at large. I attended a meeting for Library Development consultants to promote the Library E-Rate Clearinghouse to other state library agencies. At this meeting, I learned about two exciting evaluation tools to measure outcomes, Project Outcome from the Public Library Association (PLA) and the Research Institute for Public Libraries (RIPL). I also attended a meeting to learn about ConnectHome, an initiative through HUD and the White House to give every child access to broadband. Little Rock is one of 28 communities to participate in this pilot, and the Central Arkansas Library System is a partner in this effort.

Conference Calls/Webinars:

October 30 Library E-Rate Clearinghouse governance board virtual meeting
Library E-Rate Clearinghouse governance board members held a virtual meeting to meet the new content manager for the project. Library E-Rate Clearinghouse is a website that will contain E-Rate resources for all types of E-Rate stakeholders from state coordinators to library applicants. The Library E-Rate project was awarded an IMLS grant in August.

Each month state E-Rate coordinators and representatives from ALA's Office of Information Technology Policy (OITP), USAC and the FCC meet on a conference call to discuss E-Rate questions. The calls focused on functionality of the E-Rate Productivity Center (EPC) portal, Form 470 & related procurements, county/city entities in the EPC portal, and the FY 2016 Form 471.

November 3

December 2

December 18

January 6

November 3 Association for Rural and Small Libraries (ARSL) conference call
I participated in a wrap up and lessons learned call following the ARSL annual conference held in Little Rock early October 2015.

November 12 USAC Webinar "EPC State Coordinator Training"
USAC provided training for state library E-Rate coordinators on the functionality of the state coordinator EPC account which allows state coordinators to see all the libraries in the state, their E-Rate profiles and certified forms.

November 13 USAC virtual meeting "Form 471 Beta Test"
I was selected to beta test the FY 2016 Form 471 before it is released. I spent an hour navigating through the test Form 471 to provide user feedback to USAC. They will use information from these tests to improve the Form 471 experience for E-Rate applicants.

January 13 USAC Webinar "Form 471 Demo"
John Noran and Kate Hays of USAC provided a "test drive" of the not yet released Form 471 for state library E-Rate coordinators. The new form is completely different from past Forms 471 and will require fine-tuning continuing through the application filing window.

January 14 Library E-Rate Assessment and Planning (LEAP) call
I am a member of the LEAP Advisory Group to support 5 states in a 2 year E-Rate pilot project sponsored by ALA and Chief Officers of State Library Agencies (COSLA). We held a follow-up call to continue business started at our meeting at ALA Midwinter.

Coordinator of Children's and Institutional Programs - Cathy Howser

Presentations

November 19 Arkansas Children's Book Award Celebration Marriott Hotel, Little Rock
I attended the Arkansas Children's Book Award Celebration which is now part of the Arkansas Reading Association's annual Literacy Conference. The winners of the Charlie May Simon Award and the Arkansas Diamond Award are recognized at this event. Unfortunately none of the winners were able to attend the event this year. I was asked to participate and represent the Arkansas State Library in the awarding of the medals again this year, which I was honored to do.

Meetings

November 3 2015 Conference Committee, ARSL Conference Call
This was a final meeting to review successes and problems with the 2015 Annual Conference of the Association for Rural and Small Libraries.

November 23 Membership Committee, CSLP Conference Call
The Membership and Organizational Structure Committee of the Collaborative Summer Library Program met to revise wording of the bylaws to reflect changes in the structure of the organization recommended by the Board of Directors.

December 3 Communications Group meeting State Library
I met with Heather Bailey and new Public Relations Specialist Lisha Earhart to discuss upcoming projects in which the State Library could be involved. We have assisted in distribution of informational pieces this firm has developed as part of their contract with the Arkansas Department of Human Services.

December 5 Charlie May Simon Book Award Reading Committee Laman Library

December 5 Arkansas Diamond Primary Book Award Reading Committee Laman Library
Regular meetings to discuss and vote on books that members have read from the preliminary reading list.

January 23 Charlie May Simon Book Award Reading Committee Laman Library

January 23 Arkansas Diamond Primary Book Award Reading Committee Laman Library
Regular meetings to discuss and vote on books that members have read from the preliminary reading list.

Training/ Webinars Attended

December 9 Impact of Summer Reading Program in Virginia Online

This webinar was the final report of a two year study conducted by McREL for the State Library of Virginia and the Virginia Department of Education on the Impact of Summer Reading Program offered by the Public Libraries in Virginia.

Upcoming Events

- March 11 Children's Services Workshop, Ferndale
- April 19-21 CSLP Annual Meeting, Salt Lake City, Utah

Ongoing Projects

Charlie May Simon Book Children's Award and Arkansas Diamond Primary Book Award

I have conferred with the AR Department of Education about the balloting process for this year and distribution of information. They will be receiving the school ballots electronically and tabulating them. I continue to field most questions from teachers, authors, and publishers about the awards.

Collaborative Summer Library Program

We have ordered all the summer reading program materials for 2016. These are arriving at libraries throughout the state. I am collecting the packing lists now. Librarians seem excited about the 2016 art and themes. As a member of the Vendor Committee, I have seen very preliminary art for the 2017 program. The 2016 annual meeting will be held in Salt Lake City, Utah on April 19-21. Several Arkansas librarians will be attending.

2016 Children's Services Workshop

The 2016 Children's Services Workshop will be held on Friday, March 11, at the Arkansas 4-H Center in Ferndale, with public and school librarians invited to attend. Our main presenter will be Julie Dietzel-Glair from Baltimore, Maryland. She is a library consultant and author. She will be presenting ways to incorporate movement and non-fiction into programming. Concurrent sessions on various topics will be presented by local librarians. Registration information is being distributed to the public and school librarians.

Manager of Arkansas Library for the Blind - J.D. Hall

COLLECTION

From October 1, 2015 through December 30, 2015 the digital book collection grew from 20,794 titles (106,829 copies) to 26,204 titles (111,613 copies), an increase of 4,784 copies. In the same time excession of the cassette book collection resulted in a decrease in the number of cassette copies from 35,526 to 33,013, a reduction of 2,513 copies. From January 1, 2010 when the National Library Service for the Blind began production of audio books in digital format the library has reduced the size of the cassette book collection by 117,970 copies (an average of 19,662 a year). The library plans to excess 15,000 cassette book copies in 2016, with a complete phase out of all cassette books and machines within 3 years.

CIRCULATION

From October 1, 2015 through December 30, 2015 the Arkansas State Library's Library for the Blind program circulated 54,436 books. There were 43,964 direct circulations of digital talking books, 2,925 of cassette books, and 343 of Braille books. Another 697 digital books were borrowed on interlibrary loan for patrons. Patron downloads of BARD books and magazines from the National Library Service for the Blind's Braille and Audio Reading Download program totaled 6,507, or 12 percent of total circulation. Cassette book circulation continued to fall as the number of titles available in that format was reduced, falling from 10.2 percent of total direct audio-book circulation on October 1, 2015 to 6.6 percent by December 30, 2015. Demand for older cassette book titles remained strong but the library met that need through interlibrary loans and by downloading and making digital copies of the most popular titles.

BARD (Braille and Audio Reading Download) READERSHIP

There are currently 608 Library for the Blind readers who download digital audio and braille books and magazines from the National Library Service for the Blind (NLS) BARD program. As of December 30, 2015, 190 patrons had downloaded BARD mobile Apps and were using them on 403 registered Apple and Android devices. The free Apple App enables BARD books to be downloaded easily to an Apple I-phone, I-Pad, or other mobile Apple device. The free Android App enables users to download books directly to any Android device with an OS of 4.1 or higher. Downloads of audio and braille books and magazines currently account for about 12 percent of total circulation.

TRAVEL

Upcoming travel scheduled to date includes:

- | | |
|-------------|----------------------------------------------------------------------------------------------------|
| February 18 | J.D. Hall, attend quarterly board meeting, FAIRS (Friends of Arkansas Information Reading Service) |
| March 11 | J.D. Hall, attend quarterly board meeting, OIB (Older Individuals who are Blind) |
| April 9 | J.D. Hall, speak at annual Arkansas ACB (American Council of the Blind) conference |
| April 15-17 | J.D. Hall, exhibit at annual St. Bernard's Health and Fitness Expo, Jonesboro |
| April 21 | J.D. Hall, exhibit at annual Little River Health Fair, Ashdown |
| June 8-9 | J.D. Hall, exhibit at Homecare Association of Arkansas annual conference |

Manager of Information Services – Michael Strickland

On-Going Projects:

Facebook

The number of persons linked to the Arkansas State Library, Information Services Facebook page as friends has increased from 970 to 988 this quarter. The goal is reach at least 1000 friends by the end of the first quarter of 2016.

Patent Trademark

The number of Arkansas citizens using our Patent Trademark services experienced an 83.19 percent increase. The reference staff helped 133 customers in 2015 (an increase of 60) as compared to 73 in 2014.

Site Visits/Meetings/Training:

October 4-6, 2015

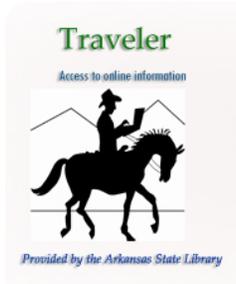
2015 Arkansas Library Annual Conference – Little Rock, Arkansas

Strickland, Fowler and Judi King attended the Arkansas Library Annual Conference held at the State House Convention Center in Little Rock. Strickland and Fowler provided programs at the conference. Fowler's presentation was "African American Genealogy: An Arkansas Case History." Strickland's presentation was "Basic Patents and Trademarks."

March 21-24, 2016

Strickland will be attending the 2016 Annual Patent Trademark Resource Training Seminar in Alexandria, Virginia

Manager of Network Services – Sally Hawkes



Network Advisory Committee

I sent out an e-mail for volunteers January 14 to fill the positions that end January 31, 2016. The request went to the AAIM, ARKLib-L and Traveler lists as well as a list of private school librarians and media specialists. I have about a dozen responses that cover all four library types. Usually I only have school or academic library volunteers.

Vacancies
Two Year Academic
4 Year Academic - Private
Public Library Independent City
Public Library Single County
Public Library Multi County
School Elementary
School
Special

Training Online and Live

- Topic: ProQuest Genealogy resources for AR Traveler
Date and Time:
Wednesday, February 3, 2016 1:00 pm, Central Standard Time
Event address for attendees: <https://proquestmeetings.webex.com/proquestmeetings/onstage/g.php?MTID=e59c054aa2037144d8aa51fb53368da11>

Join us for a webinar introducing you to ProQuest's African American Heritage database and HeritageQuest Online. This one hour class will teach you how to navigate genealogy resources to bring together records critical to African American family research and connects them to a community of research experts. Also locate ancestors using the complete set of U.S. Federal Census records from 1790-1940. Search more than 28,000 family and local histories, Revolutionary War and Freedmen's Bank records, and the US Serial Set of actions of the US Congress, all found in HeritageQuest Online. A ProQuest training expert will answer questions and show you how to access support, including tutorials, and LibGuides.

- Topic: ProQuest K12 Resources for AR Traveler

Date and Time:

Thursday, February 18, 2016 3:00 pm, Central Standard Time

Event address for

attendees: <https://proquestmeetings.webex.com/proquestmeetings/onstage/g.php?MTID=eda54ea4e34c4671dbc2095ad73476233>

Join this one hour course covering the treasures found within the ProQuest K12 databases including; eLibrary Curriculum Edition, SIRS Issues Researcher and CultureGrams. Learn how to use newspaper and magazine articles, photographs, maps, charts, activities, websites, graphic organizers, country reports and much more to support research across the curriculum, design lessons and engage students with age appropriate content. Your questions will be answered by a ProQuest training expert during this interactive session.

- Topic: ProQuest Platform Databases as a General Reference Tool - AR Traveler

Date and Time:

Thursday, March 3, 2016 10:00 am, Central Standard Time (Chicago, GMT-06:00)

Event address for

attendees: <https://proquestmeetings.webex.com/proquestmeetings/onstage/g.php?MTID=ea17b210511053e8e89fb250ec3f482f6>

Join us for this 45 minute course to discuss the content and key interface features that makes ProQuest Central and your other ProQuest platform databases a winning general reference tool for you and your patrons. Your ProQuest platform resources cover medical, business, news, current events, law, social sciences, ethnic studies, religion, and a total of 160 unique academic disciplines.

- Topic: ebrary and Ebooks for your General Reference Needs - AR Traveler

Date and Time:

Monday, March 7, 2016 2:00 pm, Central Standard Time (Chicago, GMT-06:00)

Event address for

attendees: <https://proquestmeetings.webex.com/proquestmeetings/onstage/g.php?MTID=e8e9dd66f1815d5318bb25da8e71b2727>

Join us for this 45 minute course to discuss the content and key interface features of the ebrary platform and how you can locate ebooks for your general reference needs. We'll cover content and how you can locate relevant books based on the subject areas of interest to you and your patrons.

- I did an In-Service Training session at Vilonia High School on January 18. The audience included all the 9th through 12th teachers as well as the assistant superintendent.
- Wendell Butler is doing a face to face training with Little Rock School District the last week in Feb.

Recommendation for Renewal for Traveler

I am currently working with the Traveler vendors to confirm renewal costs for FY2016/2017. The RFI sent out in Nov. 2014 has a Contact Renewal Statement for FY2016/2017 and FY2017/2018.

CONTRACT RENEWAL [from Traveler RIF FY2015/2016]

Include a statement that outlines the terms and conditions for renewing the FY2015/2016 subscription for FY2016/2017 and FY2017/2018.

At the present time three of the five vendors have responded. I will pass out a separate renewal cost list to the board members at the February meeting.

Manager of Digital Services – Sarah Lipsey

On-Going Projects:

Arkansas Documents Collection Development

Digital Services received 482 physical pieces for its Arkansas Documents collection, composing 85 titles. Additionally, 336 digital titles were received into the collection.

For the current state fiscal year, Digital Services staffed have received a total of 3233 physical items, composing 567 titles, and also 2861 digital titles for a total of 3428 to date.

The digitization project, the goal of which is to digitize and make available via the digital repository CONTENTdm the territorial and historical Acts of Arkansas, is bearing its first fruits. A dozen volumes have been digitized this quarter, two of which have had text-searchable transcripts created, and are now available to the public via CONTENTdm.

Site Visits/Meetings/Training:

November 6 Documents Consortia Meeting, ASU Jonesboro, AR
Government documents meeting for Arkansas state & federal depository library representatives, to discuss statewide collection development plan

January 8 Documents Consortia Meeting, Arkansas State Library, AR
Hosted the government documents meeting for Arkansas federal depository library representatives to further discuss the statewide collection development plan

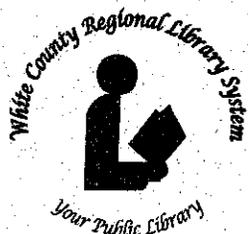
December 1 State Depository Orientation Session, Little Rock, AR
Site visit and Agency Liaison training conducted by Senior Librarian Kathy Seymour on behalf of the Natural Resources Commission.

November 12 State Depository Orientation Session, Little Rock, AR
Site Visit and Agency Liaison training conducted by Senior Librarian Kathy Seymour on behalf of the State Board of Embalmers & Funeral Directors

November 12 State Depository Orientation Session, Little Rock, AR
Site Visit and Agency Liaison training conducted by Senior Librarian Kathy Seymour on behalf of the Fire Protection Licensing Board

October 28 State Depository Orientation Session, Little Rock, AR
Site Visit and Agency Liaison training conducted by Senior Librarian Kathy Seymour on behalf of DHS, Division of Children & Family Services

October 1 State Depository Orientation Session, Little Rock, AR
Site Visit and Agency Liaison training conducted by Senior Librarian Kathy Seymour on behalf of the Arkansas Geological Survey.



113 EAST PLEASURE AVENUE • SEARCY, ARKANSAS 72143 • 501-279-2870 • FAX 501-268-2215

*Enriching your life...
Empowering our community.*

November 2, 2015

Carolyn Ashcraft
Arkansas State Librarian
900 West Capitol Avenue #100
Little Rock, AR 72201

Dear Ms. Ashcraft:

I would like to take a moment to say thank you for the help that Amber Gregory gave to us in completing our e-rate application and related forms this year. We had never completed these forms on our own and I know that without her help the process would not have gone as smoothly as it did. Having her assistance saved us time and took the worry out of what could be a complicated and stressful process. She is a true expert in her field!

I am happy to report that as a result of her efforts, we are already seeing the e-rate discounts applied on our most recent internet monthly fees for all seven of our locations.

Thank you for making this e-rate filing assistance available to Arkansas public libraries!

Sincerely,

Darla Ino
Darla Ino, Director

RECEIVED

NOV 04 2015

State Librarian's Office

Baldwin
Memorial Library
612 Van Buren
Judsonia, AR 72081
501-729-3995

Bradford
Public Library
302 W. Walnut
Bradford, AR 72020
501-344-2558

Goff
Public Library
323 N. Elm
Beebe, AR 72012
501-882-3235

Lyda Miller
Public Library
2609 Hwy 367 N
Bald Knob, AR 72010
501-724-5452

Pangburn
Public Library
914 Main Street
Pangburn, AR 72121
501-728-4612

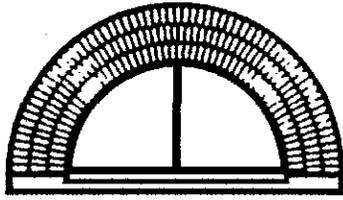
Rose Bud
Public Library
548 A, Hwy 5
Rose Bud, AR 72137
501-556-4447

Searcy
Public Library
113 East Pleasure
Searcy, AR 72143
501-268-2449

Change at Ouachita Mountains Regional Library

The Ouachita Mountains Regional Library board has announced the resignation of Emily McCoy, effective December 31, 2015. OMRL has entered into an MOU with Rich Mountain Community College to share their librarian, Brenda Miner, effective Jan. 1, 2016. Miner will be providing administrative oversight to the libraries in the OMRL service area (which includes Polk and Montgomery Counties).

Miner is completing her Master's degree at the University of Oklahoma (Norman), with an anticipated graduation date of August 2016. Miner was the recipient of a scholarship from the Arkansas Library Association at the annual conference in October 2015.



Faulkner County Library

1900 Tyler • Conway, AR 72032 • (501) 327-7482

December 2, 2015

Van Buren County Library Board

Re: Status of Regional Library Board

Members:

Please accept this correspondence to advise you that the Faulkner County Library Board does not intend to withdraw from the Faulkner-Van Buren County Regional Library System at the end of 2015.

Our reason for rescinding our intent to withdraw letter dated June 19th is the successful revision of the Regional Library System Bylaws, which permits the System to effectively and legally serve our residents.

Sincerely,

Fritzie Vammen
Faulkner-Van Buren County Regional Library Board
Faulkner County Library Board

Bob Schuck
Faulkner-Van Buren County Regional Library Board
Faulkner County Library Board

Recd 12/04/2015

MEMORANDUM

TO: Pine Bluff/Jefferson County Library Systems

FROM: Mrs. Donna Mooney, 2015 Board President
Board of Trustees
Pine Bluff/Jefferson County Library Systems,

DATE: December 16, 2015

RE: Library Director Termination

The Pine Bluff/Jefferson County Library Board of Trustees voted on Monday, December 14, 2015, to release Mr. Michael Sawyer from his duties as Director of the Pine Bluff/Jefferson County Library Systems effective Tuesday, December 15, 2015. This action was taken due to the differences between the board and the librarian over library advancement methods.

The board has appointed Ms. Jeannie West as the Interim Library Business Manager until an official interim director is appointed. The Board of Trustees will work diligently to obtain the services of an interim library director and a permanent director for the Library as soon as possible.

At this time, all Library Branch Managers should report any major needs and concerns to Ms. West for her assistance. Thank each of you for your service and patience during this time of transition.

dm/DM

Nate Coulter to be New CALS Director

The Central Arkansas Library System (CALS) Board of Directors has selected Nate Coulter, Little Rock, as its director.

Selection/Transition Committee chair Fred Ursery said, "After a nation-wide search, the Selection/Transition Committee reviewed the numerous applications for the position, interviewed four of the applicants, and presented to the Board the two applicants it felt were most qualified for the position. The Board members met the applicants at a public reception and received a number of comments from the general public, library patrons, and the staff. At our December board meeting the board members discussed the applicants. The board felt that both applicants were highly qualified, but after discussion agreed upon Nate Coulter as the successor to Dr. Bobby Roberts."

Coulter responded by saying, "I am humbled and honored by the Board's decision, particularly considering the strength of other applicants. Thanks to the leadership and vision of Bobby Roberts and the hard work of his staff and board, the Central Arkansas Library System has become a very respected and cherished part of our community. I'm looking forward to the opportunity to help lead CALS to even greater heights."

Roberts announced his retirement in February, 2015, but plans to work through March 4, 2016, during a transition period.

Coulter is currently Of Counsel with Millar Jiles, PLLC, and was previously Partner in the law firms of Wilson, Engstrom, Corum & Coulter, and Wright, Lindsey & Jennings. Coulter has served on the CALS Board of Trustees, CALS Foundation Board, and in various volunteer capacities for CALS.

For more information contact 918-3029 or jblackwell@cals.org.

Arkansas residents to graduate with master's degrees in information science from the University of North Texas at a Recognition Ceremony on December 20, 2015 in Little Rock

DENTON (UNT), Texas -

Arkansas residents will graduate with master's degrees in information science from the Department of Library and Information Sciences (DLIS) of the University of North Texas (UNT) College of Information. The new librarians will be honored at a Recognition Ceremony on Sunday, December 20, 2015 at 3:00 p.m. in Little Rock that will be held at the Central Arkansas Library System (CALIS) Ron Robinson Theater, 100 River Market Ave, Little Rock.

Dr. Julie Todaro, Dean of Library Services at Austin Community College and President-Elect of the American Library Association will be the Recognition Speaker. Twenty-eight of the graduates received \$12,000 scholarships awarded by UNT/DLIS from the "Educating Librarians in the Middle South - Diversifying Librarianship for our Digital Future" (ELMS) grant funded by the Institute of Museum and Library Services (IMLS) - Laura Bush 21st Century Librarian Program. Fifteen students committed to working in Arkansas public libraries received financial support from the Arkansas State Library Scholarship program to complete their degrees.

The ELMS Cohort Program was a partnership of UNT/DLIS, the UNT University Libraries, and the University of Arkansas for Medical Sciences (UAMS) Library in Little Rock. Students in the UNT program earned their master's degrees by attending two weekend class sessions in Little Rock at the UAMS Library and completing the remainder of their classes online.

A reception honoring the graduates will be held immediately after the program. Everyone is welcome to come and celebrate these new professional, graduate degreed librarians.

December 15, 2015



Arkansas Library Association

P.O. Box 958

Benton, AR 72018

501.860.7585

www.arlib.org

Email: arlib2@sbcglobal.net

Mindy Hodges
Arkansas State Library
900 W. Capitol, Suite 100
Little Rock, AR 72201

Dear Mindy,

On behalf of the Arkansas Library Association, please accept our heartfelt gratitude for volunteering to serve on the 2015 audit committee. Your expertise in the finance field as well as administrative procedures was invaluable to us as an organization. We appreciate the time and effort you spent on behalf of the organization during this critical time of reorganization.

The Arkansas Library Association is dedicated to the development and growth of all librarians and to serve as their advocate. We can only do so if the organization has a firm foundation of policies and procedures. I believe the audit committee has been instrumental in giving the board a clearer vision of the areas that need our concentration and consideration to better support the organization.

Thank you for your support of this organization and your collaboration on the audit committee. We hope you will continue to support us in the years to come and welcome your knowledge and insight to this institution.

Sincerely,

A handwritten signature in cursive script that reads "Judy Calhoun".

Judy Calhoun

ArLA President

Rec'd 12/18/15

December 23, 2015

Ms. Carolyn Ashcraft
State Librarian
900 W. Capitol Ave., Suite 100
Little Rock, AR 72201

RE: Resignation

Carolyn,

I am respectfully resigning my position of Administrative Services Manager here at the Arkansas State Library effective February 26, 2016.

It has been a distinct pleasure to serve the libraries of Arkansas for the last 6 years. Thank you for allowing me to stand beside you in hearings and board meetings. I cannot be more appreciative of the faith and trust you have exhibited in me. You have provided me wonderful opportunities for both professional growth and learning. You, the staff and the Board have seen me through major life changes including marrying my wonderful husband and giving birth to my two incredible boys. I now have the opportunity to stay home with my precious children. I am simply unable to turn that offer down.

I am working with my staff to make the transition as smooth as possible. I will continue to serve the library community as a citizen supporter and vocal advocate. Libraries are cornerstone institutions and provide so much to our state, stake holders need to be informed and I will do all I can within my circle of influence to do so. Please let me know if I can ever be of service to you or the ASL Board.

Sincerely,



Mindy M. Hodges

RECEIVED

DEC 23 2015

State Librarian's Office



December 18, 2015

Carolyn Ashcraft
State Librarian
Arkansas State Library
900 W. Capitol, Suite 100
Little Rock AR 72201-3108

Dear Carolyn:

The review of your State Program Report submitted for the Fiscal Year 2013 award has been completed. We appreciate the substantial time and effort in documenting activities funded by the LSTA Grants to States Program as well as SLAA staff participation throughout the review process. Based upon the information in the report you have certified, your Program Officer has recommended the report for approval. This letter serves as verification that your report is now approved.

Your Program Officer may have reviewed with your LSTA Coordinator issues related to the purposes and priorities of the LSTA Grants to States Program; provided clarification or guidance for future reporting; or directed SLAA staff to appropriate materials. If there are questions please contact me or your Program Officer.

As you prepare to report on the next fiscal year award, please keep in mind that it is in our collective interest to provide Congress and our communities with data related to the positive impact of library services and programs funded through the LSTA Grants to States Program as well as to clearly account for how those funds are used. We value each State Library Administrative Agency's effort to ensure a high standard of complete and consistent reporting that is so critical to the research process.

Sincerely,

Robin Dale
Associate Deputy Director

Cc: LSTA Coordinator

RECEIVED

DEC 28 2015

State Librarian's Office



Arkansas State Library

900 West Capitol Ave., Suite 100 - Little Rock, Arkansas 72201-3108

January 5, 2016

Carolyn Ashcraft, State Librarian
Arkansas State Library
900 West Capitol Ave, Suite 100
Little rock, AR 72201

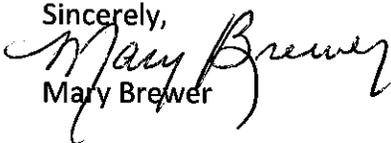
Dear Carolyn,

I am writing to notify you that I will be retiring from my position as Division Manager for Collection Management. My official last day with the Arkansas State Library is February 29, 2016. My career spans 42+ years with the State of Arkansas, of which 37+ years have been with the Arkansas State Library.

My time here at the State Library has been professionally and personally rewarding. I can still remember my first day at One Capitol Mall. The library had just recently changed its name from the Arkansas library Commission to the Arkansas State Library and all departments and staff relocated into one building, the BigMac 4th floor. Here I am 37+ years later with never a thought about leaving the Arkansas State Library.

I realize I am vacating my position during an extremely difficult time due to other positions vacant or becoming vacant. Unfortunately, I cannot delay my exit due to retirement regulations. However, the staff in Collection Management is capable of carrying on the day to day operation until the position is filled. I will be available to assist you and my team in any way. Please, do not hesitate to contact me at any time. I have enjoyed working with you and for you over the years. I appreciate all the support you gave me during your tenure as the State Librarian. I wish all the best to you personally and the continued success of this amazing Arkansas State Library.

Sincerely,


Mary Brewer

RECEIVED

JAN 05 2016

State Librarian's Office

Thank You

Dear Ms. Ashcraft,

I was a recipient of the Arkansas State Library scholarship and completed my degree in August. Thank you and the board so much for this scholarship, which made earning my MLS in a timely manner possible. Thank you for being so easy to work with and so kind - your congratulatory email when I finished really meant a lot. Additionally, it was really neat to hear you speak at the UNT ELMS cohort graduation ceremony.

Sincerely,

Leah Frieden

[Note: Leah is employed at the Fayetteville Public Library. Her hand-written note of thanks was received on Jan. 5, 2016]



Arkansas Library Association • PO Box 958 • Benton, AR 72018
501.860.7585 • www.arlib.org • email: arlib2@sbcglobal.net

January 8, 2016

Dear Arkansas Library Association members and potential members,

Once again we are starting a new year with new resolutions. New Year's resolutions suffer from quite a bit of buildup and a great deal of misconception. They seem to be pie crust promises (easily made and easily broken) for many people. It's nothing for most people to resolve to eat fewer sweets during the year, break the resolution a week or two later, then forget that they ever made it. We make jokes about how quickly we break our pledges, completely ignoring the fact that we are breaking a promise to ourselves when we do so.

But there is another type of New Year's Resolution, the kind to which we should pay close attention and do our best to keep. It is the kind of resolution that comes as the result of self-examination and reflection. This is the type of resolution I am asking you to make with me now concerning our organization. Resolve to become involved and make a difference.

Our association is facing a financial crisis. A report from an ad hoc audit committee showed that we have been struggling for some time to cover our expenses. This past year resulted in what was called "the perfect storm". Competition from other conferences, overspending, and communication breakdown all led to a devastating financial outcome. Due to our inability to fulfill our contract with the Little Rock Marriott (we did not fill enough hotel rooms), we were obligated to sign another contract with them for our 2016 conference. Otherwise we would owe them \$13,000.

There are only two alternatives for surviving fiscal distress: 1) we resolve to become stronger; 2) we disappear. I believe we can and will become financially stronger. We know that libraries, librarians, and paraprofessionals do amazing things every day with limited resources. But as an organization, it is the elected officers' and appointed board members' responsibility to be on the watch for its membership. We must resolve to do better but it will take all of us. The Executive Board has set in motion changes based on the recommendations from the audit committee.

What can you do to help now? Renew your membership in the Arkansas Library Association. Renew for someone else, invite people to join, and become an institutional member! Your support and participation are important to the growth and continuing strength of our organization. You can help by staying up-to-date, asking questions, and working with the leadership to restore ArLA to financial stability. This is a challenging time for ArLA. Are you up for it? **Resolve to make a difference.**

As your new ArLA president, my pledge to you is to keep membership informed throughout the year with updates on the listserv or emails. Please feel free to reach out to me with any questions or concerns. My number is 870-367-8584, ext. 222.

Judy Calhoun

2016 President

Carolyn Ashcraft

From: Erin Waller <ErinW@salinecountylibrary.org>
Sent: Tuesday, January 26, 2016 7:06 AM
To: Carolyn Ashcraft
Subject: Saline County Library
Attachments: resignationletter.docx

Carolyn,

I want to make you aware that at last night's library board meeting I gave my resignation as director of the Saline County Library. I have attached my resignation letter. The board plans to call a special meeting in the next couple of weeks to plan their steps for hiring a new library director. I'm sure they will need to reach out to you at some point for guidance.

My last day is February 19. My family and I are moving to Owensboro, KY for me to become the director of the Daviess County Library.

I appreciate all you (and the State Library) do for the SCL and for me and I will miss working in such a wonderful library community and state.

Erin Waller
Director
Saline County Library
1800 Smithers
Benton, AR 72015
501-778-4766
www.salinecountylibrary.org

Saline County Library
Board of Trustees
1800 Smithers
Benton, AR 72015

January 25, 2016

Dear Bucky, Linda, Caroline, Joan, and Dustin (& Pat):

It is with sadness that I announce my resignation from my post as Director of the Saline County Library (effective February 19, 2016). I have been offered the position of Library Director of the Daviess County Library in Owensboro, KY.

My decision is based on the need to be closer to family since the birth of my daughter (Owensboro is 2 hours away from my husband's family in Middle Tennessee) and on the 50% salary increase that I have been offered.

The Saline County Library has an extremely important place in my heart and history and I will always be so appreciative to you for giving me this opportunity and for being such an amazing board to work with.

I will be more than happy to assist you with anything during this time of transition. Please don't hesitate to let me know of any way I can help.

This is an amazing library system, in a wonderful county. I will miss you all so much.

Thanks for everything,

Erin Waller

Public Libraries of Arkansas by Library Development Districts

F25

Library Name	Mailing Address	City	Zip Code
LDD I			
Arkansas River Valley Regional Library	501 North Front Street	Dardanelle	72834-3507
Donald W. Reynolds Library	300 Library Hill	Mountain Home	72653
Bella Vista Public Library	11 Dickens Place	Bella Vista	72714-4603
Bentonville Public Library	125 West Central	Bentonville	72712-5298
Boone County Library	221 West Stephenson Avenue	Harrison	72601-4225
Carroll & Madison Library System	106 Spring Street	Berryville	72616-3846
Crawford County Library	1409 Main Street	Van Buren	72956-4503
Fayetteville Public Library	401 West Mountain Street	Fayetteville	72701-5819
Fort Smith Public Library	3201 Rogers Avenue	Fort Smith	72903-2953
Gentry Public Library	105 East Main Street	Gentry	72734-0803
Gravette Public Library	407 Charlotte Street SE	Gravette	72736-9363
Iva Jane Peek Public Library	P. O. Box 247	Decatur	72722-0247
Marion County Library	P. O.Box 554	Yellville	72687-0554
Newton County Library	HCR 31, Box 8	Jasper	72641-9401
Pea Ridge Library	P. O. Box 9	Pea Ridge	72751-0009
Pope County Library	116 East Third Street	Russellville	72801-5198
Rogers Public Library	711 South Dixieland Road	Rogers	72758-4513
Scott-Sebastian Regional Library	P. O. Box 400	Greenwood	72936-0400
Searcy County Library	202 East Main	Marshall	72950-9502
Siloam Springs Public Library	401 West University Street	Siloam Springs	72761-2677
Sulphur Springs Public Library	P. O. Box 275	Sulphur Springs	72768-0275
Washington County Library System	1080 West Clydesdale Drive	Fayetteville	72701-8211
LDD II			
Crowley Ridge Regional Library	315 West Oak Avenue	Jonesboro	72401-3594
East Central Arkansas Regional Library	410 East Merriman	Wynne	72396-2947
Forrest City Public Library	421 South Washington	Forrest City	72335-3839
Jackson County Library	P. O. Box 748	Newport	72112-0748
Lawrence County Library	115 West Walnut Street	Walnut Ridge	73476-6430
Mississippi/Crittenden County Library	200 North Fifth Street	Blytheville	72315-2712
Northeast Arkansas Regional Library	120 North Twelfth Street	Paragould	72450-4103
Trumann Public Library	P. O. Box 73	Trumann	72472-0073
West Memphis Public Library	213 North Avalon	West Memphis	72301-2995
White River Regional Library	368 East Main	Batesville	72501-5605
Woolfolk Library	100 North Currie Street	Marion	72364-1858

Public Libraries of Arkansas by Library Development Districts

Library Name	Mailing Address	City	Zip Code
LDD III			
Central Arkansas Library System	100 Rock Street	Little Rock	72201-1624
Conway County Library	101 West Church	Morrilton	72110-3399
Faulkner-Van Buren Regional Library	1900 Tyler	Conway	72032-3240
Lonoke County Library	204 East 2nd Street	Lonoke	72086-2858
Mid-Arkansas Regional Library	202 East Third Street	Malvern	72104-3910
Prairie County Library	P. O. Box 428	Hazen	72064-0423
Saline County Library	1800 Smithers Drive	Benton	72015-3108
White County Library System	113 East Pleasure Avenue	Searcy	72143-7709
William F. Laman Public Library	2801 Orange	North Little Rock	72114-2296
LDD IV			
Barton Library	200 East Fifth	El Dorado	71730-3897
Calhoun County Library	P. O. Box 1162	Hampton	71744-1162
Clark County Library	609 Caddo Street	Arkadelphia	71923-0609
Columbia County Library	P. O. Box 668	Magnolia	71753-0668
Garland County Library	1427 Malvern Avenue	Hot Springs	71901-6316
Hempstead County Library	500 South Elm Street	Hope	71801-5222
Lafayette County Library	219 East 3rd Street	Lewisville	71845-8075
Montgomery County Library	P. O. Box 189	Mount Ida	71957-0189
Ouachita Mountains Regional Library			
Polk County Library	410 8th Street	Mena	71953
Public Library of Camden & Ouachita County	120 Harrison Avenue	Camden	71701-3968
Southwest Arkansas Regional Library	107 South Circle Drive	Hope	71801
Texarkana Public Library	600 West Third Street	Texarkana, TX	75501-5054
Tri-County Regional Library System	200 W. Stillwell	DeQueen	71832
LDD V			
Arkansas County Library	2002 South Buerkle Street	Stuttgart	72160-6508
Ashley County Library	211 East Lincoln	Hamburg	71646-3217
Crossett Public Library	1700 Main Street	Crossett	71635-2962
DeWitt Public Library	205 West Maxwell Street	DeWitt	72042-1942
Phillips-Lee-Monroe Regional Library	702 Porter	Helena	72342-3142
Public Library of Pine Bluff & Jefferson County	200 East Eighth Avenue	Pine Bluff	71601-5092
Southeast Arkansas Regional Library System	114 West Jefferson	Monticello	71655-4933

Public Libraries of Arkansas by Library Development Districts

Phone	Fax	E-Mail address	Librarian	Library Name
				LDD I
479-229-4418	479-229-2595	arvrls@centurytel.net	Donna McDonald	Arkansas River Valley Regional Library
870-580-0987	870-580-0935	kim.c@baxtercountylibrary.org	Kim Crow Sheaner	Donald W. Reynolds Library
479-855-1753	479-855-4475	rwright@bellavistacityar.com	Roxie Wright	Bella Vista Public Library
479-271-3192	479-271-9051	Hdudley@bentonvillear.com	Hadi Dudley	Bentonville Public Library
870-741-5913	870-741-5913	ginger@boonecountylibrary.org	Ginger Schoenenberger	Boone County Library
870-423-5300	870-423-7117	dominick@camals.org	Johnice Dominick	Carroll & Madison Library System
479-471-3226	479-471-3226	ewhite@crawfordcountylib.org	Eva White	Crawford County Library
479-856-7000	479-571-0222	djohnson@faylib.org	David Johnson	Fayetteville Public Library
479-783-0229	479-782-8571	jgoodson@fortsmithlibrary.org	Jennifer Goodson	Fort Smith Public Library
479-736-2054	479-736-8567	darla.threet@cityofgentry.com	Darla Threet	Gentry Public Library
479-787-6955	479-787-6955	librarygravette@yahoo.com	Kim Schneider	Gravette Public Library
479-752-7323	479-752-8366	ijppublib121@yahoo.com	Karen Jones	Iva Jane Peek Public Library
870-449-6015	870-449-5808	libdir@marcolibrary.org	Judy Mays	Marion County Library
870-446-2983	870-446-2983	nc2983@eritter.net	Teresa Hayes	Newton County Library
479-451-8442		library@pearidgecommunitylibrary.org	Peggy Maddox	Pea Ridge Library
479-968-4368	479-968-3222	Director@popelibrary.org	Shawn Pierce	Pope County Library
479-621-1152	479-621-1165	judyc@rogersark.org	Judy Casey	Rogers Public Library
479-996-2856	479-996-2236	judybc111@yahoo.com	Judy Beth Clevenger	Scott-Sebastian Regional Library
870-448-2420	870-448-5453	path353@yahoo.com	Pat Halsted	Jim G. Ferguson/Searcy County Library
479-524-4236	479-524-3908	library@siloomsprings.com	Dolores Deuel	Siloam Springs Public Library
479-298-3753	479-298-3515	sspringslib@yahoo.com	Lily Mae Buckley	Sulphur Springs Public Library
479-442-6253	479-442-6812	glendaa@wcls.lib.ar.us	Glenda Audrain	Washington County Library System
				LDD II
870-935-5133	870-935-7987	david@libraryinjonesboro.org	David Eckert	Crowley Ridge Regional Library
870-238-3850	870-238-5434	jpaul@crosscountylibrary.org	John Paul Myrick	East Central Arkansas Regional Library
870-633-5646	870-633-5647	fcpl@forrestcitylibrary.org	Arlisa Price Harris	Forrest City Public Library
870-523-2952	870-523-5218	tonya.ryals@yahoo.com	Tonya Ryals	Jackson County Library
870-886-3222	870-886-9520	akburriss@hotmail.com	Ashley Burriss	Lawrence County Library
870-762-2431	870-762-2442	kbarron@mclibrary.net	Kevin Barron	Mississippi/Crittenden County Library
870-236-8711	870-236-1442	pdpcomposing@yahoo.com	Mike Rogers	Northeast Arkansas Regional Library
870-483-7744	870-483-6833	teaguejanie@hotmail.com	Janie Teague	Trumann Public Library
870-732-7590	870-732-7636	redfearn.caroline@wmlibrary.org	Caroline Redfearn	West Memphis Public Library
870-793-8814	870-793-8896	wrrlibrary@yahoo.com	Debra Sutterfield	White River Regional Library
870-739-3238	870-739-4624	woolfolklibrary@yahoo.com	Debbe Davenport	Woolfolk Library

Public Libraries of Arkansas by Library Development Districts

Phone	Fax	E-Mail address	Librarian	Library Name
				LDD III
501-918-3000	501-375-7451	bobbyr@cals.lib.ar.us	Bobby Roberts	Central Arkansas Library System
501-354-5204	501-354-5206	jay.carter@conwaycountylibrary.org	Jay Carter	Conway County Library
501-327-7482	501-327-9098	john@fcl.org	John McGraw	Faulkner-Van Buren Regional Library
501-676-6635	501-676-7687	dmoore@lonokecountylibrary.org	Deborah Moore	Lonoke County Library
501-332-5441	501-332-6679	ashley.parker@arkansas.gov	Ashley Parker	Mid-Arkansas Regional Library
870-255-3576	870-255-1212	ahighfill@prairiecountylibrary@gmail.com	April Highfill	Prairie County Library
501-778-4766	501-778-0536	erinw@salinecountylibrary.org	Erin Waller	Saline County Library
501-279-2870	501-268-5682	darla.ino@arkansas.gov	Darla Ino	White County Library System
501-758-1720	501-753-0524	crystal.gates@lamanlibrary.org	Crystal Gates	William F. Laman Public Library
				LDD IV
870-863-5447	870-862-3944	lcleveland@bartonlibrary.org	Laura Cleveland	Barton Library
870-798-4492	870-798-4492	calcolib@yahoo.com	Allie Stevens	Calhoun County Library
870-246-2271	870-246-4189	library22@yahoo.com	Judy Golden	Clark County Library
870-234-1991	870-234-5077	rhonda@cocolib.org	Rhonda Rolen	Columbia County Library
501-623-4161	501-623-5647	gclhsar@hotmail.com	John Wells	Garland County Library
870-777-4564	870-777-2915	hemplib@gmail.com	Courtney McNeil	Hempstead County Library
870-921-4757	870-921-4756	lewisvillelibrary2004.yahoo.com	Rosey Byrd	Lafayette County Library
870-867-3812	870-867-3812	montlibrary@hotmail.com	Joann Whisenhunt	Montgomery County Library
870-867-3812	870-867-3812	omreglibrary@hotmail.com	Brenda Miner	Ouachita Mountains Regional Library
479-394-2314	479-394-2314	polkcountylibrary@yahoo.com	Shirley Philpot	Polk County Library
870-836-5083	870-836-0163	lrpickett@hotmail.com	Lisa Pickett	Public Library of Camden & Ouachita County
		swarlib@gmail.com	Courtney McNeil	Southwest Arkansas Regional Library
903-794-2149	903-794-2139	jstrayhorn@txar-publib.org	Jennifer Strayhorn	Texarkana Public Library
870-584-4364	870-642-8319	tri-countyreglibsystem@hotmail.com	Marilyn Archer	Tri-County Regional Library System
				LDD V
870-673-1966	870-673-4295	stuttgart006@centurytel.net	Anna Bates	Arkansas County Library
870-853-2078	870-853-2079	ashcolib@sbcglobal.net	Henrietta Thompson	Ashley County Library
870-364-2230	870-364-2231	david@crossett.lib.ar.us	David Anderson	Crossett Public Library
870-946-1151	870-946-1151	dewittpl@yahoo.com	Sarah Beth Cole	DeWitt Public Library
870-338-7732	870-338-8855	ral72342@yahoo.com	vacant / Linda Bennett,staff	Phillips-Lee-Monroe Regional Library
870-534-4802	870-534-8707	jwest@pineblufflibrary.org	Vacant/ Jeannie West, staff	Public Library of Pine Bluff & Jefferson County
870-367-8584	870-367-5166	director.searl@gmail.com	Judy Calhoun	Southeast Arkansas Regional Library System
				updated February 3, 2016

Arkansas State Library Board

Martine Ferguson

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 Texarkana, AR 71854-
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 Work Phone: (870) 772-0855
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 Term: 10/18/2016
 Congressional District: 4

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 Home E-mail: JosephineBell39@yahoo.com
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 Term: 10/18/2017
 Congressional District: 4

Jo Ann Campbell**

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 Home Fax:
 Work Fax:
 E-mail:
 Home E-mail: jdcfsm@cox.net
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 Term: 10/18/2018
 Congressional District: 3

George (Bucky) Ellis

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 Work Phone: (501) 315-1000
 Home Fax:
 Work Fax: (501) 315-4222
 E-mail: gellisinbenton@swbell.net
 Home E-mail:
 Cell Phone:
 Term: 10/18/2015
 Congressional District: 2

Deborah Kirby

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 Cell Phone:
 Term: 10/18/2019
 Congressional District: 2

Deborah Knox

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 Cell Phone:
 Term: 10/18/2020
 Congressional District: 1

Jo Ann Cooper

16 Algonquin Court
 Cabot, AR 72023-
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 Work Fax:
 E-mail: jacoper@suddenlink.net
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 Cell Phone:
 Term: 10/18/2021
 Congressional District: 1

* Chairman 11/2014 - 11/2015

**Vice Chairman 11/2014 - 11/2015

Rev February 3, 2016

Liaisons for the Arkansas State Library

Governor's Office:

Phyllis Bell
Legislative and Agency Liaison
Office of Governor Asa Hutchinson
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Attorney General's Office:

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Assistant Attorney General
Arkansas Office of Attorney General
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Little Rock, AR 72201
Phone: 501.682.1089
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Email: Julie.chavis@arkansasag.gov

ARKANSAS STATE LIBRARY BOARD BYLAWS

ARTICLE I

NAME

Section 1. The name of this organization shall be the ARKANSAS STATE LIBRARY BOARD as created by Act 489, Acts of Arkansas, 1979.

Section 2. The organization shall hereinafter be referred to as the “Board.”

ARTICLE II

PURPOSE

Section 1. The Board shall name the State Librarian.

Section 2. The Board shall act as the policy-making and responsible body for the Arkansas State Library and its functions as defined by Act 489 of 1979.

ARTICLE III

MEMBERSHIP

Section 1. The Board shall be composed of seven members appointed by the Governor, subject to confirmation by the Arkansas Senate, for their interest in libraries and statewide library development.

Section 2. One member of the Board shall be appointed from each of the four Congressional Districts and three members shall be selected from the State at-large, provided no more than two members are appointed from any one Congressional District.

ARTICLE IV

OFFICERS

Section 1. Officers of the Board shall consist of a Chairman and Vice Chairman. The State Librarian shall serve as executive secretary.

Section 2. Nomination and election of officers, with the exception of executive secretary, shall take place at the annual meeting.

Section 2a. Officers shall be nominated by a Nominating Committee of members named by the Chairman. Opportunity shall be given for additional nominations to be made from the floor.

Section 2b. Consent of all nominees shall be procured prior to nomination.

Section 2c. Officers shall be elected at the annual meeting for a term of one year. No officer shall serve for more than two consecutive terms.

Section 2d. Election of officers shall be by written ballot and counted by the executive secretary.

Section 3. Duties of the officers shall be defined by members as need arises.

Section 3a. The Chairman shall preside at all meetings and perform the duties generally assigned to this office.

Section 3b. The Vice Chairman, in the absence of the Chairman, shall preside over meetings and perform other duties as assigned.

Section 3c. The State Librarian, serving as executive secretary, shall keep the minutes of the Board meetings, attend all committee meetings, and perform duties generally assigned to this office. The executive secretary shall serve without vote in meetings of the Board or committees.

Section 4. Absences of officers or vacancies of office shall be filled by members as need arises.

Section 4a. In the absence of the Chairman, the Vice Chairman shall preside over the meeting and perform other duties as assigned.

Section 4b. In the absence of the Chairman and Vice Chairman, when a quorum is present, the members shall elect a temporary chairman to preside at the meeting and perform other duties as assigned.

Section 4c. When the office of Chairman is vacated during the year, the Vice Chairman shall serve as Chairman for the remainder of the unexpired term.

Section 4d. When the office of Vice Chairman is vacated during the year, the Nominating Committee shall nominate a replacement who shall be duly elected to serve the remainder of the unexpired term.

ARTICLE V

COMMITTEES

Section 1. The Chairman shall name members of the following STANDING COMMITTEES at the annual meeting.

Section 1a. The EXECUTIVE COMMITTEE shall consist of the Chairman, the Vice Chairman, and the executive secretary. This committee shall prepare the agenda for all meetings, call special meetings when deemed necessary, and perform interim duties as assigned by the Board.

Section 1b. The NOMINATING COMMITTEE shall be composed of two members appointed by the Chairman by September 1 each year. (The Chairman shall be excluded from membership.) The Committee shall prepare a slate of officers who have consented to serve if elected. The nominations shall be submitted in writing to the membership at least two weeks prior to the annual meeting.

***Section 1c.** the POLICIES AND BYLAWS COMMITTEE shall be composed of the Vice Chairman and two members named by the Chairman. This Committee shall review all policies and bylaws each year and recommend changes or additions where needed.

Section 1d. The GOVERNMENTAL LIASON COMMITTEE shall be composed of the Chairman and two members named by the Chairman. The duty of this Committee shall be to work with the State Librarian on all matters concerning local, state, and federal legislation and funding.

Section 1e. The PERSONNEL COMMITTEE shall be composed of two members named by the Chairman to serve with the Chairman to solicit and review applications and make recommendations to the Board for consideration for the position of State Librarian when a vacancy exists and to serve with the State Librarian to solicit and review applications and make recommendations to the Board for consideration for the managerial positions of associate or deputy directors when a vacancy exists.

Section 2. The Chairman shall name such AD HOC COMMITTEES as needed to carry out the functions of the Board.

ARTICLE VI

MEETINGS

Section 1. Regular meetings of the Arkansas State Library Board shall be held on the second Friday of February, May, August, and November.

Section 2. The annual meeting of the Board for organizational purposes shall be held at the time of the regular meeting in November.

Section 3. Special meetings of the Board may be called by the Executive Committee. Upon written request from three members of the Board, the Executive Committee shall be required to call a special meeting. The notices of such special meetings shall state the specific business to be transacted and no business shall be transacted except that stated in the call.

Section 4. Notices of all regular meetings and special meetings, when possible, shall be mailed by the State Librarian at least ten days prior to the date of the meeting.

Section 5. The order of business for regular meetings shall be:

1. Call to order
2. Reading of the minutes
3. Unfinished business
4. New business
5. Reports
6. Adjournment

ARTICLE VII

QUORUM, VOTE

Section 1. A majority (four) of the members of the Board shall constitute a quorum for the transaction of business. The Chairman shall count as a member for quorum.

Section 2. All business transacted by the Board shall be by majority vote of its members. The Chairman shall vote to confirm unanimity, in case of tie vote or when needed for quorum.

ARTICLE VIII

AMENDMENTS

Section 1. These bylaws may be amended by majority vote of the members at any regular meeting of the Board provided the amendment was stated in the call for the meeting or had been presented in writing at the previous regular meeting.

ARTICLE IX

POLICIES, CONTRACTS, AGREEMENTS

Section 1. The Board shall establish by majority vote such Policies as may be necessary to carry out the functions of the state library agency and to promote statewide library development.

Section 2. Proposed policies or policy changes must be submitted in writing to the members and discussed at a meeting prior to the regular meeting when the vote on the question is to be recorded.

Section 3. The Arkansas State Library through majority vote of the Board shall enter into such contracts and agreements with other libraries, institutions, and agencies as may be necessary to carry out the purposes of Act 489 of 1979.

ARTICLE X

STATE LIBRARIAN

The State Librarian shall be responsible to the Arkansas State Library Board for the proper management of the Arkansas State Library, for the administration of the policies to carry out the functions of the agency, for the preservation and care of its properties, and for the efficiency of its services.

ARTICLE XI

PARLIAMENTARY PROCEDURE AND AUTHORITY

Section 1. Except when in conflict with the provisions of Act 489 of 1979 or these Bylaws, Roberts Rules of Order, Revised, shall govern the proceedings of this Board.

Section 2. Act 489 of 1979, is the authority for these bylaws.

“Section 1. ... The State Librarian shall serve as executive secretary of the State Library Board, but without vote thereon, and shall attend all of the Board meetings and keep records thereof. The State Librarian shall have charge of the work of the State Library, and shall perform such other duties as the State Library Board may prescribe...”

“Section 2. (a) There is hereby created the State Library Board, hereinafter referred to as the “Board”, to consist of seven (7.) members to be appointed by the Governor subject to confirmation by the Arkansas Senate ...

(b) The members of the Board shall be appointed by the Governor for reason of their interest in libraries and statewide library development.”

“Section 3. ... The Board shall meet at such place or places and shall keep such records as it may deem to be appropriate. The Board shall select annually a Chairman and such other officers as it deems necessary and shall adopt policies and bylaws governing its meetings, the conduct of its business, and the business of the State Library. A majority of its members shall constitute a quorum for the transaction of business, and all business transacted by the Board shall be by majority vote of its members.”

ASL Board Standing Committee Assignments -- 2016

Executive Committee: Chair, Campbell; Vice Chair, Knox and Ashcraft

Nominating Committee: Cooper and Kirby

Policies & By-Laws Committee: Vice Chair, Knox; Bell and Ellis

Government Liaison Committee: Chair, Campbell; Cooper and Kirby

Personnel Committee: Chair, Campbell; Bell and Ferguson

[In accordance with the By-Laws, the Chair shall name members of these standing committees at the annual meeting held in November.]

**State Library Board
Expense Reimbursement and Travel Policy**

In accordance with Act 1211 of 1995, Act 250 of 1997, and Act 1300 of 2003, the Arkansas State Library Board adopts the following policy:

For attendance at regular and special called meetings and in performance of other official board duties, board members shall receive as an expense reimbursement \$60 per day, or the maximum permitted by law, plus mileage at the rate established for state employees. When approved by the board, members may instead receive reimbursement for actual expenses incurred for official business at the rate established for state employees by state travel regulations.

February 13, 2015

Arkansas State Library -- Staff Directory

2/2/2016

First Name	Last Name	Phone/Fax	Title
Office of the State Librarian		501-682-1526 / 501-682-1899 FAX	
CAROLYN	ASHCRAFT		STATE LIBRARIAN
BRANDY	BRYANT		ADMINISTRATIVE SPECIALIST III
DEBORAH	HALL		MANAGER OF GRANTS & SPECIAL PROJECTS
DANNY	KOONCE		PUBLIC INFORMATION SPECIALIST
Deputy Director		501-682-2863 / 501-682-1529 FAX	
DWAIN	GORDON		DEPUTY DIRECTOR
Library for the Blind		501-682-1155 / 501-682-1529 FAX	
JOHN (J.D.)	HALL	1-866-660-0885 Toll Free	MANAGER OF LIBRARY FOR THE BLIND
JEFFERY	KERSEY		SENIOR LIBRARIAN
NORMAN	VANDERBILT		LIBRARY SUPPORT ASSISTANT
SEARCY	EWELL		LIBRARY SUPPORT ASSISTANT
KELLY	SMITH		SENIOR LIBRARIAN
THOMAS	SEPE		LIBRARY TECHNICAL ASSISTANT
KRISTINA	WALTERMIRE		LIBRARIAN
JERRY	FIELDS		MAIL CLERK
Library Development		501-682-1693 FAX	
RUTH	HYATT	501-682-5288	MANAGER OF LIBRARY DEVELOPMENT
CATHERINE	HOWSER	501-682-2860	COORDINATOR OF CHILDREN'S & INSTITUTIONAL PROGRAMS
ZOE	BUTLER	501-682-2874	COORDINATOR OF THE ARKANSAS CENTER FOR THE BOOK
AMBER	GREGORY	501-682-8576	COORDINATOR OF E-RATE SERVICES
DONOVAN	MAYS	501-682-5291	COORDINATOR OF TECHNOLOGY SUPPORT
JANIE	CORONA-ROARK	501-682-2159	ADMINISTRATIVE SPECIALIST II
Information Services		501-682-2053 / 501-682-1529 FAX	
MICHAEL	STRICKLAND		MANAGER OF INFORMATION SERVICES
KATHLEEN	FOWLER		SENIOR LIBRARIAN
AVA	CONWAY		LIBRARY TECHNICAL ASSISTANT
WIN	GATES		LIBRARY TECHNICIAN
SHERRY	CHASTAIN		LIBRARY SUPPORT ASSISTANT
JUDI	KING		LIBRARY TECHNICIAN
Outreach Services		501-682-1299 / 501-682-1529 FAX	
Network Services		501-682-6052 / 501-682-1531 FAX	
SALLY	HAWKES		MANAGER OF NETWORK SERVICES

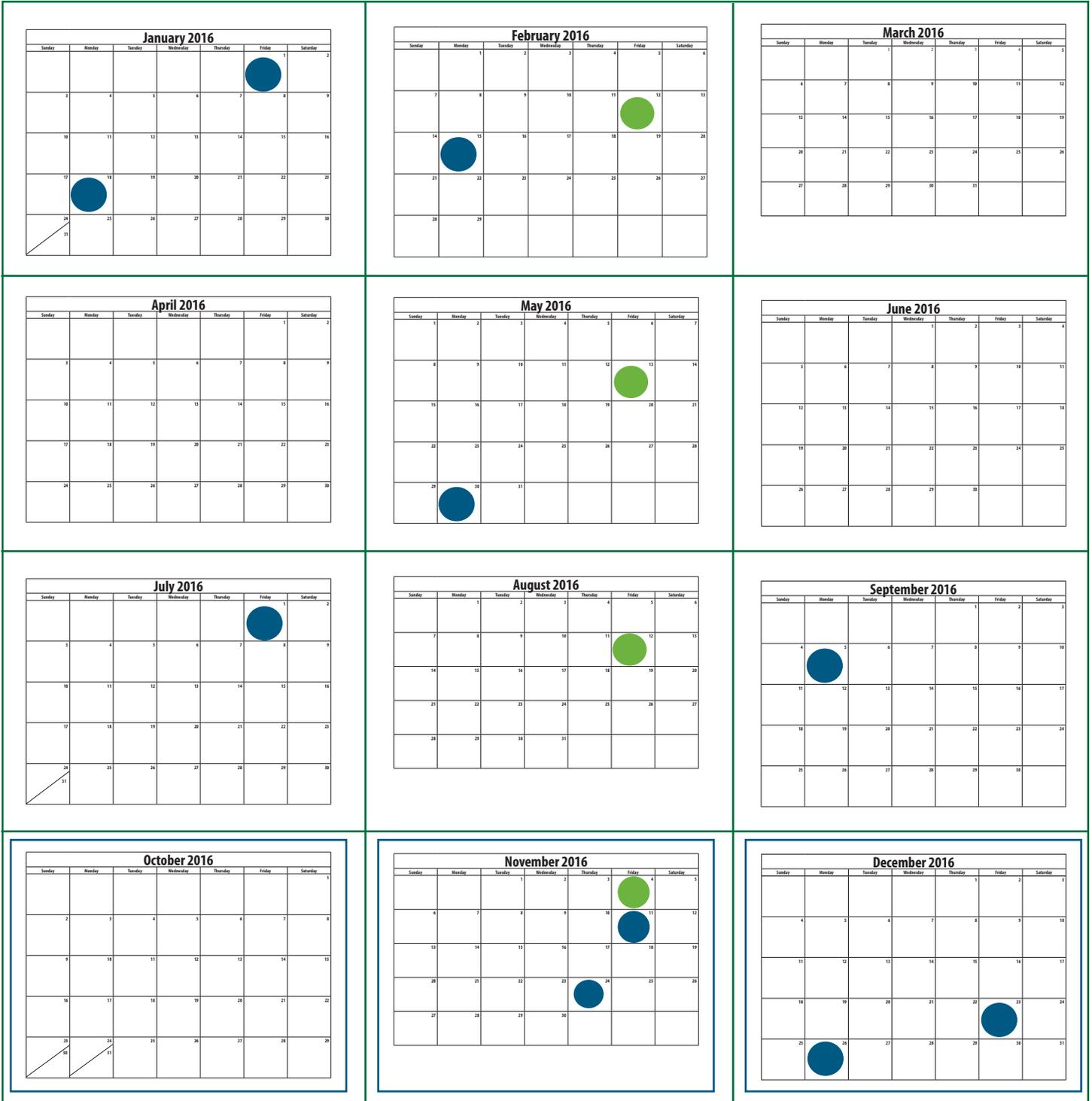
Arkansas State Library -- Staff Directory

2/2/2016

First Name	Last Name	Phone/Fax	Title
Collection Management		501-682-2550 / 501-682-1532 FAX	
MARY	BREWER	VACANT after Feb 26th	DIVISION MANAGER OF COLLECTION MANAGEMENT
SUBRINA	WHITE		ADMINISTRATIVE SPECIALIST II
JEAN ANN	SLAVINGS		LIBRARY SUPPORT ASSISTANT
INELL	STIGALL		LIBRARY TECHNICIAN
EMMA	STEWART		LIBRARY TECHNICIAN
WENDY	BRILEY		LIBRARIAN
REBA	DRIVER		LIBRARIAN
JANICE	WEDDLE		LIBRARIAN
TINA	YOUNGBLOOD		LIBRARIAN
KATHY	SEYMOUR		SENIOR LIBRARIAN
CHERIE	MADARASH-HILL		SENIOR LIBRARIAN
STEPHANIE	CARTER		LIBRARIAN
ABBIE	WILSON		SENIOR LIBRARIAN
Administration		501-682-1527/ 501-682-1533 FAX	
MINDY	HODGES	VACANT after Feb 26th	ADMINISTRATIVE SERVICES MANAGER
TRISH	LUCKADUE		ADMINISTRATIVE SPECIALIST III
BROOKE	CRAWFORD		FISCAL SUPPORT SUPERVISOR
GWEN	SCALES		FISCAL SUPPORT SPECIALIST
SHARI	RUSH		FISCAL SUPPORT SPECIALIST
		VACANT	INFORMATION SYSTEMS COORDINATOR



2016



 State Library Board Meetings, as scheduled  State Observed Holidays

Jan 1 - New Year's Day; Jan 18 - Dr. Martin Luther King Jr. and Robert E. Lee's Birthdays (Observed); Feb 15 -George Washington's Birthday and Daisy Gatson Bates Day (Observed); May 30 - Memorial Day (Observed); July 4 - Independence Day; Sept 5 - Labor Day; Nov 11 - Veterans Day; Nov 24 - Thanksgiving Day; Dec 24 - Christmas Eve (observed on Friday, Dec. 23); Dec. 25 - Christmas Day (observed on Monday, Dec. 26)